

MISSOURI STATE UNIVERSITY

Fees No.
2009-2010 Fee Schedule

BOARD RESOLUTION

BE IT RESOLVED by the Board of Governors for Missouri State University that the following fee schedule be adopted, effective August 1, 2009.

Springfield Campus

I. Required Student Fees: Basic Fees - Tuition

A. <u>Basic Fees (Fall 2009, Spring 2010, and Summer 2010):</u>	<u>Missouri Residents</u>	<u>Non-Missouri Residents</u>
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1. Regular Instruction (per credit hour)*

Courses numbered 1-599 (Standard Rate)	\$186	\$362
Courses numbered 600-999	\$214	\$418

2. Internet Based Instruction

Regular Internet (Missouri State Online)		
Courses numbered 1-599	\$275	\$275
Courses numbered 600-999	\$275	\$275

Master of Science in Administrative Studies Program

Courses numbered 600-799	\$235	\$235
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Master of Science in Computer Information Systems courses	\$410	\$410
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3. Courses offered at BearNet locations other than Springfield (including ITV instruction)

Missouri locations: Branson, Joplin, Lebanon, Monett, Mountain Grove, Neosho,
Nevada, West Plains; Oklahoma locations: El Reno, Miami; Arkansas: Harrison

Courses numbered 1-599	\$186	\$186
Courses numbered 600-999	\$214	\$214

- See listing under section E. Exceptions to the Basic Fee Schedule

Fee Schedule, effective August 1, 2009

Missouri Non-Missouri
Residents Residents

4. CAP-IT Rates (Choice and Predictability in Tuition)

Alternative tuition/basic fee plans available to degree-seeking undergraduate students

Prepayment Plans (flat fee paid in advance for multiple years - fall and spring semesters only)

Previously approved Prepayment Plans already in place:

Fall 2006 4-Year Prepayment (FA06 through SP10)	\$21,798	\$42,462
Fall 2007 3-Year Prepayment (FA07 through SP10)	\$16,826	\$32,806
Fall 2007 4-Year Prepayment (FA07 through SP11)	\$22,554	\$43,974
Fall 2008 2-Year Prepayment (FA08 through SP10)	\$11,532	\$22,444
Fall 2008 3-Year Prepayment (FA08 through SP11)	\$17,484	\$34,028
Fall 2008 4-Year Prepayment (FA08 through SP12)	\$23,436	\$45,612

New plans available effective Fall 2009

Fall 2009 2-Year Prepayment (FA09 through SP11)	\$11,532	\$22,444
Fall 2009 3-Year Prepayment (FA09 through SP12)	\$17,484	\$34,028
Fall 2009 4-Year Prepayment (FA09 through SP13)	\$23,436	\$45,612

Fee Schedule, effective August 1, 2009

B. Student Services Fees (assessed in addition to the Basic Fees):*

Credit Hours	Fall 2009 and Spring 2010						
	1	2	3	4	5	6	7 or more
Student Initiatives							
Capital Projects - Wyrick	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Art Gallery	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Student Involvement	4.00	6.00	8.00	10.00	12.00	14.00	16.00
Student Security	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Centennial Leaders	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Student Government Association	1.00	1.00	1.00	1.00	1.00	1.00	1.00
University Recreation Center	12.00	17.00	22.00	27.00	32.00	37.00	50.00
USA Readership Program	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Sustainability Fee	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Equipment & Facilities	35.00	50.00	64.00	78.00	93.00	107.00	148.90
Operating & Designated Funds							
Computer Usage	43.66%	43.66%	43.66%	43.66%	43.66%	43.66%	43.66%
JK Hammons Hall for the Performing Arts	0.71%	0.71%	0.71%	0.71%	0.71%	0.71%	0.71%
Auxiliary System Funds							
Capital Projects - PSU	15.85%	15.85%	15.85%	15.85%	15.85%	15.85%	15.85%
Plaster Sports Complex	6.46%	6.46%	6.46%	6.46%	6.46%	6.46%	6.46%
Hammons Student Center	31.57%	31.57%	31.57%	31.57%	31.57%	31.57%	31.57%
JQH Arena	1.75%	1.75%	1.75%	1.75%	1.75%	1.75%	1.75%
Auxiliary System Operating							
Plaster Student Union	37.00	49.00	60.00	72.00	83.00	95.00	115.10
Taylor Health Center **	21.97%	21.97%	21.97%	21.97%	21.97%	21.97%	21.97%
Transit System - Shuttle	48.67%	48.67%	48.67%	48.67%	48.67%	48.67%	48.67%
	29.36%	29.36%	29.36%	29.36%	29.36%	29.36%	29.36%
Total	106.00	140.00	172.00	205.00	238.00	271.00	348.00

	Summer 2010			
	1	2	3	4 or more
Student Initiatives				
Capital Projects - Wyrick	3.00	3.00	3.00	3.00
Art Gallery	-	-	-	-
Student Involvement	4.00	6.00	8.00	10.00
Student Security	5.00	5.00	5.00	5.00
Centennial Leaders	3.00	3.00	3.00	3.00
Student Government Association	-	-	-	-
University Recreation Center	10.00	16.00	22.00	30.00
Equipment & Facilities	25.00	39.00	53.00	66.90
Operating - Designated				
Computer Usage	31.38%	31.38%	31.38%	31.38%
JK Hammons Hall for the Performing Arts	0.69%	0.69%	0.69%	0.69%
Auxiliary System				
Capital Projects - PSU	20.13%	20.13%	20.13%	20.13%
Plaster Sports Complex	7.83%	7.83%	7.83%	7.83%
Hammons Student Center	38.27%	38.27%	38.27%	38.27%
JQH Arena	1.70%	1.70%	1.70%	1.70%
Auxiliary System	36.00	46.00	57.00	70.10
Plaster Student Union	21.11%	21.11%	21.11%	21.11%
Taylor Health Center **	49.53%	49.53%	49.53%	49.53%
Transit System - Shuttle	29.36%	29.36%	29.36%	29.36%
Total	86.00	118.00	151.00	188.00

Fee Schedule, effective August 1, 2009

* The Student Services Fees will not be assessed for sections identified as: Workshop (WKSH), Dual Credit/High School Based (DUCR), Intersession (INTR), Cable TV (CBLE), Video Rental (VDEO), Cable TV and Video Rental (CBVR), Internet (INET), Interactive CD (INCD) and courses taught in any location other than Springfield Campus (SPFD). Sections identified as short (SHRT) will only be assessed Student Services Fees if the class is scheduled to meet on campus more than four times.

** Each semester upon initial use of the Taylor Health & Wellness Center services, students who have not been assessed the full amount of the Health Center Fee for that semester will be assessed the difference.

C. Scope of the Required Student Fees Schedule:

All fees assessed must be paid in full by specified fee deadlines; otherwise a student's future registration is canceled. Courses audited count in the same way as courses taken for credit in determining fees. **The required student fee schedule is subject to revision by the Board of Governors without notice.**

D. Exceptions to the Required Student Fee Schedule:

The Provost has the authority to approve exceptions to the above required student fee schedule for courses for which the fees must be negotiated with outside agencies. The Provost or a designee may also specify courses or students for which the student services fee will not be assessed. These will generally be courses for which the students are not required to come to the campus for more than a short period of time.

