

# Peer Leaders for GEP 101

(Please keep for reference)

## Who is a Peer Leader?

A Peer Leader is a student who uses a positive attitude, exemplary academic work, interpersonal skills, and personal experience to assist first-year students in their transition to university life. Peer Leaders pair up with GEP 101 instructors and help educate students on topics including campus involvement, time management, critical thinking, campus resources, the public affairs mission, and more.

## What does a Peer Leader do?

- Make a difference in the lives of first-year students
- Partner with a lead GEP 101 instructor
- Help students by answering questions, serving as a resource, and problem-solving
- Assist with class activities and teaching
- Develop positive relationships with students

## What are the requirements of becoming a Peer Leader?

- 3.0 cumulative GPA
- Completion of 30 credit hours
- Enrollment in IDS 310, a 1-credit hour course for leadership instruction at no cost to the student
- Completion of Peer Leader training
- Good interpersonal and communication skills
- Strong work ethic
- High standards for ethics and integrity
- Respect for the University and its students, faculty, and staff
- Desire to serve others

## What are the benefits of becoming a Peer Leader?

- Make a difference in the lives of first-year students
- Obtain numerous skills to highlight a variety of jobs
- Receive GEP101/IDS310 textbooks and Peer Leader apparel
- Earn 1 credit hour for IDS 310, *Leadership Seminar*, each semester of service to a maximum of 3 credits at no cost to the student. IDS 310 is offered on Mondays at 9:05-9:55 a.m. or Tuesdays at 3:30-4:20 p.m.
- Receive 16 hours of university service hours
- Meet other leaders on campus to collaborate on ideas and share resources

## How do I become a Peer Leader?

- To find out more information, attend one of our (optional) **information sessions**: see dates and times in table below.
- Complete the **application** and have two references fill out your **reference forms**. You can find the application and the reference forms online at the First-Year Programs website:  
[MissouriState.edu/FirstYearPrograms/2842.htm](https://MissouriState.edu/FirstYearPrograms/2842.htm)
  - Your application and reference forms must be turned in **no later than Wednesday, March 6 at 4 p.m.**
  - Submit via email to [TraceyGlaessgen@MissouriState.edu](mailto:TraceyGlaessgen@MissouriState.edu) or in person at Meyer Library 116 (Center for Academic Success and Transition).
- **Peer Leader position offers** will be made via e-mail by Tuesday, April 2.
- If you are offered a Peer Leader position, you will be required to attend the **Spring Peer Leader Workshop** on Saturday, April 20, 1 – 4 p.m. (location TBD). If selected, please inform Dr. Glaessgen if schedule conflict.

## Important Events for Peer Leader Applicants:

Event	2024 Dates	Location
Information Sessions	Thursday, Feb. 8, 12:30-1:15 p.m.	Zoom
Information Sessions	Monday, Feb. 12, 12:30-1:15 p.m.	Zoom
<b>Applications Due</b>	Wednesday, March 6, 4 p.m.	Via email or Meyer Library 116
Reference Forms Due	Wednesday, March 6, 4 p.m.	Submit online
Peer Leader Interviews	Mon. March 25, Tues. March 26, Wed. March 27, Thurs. March 28	Zoom
Position Offers made	By Tuesday, April 2	Via e-mail
Peer Leader Training	Saturday, April 20, 1-4 p.m.	TBD

If you have any questions, please contact Dr. Tracey Glaessgen at 417-836-8343 or email [TraceyGlaessgen@MissouriState.edu](mailto:TraceyGlaessgen@MissouriState.edu).

# NEW Peer Leader Application

## Missouri State University First-Year Programs

Name:  M-Number:

Missouri State Account ID:   
(what you use to log onto MSU computers)

Local Address:   
*Street City State Zip*

Permanent Address:   
*Street City State Zip*

Phone Number:  MSU email:

Major:  Minor:

Academic College:  Anticipated Graduation Date:

2024/2025 Academic Level (*Freshman, Sophomore, Junior, Senior*):

Hours Completed: Missouri State Credits  Transfer Credits  Total Credits

Hours Currently Enrolled  GPA Last Semester  Cumulative GPA

Did you transfer to Missouri State University? Yes  No

Yes, I will attend the Peer Leader Workshop on Saturday, April 20 from 1 p.m. – 4 p.m.  
(required; location TBD).

If no, reason:

Yes, I will enroll in IDS 310 *Leadership Seminar* (1 credit hour) for the Fall 2024 semester  
(required).

