

## Minutes of the March Session of the Faculty Senate

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The Faculty Senate held the first meeting of its March session on Thursday, March 21, 2019, in PSU 313. Chair Tom Dicke called the session to order at 3:30 p.m. Michael Hudson served as Parliamentarian.

Substitutes: Ralph Shain for Daniel Kaufman, PH; and Carol Miller for James Philpot, FG.

Absences: Michael Hammond, AC; Alex Hamwi, MK; Alana Kozlowski, CD; Steve McIntyre, HI; Jenifer Roberts, FI; Jack Rosenkoetter, PY; Victoria Sutton, GL; and Ken Vollmar, CS.

Guests: Walt Nelson, FCC; Cindy MacGregor, Past Chair; Chris Craig, Provost Office; Cathy Pearman, FHRC; David Rohas, SA; Katrina Chavez, Office of the Registrar; Rob Hornberger, Office of the Registrar; Jack Llewellyn, Grad Council; Eric Nelson, HI; Linda Garrison Kane, ASD/CLSE; and Terrel Gallaway, EC/Rules.

Non-Voting Delegates Present: Jon Lee, Staff Senate

### **APPROVAL OF MINUTES**

The February 2019 minutes were approved as posted.

### **ANNOUNCEMENTS**

- 1-If necessary a carryover meeting will be held Tuesday, March 26, in PSU Ballroom East.
- 2-Please complete the Climate Survey.
- 3-There will be a survey coming on faculty perceptions of student engagement. Please take it.
- 4-All Faculty Recognition Reception will be on April 30. Chair Dicke will send a reminder to all faculty.
- 5-Ballots will be distributed after announcements for the Faculty Student Judicial Election and results will be announced in this meeting.

### **ELECTIONS FOR FACULTY-STUDENT JUDICIAL COMMISSION**

The following were elected to begin serving in the fall of 2019.

Maria Alejandra Cerdas Cisneros, Modern & Classical Languages, COAL

Steven Spates, Communication, COAL

Daniel Kaufman, Philosophy, CHPA

### **REPORT FROM RULES COMMITTEE**

Terrel Gallaway, chair, presented the report.

Four of the charges required no change. One change was non-substantive.

This is a non-substantive change:

Charge #1

The term "Faculty Senate Action" is used in the Constitution (ART III, line 37) but is defined in the Bylaws.

Charge #2: No vote needed at this time.

Charge #3: EPPC Membership. A change is suggested in the Bylaws. Largely deleting language about EPP--a non-Senate committee. Senate will vote on this in April.

Charge #4: Classified distinctions in staff. Recommended change in language in the Bylaws. Senate will vote on this in April.

Charge #5: Recommended change to improve the judicial review language in the Bylaws. Senate will vote on this in April.

Charge #6: CGEIP - no recommended change.

Charge #7: Creating a glossary of terms for the Bylaws - it has been created - but it is an internal thing for the committee and it is informal and requires no change to Bylaws.

Charge #8: Representation of instructors and senior instructors in Faculty Senate. This will not be a change this year however as it is researched more.

Amendments will be voted on in the April session.

**REPORT FROM AD HOC COMMITTEE ON SUMMER COMPENSATION**

Cindy MacGregor, chair, thanked the committee and presented the report. She answered questions from the Senate.

**REPORT FROM FACULTY CONCERNS COMMITTEE**

Walt Nelson, chair, presented the report and survey results.

**REPORT FROM THE NOMINATING COMMITTEE**

Saibal Mitra, chair, thanked the committee and presented the nominations.

Cameron Wickham is nominated for chair-elect and Beth Walker is nominated for Secretary.

Chair Dicke reminded the Senate that nominations will be accepted until April 1st.

**REPORT FROM AD HOC COMMITTEE TO REVIEW DOCTORAL PROGRAM GUIDELINES**

Eric Nelson presented the Resolution report.

Senator McClain made a motion to correct the spelling of "Doctorial" to "Doctoral."

**The motion passed.**

The Senate Resolution with an Internal Senate Action Regarding Doctoral Program Guidelines passed.

**Report from the Faculty Handbook Revision Committee**

Cathy Pearman presented the revisions.

