

TO: The Faculty Senate
Missouri State University
Springfield, Missouri

FROM: Cindy Hail, Chair
Honorary Doctorate Committee

SUBJECT: Recommendation for Awarding an Honorary Degree in May 2014

Resolution Conferring Honorary Doctorate upon Mr. John Rush

WHEREAS, Mr. John Rush has distinguished himself by his extraordinary contributions to the area of public affairs; and

WHEREAS, after being President/CEO of United Way of the Ozarks for 20 years, he continued his commitment to the community in the areas of public health and welfare; and

WHEREAS, he has been a strong voice of advocacy for the Jordan Valley Community Health Center, a federally qualified health center, and served on the Board of Directors. JVCHC is a highly touted health center in Missouri with comprehensive dental care, particularly to children; and

WHEREAS, his voluntary leadership continued through his work with the Presbyterian Children's Services, Ozarks Health Advocacy Foundation, ARC Foundation, the Child Advocacy Center and the Green County 100 Club; and

WHEREAS, he has served as a member of Springfield City Council, past President of the Greene County Park Board, served on the Mayor's Commission for Children and Youth, Springfield chamber of Commerce Leadership Forum, and the Attorney Disciplinary Committee of the Missouri Supreme Court; and

WHEREAS, he continues to serve higher education serving on advisory boards for MSU MPA and the Dean's Advisory Council in Humanities and Public Affairs, and advisory board for Evangel University; and

WHEREAS, he is a community leader, a willing volunteer, a role model, and an advocate for families and others in crisis, and an inspiration for public service,

THEREFORE, BE IT RESOLVED that the Faculty Senate of Missouri State University, meeting on this fifth day of December in the year two thousand thirteen, recommend to the Board of Governors of Missouri State University that the degree of Doctor of Public Affairs (A.P.D.) be conferred upon Mr. John Rush at the Commencement Ceremony in May two thousand fourteen in recognition of his extraordinary achievements in the area of public affairs.

TO: The Faculty Senate
Missouri State University
Springfield, Missouri

FROM: Cindy Hail, Chair
Honorary Doctorate Committee

SUBJECT: Recommendation for Awarding an Honorary Degree in May 2014

Resolution Conferring Honorary Doctorate upon Mr. James B. Tatum

WHEREAS, Mr. James Tatum has distinguished himself by his extraordinary contributions to the area of public affairs; and

WHEREAS, as an owner/manager of a successful farm equipment dealership for 54 years, he promoted and continues to pursue his lifelong passion for creating educational opportunities for others; and

WHEREAS, after graduating from West Point he served this nation in the Korean War before returning to southwest Missouri to champion education. Recently, his efforts have been in helping to establish the MARET Center (Missouri Alternative and Renewable Energy Technology) recognized internationally for its contributions to the energy field; and

WHEREAS, he tirelessly served as President of local county school boards, PTAs and school districts primarily in southwest Missouri and exemplifies servant leadership; and

WHEREAS, his voluntary leadership lead to the change in state law tax districts allowing for rural community colleges, lobbying the General Assembly and testifying before various committees; and

WHEREAS, he has championed his passion for education as a delegate to the White House Conference on Education in 1960, appointed to the President's Educational Advisory Council from 1982-88, and was director of the Association of Governing Boards of Colleges and Universities; and

WHEREAS, he continues to serve after 50 years on the Board of Trustees of Crowder College, making him the longest-serving college trustee in the United States; and

WHEREAS, he is a community leader, a willing volunteer, a role model, and an advocate for education, and an inspiration for public service,

THEREFORE, BE IT RESOLVED that the Faculty Senate of Missouri State University, meeting on this fifth day of December in the year two thousand thirteen, recommend to the Board of Governors of Missouri State University that the degree of Doctor of Public Affairs (A.P.D.) be conferred upon Mr. James B. Tatum at the Commencement Ceremony in May two thousand fourteen in recognition of his extraordinary achievements in the area of public affairs.



Missouri State
UNIVERSITY

Disability Studies Minor (interdisciplinary)
Statement of Financial Support

After concerns raised at Faculty Senate about the support for the teaching of DAS 100, a new three hour course that will be added to existing courses to comprise the new Disability Studies Minor, support from two Deans was clarified that will enable the new class to be taught in-load by regular full-time faculty during the fall and spring semesters. From the College of Education, Dr. Tami Arthaud, with support from Dean David Hough, has committed faculty from CLSE to teach the DAS 100 in-load in either the fall or spring semester. Similarly, Department Heads Dr. Chris Herr and W.D. Blackmon from Theater and Dance and English, with support from Dean Gloria Galanes, have also agreed to commit a faculty from COAL to teach the new course in-load in either the fall or spring semesters as part of a coordinated plan with COE provided there is sufficient enrollment. Thus, one section of DAS 100 will be offered during both the fall and spring semesters, with one college contributing to the offering in each semester.

The Disability Studies Minor will be housed in CHPA and administered by Dean Matthews or his designee. The combination of supports from these three colleges and agreed upon by all three Deans assures that no faculty will be asked to take on an additional class that would place them in an overload situation in accord with the university workload policy.

Dr. Gloria Galanes
Dean, College of Arts and Letters

Dr. David Hough
Dean, College of Education

Tami Arthaud
COE College Council Chair

12.11.13
COAL College Council

OFFICE OF THE PROVOST

901 South National Avenue • Springfield, Missouri 65897 • 417-836-4589 • Fax 417-836-8432
www.missouristate.edu

Missouri State University
Curricular Proposal - New Program
(MAJOR, OPTION, MINOR, CERTIFICATE, OR CERTIFICATION)

APR 11 2013

This form is to be used for internal Missouri State approval of any proposal for a new program involving two or more courses, including any new graduate program, new undergraduate major (whether comprehensive or non-comprehensive), new option within an existing program (whether graduate or undergraduate), new minor, new certificate, or new certification program.

New graduate programs, new undergraduate majors, and certificate programs involving more than 18 credit hours require approval by the CBHE as well as approval through the Missouri State curricular process. CBHE applications for such programs are processed through the Office of the Graduate College, regardless of whether the program is graduate or undergraduate. Contact the Graduate College, CARR 306, for a copy of the CBHE policies and information concerning proposal development. All proposals for new programs requiring CBHE approval should progress through the Missouri State curricular process accompanied by a draft of the required CBHE documentation.

Department SOC&ANT / THE&DAN College of Humanities & Public Affairs (CHPA) Date January 23, 2013

Attach on separate sheets (1) statement of rationale and objectives, (2) estimated costs for first five years, and (3) complete catalog description (including new courses and course changes pending approval). [Note: For new programs requiring CBHE approval, CBHE forms NP, PS, and PG will satisfy #1 and CBHE form FP will satisfy #2.]

