

First-Year Council Minutes
December 5, 2016, 2:00-3:00pm, University Hall 113

Membership of First-Year Council for 2016-2017 *(listed alphabetically)*

Rotating Members

Dr. Denise Baumann, Student Affairs (member through ???)
Mr. Mark Biggs, COAL (member through 2017)
Dr. Jeffrey Cornelius-White, COE (member through 2017)
Dr. Tom Dicke, CHPA (member through 2019)
Dr. Clay Franklin, CHHS (member through 2016)—serve another rotation?
Ms. Crystal Gale, LIBR (chair through 2017)
Mr. Scott Handley, Honors College (member through 2017)
Dr. Stephanie Hein, CNAS (member through 2017)
Ms. Cathy VanLanduyt, COB (member through ???)
TBA, Student Representative (member through 2017)

Ex-Officio Members

Dr. Rachelle Darabi, Associate Provost, Student Development and Public Affairs (standing member)
Dr. Kelly Wood, Interim Director, First-Year Programs (standing member)
Dr. Tracey Glaessgen, Assistant Director, First-Year Programs (standing member)

Council Charge: To advise the Director of First-Year Programs and the Associate Provost for Student Development and Public Affairs on initiatives involving the first-year experience (FYE) at Missouri State University. This includes, but is not limited to: 1) developing a first-year philosophy statement and overarching goals for the program; 2) evaluating the effectiveness of GEP 101, and making recommendations to the Director concerning changes to the course designed to increase academic excellence, enhance student success, and integrate the public affairs mission; 3) providing assistance with the learning communities and common reader programs; and 4) serving as a liaison with other departments/colleges/student affairs as part of a larger effort to inform and address issues involving first-year students.

Agenda

- I. Convene meeting—Chair Crystal Gale brought the meeting to order at 2:00.
 - Members in attendance: Denise Baumann, Mark Biggs, Jef Cornelius-White, Tom Dicke, Clay Franklin, Crystal Gale, Stephanie Hein, Kelly Wood, and Tracey Glaessgen
 - Members not in attendance: Scott Handley and Rachelle Darabi.
- II. Approval of minutes from last meeting
 - Tom motioned.
 - Mark seconded.
- III. Updates/Discussion:
 - CGEIP Periodic Review process
 - FY Council role in assessment cycle—Members of First-Year Council will be asked to review several data points collected for the CGEIP Periodic Review, including student work, instructors’ reflections upon student learning outcomes, and student self-assessments via course evaluations.
 - Review of data for assessment—Conversation also included the five General Education Goals and subsequent student learning outcomes. Some concern was

expressed as to the depth of understanding of the SLO, particularly collaboration.

- Spring 2017 planning for annual review (selection of SLOs to focus on)--Discussion of selecting one or two Gen Ed student learning outcomes to concentrate upon for each year.
 - GEP 101 course re-evaluation
 - First meeting brief—use of stem statements to generate brainstorming session. Distributed a handout that had the responses from stem statements to share with First-Year Council.
 - Council input for next steps—did not have time to discuss
 - Review First-Year Council committee composition—
 - all colleges represented?—need to contact Cathy Van Landuyt to see if she might be interested?
 - student membership – will recruit from Peer Leaders
 - Future of First-Year Programs
 - First Gen Conference—Fri. Oct. 6, 2017 with more details forthcoming
 - FYE Conference—did not have time to discuss
 - Role of First-Year Council Chair—did not have time to discuss
- IV. Other discussion items?—did not have time to discuss
- V. Next meeting—Spring 2017 dates to be announced