

***Minutes of the March Session  
of the Faculty Senate  
Missouri State University***

The Faculty Senate held its first meeting of the March session on Thursday, March 18, 2010, in PSU 313. Chair Margaret Weaver called the meeting to order at 3:33 p.m. Dr. Eric Shade served as parliamentarian.

**Substitutes:** Melinda Houverschmidt for Kathy Gibson, GL; and Andy Cline, for Mary Jane Pardue, MJ.

**Absences:** Dan Beckman, BI; John Downing, HR; Martha Finch, RE; Brenda Goodwin, TT Instruc Rep; Doug Gouzie, Grad Council Chair; Tabitha Haynes, Staff Delegate; James Lampe, AC; David Lutz, Acad Rel Chair; Eric Morris, CM; Kevin Pybas, CGEIP Chair; Arbindra Rimal, AG; Shujun Su, CH; and Miles Walz, MS.

**Guests:** Carmen Boyd, BMS/Dietetics; Martha Kirker, Assessment; Tom Dicke, FHRC; Julie Maglerson, FHRC; Paula Kemp, FID; John Catau, Office of the Provost; Mahua Mitra, Economics/Public Affairs; Art Spisak, Office of the Provost; Marilyn McCroskey, LIS; Pauline Nugent, MCL; Steve Willis, Art Ed; Jamaine Abidogn, HST; Stephanie Norander, CUM; Phil Harsha, COBA; and Richard Callahan, COBA.

***APPROVAL OF THE MINUTES OF THE FEBRUARY 2010 SESSION***

The minutes were approved as distributed.

***ANNOUNCEMENTS***

1. In the event of a carryover meeting, the Faculty Senate will reconvene on Tuesday, March 23 at 3:30 in PSU 315.
2. During the January session, the Senate moved to commit the issues presented by the Academic Relations Committee's Faculty Senate Resolution on Faculty Evaluation to an Ad Hoc Committee. This committee has been formed. Members include Julie Gallaway, Chantal Levesque, David Lutz, John Maddux, Kristina Moller, Ashley Newton, and Joan Test.
3. SA 19-09/10 was not approved by the President because "sufficient flexibility is provided to departments and colleges to respond appropriately to centrally established enrollment requirements." As a follow up to this disapproval, John Catau will be providing a report on the enrollment minimums under item O in the agenda.
4. Item E on the agenda is a report from the Nominating Committee, which includes one eligible candidate for Chair-elect and one eligible candidate for Secretary of the Faculty for 2010-11. Senators are encouraged to nominate other eligible candidates today or by submitting nominations, with an appropriate second, to the Secretary of the Faculty no later than April 1. Since the Senate benefits from having a strong and diverse slate of candidates, it is desirable that at least one nomination for each office come from the floor so that the candidates nominated by the Nominating Committee do not run unopposed. Faculty are eligible for the offices if (1) by the time they assume office they will have completed at least one year of service (may or may not be continuous) in the Faculty Senate as a voting member during the previous six academic years, and (2) they are tenured before the September session of their term. Heads/Chairs/Directors of departments/schools are not eligible.

5. Public Affairs Week update—Mahua Barari Mitra, chair of the Public Affairs Conference, reported on the upcoming conference, which will take place from April 13-16, 2010, and especially asked faculty to encourage students to attend. For further information on the conference, please refer to the conference website:  
<http://publicaffairs.missouristate.edu/conference/>.
6. As many faculty discovered, midterm grades were due Monday at 12:00 (the day faculty returned from spring break). This created a hardship for many faculty. Therefore, an extra day for submission of mid-term grades will be implemented starting next semester (even if the mid-semester date is NOT followed by a vacation or break). For the fall 2010 semester, mid-term grades will be due by Tuesday, October 19 (not Monday, October 18) and thus will be available to students on October 20.
7. The Graduate Interdisciplinary Forum is scheduled for Saturday, April 17 in the PSU. Please encourage your graduate students to participate.
8. Dr. Weaver asked the Senate to join her in a moment of silence to remember two colleagues who have passed away since our last Senate meeting in February: Dr. Marsha Hoffman Rising, the first Director of the Undergraduate Social Work Program; and Dr. Clarence Ketch, Emeritus Professor of Sociology.

