

First-Year Council Minutes
April 20, 11:00am-12:00pm, University Hall 113

Membership of First-Year Council for 2016-2017 *(listed alphabetically)*

Rotating Members

Dr. Denise Baumann, Student Affairs (member through ???)
Mr. Mark Biggs, COAL (member through 2017)
Dr. Jeffrey Cornelius-White, COE (member through 2017)
Dr. Tom Dicke, CHPA (member through 2019)
Dr. Clay Franklin, CHHS (member through 2016)—serve another rotation?
Ms. Crystal Gale, LIBR (chair through 2017)
Mr. Scott Handley, Honors College (member through 2017)
Dr. Stephanie Hein, CNAS (member through 2017)
Dr. Cathy VanLanduyt, COB (member through ???)
TBA, Student Representative (member through 2017)

Ex-Officio Members

Dr. Rachelle Darabi, Associate Provost, Student Development and Public Affairs (standing member)
Dr. Kelly Wood, Interim Director, First-Year Programs (standing member)
Dr. Tracey Glaessgen, Assistant Director, First-Year Programs (standing member)

Council Charge: To advise the Director of First-Year Programs and the Associate Provost for Student Development and Public Affairs on initiatives involving the first-year experience (FYE) at Missouri State University. This includes, but is not limited to: 1) developing a first-year philosophy statement and overarching goals for the program; 2) evaluating the effectiveness of GEP 101, and making recommendations to the Director concerning changes to the course designed to increase academic excellence, enhance student success, and integrate the public affairs mission; 3) providing assistance with the learning communities and common reader programs; and 4) serving as a liaison with other departments/colleges/student affairs as part of a larger effort to inform and address issues involving first-year students.

Agenda

- I. Convene meeting—
 - *In the absence of chair, Crystal Gale, Dr. Baumann convened meeting at 3:01.*
 - *Introductions by First-Year Council members to guest, Danielle Lindermann, who is serving as First-Year Programs' practicum student for spring 2017.*
- II. Approval of minutes from last meeting
 - *Kelly motioned, Mark seconded.*
- III. Updates/Discussion:
 - Update on peer leader and instructor workshops
 - *Provided agenda from both the instructor and peer leader workshop*
 - Update GEP 101 course re-evaluation
 - *The course re-evaluation committee, which included faculty/staff/student representatives, stressed the importance of improving course consistency as well as piloting a Blackboard course shell. FYC agreed with those recommendations.*
 - Update on specialized sections for fall 2017

- *Due to the increased retention numbers for specialized sections (college dedicated and first-gen/college dedicated), plans are to increase the section number. FYC agreed.*
 - Discuss possible specialized course section proposal form
 - *FYC suggested that Tracey draft a proposal form and bring to next meeting for FYC feedback.*
 - Role of First-Year Council Chair
 - *Discussion was limited due to lack of time. Thanks to Crystal for serving as chair. With Kelly's involvement in FYP, Tracey and she will lead FYC for now.*
- IV. Other discussion items?
- *No additional discussion*
- V. Fall meeting times—TBD
- 60 or 90 minute meetings?
 - *60 minutes preferred, unless extended agenda warrants additional time.*
 - 2, 3, or 4 times per semester?
 - *Twice per semester, unless circumstance warrants additional meetings*