PROPOSED PROGRAM Disability Studies Minor (Interdisciplinary)

Major Comprehensive Major Option Minor X Certificate Certification Academic Rules Other
Degree Applicability Bachelor of Arts (BA), Bachelor of Fine Arts, Bachelor of Science (BS), Bachelor of Social Work
General Education Courses Required n/a Total Hours
General Education Courses Recommended n/a Total Hours

Requirements (including Admission) and Limitations for Specific Degree Courses must be approved by the faculty of the Disabilities Studies Committee for inclusion in the minor. The administrator of the program must approve the course of study for each student who wishes to complete a Disability Studies minor. Minor consists of DAS 100 plus 15 hours for a total of 18 hours.

Courses Required in Department: DAS 100, plus 3 - 6 credit hours Total Hours 6-9

Courses Required in Other Departments: 3 - 6 credit hours Total Hours 9 - 12

Prerequisites for Required Courses As stipulated in each course description.

Recommended Electives in Department Total Hours

Recommended Electives in Other Departments Total Hours 18

Limitations on Electives 3 credit hours from each identified area required with a maximum of 6 credit hours from any area.

DEPARTMENT Route according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty Senate. Attach New Program Resource Information form (FS-302a/06) and forward three typed, originally signed forms to one of the following (please mark all that apply). If the program needs to go through more than one committee/council, forward one additional form for each additional council/committee marked.

- College Council (Send all new undergraduate programs through College Council as first step before forwarding either to PEC, CGEIP, or directly to Faculty Senate)
- Professional Education Committee (All proposals affecting BS and MS in Education and Educational Specialist degrees)
- Committee on General Education and Intercollegiate Programs (All general education and multi-college programs)
- Graduate Council (All graduate programs)

Signature [Signature] Date 1-28-13
Department Head

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____
Signature C. Robinson Date 2/13/13
Chairperson CHHS Chair Mike Miller 3/19/2013

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED Return to College Council Chair within ten days of receipt for disposition.

Comment(s) _____
Signature [Signature] Date 2/14/13
Dean of the College [Signature]

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____
Signature _____ Date _____
Chairperson _____

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____
Signature [Signature] Date 4/16/13
Chairperson _____

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____
Signature _____ Date _____
Chairperson _____

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED
 DISAPPROVED

Comment(s) _____
Signature _____ Date _____
Chairperson _____

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT
 NOT RECOMMENDED TO PRESIDENT

Comment(s) _____
Signature _____ Date _____
Provost _____

8. PRESIDENT

APPROVED
 DISAPPROVED

Comment(s) _____
Signature _____ Date _____
President _____

Addendum – New Disability Studies Minor Proposal (Area Studies) and Course Proposals
Per Article 6.11 Department Head Signatures for Course Listings of 6 Credit Hours or More

DEPARTMENT Route according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty Senate. Attach New Program Resource Information form (FS-302a/06) and forward three typed, originally signed forms to one of the following (please mark all that apply). If the program needs to go through more than one committee/council, forward one additional form for each additional council/committee marked.

- College Council (Send all new undergraduate programs through College Council as first step before forwarding either to PEC, CGEIP, or directly to Faculty Senate)
- Professional Education Committee (All proposals affecting BS and MS in Education and Educational Specialist degrees)
- Committee on General Education and Intercollegiate Programs (All general education and multi-college programs)
- Graduate Council (All graduate programs)

| | | | |
|------------------|-----------------------------|------|----------------|
| (ART) Signature | <u>Cynthia Cardenas</u> | Date | <u>1-30-13</u> |
| (ENG) Signature | <u>H.D. Blackmon</u> | Date | <u>2-1-13</u> |
| (COM) Signature | <u>Shady</u> | Date | <u>1/30/13</u> |
| (CSD) Signature | <u>Letitia J. White</u> | Date | <u>1-30-13</u> |
| (KIN) Signature | <u>Sharon McCallister</u> | Date | <u>2/1/13</u> |
| (CFD) Signature | <u>Cynthia Hill</u> | Date | <u>2/1/13</u> |
| (RFT) Signature | <u>Cathy J. Pearson</u> | Date | <u>1-30-13</u> |
| (CLSE) Signature | <u>Laraine J. [unclear]</u> | Date | <u>2-1-13</u> |

FS-2006

NEW PROGRAM RESOURCE INFORMATION

Program Title and Degree: Disability Studies Minor (interdisciplinary)

Department: SOC.&ANT / THE&DAN (CHPA)

Attach on separate sheets (1) statement of rationale and objectives, (2) estimated costs for first five years, and (3) complete catalog description (including new courses and course changes pending approval).
 [Note: For new programs requiring CBHE approval, CBHE forms NP, PS, and PG will satisfy #1 and CBHE form FP will satisfy #2.]

1. Is another program being deleted or altered? Yes X No

2. If this program affects other departments or colleges, has a memo showing how it will affect them been attached to the proposal? Yes No

The Disability Studies Minor affects other departments by including course(s) from their programs in this minor. This may help maintain or increase enrollments over time in these courses.

3. What justification is being provided to support this proposal? (Current research, accreditation, certification or licensing requirements, other.)

As part of Missouri State University's commitment to Inclusive Excellence, the Disability Studies Faculty Committee seeks to create an Interdisciplinary Disability Studies minor. This minor proposal is based on a socio-political model with medical elements as integrated content within the model. Disability Studies is an emerging field that benefits our students and the wider community (see DAS 100 Bibliography for current research). It will be listed as one of the Area Studies Minors in CHPA so will expand these options.

4. If your response to #3 refers to existing or potential student demand, please indicate the activities undertaken to estimate or verify the potential or existing demand for this new program.

A Student Survey taken in 5 different courses from 3 different colleges indicated a 63% interest rate. A workshop and e-mail request resulted in identifying at least 20 faculty members across the 6 colleges with an interest in providing courses for this minor.

5. What are the present/future projected enrollments for this program?

1st year n/a 3rd year 15 - 20

In five years, how many students must be:

- a) declared minors to justify this new minors continuation
- b) declared majors to justify this new majors continuation

6. Which of the following would be needed to implement the proposed program? (Check all that apply.) Individuals responsible for specific areas outside of your college must be consulted.

- Additional library holdings? Yes X No
- Additional technology or other supplies? Yes X No
- Additional or remodeled facilities? Yes X No
- Additional travel funds? Yes X No

| | | |
|----------------------------|------------------------------|--|
| Additional faculty? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Additional support staff? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Other additional expenses? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

7. Have the individuals responsible for allocation of these resources been contacted to ensure the availability of these resources by the time the program is implemented?