E. Exceptions to the Basic Fee Schedule:

	Missouri	Non-Missouri
<i>Per Credit Hour</i>	<u>Residents</u>	<u>Residents</u>
High School Dual Credit (a)	\$ 93	\$181
EAD (Educ Admin) 900 level courses (b)	Based on MU rates	
ANE Nurse Anesthesia courses (c) No charge		
eMINTS (d)	\$100	\$100
R-12 enrollees in SFR 791/Step-Up (e)	\$ 45	\$ 45
R-12 enrollees in SFR 792 (f)	see note	
<i>Flat fee in place of per credit hour</i>		
GEN 598 and GEN 798	\$ 75	\$ 75
MIL 225 and MIL 325	\$150	\$150

- a) Students enrolled at Missouri State University through the high school off-campus dual credit program are charged 50% of the basic course fee for a Missouri resident, rounded to the nearest dollar.
- b) Courses at the 900 level with the EAD prefix will be assessed a fee based upon the University of Missouri-Columbia graduate course per credit hour fee.
- c) Courses with the ANE prefix are taught by adjunct faculty at St. John's Regional Health Center and will not be charged the basic course per hour fee or the student services fees.
- d) Reduced fees are charged for the eMINTS (enhancing Missouri's Institutional Networked Teaching Strategies) program since it is cooperatively provided with DESE resulting in reduced instructional costs.
- e) R-12 beginning teachers receiving graduate credit in the Step-Up program are eligible for this rate.
- f) Springfield R-12 teachers participating in the Missouri State University Partnership Fee Waiver program may enter into an agreement with the university whereby, in exchange for a fee waiver for the SFR 792 basic course fee for up to two (2) hours, these teachers will work in cooperation with the School of Teacher Education serving as on-site student teacher mentors in the Springfield R-12 School System.

II. Orientation and Admission Application Fees:

- SOAR orientation: A \$60.00 fee will be required for the two-day program and a \$30 fee will be required for the one-day program.
- A non-refundable admission application fee will be required of all first-time applicants:

Undergraduate, degree-seeking programs	\$35.00
Graduate programs	\$35.00
International applicants	\$50.00
- The application fees will not apply toward payment of the Required Student Fee.
- Students applying for their initial admission as undergraduate, non-degree seeking students or post-baccalaureate students are not assessed the application fee. Such students will be assessed the fee should they apply for regular admission as indicated above.
- In hardship cases, the Office of Admissions is authorized to waive the admission application fee for first-time freshman applicants. Waivers may be granted to students whose counselors document that they are eligible for the free or reduced lunch program in their school systems. Waivers may also be granted to students whose counselors submit a signed National Association for College Admission Counseling fee waiver form on their behalf and to students who document that they have qualified for a waiver of the ACT registration fee.

III. Late Admission Application and Late Registration Fees:

- Late admission application fee (non-refundable): The fee for individuals making application for admission after the published deadline is \$25.00. This fee, which is in addition to the regular application fee, is assessed at the time of application and is non-refundable. The late application fee is waived for students applying for readmission, or for admission under the non-degree undergraduate or post-baccalaureate classification.
- Late registration fee (non-refundable): The fee for students who complete their initial registration for classes after the published deadline is \$25.00 during the fall and spring semesters. This fee is assessed at the time of registration. Students who apply late and register late are assessed both fees.
- The late admission application and the late registration fees are waived for students registering only for short courses, workshops, seminars, and other special courses which do not begin until after the regular (fall, spring or summer) semester has begun.

IV. Music Fee:

- The fee for private music lessons taken by Missouri State University students above and beyond their degree requirements is \$60.00 per semester for one-half hour session per week. The fee for a one-hour session per week is \$105.00 per semester. For less than a full semester, the fee is \$5.00 per half-hour session.
- The musical instrument rental fee is \$20.00 per instrument per semester. The rental fee is to cover normal maintenance of the instruments. In addition, the students will pay the cost of any extraordinary repairs to the instruments.
- The fee for the Band Camp and assessments for dress uniforms and equipment will vary from year to year based on actual costs of services and equipment.

V. Career Center Fees:

Currently enrolled Missouri State University Students/Alumni:

Registration	\$20.00
Requests for credentials processing	5.00 per set

Non-Missouri State University Students/Alumni:

Registration	50.00
Career/Job Search/Resume Assistance	30.00 each visit

VI. Student Judicial Programs-Alcohol & Drug Fines [Section 7.13]:

Drug Paraphernalia - First Violation	\$45.00
Marijuana - First Violation	\$80.00
Alcohol - First Violation	\$45.00
Alcohol - Second Violation	\$90.00
Alcohol - Third Violation	\$135.00

VII. Supplemental Course Fees:

Supplemental course fees may be assessed on individual courses to cover the cost of specialized supplies, equipment, or services for instructional purposes that are provided by the University to all students enrolled in the course and are in addition to routine instructional expenses. The listing of supplemental course fees in Appendix A will be identified in the catalog and class schedule and will be assessed at the time of registration. Supplemental course fees will not be assessed for sections identified as Dual Credit/High School. The Provost shall be authorized to approve additional supplemental course fees needed during the year for selected courses.

VIII. Lost Identification Card (Zip Card) Fee:

There will be a \$10.00 charge for replacement of a lost student identification card (Zip Card). For inactive Zip Card accounts, a service charge of \$1.00 per month will be assessed up to a maximum charge of \$36.00

IX. Returned Check Charge Fee:

A fee of \$20.00 will be charged to the person presenting to the University a check that is not honored by the bank on which the check is drawn. The charge will be for each check returned. If the returned check was used to pay required student fees, the student will also be assessed the late fee set forth in Section IV as applicable. This late fee is in addition to the returned check charge.

X. Study Away Processing Fee:

A \$75.00 fee must be paid by students who participate in the Study Away programs. The fee includes purchase of the International Student ID card.

XI. Diploma/Transcript Fees:

- A \$20.00 fee is charged for the issuance of a duplicate diploma or duplicate certificate.
- There will be no charge for reasonable and routine transcript requests.
- A \$20.00 delivery fee will be charged for transcripts, enrollment verifications, and other documents sent via express or overnight mail from the Office of the Registrar.

XII. Financial Aid Fees:

Short-Term Loan Service Charge:

There is a service charge of \$10.00 for each Short-Term Loan processed for the student.

Study-Abroad Long-Term Loans Service Charge:

Students who borrow from the Study-Abroad Long-Term Loan pay a one-time charge of 10% of the loan amount.

XIII. Child Development Center Fees:

A \$100.00 non-refundable registration fee will be required at the time of application.

