Information Technology Council Virtual Meeting
Tuesday – March 8, 2022
3:30 – 5:00 pm

Minutes

Chair Jeff Coiner, CIO called the session to order at 3:25 pm and a quorum was present.

Members Present: Jeff Coiner (Chair); Greg Rainwater (Deputy Chair); Heath Lair (attended for David Young); William Hader; Kelly Dalton; Michelle Olsen; Kevin Piercy and Ian Alaimo

Also, present: Theresa McCoy, Deputy CIO and Nicole Muse, Executive Assistant IV

1. Welcome   Jeff Coiner
   a. Approval of minutes from 01.11.2022
      Minutes were approved and posted

2. Review SCUF Proposals   Greg Rainwater / Kevin Piercy

   Kevin Piercy shared a document showing changes between FY2022 vs. FY2023. Discussing the SCUF central and personnel funding, along with departmental funding. There was a $2,335.00 increase in the SCUF Central LMS but this is the last year of the 5-year contract. The cost is expected to go up in subsequent years. Likely, in FY2024 we could see a 5% jump and then possibly a 2% escalation every year. SCUF Central Software was $21,000 less for FY2023 due to user account down and adding security. SCUF Central Assistive Technology went up $5,000.00 due to the Disability Resource Center needing more. Overall, the central funds are $13,980.00 lower than FY2022.

   Personnel is down $21,720.00 from FY2022 due to changing hours because pay rates going up. The Centralized User Support Specialist, SCUF has funded for two since 1997, but with changes we are looking at funding an IT Support Administrator for Student Computing at $81,785.00. The Student Employee Wages for Open-Access Labs and Help Desk are being broke down instead of bearing into one cost of $424,050.00. We are looking at $198,920.00 for the Student Help Desk and $236,365.00 for the Open-Access Labs. The Student Employee Wages for MCHHS has a decrease of $11,600.00 due to closing one of the departments large labs. Overall, we have a deduction.

   Departmental Software, the Career Center receives from SCUF web-based career planning tools; and RCOAL, Reynolds College of Arts and Letters receive software upgrades for the department computer labs. RCOAL submits the proposal every year but the software fluctuates in pricing from year-to-year, therefore there is a $305.00 increase for FY2023.

Lifecycle upgrades for computer labs, last year we funded the RCOAL New Media Lab (SICL-0328) and this year not needed. The lab upgrades for the Open-Access Multimedia Lab was not funded due to the COVID outbreak, therefore, FY2023, SCUF will fund $65,000.00 from reserves. Kevin Piercy can provide more information if needed.

Other Proposals, with three new items requested for FY 2023 are CNAS: Replacement Laptops for CHM 171 at $17,765.00; CNAS: Laptop Computers and Software for Biochemistry courses at $8,055.00, and CNAS: UAV Field Mapping and Stratigraphic Analysis at $2,490.00 (this is basically, purchasing of drones)

Overall, the requests for FY 2023 are $2,238,400.00 with an increase of $14,725.00 from FY 2022.

Mr. Rainwater shared a document on the comparison of FY 2022 SCUF Budget vs. the FY 2021 SCUF Budget. We looked at the saved and spent money in general. CNAS didn't have any proposals in FY 2021. During COVID the printing costs went down tremendously. One of the goals are to make it easier to compare year-after-year.

3. SGA Potential Projects   Jeff Coiner

SGA, Student Government Association discussions for printers in different locations around campus. Kevin, Ian, and others are working on a tap to release feature to be able to print almost anywhere. Looking at printing this year July 1, 2021, to July 1, 2022, SCUF loaded $130,000.00 for printing and now SCUF has spent about $24,000.00. Also, SGA asked about updating our mobile app, and these are items we are looking at with Ellucian and Banner software. SGA would like to have an electronic BearPass Card functionality on mobile phones. These are long-term projects, with more to come.

4. Updates/Reminders   All

    a. **Saturday, May 21, 2022** – Upgrade Day
    b. **Sunday, August 13, 2022** – Upgrade Day

    a. IT Council Meeting
        a. April 5, 2022 – Canceled
        b. May 3, 2022 – Meeting in person @ Meyer Library 303

6. Next virtual meeting on Tuesday, March 29, 2022   All

    a. 3:30 pm – 5:00 pm

The members of IT Council did not have other business to discuss. The IT Council meeting adjourned at 4:13 pm.