Yes No Yes, but cannot ensure availability

8. Referring to question 6, if additional faculty are not required, please provide a statement as to how faculty will be made available to teach proposed new courses, if any, or to manage increased enrollments in existing courses which are to be included in the proposed new program.

With the exception of the required new course DAS 100, all other courses identified for inclusion in this minor are existing courses that are regularly offered or are optional courses (DAS 397 and DAS 497) which are offered either at the convenience of the instructor or as individual study as a courtesy course. At least three faculty members, Drs. Jamaine Abidogun, History; Telory Davies, Theater; Shannon Wooden, English, are identified to offer the DAS 100 course as part of their load on a rotating basis, so it does not interfere with their current course loads.

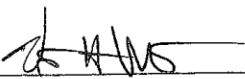
9. If the responses to question 1 and any parts of question 6 other than additional faculty are "no," please provide a statement as to how the department/school (or center or college) will manage the enrollment figures provided in question 5.

Enrollment figures and administrative oversight for this minor is under the Associate Dean for the College of Humanities and Public Affairs. The Disability Studies Faculty Committee will address any curricular matters related to the minor.

The signature of the individuals listed below ensures that the items above have been addressed and the resources needed will be made available when the program is implemented.



 Department Head



 College Dean

Disability Studies Minor – Rationale and Objectives (Attachment 1)

As part of Missouri State University's commitment to Inclusive Excellence, the Disability Studies Faculty Committee seeks to create an Interdisciplinary Disability Studies minor. It is an addition to CHPA Areas Studies Programs. This minor proposal is based on a socio-political model with medical elements as integrated content within the model. Disability Studies Minor includes interdisciplinary content, research, and engagement that de-stigmatizes disability by demonstrating the complexity of the social, historical, cultural, political, legal, and medical interactions and influences that create socio-political constructions and continuums related to disability. This minor as an emerging field will serve to benefit Missouri State University faculty, staff, students and the wider community (see DAS 100 Bibliography for current research).

Objectives:

- Develop an understanding of historical and contemporary perceptions of disability
- Identify and appreciate disability culture and its diversity and contributions of persons with disability in society
- Analyze and Evaluate how policies and laws historically and currently influence people with disabilities
- Analyze and critique the various societal and theoretical representations of disability including moral, medical and social models.
- Understand disability as an aspect of diversity that exists across other diverse groups
- Identify and apply the principles of Universal Design across various contexts, i.e. home, work, school, public spaces, etc.
- Prepare students to participate effectively in an inclusive society

Disability Studies (DAS100)

Abbreviated Bibliography

Websites:

- Mouth: Voice of the Disability Nation. <http://www.mouthmag.com/>
- The Ragged Edge, PO Box 145, Louisville, KY 40201. <http://www.raggededgemagazine.com>
- Disability Studies Quarterly. <http://www.dsq-sds.org/>
- Disability History Museum. <http://www.disabilitymuseum.org/>
- Disability Social History Project. <http://www.disabilityhistory.org/>
- Disability Studies in Education. http://www.aera.net/Default.aspx?menu_id=162&id=1297
- Society for Disability Studies. <http://www.museumofdisability.org/>

Books:

- Baird, Robert M., Stuart E. Rosenbaum, and S. Kay Toombs, Eds. (2009). *Disability: the Social, Political, and Ethical Debate*. Amherst, NY: Prometheus Books.
- Barnes, Mercer, & Shakespeare. (1999). *Exploring disability: A sociological approach*. Polity.
- Danforth & Gabel, eds. (2007). *Vital questions facing disability studies in education*. Peter Lang Publishing.
- Callahan, J. (1989). *Don't worry, he won't get far on foot*. New York.
- Condeluci, A. (1996). *Beyond difference*. St. Lucie Press.
- Condeluci, A. (1995). *Interdependence*. GR Press, Inc.
- Davis, Lennard J., Ed. 2013. *The Disability Studies Reader*, 4th edition. New York: Routledge.
- Finger, A. (2006). *Elegy for a disease: a personal and cultural history of polio*. St. Martin's Press.
- Fleischer and Zames. (2001). *The disability rights movement: from charity to confrontation*. Temple University Press.
- Fries, K. (ed.) (1997). *Staring back: An anthology of writers with disabilities*. Dutton.
- Gabel & Danforth, (eds.). (2008). *Disability and the politics of education: An International reader*. Peter Lang Publishing.
- Garland-Thomson, R. (2009). *Staring How We Look*. Oxford University Press.
- Hockenberry, J. (1995). *Moving violations: war zones, wheelchairs, and declarations of independence*. Hyperion.

- Linton, S. (1998). *Claiming disability: knowledge and identity*. NY: New York University Press.
- Longmore, Paul. (2003). *Why I burned my book and other essays on disability*. Temple University Press.
- Mairs, N. (1997). *Waist-high in the world: A life among the nondisabled*. Beacon Press.
- Padden, C., & Humphires, T. (2005). *Inside Deaf Culture*. Cambridge: Harvard University Press.
- Scott, R.A. (1969). *The making of blind men: A study of adult socialization*. Russell Sage Foundation.
- Shakespeare, Tom. (2006). *Disability rights and wrongs*. Routledge.
- Swain, French, and Cameron. (2003). *Controversial issues in a disabling society*. Open University Press.
- Swain & French (2008). *Disability on equal terms*. Sage Publications.
- Umansky, L., & Longmore, P. (eds.). (2001). *The new disability history*. New York: University Press.
- Vaughn, Edwin. (1993). *The struggle of blind people for self-determination*. Charles Thomas Publishers.

Articles

- Cory, R.; White, J.; and Stuckey, Z. (2010). *Using disability studies theory to change disability services: A case study in student activism*. *Journal of Postsecondary Education and Disabilities*. 23(1).
- Fox, A. (2010). *How to crip the undergraduate classroom: Lessons from performance, pedagogy, and possibility*. *Journal of Postsecondary Education and Disabilities*. 23(1).
- Gabel, S. (2010). *A Disability Studies Framework for Policy Activism in Postsecondary Education*. *Journal of Postsecondary Education and Disabilities*. 23(1).
- Guzman, A. & Bacazar, F. (2010). *Disability service's standards and the worldviews guiding their implementation*. *Journal of Postsecondary Education and Disabilities*. 23(1).
- Loewen, G. & Pollard, B. (2010). *The Social justice perspective*. *Journal of Postsecondary Education and Disabilities*. 23(1).
- Rembis, M. (2010). *Yes we can change: disability studies—enabling equality*. *Journal of Postsecondary Education and Disabilities*. 23(1).
- Straus, A. & Sales, A. (2010). *Bridging the gap between disability studies and disability services in higher education: A model center on disability*. *Journal of Postsecondary Education and Disabilities*. 23(1).
- Thornton, M. & Downs, S. (2010). *Walking the walk: Social model and universal design in the disabilities office*. *Journal of Postsecondary Education and Disabilities*. 23(1).