Program charges will be assessed on a per week basis for the following:

- | | |
|--------------------------------------|----------|
| • Infants (six weeks to one year) | \$170.00 |
| • Toddlers (one to two years) | \$170.00 |
| • Two-Year-Olds (two to three years) | \$150.00 |
| • Preschool (three to five years) | \$130.00 |

XIV. Greenwood Laboratory School:

Fees:

<u>Grades</u>	<u>School Year</u>
Kindergarten	\$4,366
1-6	\$4,366
7-12	\$4,366

Payment of the laboratory school fee reserves a classroom position for the elementary or secondary student who has been accepted for admission. This fee is not refundable after the start of classes. Failure to pay Greenwood Laboratory School fees by the end of the fall semester may result in the student being dismissed from the laboratory school program. The laboratory school summer session will operate on a self-supporting basis. The fee for each course will be set at the level needed for projected revenues to equal projected expenses.

Elementary Fees - Grades Primary - 6

Vocal Music (purchase music, support performances)	\$ 20
Art (consumable supplies used in class)	\$ 10
Honors Program	\$ 15

Secondary Fees - Grades 7 - 12

Locker Fee	\$ 25
Instrumental Music (purchase music, repair/replace instruments and equipment)	\$ 50
Vocal Music (purchase music, support performances)	\$ 30
Chamber Music	\$ 20
Advanced Music Fee	\$ 75
Art (consumable supplies used in class)	\$ 40
Foreign Language (software and consumable supplies)	\$ 20
Secondary Software (software in lieu of textbook purchase)	\$ 50
Extracurricular Activities - per sport (equipment, transportation)	\$ 100
Cheerleading	\$ 100
Debate	\$ 100
Computer Class & Independent Study	\$ 50

Elementary & Secondary Fees - Grades Primary - 12

Technology Fee	\$100
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Dual Enrollment and Dual Credit

Dual enrollment at Missouri State University is available to Greenwood students. Seniors will have their basic and student fees waived for three credit hours per semester during their senior year, in addition to their basic and student fees resulting from Calculus and Pre-Calculus courses taken.

XV. Required Student Fees Refund Schedule:

A. Refunds for Full Semester Length Classes (Fall 2009 and Spring 2010):

The date used in determining the refund of fees shall be the date the student completes the transaction online or submits an official withdrawal request to the Office of the Registrar or the postmark date of withdrawal requests submitted by mail. If a student drops or withdraws from a full semester length class prior to the ninth week, the refund shall be as follows:

On or before the fifth day of the semester	100% of Basic Fees-Tuition*
Days 6 through 10 of semester	75% of Basic Fees-Tuition*
Days 11 through 20 of semester	50% of Basic Fees-Tuition*
Days 21 through 40 of semester	25% of Basic Fees-Tuition*
After the 40th day of semester	No refund

* After the last day to withdraw, the student must have the permission of the Provost or Associate Provost to withdraw from the class.

B. Refunds for intersession, short courses and workshops:

The refund for intersession, short courses and workshops is 100% of Required Student Fees if the class is dropped before the first day of class. Supplemental fees will be refunded at 100% with the exception of fees that have already been expended on behalf of the student.

After the first class meeting, refunds for intersession, short courses and workshops are made on the basis of the number of class meeting days per the following schedule:

Class Days Available	90% Refund	50% Refund	25% Refund	0% Refund	Last Day to Withdraw*
	Refunds available if student withdraws by end of day				
3 Days	1	n/a	n/a	2	manual
4 Days	1	n/a	2	3	3
5 Days	1	2	3	3	4
6 Days	1	2	3	4	5
7 Days	1	2	4	5	6
8 Days	1	2	4	5	7
9 Days	2	3	5	6	8
10 Days	2	3	5	6	9
11 Days	2	3	6	7	10
12 Days	2	4	7	8	11
13 Days	2	4	7	8	12
14 Days	2	4	8	9	13
15 Days	2	4	8	9	14
16 Days	2	5	9	10	15
17 Days	3	5	9	10	16
18 Days	3	5	10	11	17
19 Days	3	5	10	11	18
20 Days	3	6	11	12	19

C. Refunds for All Other Class Lengths (including Summer 2010):

Refund periods for classes of all other lengths are proportionate to the refund periods described above. The Office of the Registrar maintains refund deadline dates for each class length.

*If the student withdraws on or before the fifth day of the semester, 100% of supplemental course and section fees will be refunded. After the fifth day, no supplemental course or section fees will be refunded. Student Services Fees are not refunded based on a percentage of the amount paid. Rather, students are responsible for the liable billing hours (i.e., the hours in which they remain enrolled).

D. Refunds for Recipients of Federal Aid:

For students who are recipients of Federal Title IV student aid, refunds will be made in accordance with all applicable federal regulations.

XVI. Changes of Schedule:

- A. Students who drop courses during the change of schedule period will be issued a refund in accordance with the Required Student Fees Refund Schedule (see Section XV. Because courses are not supposed to be added after the change of schedule period, dropped courses and added courses (including section changes) **will result** in an additional financial obligation for the student. Exceptions may be granted when the department of the course(s) dropped and added provides written verification to the Office of the Registrar stating that the late schedule change was required or recommended by the department.
- B. Courses may be added during the change of schedule period. Additional cost of courses added must be paid at the time the change of schedule is processed or the student must be completely enrolled in the Deferred Payment Plan.

XVII. Exceptions to the Withdrawal and Change of Schedule Fee Refund Policy:

Exceptions to the withdrawal and change of schedule refund policies must be approved by the Office of the Registrar. Appeals must be submitted in writing within one month of the date of the withdrawal or change of schedule and should be accompanied by appropriate supporting documentation.

Courses which are offered through the Missouri State University Online Program (Internet-based instruction), and are self-paced or off-sequence in regard to the regular semester schedule will utilize a special refund schedule adapted to the specific time frames of the individual courses. The administrators of the online program will maintain a refund schedule and authorize refunds for such courses.

Courses in the Master of Science in Computer Information Systems (MS CIS) Program, which combine an intensive on-campus residency and distance learning in an extended semester format, will utilize a special refund schedule adapted to the specific time frames of the individual courses. The College of Business Administration will maintain the refund schedule and authorize refunds for such courses.

XVIII. Laboratory Course Deposit:

No deposit is required for laboratory courses. A student responsible for unusual breakage or loss of equipment will be required to pay for such breakage or loss.

XIX. Supervised Teaching/Certification Fees:

- Supervised teaching \$ 55.00 per 8-week placement
- Supervised teaching outside of service area \$200.00 per 8-week placement
- Supervised teaching credit evaluation fee \$ 45.00 per credit hour
- Post Baccalaureate Teacher Certification/
Transcript Analysis fee \$ 50.00

XX. International Students Health Insurance Fee:

This fee will be charged each semester at the time of registration to all students for whom Missouri State University has issued student visa documents. Students registered for Spring will be covered for the following Summer term. The amount will be different each semester and will change annually as determined by the bidding process.

