



Student Teaching Daily Time Record

Week _____

Teacher Candidate:	Semester/Year:	Block:
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Cell Phone: _____

School:	Cooperating Teacher:
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City:	University Supervisor:
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Subject:	Grade Level(s):
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Log of Teaching and Contact hours

Instructions: Print/save a new time record for each week of student teaching

1. Record your hours to the nearest quarter hour each day.
2. At the end of the week, transfer the totals from this sheet to the **Student Teaching Cumulative Time Record**

	Contact Hours			Non-Contact Hours	
	Actual Teaching	Activities Related to Teaching	Total Daily Contact Hours	Preparation Time (outside of school day and NOT included in Contact Hours)	
Cumulative Totals Carried Forward					
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Weekend					
Weekly Total					
Cumulative Totals					

I certify that the above information is correct.

Teacher Candidate Signature:	Date:
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