JUN 17 2013

Missouri State University
Curricular Proposal - New Program
(MAJOR, OPTION, MINOR, CERTIFICATE, OR CERTIFICATION)

This form is to be used for Internal Missouri State approval of any proposal for a new program involving two or more courses, including any new graduate program, new undergraduate major (whether comprehensive or non-comprehensive), new option within an existing program (whether graduate or undergraduate), new minor, new certificate, or new certification program.

New graduate programs, new undergraduate majors, and certificate programs involving more than 18 credit hours require approval by the CBHE as well as approval through the Missouri State curricular process. CBHE applications for such programs are processed through the Office of Institutional Research. All proposals for new programs requiring CBHE approval should progress through the Missouri State curricular process accompanied by a draft of the required CBHE documentation.

Department Modern and Classical Languages

Date 3/1/2013

Attach on separate sheets (1) statement of rationale and objectives, (2) estimated costs for first five years, and (3) complete catalog description (including new courses and course changes pending approval). [Note: For new programs requiring CBHE approval, CBHE forms NP, PS, and PG will satisfy #1 and CBHE form FP will satisfy #2.] CBHE forms are attached to this proposal.

PROPOSED PROGRAM Bachelor of Science in Modern Language (Non-Comprehensive)

Major X Comprehensive Major Option Minor Certificate Certification Academic Rules Other

Degree Applicability Non-Comprehensive

General Education Courses Required Standard requirement Total Hours 43-52 total

General Education Courses Recommended Total Hours

Requirements (including Admission) and Limitations for Specific Degree

Courses Required in Department 33 hours beyond 102 level in a modern language (selected in consultation with an advisor)

Total Hours 33

Courses Required in Other Departments Minor required

Total Hours Variable

Prerequisites for Required Courses

Recommended Electives in Department Unless students place into the 201-level, they will have to take 102, or 101 and 102

Total Hours 0-6

Recommended Electives in Other Departments

Total Hours

Limitations on Electives none

DEPARTMENT Route according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty Senate. Attach New Program Resource Information form (FS-302a/06) and forward three typed, originally signed forms to one of the following (please mark all that apply). If the program needs to go through more than one committee/council, forward one additional form for each additional council/committee marked.

x College Council

(Send all new undergraduate programs through College Council as first step before forwarding either to PEC, CGEIP, or directly to Faculty Senate)

Professional Education Committee

(All proposals affecting BS and MS in Education and Educational Specialist degrees)

Committee on General Education and Intercollegiate Programs

(All general education and multi-college programs)

Graduate Council

(All graduate programs)

Signature

[Handwritten signature]

Department Head

(Routing on Reverse Side)

Date

4/1/13

FS New Program - 2-2013

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.
Comment(s) _____

Signature _____ Date 11.06.13
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED Return to College Council Chair within ten days of receipt for disposition.

Comment(s) _____
Signature _____ Date 9/12/13
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____
Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____
Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____
Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED
 DISAPPROVED

Comment(s) _____
Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT
 NOT RECOMMENDED TO PRESIDENT

Comment(s) _____
Signature _____ Date _____
Provost

8. PRESIDENT

APPROVED
 DISAPPROVED

Comment(s) _____
Signature _____ Date _____
President

Attachment – Complete Catalogue Description**Modern Language (Non-Comprehensive)****Bachelor of Science***

Students pursuing the Bachelor of Science in Modern Language (Non-Comprehensive) complete 33 hours of coursework in a single modern language and a minor. This flexible structure enables students to achieve advanced proficiency in at least one modern language, to understand the cultural factors that affect how members of other language communities view the world and express themselves, to analyze and interpret target-language texts and other cultural products, and to apply those skills and insights in a variety of professional and academic settings.

- A. General Education Requirements - see General Education Program and Requirements section of catalog.
- B. Major Requirements (39 hours)
 1. MCL 200(3)
 2. Complete 33 hours in coursework beyond the 102 level in a single modern language, as approved by an advisor (language courses at the 101 or 102 level may not be counted toward this major)
 3. Modern Language Capstone: MCL 495(3)
- C. Minor Required (or second major). A minor chosen from within the Department of Modern and Classical Languages must be in a different language than the major.
- D. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog.

* Students who wish to complete a Bachelor of Arts in a language may pursue an individualized major.

FS-2006

NEW PROGRAM RESOURCE INFORMATIONProgram Title and Degree: Bachelor of Science in Modern Language (Non-Comprehensive)Department: Modern and Classical Languages

Attach on separate sheets (1) statement of rationale and objectives, (2) estimated costs for first five years, and (3) complete catalog description (including new courses and course changes pending approval).

[Note: For new programs requiring CBHE approval, CBHE forms NP, PS, and PG will satisfy #1 and CBHE form FP will satisfy #2.] **These CBHE forms are attached to this proposal.**

1. Is another program being deleted or altered? Yes No
2. If this program affects other departments or colleges, has a memo showing how it will affect them been attached to the proposal? Yes No

(Significant communication took place with all of the affected departments, and each has submitted a letter of support.)

3. What justification is being provided to support this proposal? (Current research, accreditation, certification or licensing requirements, other.)

This program is being proposed in order to streamline our current academic offerings, which comprise nine degree programs in the modern languages. The current proposal contemplates consolidating those programs into two (really a single program, but with comprehensive and non-comprehensive versions). For further explanation and justification, please refer to the Statement of Rationale and Benefits and other documentation that is part of the package to be submitted to the CBHE.)

4. If your response to #3 refers to existing or potential student demand, please indicate the activities undertaken to estimate or verify the potential or existing demand for this new program.

Student demand is implicit in this proposal, but as stated above, more than a new program, this proposal is a consolidation of existing programs. Therefore, the department is confident that demand will be consistent with the aggregate demand for and enrollments in its current programs. (See MDHE Form SE and other documentation that is part of the package to be submitted to the CBHE for further information regarding demand and enrollment projections.)