Fall 2009	\$499.00
Spring/Summer 2010	\$499.00
Annual	\$998.00
Summer 2010 only (for students not attending Spring)	\$201.00

XXI. Library Fines:

Loan Period	Fine Rate	Maximum
1-7 days	\$1.00 per day	\$25.00
2 weeks - 6 months	\$.25 per day	\$10.00
2-Hour reserve	\$.25 per hour overdue	
Media-3 days	\$2.00 first day	
	\$1.00 per day thereafter	\$26.00
Media-7 days	\$2.00 first day	
	\$1.00 per day thereafter	\$26.00
Recalled items	\$1.00 per day	\$25.00
Bindery fee	\$10.00 per item	N/A
Replacement fee	\$55.00 per item	N/A
Replacement fee (media)	\$100.00 per item	N/A
If over \$150.00	Actual replacement cost	
Processing fee	\$10.00 per item	N/A
Processing fee-ILL*	\$20 per item	N/A
Replacement fee-ILL*	\$100 per item	N/A

* ILL - Interlibrary Loan
Fees below \$2.00 are waived.

XXII. Safety and Transportation:

A. Parking Permits* (students/faculty/staff):

	<u>Students/Faculty/Staff*</u>		
	<u>Fall & Spring</u>	<u>Summer</u>	<u>Per</u>
	<u>Rate</u>	<u>Semester</u>	<u>Year</u>
Commuter**	76.00	20.00	96.00
Disabled**	76.00	20.00	96.00
Residence Hall	136.00	20.00	156.00
Reserved **	N/A	N/A	150.00
-Second Reserved**	N/A	N/A	10.00
Evening**	40.00	20.00	60.00
Service Vehicle	N/A	N/A	150.00
Motorcycle	N/A	7.00	18.00

Metered Parking: .75 per hour

(Lots #1, #2, #7, #10, #13, #16, #17, #19, #24, #38, #43, & Wehr Band Hall)

Pass per day: ***

Commuter	\$2.00
Reserved lots	\$2.00

Visitor week pass: ***

Commuter/Residence Hall	\$8.00
Reserved lots	\$8.00

- * Replacement tags are one-half of original cost. Parking Administration will provide pro-rata refund for early termination of parking privileges.
- ** Payroll deduction required for full-time University employees.
- ***Parking permits will be provided at no cost to University guests of faculty and staff if requested in advance from the Parking Administration Office.

B. Event Parking:

Non-Missouri State University events (e.g., Tournament of Champions, Harlem Globetrotters, Professional Bull-Riding, etc.)

\$1.00 per ticket

Fee Schedule, effective August 1, 2009

C. Parking Violation Fines:

1.	Permit not present	\$ 23.00
2.	Altered/Stolen Permit	\$ 125.00
3.	Permit does not apply to zone	\$ 23.00
4.	No parking zone	\$ 23.00
5.	Not parked wholly in space	\$ 18.00
6.	No disabled permit	\$ 75.00
7.	Overtime parking	\$ 18.00
8.	Obstructing traffic	\$ 23.00
9.	Reserved Zone	\$ 30.00

Fines revert to individual faculty, staff and student Accounts Receivable accounts if not paid or appealed within 15 days. No late fees apply; however, Accounts Receivable accounts accrue a 1% per month service fee for unpaid charges.

D. Auto Clamp Removal Fee: \$ 50.00

E. Bike Lock Removal Fee: \$ 25.00

F. Key Control - Replacement Keys (loss or theft)

Standard key	\$ 15.00
Outside door key	\$ 25.00
High security key	\$100.00
Campus master key	\$250.00
Maximum contractor fine for lost/stolen keys	\$10,000.00

XXIII. Delegation of Responsibility:

The Board of Governors delegates the responsibility for negotiating charges for on- and off-campus use of the Plaster Student Union, Juanita K. Hammons Hall for the Performing Arts, Hammons Student Center, Plaster Sports Complex, and other University facilities to the Vice President with administrative responsibility for each facility.

Fee Schedule, effective August 1, 2009

West Plains Campus

I. Required Student Fees: Basic Fees - Tuition

A. Basic Fees (Fall 2009, Spring 2010, and Summer 2010):

Missouri Residents	Non-Missouri Residents
\$102	\$204

Undergraduate course per-hour fee

- **Online courses** are assessed at the resident student rate and are not charged student services fees except for the Computer & Technology Usage Fee. If not assessed, a student at his/her option may pay the Health Services Fee (if enrolled in 6 or more hours) and/or the Student Activity Fee. Students must pay the fee(s) no later than the close of business the second Friday of full semester classes.
- **Non-degree seeking students** enrolled in one or two credit hours are not charged student services fees (except for the Computer & Technology Usage Fee).
- **Corporate Education** course fees will be negotiated on a case-by-case basis. The Computer & Technology Usage Fee will be charged to all corporate sites.

B. Student Services Fees (assessed in addition to the Basic Fees):

Fall 2009 and Spring 2010

Credit Hours	Capital Projects*	Computer & Technology Usage	Student Activity	Health Services **	Totals
1	\$15	\$5	\$12	\$0	\$37
2	\$15	\$10	\$12	\$0	\$47
3	\$15	\$15	\$12	\$0	\$57
4	\$15	\$20	\$12	\$0	\$67
5	\$15	\$25	\$12	\$0	\$77
6	\$15	\$30	\$12	\$20	\$107
7	\$15	\$35	\$12	\$20	\$117
8	\$15	\$40	\$12	\$20	\$127
9	\$15	\$45	\$12	\$20	\$137
10	\$15	\$50	\$12	\$20	\$147
11	\$15	\$55	\$12	\$20	\$157
12	\$15	\$60	\$12	\$20	\$167
13	\$15	\$65	\$12	\$20	\$177
14	\$15	\$70	\$12	\$20	\$187
15	\$15	\$75	\$12	\$20	\$197
16	\$15	\$80	\$12	\$20	\$207
17	\$15	\$85	\$12	\$20	\$217
18 or more	\$15	\$90	\$12	\$20	\$227

Summer 2010

Credit Hours	Capital Projects *	Computer & Technology Usage	Student Activity	Totals
1	\$ 15.00	\$ 2.50	\$ 6.00	\$23.50
2	\$ 15.00	\$ 5.00	\$ 6.00	\$26.00
3	\$ 15.00	\$ 7.50	\$ 6.00	\$28.50
4	\$ 15.00	\$ 10.00	\$ 6.00	\$31.00
5	\$ 15.00	\$ 12.50	\$ 6.00	\$33.50
6	\$ 15.00	\$ 15.00	\$ 6.00	\$36.00
7	\$ 15.00	\$ 17.50	\$ 6.00	\$38.50
8	\$ 15.00	\$20.00	\$ 6.00	\$41.00
9	\$ 15.00	\$ 22.50	\$ 6.00	\$43.50
10	\$ 15.00	\$ 25.00	\$ 6.00	\$46.00
11	\$ 15.00	\$ 27.50	\$ 6.00	\$48.50
12	\$ 15.00	\$30.00	\$ 6.00	\$51.00
13	\$ 15.00	\$ 32.50	\$ 6.00	\$53.50
14	\$ 15.00	\$ 35.00	\$ 6.00	\$56.00
15	\$ 15.00	\$ 37.50	\$ 6.00	\$58.50
16	\$ 15.00	\$40.00	\$ 6.00	\$61.00
17	\$ 15.00	\$ 42.50	\$ 6.00	\$63.50
18 or more	\$ 15.00	\$ 45.00	\$ 6.00	\$66.00

* Capital Projects: \$7.50 for capital projects approved by SGA; \$7.50 for campus grounds and parking maintenance and repairs.