***VOTING ON PROPOSED AMENDMENTS TO THE CONSTITUTION AND BYLAWS OF THE FACULTY***

**Amendment 1 to the Constitution:** revises Article IX, of the Constitution, “Amendment of Constitution,” to allow non-substantive changes to the Constitution to be approved by a vote of Faculty Senate (similar to the process for Bylaws changes), while all substantive changes will be voted on electronically by the entire faculty.

**PASSED 41-2.**

**Amendment 2 to the Constitution:** amends Article IV of the Constitution, “Membership of the Faculty Senate” to clarify the representation for non-tenure-track and tenure-track instructors and to update the language to bring it in line with current university practice.

**PASSED 42-1**

**Amendment 1 to the Bylaws:** removes ART I, SEC 8B (8) and SEC 8B (9), which detail the makeup and functions of the University Award Committee and the College Award Committees.

**PASSED 41-2.**

**Amendment 2 to the Bylaws:** revises ART I, SEC 1; ART 1, SEC 2E; ART I, SEC 2H (5); ART VI, SEC 12A (3) to update the language pertaining to tenure-track and non-tenure-track instructors and bring the Bylaws in line with current university practice.

**PASSED 43-0.**

***ELECTIONS FOR FACULTY-STUDENT JUDICIAL COMMISSION AND UNIVERSITY HEARING COMMITTEE***

The following faculty members were elected to the Faculty-Student Judicial Commission for a

two-year term, ending in 2012: Dan Kaufman (Philosophy), Judith John (English), and Mary Beth Mann (Childhood Education and Family Studies).

The following faculty members were elected to the University Hearing Committee, for a three-year term, ending in 2013: David Gutzke (History, CHPA), Gilbert Brown (Counseling, Leadership, and Special Education, COE), Dane Peterson (Marketing, COBA), John Satzinger (Computer Information Systems, COBA), Randy Dillon (Communication, COAL) Jane Hoogestraat (English, COAL), Robert Whitaker (Physics, Astronomy and Materials Science, CNAS), Michelle Visio (Psychology, CHHS)

### ***NOMINATIONS FOR CHAIR-ELECT AND SECRETARY***

Rebecca Woodard, Chair of the Nominations Committee, thanked the committee members (Jack Knight and Ronda Ridinger) for their service and announced the nomination from the committee of their nominees: Cynthia Wilson-Hail for Secretary of the Faculty and Terrell Gallaway for Chair-Elect. No nominations were offered from the floor, and senators were reminded that they have until April 1 to submit nominations for either office to the current Secretary of the Faculty.

### ***REPORT FROM RULES COMMITTEE***

**Amendment 1 to Bylaws:** Combine two PEC standing committees (Admissions, Procedures, and Retention; and Membership and Professional Development) and their tasks into one committee and enhance the duties and membership of the Conceptual Framework Committee.

**Amendment 2 to Bylaws:** Change Bylaws to consistently refer to the Chair of PEC with the capitalized title “Chair” and to consistently refer to the Chair-Elect of PEC and Immediate Past Chair of PEC with the capitalized titles “Chair-Elect” and “Immediate Past Chair”. In addition, change Bylaws to consistently capitalize the titles of “Director” and “President” when referring to the Director of Secondary Education, the President of the Student Government Association and the President of the Graduate Student Council. This action requires changing capitalizations in five instances.

**Amendment 3 to Bylaws:** Change Bylaws to allow Dean-level review (without veto) of curricular proposals. The changes formalize the process of Dean-level input, which currently is handled on an informal basis between the Deans and Provost after curricular proposals pass Senate, and maintains the right of faculty to control the curricular process.

