IT Council Minutes
Carrington Hall 203
04/05/2011

Members Present:	**Eric Shade**, **John Maddux**, **Earle Doman**, **Carey Adams**, **Ken McClure**, **Jeff Morrissey**, **Greg Rainwater**, **Kevin Piercy; Sue Ingram (ITV)**
Members Absent:	John Catau, Tammy Jahnke, Sarah Caldwell
Guests:	None
Motion of Adjournment	Moved by Earle Doman; Seconded by Jeff Morrissey
Called To Order:	3:07 p.m. by Jeff Morrissey
Adjourned:	3:44 p.m.

Action Item:
- Corrected misspelling of Jeff's name in IT Council minutes from March 1, 2011;
- Minutes from March 1st, 2011 were approved. Motion for approval submitted by Carey Adams and seconded by Dr. Doman.

John Catau attended an emergency meeting with the Provost, so Jeff Morrissey chaired this IT Council meeting.

Residence Hall Network Project – Jeff Morrissey

Residence Hall bandwidth project is now complete. The new network allowed for an increase from 5 GB to 50 GB for students living in the residence halls. A new firewall is in place to separate the residence hall network from the main campus network. Residence hall occupants are definitely using more bandwidth than they were before the split. This was a very successful implementation. Mark Harsen and Jeff Morrissey will finalize the total costs of the project and meet with Gary Stewart and Dr. Doman to review; early estimates bring the project in at $25,000 under budget.

Jeff also mentioned that he and Mark are participating in the MoBroadbandNow initiative and are on the Southwest Regional broadband expansion planning team. In May, Jeff hopes to bring a draft of the needs identified by the higher educational group for some areas in our region that are in need of expansion.

Wireless Expansion Plan—Jeff Morrissey
Jeff reported that the Provost was presented with the wireless expansion plan and has agreed to pay the $50,000 one-time and $47,700 recurring costs. A copy of the Provost's approval was requested by Greg Rainwater, he will contact John Catau to get the confirmation document. Commitments from the Office of the Provost, SGA, and Administrative and Information Services are in place to provide the funding for the Wireless Expansion Plan. Jeff will work with Greg Rainwater to move funds from the various budgets in order to begin the project.

Motion was put on the table to accept wireless expansion plan as it reads, by John Maddux, and seconded by Dr. Doman.
- See Wireless Expansion Plan in the minutes archive for details.

SCUF Proposal/Awards Update—Kevin Piercy

Projected revenue for SCUF is $2.1 million dollars. The funding proposal is not finished yet, but should be soon. IT Council will need to have a special meeting later in April to approve the proposal.

To date, the budget building process has gone as follows:

- 1st Pass – Make sure the reserve is funded fully. This year the committee wants to fund the reserve out of the existing carry-forward instead of holding back 10% of the predicted revenue for FY 2012 as a line item. This will make the final budget clearer.
- 2nd Pass — central funds,100% FTE positions, and contractual obligation (totals approximately $1.4 million)
- 3rd Pass — maintain salaries for student workers at graduate assistants at the level of the previous year; no one loses money (totals approximately $400,000). This leaves about $107,000 of student worker requests unfunded, to be addressed later in the process.
- 4th Pass — analyze the remaining proposals and decide how to award the remaining $300,000 (still underway).

Information Security

In response to a recommendation by the State of Missouri Auditor, background checks have been completed for all Computer Services staff (67 people). In addition to the background checks all Computer Services staff members have completed an information security training workshop and signed a confidentiality statement. This same requirement will be enforced for all distributed IT support staff members within the University system. Jeff has briefed the Academic Leadership Council to make them aware of the plan for individuals from the Information Security unit of Computer Services to visit with the various colleges and provide information security training, inventory of computing resources, risk assessments, and issue resolution.

- See the *Information Security for Distributed Computing Within Colleges Plan* in the minutes archive for details.

Other Business

Jeff mentioned Title III side item—per the Department of Education, there will be no solicitations for Title III grant proposals this year. Our Title III grant proposal development efforts will be placed on a lower priority until later in the year. Submissions for next year's grant solicitations will occur around the May 2012 timeframe.

On Friday, April 15th, several Missouri State individuals will participate in a planning workshop with Cisco representatives regarding enhancements to our networking infrastructure. These enhancements will be targeted at what is needed to support the University's next long range plan initiatives. Several individuals from IT Council will be in attendance. A report will be given as to the activities and outcomes of the planning session in the May IT Council meeting.

Respectfully submitted by,

Carol Green
Administrative Assistant II, to CIO
Computer Services