

First-Year Council Meeting—Approved
March 1, 2018 1:00-2:30pm, University Hall 113

Membership of First-Year Council for 2017-2018 *(listed alphabetically)*

Rotating Members

Dr. Denise Baumann, Student Affairs (member through 2020)
Mr. Mark Biggs, COAL (member through 2019)
Ms. Sierra Chitwood, Student Representative, COM major, Sign Language minor
Dr. Jeffrey Cornelius-White, COE (member through 2020)
Dr. Tom Dicke, CHPA (member through 2019)
Dr. Clay Franklin, CHHS (member through 2019)
Ms. Crystal Gale, LIBR (member through 2020)
Mr. Scott Handley, Honors College (member through 2020)
Dr. Stephanie Hein, CNAS (member through 2020)
Dr. Cathy VanLanduyt, COB (member through 2019)
Mr. Joshua Vogel, Student Representative, CMB major, ECO and CHM minor

Ex-Officio Members

Dr. Rachelle Darabi, Associate Provost, Student Development and Public Affairs (standing member)
Dr. Kelly Wood, Interim Director, First-Year Programs (standing member)
Dr. Tracey Glaessgen, Assistant Director, First-Year Programs (standing member)

Council Charge: To advise the Director of First-Year Programs and the Associate Provost for Student Development and Public Affairs on initiatives involving the first-year experience (FYE) at Missouri State University. This includes, but is not limited to: 1) developing a first-year philosophy statement and overarching goals for the program; 2) evaluating the effectiveness of GEP 101, and making recommendations to the Director concerning changes to the course designed to increase academic excellence, enhance student success, and integrate the public affairs mission; 3) providing assistance with the learning communities and common reader programs; and 4) serving as a liaison with other departments/colleges/student affairs as part of a larger effort to inform and address issues involving first-year students.

Agenda

- I. Convene meeting
 - *Tracey convened meeting at 1:01pm.*
- II. Approval of minutes from last meeting
 - *Tom motioned; Crystal seconded*
- III. Approval of instructor applications
 - *Reviewed list of instructors*
 - *Discussion of staff emeritus as instructors—*
 - *Yes for now, but FYC/FYP will need to provide clear parameters for GEP 101 on application, such as inquiring into continued involvement at Missouri State.*
- IV. Updates/Discussion:
 - Summary of retention numbers for fall to spring
 - *Fall 2017 to spring 2018—89.12%*
 - *Fall 2016 to spring 2017—88.44%*
 - Update GEP 101 Pre-Registration for SOAR

- *Students will receive a survey to provide feedback on their time schedule availability for preregistration of fall classes and will continue to have ability to adjust schedule during/after SOAR.*
 - Specialized sections for fall 2018
 - *Number of specialized sections will increase and will remain with college focus and not departmental focus.*
 - Update on revised instructor workshop w 3 hours followed by 1 hour rotating topics
 - *FYP will offer two date options for the primary workshop with a menu of rotating one hour workshop topics upon which to select.*
 - Summary of FYE Conference—Sat. Feb. 10-Tues. Feb. 13
 - *Mark Biggs, Rachelle Darabi, Kelly Wood, and Tracey Glaessgen presented a session entitled, “Improving First-Generation Student Success with Instructional and Advising Pathways.” Approximately 80 people attended the session.*
 - Summary of CGEIP Periodic Review submission—
 - *Annual review focus will be on information literacy. In response, a common information literacy assignment will be required but with instructor ability to modify.*
- V. Other discussion items?
- Faculty Senate
 - *Kelly and Tracey will visit Faculty Senate to provide an update on GEP 101-- scheduled for Thurs. March 8.*

Meeting adjourned at 2:18pm.

Next meeting—TBD