5. What are the present/future projected enrollments for this program? (See also Form SE.)

1st year 140 (based on current programs) 3rd year 145

In five years, how many students must be:

- a) declared minors to justify this new minors continuation n/a
- b) declared majors to justify this new majors continuation 140 (i.e., sustain at least current level)

6. Which of the following would be needed to implement the proposed program? (Check all that apply.) Individuals responsible for specific areas outside of your college must be consulted.

| | | |
|--|-----------|-----------------|
| Additional library holdings? | _____ Yes | <u> x </u> No |
| Additional technology or other supplies? | _____ Yes | <u> x </u> No |
| Additional or remodeled facilities? | _____ Yes | <u> x </u> No |
| Additional travel funds? | _____ Yes | <u> x </u> No |
| Additional faculty? | _____ Yes | <u> x </u> No |
| Additional support staff? | _____ Yes | <u> x </u> No |
| Other additional expenses? | _____ Yes | <u> x </u> No |

7. Have the individuals responsible for allocation of these resources been contacted to ensure the availability of these resources by the time the program is implemented?

 X Yes _____ No _____ Yes, but cannot ensure availability

8. Referring to question 6, if additional faculty are not required, please provide a statement as to how faculty will be made available to teach proposed new courses, if any, or to manage increased enrollments in existing courses which are to be included in the proposed new program.

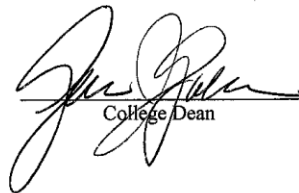
Current departmental faculty resources are sufficient to staff courses in our current programs, and we anticipate that no new resources will be needed as we transition to the proposed program design. If meeting increased demand becomes an issue, particularly in Spanish, the department will advocate for a search to replace Dr. Jason Jolley, who is now department head and whose line was absorbed by COAL.

9. If the responses to question 1 and any parts of question 6 other than additional faculty are “no,” please provide a statement as to how the department/school (or center or college) will manage the enrollment figures provided in question 5.

Again, it is important to consider that this proposal relates to a degree program that is essentially a reconfiguration of several existing programs. Therefore, no additional resources (of the kind referred to in question 6) are needed.

The signature of the individuals listed below ensures that the items above have been addressed and the resources needed will be made available when the program is implemented.

 4/1/13
Department Head

 4/1/13
College Dean

OCT 14 2013

Missouri State University
Curricular Proposal – New Program
(MAJOR, OPTION, MINOR, CERTIFICATE, OR CERTIFICATION)

This form is to be used for internal Missouri State approval of any proposal for a new program involving two or more courses, including any new graduate program, new undergraduate major (whether comprehensive or non-comprehensive), new option within an existing program (whether graduate or undergraduate), new minor, new certificate, or new certification program.

New graduate programs, new undergraduate majors, and certificate programs involving more than 18 credit hours require approval by the CBHE as well as approval through the Missouri State curricular process. CBHE applications for such programs are processed through the Office of the Graduate College, regardless of whether the program is graduate or undergraduate. Contact the Graduate College, CARR 306, for a copy of the CBHE policies and information concerning proposal development. All proposals for new programs requiring CBHE approval should progress through the Missouri State curricular process accompanied by a draft of the required CBHE documentation.

Department: Modern and Classical Languages

Date 3/1/2013

Attach on separate sheets (1) statement of rationale and objectives, (2) estimated costs for first five years, and (3) complete catalog description (including new courses and course changes pending approval). [Note: For new programs requiring CBHE approval, CBHE forms NP, PS, and PG will satisfy #1 and CBHE form FP will satisfy #2.]

PROPOSED PROGRAM: Bachelor of Science in Modern Language (Comprehensive)

Major Comprehensive Major Option Minor Certificate Certification Academic Rules Other

Degree Applicability: Bachelor of Science (Comprehensive) with four tracks (see attachments for details)

General Education Courses Required: Varies depending on option selected. PSY 121 (3) is a prerequisite for MGT 340 (Applied Business option) as well as for PSY 360 (Teacher Certification option). CIS/CSC 101 (2) or CSC 111 (3) (or waiver) and COM 115 (3) are also Teacher Certification option requirements. Total Hours 0-9 (43-52 total)

General Education Courses Recommended: _____ Total Hours _____

Requirements (including Admission) and Limitations for Specific Degree: _____

Courses Required in Department: Specific courses and hours will vary depending on language focus and option selected. All students: MCL 200 (3), 33 hours beyond 102 level in a modern language (primary language focus, requirement B-1b), and MCL 495 (3). Students pursuing the Teacher Education option will also take MCL 413 (3), MCL 493 (6) and MCL 496 (6). See attached documents for further details. Total Hours 39-54

Courses Required in Other Departments: Specific courses and hours will vary depending on the option selected. Translation option – ENG 296, COM 360, and BUS 397 (9); Applied Business option – BUS 135, MGT 340 and 12 additional hours in a single business-related concentration (18); Teacher Certification Option – EDC 150, SEC 302, PSY 360, EDT 365, EDC 345, EDC 350, SPE 340, RDG 474, and PSY/SFR 486 (22) Total Hours 9-22

Prerequisites for Required Courses: Because of the flexible structure proposed (a large share of courses could be electives, depending on the option chosen), it is not possible to anticipate or list all possible prerequisites (without looking at a specific advised degree plan), but we have included an attachment listing prerequisites for any courses that are required or specified in the program structure.

Recommended Electives in Department: The primary degree requirement (or core), B-1b, does not distinguish between required and elective courses, i.e. all courses taken under B-1b are technically electives (chosen in consultation with advisors). Similarly option A (Second Language and Culture) involves 24 hours of electives, chosen in consultation with an advisor.

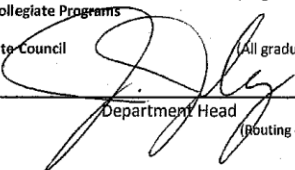
Total Hours 33

Recommended Electives in Other Departments: Specific courses and quantity will vary depending on the option selected. See attached documents for further details. Under option C (Applied Business) students select 12 hours of electives in consultation with advisors in the appropriate departments. Total Hours 12

Limitations on Electives _____

DEPARTMENT Route according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty Senate. Attach New Program Resource Information form (FS-302a/06) and forward three typed, originally signed forms to one of the following (please mark all that apply). If the program needs to go through more than one committee/council, forward one additional form for each additional council/committee marked.

- College Council (Send all new undergraduate programs through College Council as first step before forwarding either to PEC, CGEIP, or directly to Faculty Senate)
- Professional Education Committee (All proposals affecting BS and MS in Education and Educational Specialist degrees)
- Committee on General Education and Intercollegiate Programs (All general education and multi-college programs)
- Graduate Council (All graduate programs)

Signature  _____
Department Head
(Routing on Reverse Side)

Date 4/1/13 _____

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED

After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature [Signature] Date 11-06-13
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED Return to College Council Chair within ten days of receipt for disposition.

