

Promotion Calendar for Clinical Faculty and Instructors applying for promotion in Fall 2022

May 31, 2022	Department Heads provide list of clinical faculty and instructors intending to apply for Promotion in Fall 2022 to Deans
June 30, 2022	Deans provide list of clinical faculty and instructors intending to apply for Promotion in Fall 2022 to Office of the Provost
September 30, 2022	Clinical faculty and instructor applicants submit Promotion dossier to Department Heads
October 3, 2022	Department Heads submit Promotion dossier to Departmental Personnel Committees
October 21, 2022	Departmental Personnel Committees submit recommendations (with rationale) to Department Heads Clinical faculty and instructor applicants receive Committees' reports and have three business days to review, respond, sign and return to Department (Oct. 24-26, 2022)
November 11, 2022	Department Heads complete their assessments and submit recommendations (with rationale) to applicants Clinical faculty and instructor applicants have three business days to review, respond, sign and return to the Department (Nov. 14-16, 2022)
November 14, 2022	Department Heads submit all dossiers to Deans
December 9, 2022	Deans complete their assessments and submit recommendations (with rationale) to applicants Clinical faculty and instructor applicants have three business days to review, respond, sign and return to the Dean (Dec. 12-14, 2022)
December 16, 2022	Deans send Promotion Organizational Binders to the Office of the Provost with recommendations
January 5, 2023	Office of the Provost begins reviewing portfolios for Promotion review
No later than March 10, 2023	Office of the Provost notifies clinical faculty and instructor applicants of decisions on Promotion (with copies to Deans and Department Heads & Departmental Committee Chairs)
March 31, 2023	Deans send Personnel Action Forms for Promotion to Provost's Office
June 2023	Board of Governors act on positive Promotions recommendations. (Note: Negative recommendations are not forwarded to the Board.)