### ***ACTION ON CURRICULAR PROPOSALS***

1. Program Deletion: Political Science (Comprehensive) Bachelor Of Science  
Moved by Senator Qiao (seconded by Senator Cornelius-White): APPROVED  
**Senate Action 25-09/10**
2. New Program: Dietetic Internship Certificate  
Moved by Senator Garrad (seconded by Senator Cline): APPROVED  
**Senate Action 26-09/10**
3. New Program: MEd History Accelerated  
Moved by Senator Baggett (seconded by Senator Hughes): APPROVED  
**Senate Action 27-09/10**

4. Program Change: General Education Basic Required Courses. At the request of the Chair and with no objection from the Senate, this item was moved to item O (Unfinished Business) on the Agenda.

#### ***REPORT FROM CGEIP***

At the request of the Chair and with no objection from the Senate, this item was moved to item O (Unfinished Business) on the Agenda.

#### ***REPORT FROM BUDGET & PRIORITIES COMMITTEE***

Judith Martin, Chair of Budget and Priorities, reported the Committee's recommendation to the Faculty Handbook Revision Committee to clarify in the Handbook that a stipend is considered salary for tax purposes. They recommend to the FHRC that the following wording be added to 7.2.1 at the end of the first paragraph: "A 'stipend' is considered salary, so faculty should work with grantors to designate funds for research expenses such as travel, equipment, postage, etc."

Dr. Martin also reported on how grant money and carry-forward are distributed to departments within the various cost centers.

#### ***REPORT FROM FACULTY CONCERNS COMMITTEE***

Judith Martin, Chair of Faculty Concerns, reported to Senate on the surveys regarding the President and Provost.

Senator Hughes moved the Committee's Action on Accreditation Report Writing (seconded by Senator Jones).

After discussion, the action passed. **Senate Action 28-09/10**

#### ***REPORT FROM FACULTY HANDBOOK REVISION COMMITTEE***

Julie Masterson, Chair of the FHRC, presented the Committee's changes to the Handbook. Senator Rovey moved to adopt the FHRC's report (Seconded by Senator Jones).

Dr. Masterson outlined the major changes to the handbook:

Procedures/processes for appealing (grieving) tenure/promotion decisions were moved to Chapter 3.10, where tenure and promotion issues are delineated. That process also is streamlined. No prima facie case finding by the APRC is required. The appeal is presented to the Provost's Office, and a six-member Provost Committee on Tenure and Promotion, which functions as the appeals panel, is created in the new version.

The current version listed prohibiting/restricting travel or ability to apply for awards, committee assignments, and access to equipment/labs/office space, secretarial support, and graduate assistants as potential minor sanctions. These could be totally unrelated to the action that

warranted the administration's concern and have direct negative effects on faculty productivity. Consequently, they have been removed in the revised version, and the list of minor sanctions is shortened.

The role of reassignment was not clear in the current version of the Handbook (Sanction? Not a sanction? Major? Minor? Limits in Use?). Consequently, this issue has been clarified and added to the new version. Any form of *involuntary* reassignment related to potential breaches of professional practice is considered to be a major sanction and requires the PPRP process to ensue (see 14.1.1). *Voluntary* reassignment is not considered to be a sanction (see 14.1.3); however, the FHRC included language to ensure that a voluntary reassignment is indeed voluntary. Specifically, a memorandum of understanding (MOU) is required and the faculty member has up to 5 working days to agree and sign the MOU.

The current handbook indicates that major sanctions can be imposed in the case of imminent threat prior to the PPRP, and the FHRC kept this provision in the proposed draft. The wording was changed in order to be consistent with the proposed process (e.g., faculty member cannot appeal to BOG until APGP is completed).

It is critical to have faculty participating in both APGP and PPRP. However, the current UHP process and responsibilities placed an unreasonable burden on faculty members. As a result, only a limited number of faculty were willing to serve or re-serve. The current version of the FH was adopted in 2007, and since that time there have been only 4 UHPs. Only one of those was able to complete its task under the current procedures/processes.

For example, much of what took place at an "informal" hearing had to be repeated when the case went to the formal hearing. The revised version allows all of the attempts at informal resolution to occur with the APRC and/or the Vice Provost for Faculty Affairs. The UHP is not empanelled unless the issue is unresolved and needs to proceed to the formal process.