Comment (s) _____

Signature [Signature] Date 6/12/13
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature [Signature] Date 9/18/13
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature [Signature] Date 10-9-13
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED
 DISAPPROVED

Comment (s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT
 NOT RECOMMENDED TO PRESIDENT

Comment (s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

APPROVED
 DISAPPROVED

Comment (s) _____

Signature _____ Date _____
President

Attachment - Complete Catalogue Description**Modern Language (Comprehensive)**Bachelor of Science¹

Students pursuing the Bachelor of Science in Modern Language complete 33 hours of coursework in a single modern language and an option relating to that language. This flexible structure enables students to achieve advanced proficiency in at least one modern language, to understand the cultural factors that affect how members of other language communities view the world and express themselves, to analyze and interpret target-language texts and other cultural products, and to apply those skills and insights in a variety of professional and academic settings.

- A. General Education Requirements - see General Education Program and Requirements section of catalog.
- B. Major Requirements (61-76 hours)
 - 1. Modern Language Core (39 hours):
 - a) MCL 200(3)
 - b) Complete 33 hours in coursework beyond the 102 level in a single modern language, as approved by an advisor (language courses at the 101 or 102 level may not be counted toward this major)²
 - c) Modern Language Capstone: MCL 495(3)
 - 2. Complete one of the following options:
 - a) **Second Language (24 hours):** Complete 24 hours in a second modern language or complete 12 hours beyond the 102 level in a second modern language and 12 hours in coursework related to that language or language family, as approved by an advisor
 - b) **Translation (22 hours):** MCL 310(3); ENG 296(3); ENG 321(3); COM 360(3); BUS 397(3); CHI 410 (3) and CHI 415 (3) or FRN 410 (3) and FRN 415 (3) or GRM 410 (3) and GRM 415 (3) or SPN 410 (3) and SPN 415 (3); MCL 410(1)
 - c) **Applied Business (24 hours):** BUS 135(3) and MGT 340(3); CHI 410(3) and CHI 415(3) or FRN 410(3) and FRN 415(3) or GRM 410(3) and 415(3) or SPN 410(3) and SPN 415(3); and 12 hours of coursework related to a single business focus, industry, or profession, subject to approval from the Office of the Dean of the College of Business³
 - d) **Teacher Certification (37 hours):** Complete the Professional Education Courses and Competencies, including the Teaching Methods (MCL 413) and Supervised Teaching (MCL 493 and 496) courses, and all other applicable certification requirements - see Teacher Certification, Teacher Education Program and Secondary Education Requirements section of catalog
- C. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog.

Notes:

¹ Students who wish to pursue a Bachelor of Arts in a language should review the catalog section on individualized majors. This option may be more attractive for students considering graduate studies or whose goals are better served by a Bachelor of Arts degree. Students should

contact the Academic Assistance Office for detailed information and procedures early in their junior year.

² If a student pursues a minor in the Department of Modern and Classical Languages it must be in a different language than the major.

³ Prerequisites may apply. Students may not apply more than 24 credit hours of College of Business coursework toward this option.

Attachment - Prerequisites for required or specified courses

Bachelor of Science in Modern Language (Comprehensive)

| REQUIREMENT | REQUIRED/SPECIFIED COURSE | PREREQUISITE |
|--|----------------------------------|--|
| B1a | MCL 200 | none |
| B1b – 33 hours beyond 102 level in any modern language | 201-level course (gateway) | 102-level course |
| | Language course electives | See Undergraduate Catalog |
| B1c | MCL 495 (capstone/assessment) | Permission of instructor or department head |
| B2a – Option A – Second Language | 201-level course (gateway) | 102-level course |
| B2b – Option B - Translation | MCL 310 | CHI/FRN/GRM/SPN 312 |
| | ENG 296 | ENG 110 |
| | COM 360 | COM 115 |
| | BUS 397 | None, except for business majors, which must be admitted to their programs |
| | CHI/FRN/GRM/SPN 312 | CHI/FRN/GRM/SPN 202 |
| | CHI/FRN/GRM/SPN 410 | CHI/FRN/GRM/SPN 312 |
| | CHI/FRN/GRM/SPN 415 | CHI/FRN/GRM/SPN 312 |
| | MCL 410 | Permission of instructor |
| B2c – Option C – Applied Business | BUS 135 | None |
| | MGT 340 | PSY 121 |
| | CHI/FRN/GRM/SPN 410 | CHI/FRN/GRM/SPN 312 |
| | CHI/FRN/GRM/SPN 415 | CHI/FRN/GRM/SPN 312 |
| | Other electives | See Undergraduate Catalog |
| B2d – Option D – Teacher | EDC 150 | None |

| | | |
|---------------|---------|---|
| Certification | SEC 302 | None |
| | PSY 360 | PSY 121 |
| | EDT 365 | CIS 101 or CSC 101 or waiver and SEC 302 (or concurrent enrollment) |
| | EDC 345 | None |
| | EDC 350 | Admission to Teacher Education and PSY 360 |
| | SPE 340 | Admission to Teacher Education |
| | RDG 474 | Admission to Teacher Education |
| | PSY 486 | Admission to Teacher Education and PSY 360 |
| | SFR 486 | Admission to Teacher Education and PSY 360 |

FS-2006

NEW PROGRAM RESOURCE INFORMATIONProgram Title and Degree: Bachelor of Science in Modern Language (Comprehensive)Department: Modern and Classical Languages

Attach on separate sheets (1) statement of rationale and objectives, (2) estimated costs for first five years, and (3) complete catalog description (including new courses and course changes pending approval).

[Note: For new programs requiring CBHE approval, CBHE forms NP, PS, and PG will satisfy #1 and CBHE form FP will satisfy #2.]

1. Is another program being deleted or altered? X Yes No
2. If this program affects other departments or colleges, has a memo showing how it will affect them been attached to the proposal? X Yes No

(Significant communication took place with all of the affected departments, and each has submitted a letter of support.)

3. What justification is being provided to support this proposal? (Current research, accreditation, certification or licensing requirements, other.)

This program is being proposed in order to streamline our current academic offerings, which comprise nine degree programs in the modern languages. The current proposal contemplates consolidating those programs into two (really a single program, but with comprehensive and non-comprehensive versions). This new design allows students more flexibility in designing their degree and the option of combining linguistic proficiency and cultural competence with a professional area, such as translation, applied business, or teacher certification. For further explanation and justification, please refer to the Statement of Rationale and Benefits and other documentation that is part of the package to be submitted to the CBHE.)

4. If your response to #3 refers to existing or potential student demand, please indicate the activities undertaken to estimate or verify the potential or existing demand for this new program.