** This fee is assessed to students enrolled in six hours or more.

C. Scope of the Required Student Fees Schedule:

- All fees assessed must be paid in full by specified fee deadlines; otherwise, a student's future registration is canceled.
- Courses audited are counted in the same way as courses taken for credit in determining fees.
- **The required student fee schedule is subject to revision by the Board of Governors without notice.**

D. Exceptions to the Required Student Fee Schedule:

- The Dean of Academic Affairs has the authority to approve exceptions to the above required student fee schedule for courses for which the fees must be negotiated with outside agencies.
- The Dean of Academic Affairs or a designee may also specify courses or students for which the student services fee will not be assessed. These will generally be courses for which the students are not required to come to the campus for more than a short period of time.

E. Exceptions to the Basic Fee Schedule:

	Missouri	Non-Missouri
<i>Per Credit Hour</i>	<u>Residents</u>	<u>Residents</u>
High School Dual Credit*	\$ 51.00	\$ 51.00
NUR and RST courses**	\$130.00	\$260.00

*Students enrolled at Missouri State University-WP through the high school off-campus dual credit program are charged 50% of the basic course fee for a Missouri resident, rounded to the nearest dollar, and are not charged student services fees. Supplemental course fees will be charged in full, if applicable. **Per credit hour rate for courses with either a NUR (Nursing) or RST (Respiratory Therapy) prefix, except for NUR 197, NUR 297, RST 120.

II. Admission Application Fee:

- A \$15.00 non-refundable admission application fee will be required of all first-time applicants for admission.
- The application fee will not apply toward payment of the Required Student Fee.
- The admission application fee is waived for faculty and staff and their dependents who are qualified for course fee waivers according to the University personnel policy.

III. Late Admission Application and Late Registration Fees:

- Late admission application fee (non-refundable): The fee for individuals making application for admission after the published deadline is \$15.00. This fee, which is in addition to the regular application fee, is assessed at the time of application and is non-refundable. The late application fee is waived for students applying for readmission.
- Late registration fee: The fee for students who complete their initial registration for classes after the published deadline is \$15.00 during the fall and spring semesters. This fee is assessed at the time of registration. Students who apply late and register late are assessed both fees.

- The late admission application and the late registration fees are waived for faculty and staff and their dependents who are qualified for course fee waivers according to the University personnel policy, as well as for students registering only for short courses, workshops, seminars, and other special courses which do not begin until after the regular (fall, spring, or summer) semester has begun.

IV. Supplemental Course Fees:

Supplemental course fees may be assessed on individual courses to cover the cost of specialized supplies, equipment, or services for instructional purposes that are provided by the University to all students enrolled in the course and are in addition to routine instructional expenses. The listing of supplemental course fees in Appendix B will be identified in the catalog and class schedule and will be assessed at the time of registration.

There may be additional supplemental course fees needed during the year for selected courses. For such courses, the Chancellor of the West Plains Campus shall be authorized to recommend supplemental course fees. Supplemental fees so recommended will be presented to the President for approval and reported to the Board of Governors at the next meeting of the Board.

V. Lost Identification Card Fee:

There will be a \$5.00 charge for replacement of a lost student identification card.

VI. Returned Check Charge Fee:

- A fee of \$20.00 will be charged to the person presenting to the University a check that is not honored by the bank on which the check is drawn. The charge will be for each check returned.
- If the returned check was used to pay required student fees, the student will also be assessed the late fee set forth in Section II as applicable. This late fee is in addition to the returned check charge.

VII. Graduation Fee:

- A \$55.00 fee must be paid before students will be eligible to receive their diplomas and final transcripts.
- A \$20.00 fee is charged for the second and each successive degree received by students graduating with multiple associate degrees. This fee must be paid before students will be eligible to receive their additional diplomas and final transcripts indicating the completion of multiple degrees.
- A \$20.00 fee is charged for subsequent repeat of the CAAP (Collegiate Assessment of Academic Proficiency) exam.

VIII. Diploma/Transcript Fees:

- A \$20.00 fee is charged for the issuance of a duplicate diploma or duplicate certificate.
- There will be no charge for reasonable and routine transcript requests.
- A \$20.00 delivery fee will be charged for transcripts, enrollment verifications, and other documents sent via express or overnight mail from the Office of Registration and Records.
- Transcripts will not be sent for current or former students who owe \$10.00 or more to the University.

IX. Financial Aid Fees:

Short-Term Loan Service Charge

There is a service charge of \$5.00 for each Short-Term Loan processed for the student.

X. Required Student Fees Refund Schedule:

A. Refunds for Full Semester Length Classes (Fall 2009 and Spring 2010):

The date used in determining the refund of fees shall be the date the student submits an official withdrawal request to the Office of Registration and Records, or the postmarked date of withdrawal request submitted by mail.

If a student drops or withdraws from a full semester length class prior to the ninth week, the refund shall be as follows:

On or before the fifth day of classes in the semester:	100% of Basic Fees – Tuition*
Days 6 through 10 of the semester:	75% of Basic Fees – Tuition*
Days 11 through 20 of the semester:	50% of Basic Fees – Tuition*
Days 21 through 40 of the semester:	25% of Basic Fees – Tuition*
After the 40 th day of the semester:	No refund

Any refunds for year-long dual credit courses are calculated on a pro rata basis according to the semester refund schedule.

- Student Services Fees are not refunded based on a percentage of the amount paid. Rather, students are responsible for the liable billing hours (i.e., the hours in which they remain enrolled).

B. Refunds for Intersession, Short Courses and Workshops:

The refund for intersession, short courses and workshops is 100% of Required Student Fees if the class is dropped before the first day of class. Supplemental fees will be refunded at 100% with the exception of fees that have already been expended on behalf of the student.

After the first class meeting, refunds for intersession, short courses and workshops are made on the basis of the number of class meeting days per the following schedule:

Class Days Available	90% Refund	50% Refund	25% Refund	0% Refund	Last Day to Withdraw*
	Refunds available if student withdraws by end of day				
3 Days	1	n/a	n/a	2	manual
4 Days	1	n/a	2	3	3
5 Days	1	2	3	3	4
6 Days	1	2	3	4	5
7 Days	1	2	4	5	6
8 Days	1	2	4	5	7
9 Days	2	3	5	6	8
10 Days	2	3	5	6	9
11 Days	2	3	6	7	10
12 Days	2	4	7	8	11
13 Days	2	4	7	8	12
14 Days	2	4	8	9	13
15 Days	2	4	8	9	14
16 Days	2	5	9	10	15
17 Days	3	5	9	10	16
18 Days	3	5	10	11	17
19 Days	3	5	10	11	18
20 Days	3	6	11	12	19

* After the last day to withdraw, the student must have the permission of the Dean of Academic Affairs to withdraw from the class.

