

# ***Minutes of the November Session of the Faculty Senate Missouri State University***

The Faculty Senate held its regularly scheduled meeting on Thursday, November 13, 2008, in Plaster Student Union, Room 313. Chair Pauline Nugent called the session to order at 3:30 p.m. Dr. Eric Shade served as parliamentarian.

**Substitutes:** Debbi Cron for Janice Hendrix, instructor rep; Janice Nelsen for Rebecca Woodard, HPER & PEC; Marilyn McCroskey for Lynn Cline, prof. rep.;

**Absences:** Michelle Bowe, CGEIP Chair; Norm Griffith, Staff Delegate; James Lampe, AC; Dale Moore, Staff Delegate; Reed Olsen; Acad. Rel. Chair; Arbindra Rimal, AG; Jenifer Roberts; FI; Greg Skibinski; SW; Xingping Sun, MA; Kenneth Vollmar, CS; Miles Walz, MS.

**Guests:** Belinda McCarthy, Provost; John Catau, Office of the Provost; Frank Einhellig, Graduate College; Edward De Long, LIS; Heather Carmack COM; John Bourhis, COM; Susan Dunbaugh, OPHI; Kathryn Wall, The Standard; Phil Harsha, COBA; Sean Egan, Student; Melissa Bosch, Student; Shantan Ravula, OPHI; Kelly McNeilis, COM; Stephanie Norander COM; Nicole Rovig, Registrar; Jerry Chin, CIS.

## ***APPROVAL OF MINUTES***

The minutes of the October 9 Senate session were approved as submitted.

## ***ANNOUNCEMENTS***

1. The Faculty Handbook Revision Committee has revised their document on the Distinguished Professor rank to agree with the Senate's suggestions.
2. The Faculty Concerns survey is available, with a deadline of November 19<sup>th</sup>. Faculty are encouraged to participate.
3. Faculty are reminded that, in order to allow enough time for the university to process academic actions before Christmas, grades for the fall semester are due Saturday, December 20<sup>th</sup> at 12:00 pm. Also, power will be out on that day for part of the campus because of the Sicheluff renovations, but faculty may use the computer lab in Glass Hall (Strong Hall and Meyer Library will also have power) to submit grades. Faculty who have exam periods falling on Wednesday and Thursday during finals

week are also permitted to give their final exams during the last regular class meeting to allow more time for grading.

4. A new Staff/Faculty meal plan has been negotiated with Sodexo. Faculty will be able to purchase a ten-meal plan for \$35.
5. Dr. Nugent asked for a moment of silence for Robert W. Plaster.

***PRESENTATION FROM STUDENTS OF MISSOURI STATE AGAINST SMOKING HAZARDS (SMASH) — SARAH DURNBAUGH, GA FOR OPHI***

Sarah Durnbaugh, GA for OPHI, introduced Adam Murphy for Students of Missouri Against Smoking Hazards. Mr. Murphy asked faculty to support their efforts to reduce smoking risks on campus, including reducing risk from secondhand smoke.

***REPORT FROM SGA REGARDING RECOGNITION OF 4.0 STUDENTS AT GRADUATION***

*The report was withdrawn.*

***REPORT FROM DEAN OF THE GRADUATE COLLEGE— DR. FRANK EINHELLIG***

Dr. Frank Einhellig, Dean of the Graduate College, addressed the Senate. He emphasized the progress of Missouri State's graduate programs, which have 3,273 students registered in degree programs this fall, the highest total ever. Still, Dr. Einhellig noted, MSU lags behind some peer institutions in the ratio of graduate students to undergraduates at the university. He emphasized that the involvement is important to make graduate education work and asked for the continued support of all faculty.

***REPORT FROM CLASS SCHEDULING COMMITTEE—DR. JOHN CATAU***

Dr. John Catau presented a report from the Class Scheduling Committee that recommends 15 minutes between all classes, to allow students a chance to make the trip between downtown to the main campus. The committee also recommends that MWF classes should start at 7:30 a.m. to compensate for the extra time between classes, and it further recommends that all general education classes be taught on the main campus. The final recommendation is to allow classes starting after 3:00 p.m. to have more flexibility in scheduling. The time change would not begin until Spring 2010.

**REPORT FROM FACULTY SENATE EXECUTIVE COMMITTEE—  
WITHDRAWAL RECOMMENDATION**

Senator Weaver moved that the Senate adopt a proposal to make the final withdrawal date four weeks prior to the last day of classes (adjusted accordingly for block and summer classes) and to assign a grade of “W” to students who drop before that deadline.

Senator Finch (motion seconded by Senator Chesman) proposed shifting the date to six weeks prior to the last day of classes. Discussion followed. The motion failed.

After discussion, Senator Buckner (motion seconded by Senator A. Cline) moved to postpone action on the proposal until the next session and requested that any important items be e-mailed to Senators in enough time to allow discussion in their departments. The motion to postpone passed.

**ACTION ON CURRICULAR PROPOSALS**

1. New Ethical Leadership (option) Bachelor of Arts in Communication  
Moved by Senator Morris (motion seconded by Senator Hughes): Approved.
2. New Ethical Leadership (option) Bachelor of Science in Communication  
Moved by Senator Morris (motion seconded by Senator Kaufman): Approved.
3. New Minor in Information Technology Service Management  
Moved by Senator Johnson (motion seconded by Senator Chesman):  
Approved.
4. New Leadership Minor  
Moved by Senator Goss (motion seconded by Senator Hughes): Approved.

**UNFINISHED BUSINESS** - None.

**NEW BUSINESS** - None.

**ADJOURNMENT**

Chair Nugent adjourned the meeting at 4:56 p.m. The next regularly scheduled Faculty Senate meeting will be held on Thursday, December 11, 2008, beginning at 3:30 p.m. in PSU 313.

Christopher Herr  
Secretary of the Faculty

**Senate Action 7-08/09**

**Adopted by Senate on November 13, 2008**

**Right of Challenge Expires December 11, 2008**

***New Ethical Leadership (option) Bachelor of Arts in Communication***

A complete copy of the above curricular proposal can be viewed in the Faculty Senate office.

**Senate Action 8-08/09**

**Adopted by Senate on November 13, 2008**

**Right of Challenge Expires December 11, 2008**

***New Ethical Leadership (option) Bachelor of Science in Communication***

A complete copy of the above curricular proposal can be viewed in the Faculty Senate office.

**Senate Action 9-08/09**

**Adopted by Senate on November 13, 2008**

**Right of Challenge Expires December 11, 2008**

***New Minor in Information Technology Service Management***

A complete copy of the above curricular proposal can be viewed in the Faculty Senate office.

**Senate Action 10-08/09**

**Adopted by Senate on November 13, 2008**

**Right of Challenge Expires December 11, 2008**

***New Leadership Minor***

A complete copy of the above curricular proposal can be viewed in the Faculty Senate office.