Student demand is implicit in this proposal, but as stated above, more than a new program, this proposal is a consolidation of existing programs. Therefore, the department is confident that demand will be consistent with the aggregate demand for and enrollments in its current programs. (See MDHE Form SE and other documentation that is part of the package to be submitted to the CBHE for more further information regarding demand and enrollment projections.)

5. What are the present/future projected enrollments for this program? (See also Form SE.)

1st year 140 (based on current programs)

3rd year 145

In five years, how many students must be:

- a) declared minors to justify this new minors continuation

 n/a

b) declared majors to justify this new majors continuation 140 (i.e., sustain at least current level)

6. Which of the following would be needed to implement the proposed program? (Check all that apply.) Individuals responsible for specific areas outside of your college must be consulted.

| | | |
|--|------------------------------|--|
| Additional library holdings? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Additional technology or other supplies? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Additional or remodeled facilities? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Additional travel funds? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Additional faculty? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Additional support staff? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Other additional expenses? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

7. Have the individuals responsible for allocation of these resources been contacted to ensure the availability of these resources by the time the program is implemented?

Yes No Yes, but cannot ensure availability

8. Referring to question 6, if additional faculty are not required, please provide a statement as to how faculty will be made available to teach proposed new courses, if any, or to manage increased enrollments in existing courses which are to be included in the proposed new program.

Current departmental faculty resources are sufficient to staff courses in our current programs, and we anticipate that no new resources will be needed as we transition to the proposed program design. If meeting increased demand becomes an issue, particularly in Spanish, the department will advocate for a search to replace Dr. Jason Jolley, who is now department head and whose line was absorbed by COAL.

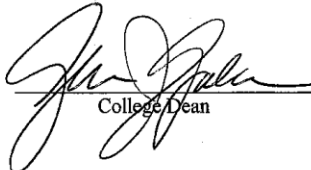
9. If the responses to question 1 and any parts of question 6 other than additional faculty are "no," please provide a statement as to how the department/school (or center or college) will manage the enrollment figures provided in question 5.

Again, it is important to consider that this proposal relates to a degree program that is essentially a reconfiguration of several existing programs. Therefore, no additional resources (of the kind referred to in question 6) are needed.

The signature of the individuals listed below ensures that the items above have been addressed and the resources needed will be made available when the program is implemented.

 4/1/13

 Department Head

 4/1/13

 College Dean

Missouri State University
Curricular Proposal Program Change or Deletion

SEP 20 2013

Department Modern and Classical Languages Date 4/1/2013

Title of Program Affected (All BA, BS, and BSED programs in French, German, and Spanish – Comprehensive and Non-Comp.)

Major Comprehensive Major Option Minor Certificate Certification Academic Rules Other

| | |
|--|--|
| Present Catalog Description (Cut and paste from web catalog or use most recent description.) | Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.) |
| See attachment A. | See attachment B. |

What is changing? Check all boxes that apply.

- Title change
- Course changes of under 18 hours
- Course changes of 18 hours or more
- From option to program (major)
- From program (major) to option
- Program or option deletion
- Other _____

REASON FOR PROPOSED CHANGE

The department is deleting these nine modern languages programs and replacing them with a single program in modern language and culture that allows students to pick a language concentration and choose from among four tracks.

COMPLETE NEW CATALOG INFORMATION (Typed)

n/a.

Total Hours _____

DEPARTMENT: Route according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty Senate. Forward three typed, originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If the program needs to go through more than one committee/council, forward one additional form for each additional council/ committee marked.

- College Council (Send all undergraduate program changes through College Council as first step before forwarding either to PEC, CGEIP, or directly to Faculty Senate)
- Professional Education Committee (Considers all program changes affecting BS and MS in Education and Educational Specialist degrees)
- Committee on General Education and Intercollegiate Programs (Considers all general education and multi-college program changes)
- Graduate Council (Considers all graduate-level program changes)

Signature _____

Department Head

(Routing on Reverse Side)

Date 4/1/13

FS Program Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED

After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature Scott Camera Date 4-8-13
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED

Return to College Council Chair within ten days of receipt for disposition.

Comment(s) _____

Signature [Signature] Date 4/9/13
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED

Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature Cindy Nail rw Date 9/18/13
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED

Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED

Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED

DISAPPROVED

Comment(s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT

NOT RECOMMENDED TO PRESIDENT

Comment(s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

APPROVED

DISAPPROVED

Comment(s) _____

Signature _____ Date _____
President

Attachment A**French**

Bachelor of Arts

- A. General Education Requirements - see General Education Program and Requirements section of catalog
- B. Major Requirements (33 hours)
 - 1. FRN 201(3), 202(3), 311(3), 312(3), 326(3), 335(3), 410(3) and 415(3)
 - 2. FRN 313(3) or 314(3)
 - 3. Six hours of additional French electives beyond 102 to bring total to at least 33 hours. Study abroad and service learning are highly recommended. Students typically receive credit for such experiences.
 - 4. MCL 499(0)
- C. Minor Required (or second major)
- D. Specific Requirements for Bachelor of Arts Degree - see Specific Bachelor of Arts Degree Requirements section of catalog
- E. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

French

Bachelor of Science

- A. General Education Requirements - see General Education Program and Requirements section of catalog
- B. Major Requirements (33 hours)
 - 1. FRN 201(3), 202(3), 311(3), 312(3), 326(3), 335(3), 410(3) and 415(3)
 - 2. FRN 313(3) or 314(3)
 - 3. Six hours of additional French electives beyond 102 to bring total to at least 33 hours. Study abroad and service learning are highly recommended. Students typically receive credit for such experiences.
 - 4. MCL 499(0)
- C. Minor Required (or second major)
- D. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

French

Bachelor of Science in Education

(Certifiable grades K-12)

- A. General Education Requirements - see General Education Program and Requirements section of catalog
- B. Major Requirements (33 hours)
 - 1. FRN 201(3), 202(3), 311(3), 312(3), 326(3), 335(3), 410(3) and 415(3)
 - 2. FRN 313(3) or 314(3)
 - 3. Six hours of additional French electives beyond 102 to bring total to at least 33 hours. Study abroad and service learning are highly recommended. Students typically receive credit for such experiences.
 - 4. MCL 499
 - 5. Have an official ACTFL OPI (Oral Proficiency Interview) and receive a rating of at least "Advanced-Low."
- C. Professional Education Courses
 - 1. MCL 413(3), 493(5-6), 496(5-6)
 - 2. Professional Education Required Core and Competencies - see Teacher Certification, Teacher Education Program and Secondary Education Requirements section of catalog
- D. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

E. This program also requires compliance with the Teacher Education Program requirements for eligibility to enroll in Professional Education courses; admission to and continuance in the Teacher Education Program; approval for supervised teaching; and recommendation for certification; as well as the requirements for Secondary Education. Refer to the Teacher Education Program section of the catalog for requirements.