Sometimes the review process took up to 1.5 years. In the revised versions, the process is streamlined and must be completed within 60 days of empanelling the UHP.

The current procedures allowed interviews without all parties present. This has been changed in the revised version. All documentary evidence must be presented to all parties. Each side may orally question witnesses, but attorneys are prohibited from questioning witnesses.

## ***ADJOURNMENT***

Senator Chesman moved that the meeting be adjourned (seconded by Senator Hughes). The motion passed, and the meeting was adjourned at 5:02

***Minutes of the March Session  
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The Faculty Senate held its second meeting of the March session on Tuesday, March 23, 2010, in PSU 315. Chair Margaret Weaver called the meeting to order at 3:30 p.m. Dr. Eric Shade served as parliamentarian.

**Substitutes:** Cynthia MaGregor for Jef Cornelius-White, CL; Michael Craig for Richard Garrad, BS; Pauline Nugent for Joe Hughes, FL; Klaas Baleleevl for Ron Netsell, CD; and Randy Wallace for Gay Ragan, Assoc Prof Rep.

**Absences:** Dan Beckman, BI; Roberto Canales, PN; Jeremy Chesman, MU; Martha Finch, RE; Brenda Goodwin, TT Instruc Rep; Ben Goss, MG; Doug Gouzie, Grad Council Chair; Tabitha Haynes, Staff Delegate; Mike Hudson, SM; Stan Leasure, Rules Chair; David Lutz, Acad Rel Chair; Joan McClennen, SW; Eric Morris, CM; Sean Newton, PT; Chuck Rovey, GG; Shujun Su, CH; and Miles Walz, MS.

**Guests:** Ed DeLong, LIS; Martha Kirker, Assessment; Bill Edgar, Library Science; Marilyn McCroskey, LIS; Rob Hornberger, Office of the Registrar; John Catau, Office of the Provost; Art Spisak, Office of the Provost; Richard Callahan, TCM; Tom Dicke, HST; Paula Kemp, FID; Debra Agee, FID; Reed Olsen, ECO; Phil Harsha, COBA; Roger Stoner, COAL; and Ardeshir Dalal, ECO. (*note: there were two illegible signatures, one for FHRC and one for ECO*)

***ANNOUNCEMENTS***

1. In the event of a carryover meeting, we will meet Thursday, March 25<sup>th</sup> at 3:30 in the PSU Ballroom East.
2. The Constitutional and Bylaws amendments passed at the last meeting as follows:
  - Amendment 1: PASSED 41-2
  - Amendment 2: PASSED 42-1
  - Amendment 3: PASSED 41-2
  - Amendment 4: PASSED 43-0
3. The names of those faculty members elected to the University Hearing Committee and the Faculty-Student Judicial Commission were announced.

***REPORT FROM FACULTY HANDBOOK REVISION COMMITTEE***

The discussion was continued from the March 18<sup>th</sup> meeting.

Senator Cline moved that the Handbook be amended to move section 3.10 (Promotion, Tenure and Reappointment Review) to after section 4.6 in the Handbook, which is the section involving the procedures and processes for conditions of appointment and tenure (seconded by Senator Wilson-Hail). After discussion, the motion to amend passed.

Senator Cline moved to amend section 3.10.1 (which will now be the new section 4.7.1) for clarity, replacing the phrase “described earlier in this chapter and in Chapter 4” with the phrase “described in

Chapter 3 and earlier in this chapter” (seconded by Senator Calihman). After discussion, the motion to amend passed.

Senator Knight moved that “a committee be appointed by the Senate Executive Committee, composed of faculty who are familiar with the grievance/sanctions process, and who ideally have some training in administrative law; and that it review the Handbook Revision Committee’s rewrite of Chapter 13 of the current Handbook to determine if faculty rights are adequately protected; and that it report to the Senate at the April session for Senate consideration” (seconded by Senator Calihman). After discussion, Senator Knight’s motion failed.

Senator Rovey’s motion to adopt the report passed as amended.

