



Missouri State University
 International Payroll
 Jim D. Morris Center, Office 507
 InternationalPayroll@MissouriState.edu

Request for Access to the Online Foreign National Information Form

Please Provide the Following Information:					
(1) Last Name/Surname	(2) First/Given Name				
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%; padding: 5px;">(3)</td> <td style="padding: 5px;">Social Security Number</td> </tr> <tr> <td style="padding: 5px;"></td> <td style="padding: 5px;"><i>Or</i> Individual Taxpayer ID#</td> </tr> </table>	(3)	Social Security Number		<i>Or</i> Individual Taxpayer ID#	(4) MSU BearPass ID#
(3)	Social Security Number				
	<i>Or</i> Individual Taxpayer ID#				
(5) If do not have a SSN or ITIN, have you applied for one? Yes <input type="checkbox"/> No <input type="checkbox"/> If so, which One? SSN <input type="checkbox"/> ITIN <input type="checkbox"/>					
(6) MSU E-Mail Address:					
(7) If you are a student, which applies to you? <input type="checkbox"/> ELI <input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> PB <input type="checkbox"/> N/A					
(8) Please indicate your payee status with Missouri State University					
<input type="checkbox"/> On Campus Student Employee	<input type="checkbox"/> Faculty/Staff				
<input type="checkbox"/> Graduate Assistant	<input type="checkbox"/> Award Recipient				
<input type="checkbox"/> Independent Contractor (i.e. visiting scholar/speaker, etc.)	OPT/CPT				
<input type="checkbox"/> Scholarship Recipient					

Instructions:

If completing the form in **paper format** – turn the form in to the International Payroll office in Jim D. Morris Center, Office 507;

or e-mail the form to InternationalPayroll@MissouriState.edu. Please indicate in the subject line **“Request Access to the Online Information Form”**.