C. Refunds for All Other Class Lengths (including Summer 2010):

Refund periods for classes of all other lengths are proportionate to the refund periods described above. The Office of Registration and Records maintains refund deadline dates for each class length.

D. Refunds for Recipients of Federal Aid:

If a student receives a scholarship or loan from the University, the refund is used to repay the scholarship, grant, or loan. A refund is made to the student only if the refund exceeds the amount of the award from the University. For students who are recipients of Federal Title IV student aid, refunds will be made in accordance with all applicable federal regulations.

XI. Changes of Schedule:

- A. Students who drop courses during the change of schedule period will be issued a refund in accordance with the Required Student Fees Refund Schedule (see Section X). Because courses are not supposed to be added after the change of schedule period, dropped courses and added courses (including section changes), **will result** in an additional financial obligation for the student. Exceptions may be granted when the department of the course(s) dropped and added provides written verification to the Office of Academic Affairs stating that the late schedule change was required or recommended by the department.
- B. Courses may be added during the change of schedule period. Additional cost of courses added must be paid at the time the change of schedule is processed or the student must be completely enrolled in the Deferred Payment Plan.

XII. Exceptions to the Withdrawal and Change of Schedule Fee Refund Policy:

Exceptions to the withdrawal and change of schedule fee refund policy must be approved by the Office of Academic Affairs. Appeals must be submitted in writing to the Dean of Academic Affairs within one month of the date of the withdrawal or change of schedule and should be accompanied by appropriate supporting documentation.

XIII. Laboratory Course Deposit:

No deposit is required for laboratory courses. A student responsible for unusual breakage or loss of equipment will be required to pay for such breakage or loss.

XIV. International Students Health Insurance Fee:

This fee will be charged each semester at the time of registration to all students for whom Missouri State University has issued student visa documents. The amount will be different each semester and will change annually as determined by the bidding process.

Fall 2009	\$499.00
Spring/Summer 2010	\$499.00
Annual	\$998.00
Summer 2010	\$201.00

XV. Library Fines:

Loan Period	Fine Rate	Maximum
1-7 days	\$1.00 per day	\$25.00
2 weeks - 6 months	\$.25 per day	\$10.00
2-Hour reserve	\$.25 per hour overdue	
Media-3 days	\$2.00 first day	
	\$1.00 per day thereafter	\$26.00
Media-7 days	\$2.00 first day	
	\$1.00 per day thereafter	\$26.00
Recalled items	\$1.00 per day	\$25.00
Bindery fee	\$10.00 per item	N/A
Replacement fee	\$55.00 per item	N/A
Replacement fee (media)	\$100.00 per item	N/A
	Actual replacement cost	
If over \$150.00	\$10.00 per item	N/A
Processing fee	\$20 per item	N/A
Processing fee-ILL*	\$100 per item	N/A
Replacement fee-ILL*		
* ILL - Interlibrary Loan		
Fees below \$2.00 are waived.		

XVI. Parking Permits/Fines:

A. <u>Parking Permits*</u>	<u>Students/Faculty/Staff*</u>
Students	No charge (\$15 per year if student does not pay Capital Projects Fee)
Faculty	\$ 15.00 per year
Staff	\$ 15.00 per year
Part-time Faculty or Staff	No charge

*Additional/Replacement parking permits are \$2.00.

B. <u>Parking Violation Fines:</u>	
1. Permit not present	\$ 10.00
2. Altered/stolen permit	\$ 60.00
3. Parked in “No Parking” zone	\$ 10.00
4. Not parked wholly in space	\$ 10.00
5. No disabled permit	\$ 60.00
6. Obstructing traffic	\$ 10.00
7. Parked in visitors’ space	\$ 10.00

C. <u>Physical Plant – Replacement Keys (loss or theft)</u>	
Standard key	\$ 5.00
Outside door key	\$ 10.00
High security key	\$ 50.00
Campus master key	\$ 150.00
Maximum contractor fine for lost/stolen keys	\$1,000.00

Fines revert to individual faculty, staff and student Accounts Receivable accounts if not paid or appealed within 15 days. No late fees apply; however, Accounts Receivable accounts accrue a 1% per month service fee for unpaid charges.

XVII. Delegation of Responsibility:

The Board of Governors delegates the responsibility for negotiating charges for on- and off-campus use of the West Plains Campus facilities to the Chancellor of the West Plains Campus.

BE IT FURTHER RESOLVED, understanding that unanticipated circumstances may require immediate action, and to be able to respond efficiently as necessary in the judgment of the President, that the President of the University is hereby authorized to establish and implement additional fees, or make appropriate modifications to the fees as set forth herein, except for “Required Student Fees” and that such fees will be immediately effective upon action by the President, but will be reported to the Board at the next meeting of the Board by either the President or the Chief Financial Officer.

BE IT FURTHER RESOLVED that previous actions by the Board of Governors covered in this schedule of student fees and deposits be modified accordingly, the Board of Governors reserving its discretion to further modify fees and charges as it determines necessary and appropriate.

Michael Duggan, Chair of the Board

Passed at the meeting of
April 3, 2009

John W. McAlear, Secretary

APPENDIX A

Supplemental Course Fees for Springfield Campus for Fall 2009, Spring 2010, and Summer 2010

COLLEGE COURSE NUMBER			TITLE	AMOUNT
COAL	MUS	398	Junior Recital	\$ 25
COAL	MUS	498	Senior Recital	\$ 25
COBA	IDM	121	Construction Principles and Practice	\$ 25
COBA	IDM	122	Construction Materials and Methods	\$ 25
COE	COU	781	Field Experience-Secondary	\$ 115
COE	COU	783	Field Experience-Elementary	\$ 115
COE	COU	786	School Psychological Examiner Practicum	\$ 115
COE	COU	7xx	Special sections	\$ 115
COE	EAD	870	Specialized Topics in Educational Leadership	
			<i>First Things First</i>	\$ 85
			<i>Seven Habits of Highly Effective People</i>	\$ 75
COE	SPE	346	Educational Evaluation of Exceptional Students Lab	\$ 25
COE	SPE	783	Advanced Assessment to Support Individuals with Developmental and Sensory Disabilities	\$ 25
COE	SPE	791	Clinical Practicum for Special Needs Population	\$ 25
COE	SPE	792	Advanced Diagnosis and Remediation of Students with Disabilities Lab	\$ 25
CHHS	ATC	220	Introduction to Athletic Training	\$ 25
CHHS	ATC	221	Clinical Skills in Athletic Training	\$ 30
CHHS	ATC	222	Athletic Injuries	\$ 15
CHHS	ATC	232	Basic Evaluation Techniques	\$ 35
CHHS	ATC	240	Clinical Practicum I	\$ 30
CHHS	ATC	241	Clinical Practicum II	\$ 30
CHHS	ATC	324	Therapeutic Modalities	\$ 20
CHHS	ATC	328	Lower Body Assessment	\$ 10
CHHS	ATC	329	Upper Body Assessment	\$ 10
CHHS	ATC	340	Clinical Practicum III	\$ 30
CHHS	ATC	341	Clinical Practicum IV	\$ 30
CHHS	ATC	421	Therapeutic Exercise	\$ 10
CHHS	ATC	425	Contemporary Topics in Athletic Training	\$ 20
CHHS	ATC	440	Clinical Practicum V	\$ 30
CHHS	ATC	441	Clinical Practicum VI	\$ 30
CHHS	BMS	110	Concepts in the Biomedical Sciences *	\$ 20
			* excludes any Dual Credit/High School courses taught off campus	
CHHS	BMS	231	Human Genetics with Laboratory	\$ 30
CHHS	BMS	307	Human Anatomy	\$ 20
CHHS	BMS	330	Food Selection and Preparation for Health	\$ 25
CHHS	BMS	331	Food Science	\$ 30
CHHS	BMS	497	Topics in Biomedical Sciences	Variable by section
CHHS	CSD	795	Advanced Clinical Practice	\$ 100

