

## Minutes of the March Session of the Faculty Senate

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The Faculty Senate held the first meeting of the March session on Thursday, March 19, 2015, in PSU 313. Chair Stephen McIntyre called the session to order at 3:30 p.m. Dr. Cynthia Macgregor served as parliamentarian.

Substitutes: M. Butler for Holly Baggett, HI; John Bourhis for Elizabeth Dudash-Buskirk, CM; Elizabeth Foreman for Jack Knight, PH; Kishor Shah, Vera Stanojevic, MA; and Lyn Gattis for Margaret Weaver, EN.

Absences: Sandra Bailey, FI; Judge Bockman, GSS Rep; Bryan Breyfogle, CH; Telory Davies, Grad Council Chair; Thomas Clay Franklin, CD; Ken Gillam, FCC Chair; Mark Given, RE; James Hackney, PT; Darryl Haslam, SW; Kristina Henry, NR; George Husted, SGA; David Johnson, CI; James Lampe, AC; Deb Larson, MJ; Bob Pavlowsky, B&P Chair; Dave Richards, LI; Andrea Weber, Staff Sen Rep; and Cathie Weir, GL.

Guests: Chris Craig, Office of the Provost; Michelle Olsen, Inst. Research; Megan Schiller, Inst. Research; Nathan Hoff, Office of the Registrar; Tom Tomasi, Graduate College; Linda Johnson, Office of the Registrar; and Rob Hornberger, Registrar.

### **APPROVAL OF MINUTES**

The February 2015 minutes were approved as posted.

### **ANNOUNCEMENTS**

1. If needed, a carryover meeting has been scheduled for Tuesday, March 24<sup>th</sup> in Glass 343.
2. The Faculty Senate Rank Representative primary election will begin this Friday for representatives for Instructor, Clinical Faculty, and Associate Professor. Faculty in those ranks will have from March 20 to March 27 to cast their votes online. Please encourage faculty in those ranks to vote.
3. The President has appointed a task force to consider the financial costs of the proposals in our Family Leave and Support Committee report that was endorsed by Senate in February. The Senate committee Co-chairs, Dr. Charlene Berquist and Dr. Catherine Jolivette, have been appointed to the task force by the President.
4. Our Parliamentarian, Eric Shade, has resigned. Cynthia Macgregor, the Chair of our Rules Committee for several years, has graciously agreed to step into the role of Parliamentarian.

### **VOTING ON PROPOSED AMENDMENTS TO THE CONSTITUTION AND BYLAWS OF THE FACULTY**

Consider the request submitted last semester by the Senate's Professional Education Committee (PEC) to change its name to the Educator Preparation Provider Council (EPPC). This requested change includes changing the Bylaws references for the PEU to the EPP (Educator Preparation Provider) and "professional education" to "educator preparation."

**Passed 31 to 1**

### **ELECTIONS FOR FACULTY-STUDENT JUDICIAL COMMISSION**

The Faculty Senate voted, and due to a tie, a run-off election will be held.

### **HUMAN RESOURCES REPORT ON NEW FEE WAIVER PROCESS**

Edward Choate, Director of Human Resources, presented the report.

### **REPORT ON TIME LIMITED AND NON-TENURABLE TEACHING FACULTY**

Dr. Chris Craig, Associate Provost, presented the report.

### **REPORT FROM NOMINATING COMMITTEE**

Nomination Committee Chair Sharmistha Self thanked the members of the committee, Senator Weaver, Senator Ridinger, and Dr. Dave Romano, and presented the committee's nominees.

The committee officially nominated: Stephanie Norander (Communications), Chair-Elect; Ruth Barnes (Theatre & Dance), Secretary of the Faculty.

No nominations were offered from the floor, and senators were reminded that they may still submit nominations, with an appropriate second, for either office to the current Secretary of the Faculty by April 1. All Candidates must provide a written statement (300 words maximum) to the Secretary of the Faculty no later than April 3, for inclusion in the April agenda packet. The candidate forum and elections for officers, should there be more than one candidate nominated per office, will be held in the April meeting.

#### **RULES COMMITTEE REPORT**

Dr. Cynthia Macgregor, Rules Committee Chair, presented the committee's response to Charge One. Charge One proposed revisions to the Bylaws will be voted on at the April Senate session.

Senator Haywood moved to amend the Rules Committee Report, Article Six, Section Nine, Paragraph B—  
SEC 9 Responsibility of Faculty Senate

On all appeals of curricular proposals forwarded to the Executive Committee of Faculty Senate by the college councils, Graduate Council, Educator Preparation Provider Council, and Committee on General Education and Intercollegiate Programs. Senate actions on such appeals are separate from senate actions on the curricular proposals and must be resolved before the curricular process may advance. If the appeal of a proposal approval is upheld by Faculty Senate, then the curricular proposal is rejected and the curricular process ends. If the appeal of a proposal denial is upheld by Faculty Senate, then the curricular proposal moves forward as otherwise described. If the appeal of a proposal denial is denied by Faculty Senate, then the curricular proposal is rejected and the curricular process ends. If the appeal of a proposal approval is denied by Faculty Senate, then the curricular proposal moves forward as otherwise described.

**The amendment passed.**

#### **APPROVAL ON CHANGES TO CURRICULAR FORMS**

Dr. Sharmistha Self, CECP Committee Chair, presented the changes with the new course, course change and course deletion forms as they will apply to the new online curricular program.

##### Course Change Form

Senator Kane made a motion to approve the revised course change form.

Senator Ridinger moved to add a box at the end of the course change form asking if departmental faculty have approved the changes. Senator MacGregor suggested a friendly amendment to make it a date at the end of the form. The friendly amendment was accepted. Senator Buckner added "by departmental or program faculty" as a friendly amendment. It was accepted.