3.8.1. Stopping the tenure clock

14.5.1 The dismissal process

14.5.2 - New section : Dismissal for Job Abandonment

Carol Miller subbing for Senator Philpot made a motion to revise:

the faculty member may reasonably be deemed to have abandoned his or her job duties

"as determined by the Provost in consultation with other appropriate administrators."

The motion to revise passed.

Ralph Shain made a motion to change "or" to "and" in the sentence:

"classes, department meetings AND other required activities"

Motion to call the question passed.

The motion to revise failed.

Senator Finch made a motion to delete department meetings and change "activities" to "responsibilities" "classes, or other required responsibilities."

**The motion to revise passed.**

#### *14.5.2. Dismissal for Job Abandonment*

The President of the University may initiate formal dismissal proceedings, under this section in situations where, without administrative approval, a faculty member has engaged in a pattern of behavior by failing to perform his or her University duties by being absent from University classes, ~~department meetings~~ or other required ~~activities~~ responsibilities to the extent that the faculty member may reasonably be deemed to have abandoned his or her job duties as determined by the Provost in consultation with other appropriate administrators. Such proceedings will begin by informing the faculty member that the University considers the faculty member in abandonment of his or her job duties, and that the faculty member will be dismissed as of a date specified in the written communication, but in no case less than ten calendar days from the date of delivery of the communication. The faculty member will also be notified by the President that he or she may file a formal grievance within 5 business days from the date of the delivery of the communication. If a grievance is filed, it will follow the APGP process, and the faculty member will continue to receive his or her full salary and employee benefits during the conduct of the APGP process. If no grievance is filed, the dismissal will take effect as indicated in the written communication specified above. For purposes of clarity, termination under this section shall be limited to those situations where a faculty member has not been physically present to perform his or her duties for the University, and this absence is unplanned, not excused, and disruptive to the University. Scheduled absences, or arranged hiatus from University duties will not rise to the level of dismissal under this section.

Pearman also reviewed a change in the Glossary for Senior Instructor.

Due to the time Chair Dicke adjourned the meeting at 5:15 p.m.

The carryover meeting will take place Tuesday, March 26th at 3:30 p.m. in PSU Ballroom East.

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The Faculty Senate held the second meeting of its March session on Tuesday, March 26, 2019, in PSU Ballroom East. Chair Tom Dicke called the session to order at 3:30 p.m.

Substitutes: Aaron Sauer for Martin Jones, IM and Cathy Pearman for Kayla Lewis, RF.

Absences: Subhasree Basu-Roy, EC; Louise Bigley, NR; Dan Crafts, HL; Rich Garrad, BS; Traci Garrison, OT; Michael Hammond, AC; Darryl Haslam, SW; Daniel Hellman, Assoc Prof Rep; Daniel Kaufman, PH; Alana Kozlowski, CD; Phillip Lancaster, AS; Steve McIntyre, HI; Saibal Mitra, Chair-Elect; Glenn Pace, MG; Paula Patterson, MU; James Philpot, FG; Jenifer Roberts, FI; Jack Rosenkoetter, PY; Jason Shaw, PT; Matthew Siebert, CH; and Victoria Sutton, GL.

Guests: Chris Craig, Provost Office; John Turrer, English; Cathy Pearman, FHRC; Linda Garrison Kane, ASD/CLSE; Megan Boyle, ASD?CLSE; and David Rohall, SOC/ANT.

Non-Voting Delegates Present: None

#### **Report from the Faculty Handbook Revision Committee (con't)**

Cathy Pearman continued with the FHRC report and discussion of revisions.

Section 14.5.2. Dismissal for Job Abandonment

Ralph Shain made a motion to include the word "primary."  
"Primary required responsibility" on the first line.

Motion to call the question passed.

**The motion to revise failed.**

Senator Novik called the question on the discussion of revision. Motion to call the question passed.

**The Senate approved the Handbook revisions.**

#### **ACTION ON CURRICULAR PROPOSALS**

**New Program: Conflict and Interpersonal Communication**

Moved by Senator Bourhis

The motion passed.

**APPROVED**

**SA 32-18/19**

**New Program: Graduate Certificate in Foreign Language Teaching (Non-certifiable)**

Moved by Senator Backes

The motion passed.

**APPROVED**

**SA 33-18/19**

**New Program: Graduate Certificate in Spanish**

Moved by Senator Backes

The motion passed.