### ***REPORT FROM AD HOC COMMITTEE ON ON-LINE ISSUES***

Neal Callahan, Chair of the Ad-hoc Committee on Online Issues, reported that the committee had met with the Provost. The Committee and the Provost agreed in recommending a new permanent University committee, the Distance Education Committee, to oversee policies and procedures for online education and other modes of distance education. Rose Utley, Neal Callahan, and John Bourhis will be the faculty representatives.

### ***SENATE ACTION CONCERNING DROP POLICY***

Senator Philpot moved a Senate Action stating that “students may drop courses with a “W” from the end of the Change of Schedule period until four weeks prior to the last day of full semester classes, after which time students may not drop. For all classes of shorter duration than a full semester, this deadline shall be set at the three-fourths mark of that class” (seconded by Senator Cline).

Senator Utley moved to amend the action to change “four weeks” to “two weeks” and “three-fourths mark” to “seven-eighths mark” (seconded by Senator Gallaway).

Senator Calihman moved to call the question (seconded by Senator Hurst). The motion to call the question passed.

Senator Utley’s motion to amend the action failed.

After further discussion, Senator Philpot’s Senate Action passed. **Senate Action 29-09/10**

### ***ADJOURNMENT***

Senator Cline moved that the meeting be adjourned (seconded by Dr. Nugent, substituting for Senator Hughes). The motion passed, and the meeting was adjourned at 5:11.

***Minutes of the March Session  
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The Faculty Senate held its third meeting of the March session on Thursday, March 25, 2010, in PSU Ballroom East. Chair Margaret Weaver called the meeting to order at 3:31 p.m. Dr. Eric Shade served as parliamentarian.

**Substitutes:** C. MacGregor for Jef Cornelius-White, CL.

**Absences:** Holly Baggett, HI; Martha Finch, RE; Ben Goss, MG; Doug Gouzie, Grad Council Chair; Tabitha Haynes, Staff Delegate; Chuck Hermans, MK; David Lutz, Acad Rel Chair; Carol Maples, PEC Chair; Joan McClennen, SW; Eric Morris, CM; Ron Netsell, CD; Chuck Rovey, GG; Shujun Su, CH; and Miles Walz, MS.

**Guests:** Edward DeLong, LIS; Rob Hornberger, Office of the Registrar; GigiSaunders, BIO; Bill Edgar, Library; J. Pettijohn, FGB; Kent Ragan, FGB; Pauline Nugent, MCL; Debra Agee, FID; Lloyd Smith, CSC; David Mitchell, ECO; Art Spisak, Office of the Provost; and Martha Kirker, Assessment.

***ANNOUNCEMENTS***

1. Senators were reminded that the next carry-over meeting for the Senate will be Tuesday, March 30<sup>th</sup> at 3:30 in Library 101.
2. The President will present the budget to a joint session of Faculty and Staff Senates on Tuesday, April 20<sup>th</sup> at 3:30 in PSU theatre.

***RESOLUTION ON BUDGET PRIORITIES AND REVENUE ENHANCEMENT***

Senator Gallaway moved a resolution proposing that, “except for projects that are demonstrably and fully funded by increased revenue streams, no new debt and no new building be undertaken by the university until” the conditions below are met (seconded by Senator Jones):

1. “A plan to protect the quality of MSU’s academic programs has been clearly articulated and implemented.
2. A plan to enhance revenues has been clearly outlined. (Showing how, for example, MSU plans to attract more Pell grant money and/or use targeted, differential pricing.)
3. A plan for the President’s \$50 million discretionary reserve account, and the interest it generates, has been fully articulated and disclosed.
4. A plan to finance the Board’s and the Administration’s promised priority of rewarding merit has been fully articulated and disclosed, and towards that end a budget is approved which includes a 4% average raise for faculty and staff.”

Senator Putman moved to modify the first resolved clause to read “that no new debt be issued and no new building projects undertaken, except for projects that are demonstrably and fully funded by increased revenue streams, until” the above conditions are met (seconded by Senator Johnson). At the request of the chair and with no opposition, the motion to amend passed.



Edward DeLong suggested that because all resolutions passed by Senate go to the President and the Board of Governors by rule, the second “be it resolved” be removed from the resolution. At the request of the Chair, and with no opposition from the floor of the Senate, the clause was removed.