List your campus and community involvement including offices held and recognition received:

<i>Organization</i>	<i>Brief description of positions held and tasks performed</i>	<i>Dates</i>

<i>Organization</i>	<i>Brief description of positions held and tasks performed</i>	<i>Dates</i>

---

### Peer Leader references

Two reference forms are required for all new Peer Leader applicants. It is the **applicant's responsibility to contact their references** to ask them to fill out the reference form. First-Year Programs will not contact references. Links to the online reference form and a printable version are available on the First-Year Programs website: [MissouriState.edu/FirstYearPrograms/faculty-staff-reference.htm](http://MissouriState.edu/FirstYearPrograms/faculty-staff-reference.htm).

In the space below, provide the names of the two people that you will ask to fill out the online or paper Peer Leader reference form for you. Submission deadline for reference forms is **4 p.m. on Wednesday, March 6<sup>th</sup>**.

<i>Name/Position</i>	<i>Affiliation with Reference</i>

**Please note:** A full-time faculty, staff member or graduate assistant of Missouri State University must complete the reference form. Your former high school teacher may also complete this form. Recommendations written by undergraduate students (such as RAs, Peer Leaders, etc.) **will not be accepted**. If you need assistance in identifying an acceptable reference, please contact Dr. Tracey Glaessgen.

---

Provide a short, typed response to the following questions.

*(Please use only the space provided)*

1. *Why do you want to be a Peer Leader? Why do you think you would be a good choice for the position?*

2. What do you think are the most important needs of a first-year student at Missouri State in order to make a successful transition from high school to college?

3. What does Missouri State's public affairs mission mean to you?

*The information in this application is factual and is a realistic assessment of my abilities. I understand that my academic and conduct histories, including academic integrity violations and student conduct violations, will be reviewed as part of the Peer Leader selection process. I recognize that being a GEP 101 Peer Leader carries with it both privileges and responsibilities, and I can be removed from my Peer Leader position at the discretion of the Director of First-Year Programs.*

Signature of Applicant:

Date:

*Missouri State University is a community of people with respect for diversity. The University emphasizes the dignity and equality common to all persons and adheres to a strict non-discrimination policy regarding the treatment of individual faculty, staff, and students. In accord with federal law and applicable Missouri statutes, the University does not discriminate on the basis of race, color, national origin (including ancestry, or any other subcategory of national origin recognized by applicable law), religion, sex (including marital status, family status, pregnancy, sexual orientation, gender identity, gender expression, or any other subcategory of sex recognized by applicable law), age, disability, veteran status, genetic information, or any other basis protected by applicable law in employment or in any program or activity offered or sponsored by the University. Sex discrimination encompasses sexual harassment, which includes sexual violence, and is strictly prohibited by Title IX of the Education Amendments of 1972.*

*This policy shall not be interpreted in a manner as to violate the legal rights of religious organizations or of military organizations associated with the Armed Forces of the United States of America.*

*The University maintains a grievance procedure incorporating due process available to any person who believes he or she has been discriminated against. Missouri State University is an Equal Opportunity/Affirmative Action/Minority/Female/Veterans/Disability/Sexual Orientation/Gender Identity employer. Inquiries concerning the complaint/grievance procedure related to sex discrimination, including sexual harassment and sexual assault, should be addressed to the [Title IX Coordinator](mailto:TitleIX@MissouriState.edu), Carrington Hall 205, 901 S. National Ave., Springfield, Missouri 65897, [TitleIX@MissouriState.edu](mailto:TitleIX@MissouriState.edu), 417-836-4252, or to the Office for Civil Rights. All other inquiries concerning the grievance procedure, Affirmative Action Plan, or compliance with federal and state laws and guidelines should be addressed to the Equal Opportunity Officer, [Office for Institutional Equity and Compliance](mailto:Office for Institutional Equity and Compliance), Carrington Hall 205, 901 S. National Ave., Springfield, Missouri 65897, [Equity@MissouriState.edu](mailto:Equity@MissouriState.edu), 417-836-4252, or to the Office for Civil Rights. (Res. Board Policies No. 70-11; Bd. Min. 10-28-11.)*

Please return this application and your two reference forms, via email or hard copy, no later than

**Wednesday, March 6 at 4:00 p.m. to:**

Dr. Tracey Glaessgen, First-Year Programs

[TraceyGlaessgen@MissouriState.edu](mailto:TraceyGlaessgen@MissouriState.edu)

Meyer Library 116 (Center for Academic Success and Transition)