APPENDIX A (continued)

Supplemental Course Fees for Springfield Campus for Fall 2009, Spring 2010, and Summer 2010

COLLEGE COURSE NUMBER			TITLE	AMOUNT
CHHS	NUR	303	Art and Science of Nursing I	\$ 75
CHHS	NUR	304	Art and Science of Nursing II	\$ 75
CHHS	NUR	312	Nursing: The Adult Client	\$ 65
CHHS	NUR	322	Nursing: The Childbearing Family	\$ 65
CHHS	NUR	331	Nursing: The Mental Health Client	\$ 65
CHHS	NUR	342	Nursing: Health Assessment	\$ 70
CHHS	NUR	442	Nursing: Community Health	\$ 65
CHHS	NUR	482	Nursing: Leadership and Management	\$ 65
CHHS	PAS	717	Medical Human Anatomy and Radiology	\$ 200
CHHS	PAS	783	Clinical Practicum I	\$ 200
CHHS	PAS	786	Clinical Medicine II	\$ 40
CHHS	PAS	787	Laboratory Medicine and Clinical Procedures	\$ 200
CHHS	PAS	797	Clinical Practice Issues Seminar	\$ 200
CHHS	PAS	798	Research Project	\$ 40
CHHS	PED	106	Sailing	\$ 40
CHHS	PED	107	Intermediate Sailing	\$ 40
CHHS	PED	118	Bowling	\$ 45
CHHS	PED	135	Selected Activities	<i>Variable by section</i>
CHHS	PED	100	Fitness for Living	\$ 10
CHHS	PED	569/669	Health Appraisal & Exercise Testing Techniques	\$ 8
CHHS	REC	190	Applied Social Recreation	\$ 30
CHHS	REC	451	Outdoor Stewardship	\$ 8
CHHS	REC	411	Outdoor Pursuits	\$ 8
CHHS	SWK	490	Practicum in Social Work	\$ 50
CHHS	SWK	735	Field Instruction I	\$ 50
CHHS	SWK	780	Field Instruction II	\$ 50
CHPA	ANT	451	Field Archaeology	\$ 200
CHPA	DSS	ALL	All Defense and Strategic Studies courses	\$ 500
CNAS	AGB	394	Agricultural Industry Study	\$ 300
CNAS	AGE	337	Agricultural Mechanics Practice	\$ 10
CNAS	AGH	443	Greenhouse Management	\$ 25
CNAS	AGH	573/643	Plant Propagation	\$ 25
CNAS	AGR	200	Mini Agriculture - Floral Design sections	\$ 125
CNAS	AGR	399	Special Topics	<i>Variable by section</i>
CNAS	AGS	162	Introduction to Riding	\$ 75
CNAS	AGS	262	Riding for Horse Training	\$ 100
CNAS	AGS	362	Riding Instruction	\$ 100
CNAS	AGS	402	Applied Reproductive Techniques	\$ 150
CNAS	AGS	302	Reproductive Physiology	\$ 10
CNAS	AGS	452	Beef Cattle Production	\$ 25
CNAS	AGW	351	Game Bird Production	\$ 10

APPENDIX A (continued)

Supplemental Course Fees for Springfield Campus for Fall 2009, Spring 2010, and Summer 2010

COLLEGE COURSE NUMBER			TITLE	AMOUNT
CNAS	BIO	527/627	Field Biology	<i>Variable by section</i>
CNAS	BIO	210	Elements of Microbiology	\$ 40
CNAS	BIO	235	Principles of Genetics	\$ 15
CNAS	BIO	320	Introduction to Cellular Biology	\$ 40
CNAS	BIO	361	General Physiology	\$ 20
CNAS	BIO	511/611	Immunology	\$ 40
CNAS	BIO	540/640	Applications of Molecular Markers	\$ 40
CNAS	CFS	120	Family Health (fee to Red Cross for CPR course)	\$ 12
CNAS	CFS	502/602	Study Tour	<i>Variable by section</i>
CNAS	CHM	200	Essentials of Organic Chemistry	\$ 20
CNAS	CHM	342	Organic Chemistry I	\$ 20
CNAS	CHM	343	Organic Chemistry II	\$ 20
CNAS	CHM	353	Intro to Biochemistry Lab	\$ 25
CNAS	CHM	453	Biochemistry Lab I	\$ 25
CNAS	CHM	553/653	Advanced Biochemistry Lab	\$ 25
CNAS	CTM	280	Pattern Development I	\$ 35
CNAS	CTM	380	Pattern Development II	\$ 35
CNAS	CTM	387	Fashion Illustration	\$ 25
CNAS	CTM	580/680	Senior Collection: Line Development	\$ 35
CNAS	GLG	360	Directed Field Trips	\$ 250
CNAS	GLG	412	Field Geology of the Mid Continent Region	\$ 150
CNAS	GLG	713	Field Geology for Secondary Teachers	\$ 250
CNAS	GRY	470	Field Study in Geography	\$ 250
CNAS	GRY	596/696	Topical Issues in Education	
<i>Stream Environments Section - Fee determined by and paid directly to DNR</i>				
CNAS	HID	342	Contract Design I	\$ 25
CNAS	HRA	321	Principles of Food Preparation	\$ 35
CNAS	HRA	325	Cultural Cuisine	<i>Variable by section</i>
CNAS	HRA	330	Banquet Operations	\$ 35
CNAS	HRA	409	Beverage Operation	\$ 40
CNAS	PHY	203	Foundation of Physics I	\$ 30
CNAS	PHY	204	Foundation of Physics II	\$ 30
CNAS	PHY	220	Intro to Structure and Logic of Digital Computers	\$ 15

APPENDIX A (continued)

Supervision Course Fees for Springfield Campus for Fall 2009, Spring 2010, and Summer 2010

Supervised Teaching Course Fee (per 8-week placement)