Senator Chesman moved to strike the word “involuntary” from the second whereas (seconded by Senator Gallaway). At the request of the chair and with no opposition from the Senate, the motion to amend passed.

Senator Woodard moved to replace “hiring freeze” with “new restrictions on hiring” in the second whereas (seconded by Senator Gallaway). At the request of the chair and with no opposition from the Senate, the motion to amend passed.

After discussion, the vote on the resolution resulted in a 13-13 tie. Because a majority vote is necessary to pass, the motion failed.

### ***REPORT ON ENROLLMENT MINIMUMS AND ONLINE CATALOG***

John Catau, Associate Provost, Undergraduate Education presented a report on enrollment minimums.

Dr. Catau presented the new process for the online catalog, which will now be the official catalog for the university.

### ***UNFINISHED BUSINESS***

#### ***REPORT FROM CGEIP***

Kevin Pybas, Chair of CGEIP, presented a report from CGEIP that discussed the inclusion of a public affairs intensive experience for all students.

Senator Wilson-Hail moved a resolution “that the Faculty Senate support the inclusion of public affairs intensive experiences in the undergraduate degree requirements of every major program.” (seconded by Senator Berry). After discussion, the resolution passed.

#### **Senate Resolution 12-09/10**

Senator Utley moved a resolution that “CGEIP use the Ad Hoc Committee on Public Affairs (2008-09) as a starting point in developing criteria to be used by College Councils in determining whether a class/experience can be identified as public affairs intensive. The Rules Committee would be charged to consider changes to the Bylaws to clarify CGEIP’s ongoing role in revising and maintaining these criteria” (seconded by Senator Putman). After discussion, the resolution passed.

#### **Senate Resolution 13-09/10**

Senator Cline moved a resolution that Senate implement an expedited review of public affairs intensive experiences in programs in their college/area (seconded by Senator Gallaway). After discussion, the resolution passed.

#### **Senate Resolution 14-09/10**

**Program Change: General Education Basic Required Courses**

Senator Chesman moved the changes to the General Education Basic Required Courses proposed by CGEIP (seconded by Senator Jones).

Senator Johnson moved to postpone the discussion of this issue until the April Faculty Senate Session (seconded by Senator Knight). After discussion, the motion to postpone failed.

***ADJOURNMENT***

Senator Lampe moved to adjourn (seconded by Senator Rosenkoetter). The motion passed, and the meeting was adjourned at 5:42 p.m.

***Minutes of the March Session  
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The Faculty Senate held its fourth meeting of the March session on Tuesday, March 30, 2010, in Library 101. Chair Margaret Weaver called the meeting to order at 3:31 p.m. Dr. Eric Shade served as parliamentarian.

**Substitutes:** Reed Olsen for Lynn Cline, Prof Rep; Cindy MacGegor for Jef Cornelius-White, CL (after 4:55 p.m.); Pauline Nugent for Joe Hughes, FL; Sub for James Philpot, Asst Prof Rep (signature illegible); and Cynthia Winstead for Mark Putman, TD.

**Absences:** Holly Baggett, HI; Matthew Calihman, EN; Jeremy Chesman, MU; Martha Finch, RE; Ben Goss, MG; Doug Gouzie, Grad Council Chair; Tabitha Haynes, Staff Delegate; Chuck Hermans, MK; Beth Hurst, RF; James Lampe, AC; Stan Leasure, Rules Chair; David Lutz, Acad Rel Chair; Carol Maples, PEC Chair; Joan McClennen, SW; Eric Morris, CM; Ron Netsell, CD; Yuhua Qiao, PS; Gay Ragan, Assoc Prof Rep; Arbindra Rimal, AG; Chuck Rovey, GG; Rose Utley, NR; Gwen Walstrand, AR; and Cindy Wilson-Hail, EF.