**APPROVED**

**SA 34-18/19**

**New Program: Graduate Certificate in French**

Moved by Senator Backes

The motion passed.

**APPROVED**

**SA 35-18/19**

**New Program: Spanish for the Professions**

Moved by Senator Backes

The motion passed.

**APPROVED**

**SA 36-18/19**

**New Interdisciplinary Program: Family and Juvenile Support Services**

Moved by Senator Walker-Pacheco

The motion passed.

**WITHDRAWN**

**New Program: Advocacy Writing Certificate**

Moved by Senator Gillam

Senate discussed that the requirements must reflect a required minimum of 12 hours for a certificate and correct the error of zero hours.

The motion passed.

**APPROVED**

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**SA 37-18/19**

**Change Program: Autism Spectrum Disorders-Graduate Certificate**

Moved by Senator Finch

Senate discussed the issue of the required minimum of generally 12-15 hours for a certificate.

The motion passed.

**APPROVED**

**SA 38-18/19**

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

None.

**ADJOURNMENT**

Chair Dicke adjourned the meeting at 5 p.m.

Beth Walker  
Secretary of the Faculty

*Senate Resolution with an Internal Senate Action Regarding Doctoral program guideline revisions*

**Whereas**, Doctoral programs are likely to be an increasingly important part of Missouri State's future, and,

**Whereas**, current university requirements for Doctoral programs have not been reviewed or revised for a number of years, and,

**Whereas**, the ad hoc Committee to Review Doctoral Program Guidelines carefully reviewed the existing guidelines and made several suggestions for improvement,

**Be it Resolved**, that the Faculty Senate requests that the administration of Missouri State University adopt the minimum guidelines for Doctoral programs described below and that the Committee on Rules review and recommend revision of the *Bylaws* to reflect the routing of Doctoral Program described below.

**Senate Action 32-18/19**

**Adopted by Senate on March 26, 2019**

**Faculty Senate Chair Must Be Notified of Intent to Challenge By: April 9, 2019**

**Right of Challenge Expires: April 30, 2019**

**New Program: Conflict and Interpersonal Communication**

This curricular proposal can be viewed in the Curricular Action Workflow system.

**Senate Action 33-18/19**

**Adopted by Senate on March 26, 2019**

**Faculty Senate Chair Must Be Notified of Intent to Challenge By: April 9, 2019**

**Right of Challenge Expires: April 30, 2019**

**New Program: Graduate Certificate in Foreign Language Teaching (Non-certifiable)**

This curricular proposal can be viewed in the Curricular Action Workflow system.

**Senate Action 34-18/19**

**Adopted by Senate on March 26, 2019**

**Faculty Senate Chair Must Be Notified of Intent to Challenge By: April 9, 2019**

**Right of Challenge Expires: April 30, 2019**

**New Program: Graduate Certificate in Spanish**

This curricular proposal can be viewed in the Curricular Action Workflow system.

**Senate Action 35-18/19**

**Adopted by Senate on March 26, 2019**

**Faculty Senate Chair Must Be Notified of Intent to Challenge By: April 9, 2019**

**Right of Challenge Expires: April 30, 2019**

**New Program: Graduate Certificate in French**

This curricular proposal can be viewed in the Curricular Action Workflow system.

**Senate Action 36-18/19**

**Adopted by Senate on March 26, 2019**

**Faculty Senate Chair Must Be Notified of Intent to Challenge By: April 9, 2019**

**Right of Challenge Expires: April 30, 2019**

**New Program: Spanish for the Professions**

This curricular proposal can be viewed in the Curricular Action Workflow system.

**Senate Action 37-18/19**

**Adopted by Senate on March 26, 2019**

**Faculty Senate Chair Must Be Notified of Intent to Challenge By: April 9, 2019**

**Right of Challenge Expires: April 30, 2019**

**New Program: Advocacy Writing Certificate**

This curricular proposal can be viewed in the Curricular Action Workflow system.

**Senate Action 38-18/19**

**Adopted by Senate on March 26, 2019**

**Faculty Senate Chair Must Be Notified of Intent to Challenge By: April 9, 2019**

**Right of Challenge Expires: April 30, 2019**

**Change Program: Autism Spectrum Disorders-Graduate Certificate**

This curricular proposal can be viewed in the Curricular Action Workflow system.