The amendment reads: What was the date that this was approved by departmental or program faculty. **The amendment passed.**

Senator Ridinger moved to amend "complete new catalog information" to add "(including course title.)" Discussion. **The amendment passed.**

There was further discussion on the assessment section of the form.

Senator Heywood made a motion to call the question. The motion passed.

**The motion to approve the course change form as amended passed.**

The Chair stated that further consideration of changes to the form addressing learning outcomes are not in order at this time.

#### **ADJOURNMENT**

The Chair adjourned the meeting at 5:15 p.m. The session will resume on Tuesday, March 24.

The Faculty Senate held the second meeting of the March session on Tuesday, March 24, 2015, in GLASS 343. Chair Stephen McIntyre called the session to order at 3:30 p.m. Dr. Cynthia Macgregor served as parliamentarian.

Substitutes: Tom Dicke for Holly Baggett, HI; Dave Goodwin for Eric Sheffield, RF; and Ridwan Sakidja for Saibal Mitra, PA.

Absences: Jim Allen, AR; Sandra Bailey, FI; Ruth Barnes, Secretary; Judge Bockman, GSS Rep; Bryan Breyfogle, CH; Telory Davies, Grad Council Chair; Elizabeth Dudash-Buskirk, CM; Thomas Clay Franklin, CD; Ken Gillam, FCC Chair; Kristina Henry, NR; George Husted, SGA; Chin-Feng Hwang, AG; Martin Jones, IM; Tom Kane, PY; James Lampe, AC; Deb Larson, MJ; Allan Liggett, SM; Xin Miao, GG; Tara Oetting, Clinical Fac Rep; Bob Pavlowsky, B&P Chair; Diana Piccolo, PEC Chair; Dave Richard, LI; Jack Rosenkoetter, Assoc Prof Rep; Rebecca Swearingen, CGEIP Chair; Chris Thompson, MJ; yang Wang, CS; Margaret Weaver, EN; and Andrea Weber, Staff Sen Rep.

Guests: Tom Tomasi, Grad College; Chris Craig, Office of the Provost; and Nathan Hoff, Office of the Registrar.

### **OLD BUSINESS—RUN-OFF ELECTION FOR FACULTY-STUDENT JUDICIAL COMMISSION**

The Chair asked to move Old Business to the front of the agenda, and the run-off election from Thursday's FSJC election was held.

The Senate elected the following new members to the Faculty-Student Judicial Commission:

Carol Shoptaugh, PY, CHHS

Mark Richter, CH, CNAS

Eric Sheffield, RF, COE

### **APPROVAL ON CHANGES TO CURRICULAR FORMS**

Chair-elect Sharmistha Self, CECP Committee Chair, presented the changes with the new course and course deletion forms as they will apply to the new online curricular program.

#### Course Deletion Form

Senator Ridinger made a motion to approve the new course deletion form.

Chair-elect Self, explained the form.

Senator Ridinger moved to amend the form.

The amendment reads: What was the date that this deletion was approved by departmental or program faculty. **The amendment passed.**

**The motion to approve the course deletion form as amended passed.**

#### New Course Form

Senator Heywood made a motion to approve the revised new course form.

Chair-elect Self, explained the form and its revisions.

Senator Heywood moved to add: "If yes, enter the parallel course number" ahead of: Is there is a graduate/undergraduate parallel course to this one? **The amendment passed.**

Senator Buckner made a motion to strike "Methods of learning assessment." Discussion. **The amendment passed.**

Senator Foster made a motion to amend the form by adding: "Please include a sample syllabus" after the description section of the form. Discussion.

Senator Mahua Mitra made a motion to amend the amendment: to add "list topics, course goals."

Discussion. The amendment to the amendment passed.

The amendment now reads: "Please include a sample syllabus, list topics, course goals."

**The amendment passed.**

Senator Ridinger moved to amend the form by adding:

“What was the date that this new course was approved by departmental or program faculty.” **The amendment passed.**

Senator Buckner moved to strike plus/minus grading policy in the following section on the new course form:

General Course Description (include any Pass/Not Pass grading restrictions, +/- grading policy, repeatable limits, limitation on course applicability, UG/GR parallel course, etc.)

**The amendment passed.**

**The motion to approve the new course form as amended passed.**

Dr. Self will send the revised/amended forms to the committee.

#### **REPORT ON CGEIP ASSESSMENT PLAN**

Dr. Josh Smith presented the report and the pilot program review process.

Dr. Dickey (sub for Senator Baggett) made a motion to require CGEIP to report on the success of the assessment of the pilot courses to Faculty Senate in April 2016. Senator Buckner made two friendly amendments adding: “and suggest modifications to the procedure.” and, “if necessary.”

The amendment reads: CGEIP is to report on the success of the assessment of the pilot courses to Faculty Senate and suggest modifications to the procedure if necessary in April 2016

**The amendment passed.**

**The CGEIP Assessment Plan as amended was approved.**

#### **REPORT FROM FACULTY HANDBOOK REVISION COMMITTEE**

Dr. David Goodwin, FHRC Chair, presented three amendments to the Faculty Handbook.

Dr. Dickey made a motion to adopt the recommended revisions.

Discussion.

The Senate voted to adopt the first amendment.

The Senate voted to adopt the second amendment.

The Senate voted to adopt the third amendment.

#### **UNFINISHED BUSINESS**

None.

#### **NEW BUSINESS**

None.

#### **ADJOURNMENT**

Chair McIntyre adjourned the meeting at 4:58 p.m.

Ruth Barnes  
Secretary of the Faculty