**Guests:** Debra Agee, FID; Paula Kemp, FID; Edward DeLong, LIS; Sarah Evans, LIS; John Catau, Office of the Provost; Art Spisak, Office of the Provost; Cindy MacGregor, CLSE; Bill Edgar, Library; Gigi Saunders, BIO; David Mitchell, ECO; Ardeshir Dalal, ECO; Martha Kirker, Assessment; Rob Hornberger, Office of the Registrar; Kent Ragan, FGB; and Rajinder Jutla, GGP.

***ANNOUNCEMENTS***

1. If necessary, any further carryover meeting for the March session will be announced via email over Spring Holiday.
2. There are plans for an upcoming Faculty and Staff Appreciation Day at the Springfield Cardinals game on June 27th. Details will be forthcoming, but ticket will likely be around \$6.
3. Dr. Pauline Nugent presented an update on the Presidential search. There are a number of good candidates and the search remains on schedule to bring the final candidates to campus before the end of the semester.

**Program Change: General Education Basic Required Courses** (continued from March 25 meeting)

Chair Weaver reminded the Senate that Senators may move amendments to the proposed program changes to General Education.

Dr. Judith Martin, Chair of Budget and Priorities, continued her report on the budgetary ramifications of the proposed changes to General Education.

Discussion of the proposed changes proceeded section by section:

**GEP 101/UHC 101:** no changes proposed by CGEIP

**Computer Literacy:** Senate made no amendments to the changes proposed by CGEIP.

<b>Public Speaking:</b>	no changes proposed by CGEIP
<b>Writing I:</b>	no changes proposed by CGEIP
<b>Writing II:</b>	Senate made no amendments to the changes proposed by CGEIP.
<b>Mathematics:</b>	no changes proposed by CGEIP
<b>Fitness for Living:</b>	no changes proposed by CGEIP
<b>Financial Responsibility:</b>	Senate made no amendments to the changes proposed by CGEIP.

The following three courses were approved by CGEIP as meeting the Financial Responsibility requirement:

- FGB 150 Financial Responsibility (2)
- ECO 200 Personal Economics (2)
- CFS 373 Family Economics (3)

**Information Literacy:** Senate made no amendments to the changes proposed by CGEIP.

After discussion, Dr. Nugent (substituting for Senator Hughes) moved to call the question (seconded by Senator Byers). The motion to call the question passed.

Senator Chesman's motion to approve the recommended changes to General Education Basic Required Courses failed by a vote of 13 Yes and 14 No.

### ***ADJOURNMENT***

Chair Weaver adjourned the meeting at 5:08. The next regularly scheduled session of the Faculty Senate will be on April 15 at 3:30 pm in Library 101.

**Senate Action 25-09/10**

**Adopted by Senate on March 18, 2010**

**Right of Challenge Expires April 23, 2010**

***Program Deletion: Political Science (Comprehensive) Bachelor of Science***

A complete copy of the above curricular proposal can be viewed in the Faculty Senate office.

**Senate Action 26-09/10**

**Adopted by Senate on March 18, 2010**

**Right of Challenge Expires April 23, 2010**

***New Program: Dietetic Internship Certificate***

A complete copy of the above curricular proposal can be viewed in the Faculty Senate office.

**Senate Action 27-09/10**

**Adopted by Senate on March 18, 2010**

**Right of Challenge Expires April 23, 2010**

***New Program: MSED History Accelerated***

A complete copy of the above curricular proposal can be viewed in the Faculty Senate office.

**Right of Challenge Expires April 23, 2010**

**Faculty Senate Action on Accreditation Report Writing**

*Whereas* PEC passed a resolution in November 2009 and revised it through negotiation with the administration in February 2010;

*Whereas* accreditation and program review are important tasks beyond the PEC;

*Be it resolved* to revise paragraph four of the University Workload Policy by adding the words “accreditation” and “review” so that it reads:

The University supports rigorous curriculum at both the undergraduate and graduate levels and clearly and strongly supports faculty involvement in mentoring student research. Thus, the construction of viable workload policies, equitable both within and between departments, requires that departmental workload policies address: specific courses and the workload of each; program development, accreditation, review, coordination and supervision; individualized research or readings supervision; thesis supervision; extensive off-campus travel associated with job duties; and other activities valued by the department that increase a faculty member’s workload (i.e., as measured in equated hours).