COURSE NUMBER	TITLE	AMOUNT
	Assessed courses listed below:	\$ 55
AGE 493	Supervised Teaching (Secondary) in Agriculture	
AGE 494	Supervised Teaching (Secondary) in Agriculture	
AGT 493	Supervised Teaching (Secondary Technology)	
AGT 494	Supervised Teaching (Secondary Technology)	
ART 491	Supervised Teaching of Art and Design (Elementary)	
ART 490	Supervised Teaching of Art and Design (Secondary)	
BSE 493	Supervised Teaching (Business-Secondary Education)	
BSE 494	Supervised Teaching (Business-Secondary Education)	
CFS 494	Supervised Teaching in Vocational Family and Consumer Sciences	
CFS 493	Supervised Teaching in Vocational Family and Consumer Sciences	
COM 490	Supervised Teaching of Speech (Secondary)	
COM 491	Supervised Teaching of Speech and Theatre (Secondary)	
ECE 491	Supervised Teaching in Preschool/Kindergarten Settings	
ECE 490	Supervised Teaching in Infant/Toddler Settings	
ECE 492	Supervised Teaching in Primary Settings	
ELE 495	Supervised Teaching (Elementary)	
ELE 496	Supervised Teaching (Elementary)	
ENG 432	Supervised Teaching (Secondary English)	
ENG 433	Supervised Teaching (English)	
HST 420	Supervised Teaching of Secondary Social Studies (Secondary)	
HST 421	Supervised Teaching of Secondary Social Studies (Secondary)	
HST 422	Supervised Teaching of Secondary Social Studies (Secondary) – 5 credit-hour section (\$110 for 10 credit-hour section)	
MCL 493	Supervised Teaching (Secondary Foreign Language)	
MCL 496	Supervised Teaching (Elementary Foreign Language)	
MID 494	Supervised Teaching (Middle School)	
MID 493	Supervised Teaching (Middle School)	
MTH 493	Supervised Teaching (Secondary Mathematics)	
MTH 494	Supervised Teaching (Secondary Mathematics)	
MUS 494	Supervised Teaching in Elementary General Music	
MUS 496	Supervised Teaching in Secondary Music	
PED 493	Supervised Teaching (Secondary)	
PED 496	Supervised Teaching (Elementary)	
SCI 493	Supervised Teaching (Secondary)	
SCI 494	Supervised Teaching (Secondary)	
SEC 493	Supervised Teaching (Secondary)	
SEC 494	Supervised Teaching (Secondary)	
SEC 784	Internship in Teaching II	
SPE 496	Supervised Teaching - Special Education	
SPE 495	Supervised Teaching - Special Education	
THE 491	Supervised Teaching (Speech and Theatre)	
THE 490	Supervised Teaching (Speech and Theatre)	

APPENDIX B

Supplemental Course Fees for West Plains Campus for Fall 2009, Spring 2010, and Summer 2010

COURSE TITLE & NUMBER	AMOUNT
AGR170 Introduction to Horticulture	\$ 20
AGR215 Soils	\$ 20
AGR243 Indoor Plants	\$ 20
AST113 Modern Astronomy	\$ 20
AST114 Survey of Astronomy	\$ 20
AST115 Basic Astronomy	\$ 20
BIO102 Principles of Biological Science	\$ 20
BIO110 Biological Science for Education	\$ 20
BIO121 General Biology I	\$ 20
BIO122 General Biology II	\$ 20
BIO210 Elements of Microbiology	\$ 20
BMS110 Concepts in Biomedical Sciences	\$ 20
BMS267 Introduction to Human Anatomy	\$ 20
BMS268 Introduction to Human Physiology	\$ 20
CFD160 Principles of Development in Early Childhood	\$ 10
CFD260 Supervised Experience in the Child Development Lab.	\$ 45
CGP150 Introduction to Digital Graphics	\$ 55
CGP155 Web Animation	\$ 55
CGP160 Introduction to 3D Modeling	\$ 55
CGP170 Architectural Visualization and Game Environment Design	\$ 55
CGP197 Special Topics in Computer Graphics and Programming	\$ 55
CGP250 Introduction to 3D Animation	\$ 55
CGP255 Graphic Programming I	\$ 55
CGP260 Advanced 3D Modeling and Animation using 3D Studio	\$ 55
CGP265 Graphic Programming II	\$ 55
CGP297 Game Level Design	\$ 55
CHM105 Fundamentals of Chemistry	\$ 20
CHM175 General Chemistry Laboratory	\$ 20
NUR100 Techniques & Technologies Basic to Nursing	\$ 155
NUR101 Nursing Systems for the Adult Client I	\$ 110
NUR190 Nursing Systems for Adult Client: LPN to RN Program	\$ 60
NUR204 Nursing Systems for the Adult Client II	\$ 90
NUR212 Nursing Systems fro the Family	\$ 75
PED135 Selected Activities	\$ 0-30
PHY100 Survey of Physics with Laboratory	\$ 20
PHY101 Physics by Inquiry for Educators	\$ 20
PHY102 Survey of Physics	\$ 20

APPENDIX B (continued)

Supplemental Course Fees for West Plains Campus for Fall 2009, Spring 2010, and Summer 2010

COURSE TITLE & NUMBER	AMOUNT
PHY123 Introduction to Physics I	\$ 20
PHY124 Introduction to Physics II	\$ 20
PHY203 Foundations of Physics I	\$ 20
PHY204 Foundations of Physics II	\$ 20
RDG125 College Reading and Efficient Study Techniques	\$ 30
RST210 Respiratory Equipment and Therapeutics	\$ 55
RST245 Cardiopulmonary Diagnostics	\$ 50
RST254 Applied Cardiopulmonary Physiology	\$ 44
RST264 Advanced Respiratory Care Theory	\$ 295
VIN111 Vineyard Establishment and Maintenance	\$ 60
VIN113 Spring Viticulture Technology	\$ 60
VIN115 Summer Viticulture Technology	\$ 60
VIN148 Cellar Sanitation and Maintenance	\$ 60
VIN160 Cellar Equipment Operations	\$ 60
VIN257 Fall Winery Technology	\$ 120
VIN259 Winter Winery Technology	\$ 60
VIN266 Sensory Evaluation	\$ 120
VIN268 Wine & Must Analysis	\$ 60

Exceptions: SUPPLEMENTAL COURSE & SECTION FEES

LWE 190 Basic Law Enforcement Academy I; LWE 191 Basic Law Enforcement Academy (Spring 2009/Fall 2009 Cohort)	\$ 2,450
LWE 190 Basic Law Enforcement Academy I; LWE 191 Basic Law Enforcement Academy II (Fall 2009/Spring 2010 Cohort)	\$ 2,450
LWE 190 Basic Law Enforcement Academy I; LWE 191 Basic Law Enforcement Academy II (Spring 2010/Fall 2010 Cohort)	\$ 2,450
<ul style="list-style-type: none"> • <i>A large portion of the course fee is dictated by the State of Missouri Peace Officer Standards and Training Program.</i> 	