Office of the Provost Curricular Approval Chart
(last updated 3/3/2017)

Type of change / Description	Faculty Senate*	Prov	Pres	BOG	OIR	Reg.	Out reach	MDHE / CBHE	HLC	DOE	Educational Agency of Loc.	Notes
Courses												
New course, course change, course deletion	N	A	A	--	--	N	--	--	--	--	--	
Minors												
Addition/deletion of a minor	A	A	A	--	--	N	--	--	--	--	--	
Minor program requirement change	N	A	A	--	--	N	--	--	--	--	--	
Minor program title change	N	A	A	--	--	N	--	--	--	--	--	
Applicable degree designations for minors	N	A	A	--	--	N	--	--	--	--	--	
Options												
Addition/Deletion of option(s) in existing UG or GR program	A	A	A	--	C	N	--	N	--	--	--	Reported to MDHE as a program change
Program option placed on Hold	--	A	N	--	--	N	--	--	--	--	--	Follow State guidelines used for programs. On hold for a max. of 5 years; Rationale for continuation to reinstate.
Certificates												
New UG or GR certificate program (<= 18 hours; predominance of existing courses)	A	A	A	--	C	N	--	N	N	N	--	reported to MDHE as a program change.
New UG or GR certificate program (> 18 hours; predominance of existing courses)	A	A	A	--	C	N	--	A	N	N	--	MDHE New program proposal required
Certificate deleted	A	A	A	--	C	N	--	N	--	--	--	Reported to MDHE as a program change
Certificate program title change	N	A	A	--	C	N	--	N	--	--	--	Reported to MDHE as a program change
Certificate program requirement change	N	A	A	--	C	N	--	--	--	--	--	OIR and Financial Aid Office reviews/reports to DOE: • CIP code change • Program title change • Change in total hours required
Programs												
Program requirement changes (including change from comprehensive to non-comprehensive or vice-versa)	N	A	A	--	--	N	--	--	--	--	--	
New accelerated Master's	N	A	A	--	--	N	--	--	--	--	--	
New graduate program/degree	A	A	A	A	C	N	--	A	--	--	--	MDHE New program proposal required
New undergraduate major/degree	A	A	A	A	C	N	--	A	--	--	--	MDHE New program proposal required
New doctoral program (requires approval of UM system)	A	A	A	A	C	N	--	A	N	--	--	Typically get UM approval before sending to MDHE/CBHE; upon CBHE approval we need to notify HLC
Deleted UG major or GR program	A	A	A	--	C	N	--	N	--	--	--	Reported to MDHE as a program change

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Program title change	N	A	A	--	C	N	--	N	--	--	--	Reported to MDHE as a program change
UG major offered under new degree (e.g., BA and BS or BS and BAS). Or, change degree designation (e.g., MIAA to MGS, or BS in Athletic Training to BSAT)	A	A	A	--	C	N	--	N	--	--	--	Minimal change with no additional requirements (e.g. addition of BS); reported to MDHE as a program change Significant change including, but not limited to, additional requirements (e.g., addition of BAS); MDHE New program proposal required
Program placed on "Inactive Status"	A	A	A	--	C	N	--	N	--	--	--	Inactive for 5 years maximum. Then must either delete or provide rationale why program should be resumed.
Program taken off "Inactive Status"	A	A	A	--	C	N	--	A	--	--	--	Provide rationale to MDHE why program should be resumed.
Combination program created out of closely allied existing baccalaureate programs	A	A	A	--	C	N	--	N	--	--	--	Reported to MDHE as a program change.
Location / Delivery Method												
Routinely offering courses towards an approved degree program at an existing distance learning site	--	A	N	--	C	N	A	A	N	N	--	MDHE Off-site Delivery proposal required
Routinely offering courses towards an approved degree program at a new distance learning site	--	A	N	--	C	N	A	A	R	N	--	MDHE Off-site Delivery proposal required
Offering an approved MSU program on-site in another country or another state	--	A	N	--	C	N	A	--	R	N	A/R	
Designation of 100% online program	--	A	N	--	C	N	A	--	N	--	C	
Designation of alternate pathway program other than 100% online program	--	A	N	--	C	N	A	--	--	--	--	

* "N" denotes curricular proposal reviewed by Faculty Senate Chair and forwarded to Provost for administrative approval. "A" denotes curricular proposal goes to full Faculty Senate for vote then forwarded to Provost as a "Faculty Senate Action".

A = Approval
C = Compliance Issue
N = Notification
R = Register for a fee
-- = Not Applicable