**Right of Challenge Expires April 23, 2010**

**Faculty Senate Action Concerning Drop Policy**

*Whereas*, Missouri State University's current policy allows an instructor to assign an "F" or an "W" grade when a student drops a course between week 10 and the week prior to the last day of classes; and

*Whereas*, the new Banner system is inefficient in implementing this policy, forcing instructors to complete a change of grade to "F" after the system has posted a "W" for those students who "dropped failing;" and

*Whereas*, nearly 90% of the time instructors choose to assign the "W" grade\* ; and

*Whereas*, three-fourths of a semester is sufficient time for instructors to provide, and students to review feedback concerning progress in a course; and

*Whereas*, the University's benchmark institutions have deadlines of eight weeks to two weeks prior to the last day of classes to drop, after which time students cannot drop; therefore,

*Be it Resolved*, that students may drop courses with a "W" from the end of the Change of Schedule period until four weeks prior to the last day of full semester classes, after which time students may not drop. For all classes of shorter duration than a full semester, this deadline shall be set at the three-fourths mark of that class.

**Resolution on the Inclusion of Public Affairs Intensive Experiences**

Whereas, Missouri State University has a statewide mission in Public Affairs; and

Whereas, the deletion of the general education capstone course, GEP 397 Public Affairs Issues in the 20<sup>th</sup> Century, was approved by the Faculty Senate; and

Whereas, a university-wide review has revealed a widespread presence of public affairs in the curriculum; and

Whereas, President Nietzel has agreed to approve the deletion of GEP 397 provided every major program incorporates a public affairs experience as part of the degree requirements for every student;

Be it resolved, that the Faculty Senate support the inclusion of public affairs intensive experiences in the undergraduate degree requirements of every major program.

**Resolution on Criteria for Evaluating Public Affairs Intensive Experiences**

Whereas, criteria must be developed to determine whether or not a class or other activity will qualify as a public affairs intensive experience for inclusion in the degree requirements of each major program; and

Whereas, the Faculty Senate has defined Ethical Leadership, Community Engagement, and Cultural Competence as the three main components of the University's public affairs mission and has approved appropriate goals for each component (Senate Action 28-08/09); and

Whereas, a report from The Faculty Senate Committee on Public Affairs in March 2009 included examples of appropriate learning outcomes for each component;

Be it resolved, that the Faculty Senate ask the CGEIP to use the above report as a starting point in developing criteria to be used by College Councils in determining whether a class/experience can be identified as public affairs intensive.

Be it further resolved, that the Rules Committee be charged to consider changes to the Bylaws to clarify CGEIP's ongoing role in revising and maintaining these criteria.

**Resolution on Expedited Process to Implement Public Affairs Intensive Experiences**

Whereas, the Faculty Senate used an expedited process for dealing with the large quantity of course number and prerequisites changes necessitated by Banner; and

Whereas, a similar quantity of curricular changes will be needed to implement the public affairs intensive experience requirement in each major program;

**Whereas**, current curricular forms and procedures can potentially place a heavy load on the curricular process given the number of changes involved in implementing a public affairs component in every program;

**Whereas**, the Senate Executive Committee has met with personnel from Enrollment Services, the Office of the Provost, and the Graduate College Office to find ways to expedite the curricular process for changes that are involved;

**Whereas**, with the input of the Senate Executive Committee, spreadsheets and instructions have been developed for departments to ease the burden of identifying courses and experiences that will fulfill these requirements.

**Be it resolved**, that the Chairs of College Councils and PEC be granted discretion to implement an expedited review of public affairs intensive experiences in programs in their college/area. The expedited review process, which should be completed in Fall 2010, would entail the approval of groups of affected programs by College Council and PEC, rather than the approval of individual curricular proposal forms for each program change.

**Be it further resolved**, that this expedited curricular review process be limited to the following curricular issues:

1. Identifying the existing experiences and courses that will satisfy the requirement for a public affairs intensive experience.
2. Making appropriate changes in catalog program descriptions to include the public affairs intensive experience.