F. In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study) which includes all courses listed under B; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades.

German

Bachelor of Arts

A. General Education Requirements - see General Education Program and Requirements section of catalog

B. Major Requirements (33 hours)

1. Complete 33 hours beyond GRM 102. Of that total, at least 12 hours must come from upper-division courses, including at least six hours at the 400 or 500 levels.

With advisor approval, a maximum of six hours from LLT 225 and LLT 271 may count toward the degree.

2. MCL 499(0)

C. Minor Required (or second major)

D. Specific Requirements for Bachelor of Arts Degree - see Specific Bachelor of Arts Degree Requirements section of catalog

E. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

German

Bachelor of Science

A. General Education Requirements - see General Education Program and Requirements section of catalog

B. Major Requirements (33 hours)

1. Complete 33 hours beyond GRM 102. Of that total, at least 12 hours must come from upper-division courses, including at least six hours at the 400 or 500 levels.

With advisor approval, a maximum of six hours from LLT 225 and LLT 271 may count toward the degree.

2. MCL 499(0)

C. Minor Required (or second major)

D. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

German

Bachelor of Science in Education

(Certifiable grades K-12)

A. General Education Requirements - see General Education Program and Requirements section of catalog

B. Major Requirements (33 hours)

1. Complete 33 hours beyond GRM 102. Of that total, at least 12 hours must come from upper-division courses, including at least six hours at the 400 or 500 levels.

With advisor approval, a maximum of six hours from LLT 225 and LLT 271 may count toward the degree.

2. MCL 499(0)
 3. Have an official ACTFL OPI (Oral Proficiency Interview) and receive a rating of at least "Advanced-Low."
- C. Professional Education Courses
1. MCL 413(3), 493(5-6), 496(5-6)
 2. Professional Education Required Core and Competencies - see Teacher Certification, Teacher Education Program and Secondary Education Requirements section of catalog
- D. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog
- E. This program also requires compliance with the Teacher Education Program requirements for eligibility to enroll in Professional Education courses; admission to and continuance in the Teacher Education Program; approval for supervised teaching; and recommendation for certification; as well as the requirements for Secondary Education. Refer to the Teacher Education Program section of the catalog for requirements.
- F. In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study) which includes all courses listed under B; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades.

Spanish**Bachelor of Arts**

- A. General Education Requirements - see General Education Program and Requirements section of catalog
- B. Major Requirements (33 hours)
 1. SPN 201(3), 202(3), 205(3), 312(3), 324(3), 410(3), and SPN 415(3)
 2. SPN 325(3) or 326(3)
 3. SPN 450(3) or 460(3)
 4. Six hours of additional Spanish electives beyond 102 to bring total to at least 33 hours. Study abroad and service learning are highly recommended. Students typically receive credit for such experiences.
 5. MCL 499(0)
- C. Minor Required (or second major)
- D. Specific Requirements for Bachelor of Arts Degree - see Specific Bachelor of Arts Degree Requirements section of catalog
- E. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

Spanish**Bachelor of Science**

- A. General Education Requirements - see General Education Program and Requirements section of catalog
- B. Major Requirements (33 hours)
 1. SPN 201(3), 202(3), 205(3), 312(3), 324(3), 410(3), and SPN 415(3)
 2. SPN 325(3) or 326(3)
 3. SPN 450(3) or 460(3)
 4. Six hours of additional Spanish electives beyond 102 to bring total to at least 33 hours. Study abroad and service learning are highly recommended. Students typically receive credit for such experiences.

- C. MCL 499(0)
- D. Minor Required (or second major)
- E. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

Spanish

Bachelor of Science in Education

(Certifiable grades K-12)

- A. General Education Requirements - see General Education Program and Requirements section of catalog
- B. Major Requirements (33 hours)
 - 1. SPN 201(3), 202(3), 205(3), 312(3), 324(3), 410(3), and SPN 415(3)
 - 2. SPN 325(3) or 326(3)
 - 3. SPN 450(3) or 460(3)
 - 4. Six hours of additional Spanish electives beyond 102 to bring total to at least 33 hours. Study abroad and service learning are highly recommended. Students typically receive credit for such experiences.
 - 5. MCL 499(0)
 - 6. Have an official ACTFL OPI (Oral Proficiency Interview) and receive a rating of at least Advanced Low
- C. Professional Education Courses
 - 1. MCL 413(3), 493(5-6), 496(5-6)
 - 2. Professional Education Required Core and Competencies - see Teacher Certification, Teacher Education Program and Secondary Education Requirements section of catalog
- D. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog
- E. This program also requires compliance with the Teacher Education Program requirements for eligibility to enroll in Professional Education courses; admission to and continuance in the Teacher Education Program; approval for supervised teaching; and recommendation for certification; as well as the requirements for Secondary Education. Refer to the Teacher Education Program section of the catalog for requirements.
- F. In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study) which includes all courses listed under B; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades.

Attachment B**French****Bachelor of Arts**

- A. General Education Requirements—see General Education Program and Requirements section of catalog
- B. Major Requirements (33 hours)
 - 1. FRN 201(3), 202(3), 311(3), 312(3), 326(3), 335(3), 410(3) and 415(3)
 - 2. FRN 313(3) or 314(3)
 - 3. Six hours of additional French electives beyond 102 to bring total to at least 33 hours. Study abroad and service learning are highly recommended. Students typically receive credit for such experiences.
 - 4. MCL 499(0)
- C. Minor Required (or second major)
- D. Specific Requirements for Bachelor of Arts Degree—see Specific Bachelor of Arts Degree Requirements section of catalog
- E. General Baccalaureate Degree Requirements—see General Baccalaureate Degree Requirements section of catalog

French**Bachelor of Science**

- A. General Education Requirements—see General Education Program and Requirements section of catalog
- B. Major Requirements (33 hours)
 - 1. FRN 201(3), 202(3), 311(3), 312(3), 326(3), 335(3), 410(3) and 415(3)
 - 2. FRN 313(3) or 314(3)
 - 3. Six hours of additional French electives beyond 102 to bring total to at least 33 hours. Study abroad and service learning are highly recommended. Students typically receive credit for such experiences.
 - 4. MCL 499(0)
- C. Minor Required (or second major)
- D. General Baccalaureate Degree Requirements—see General Baccalaureate Degree Requirements section of catalog

French**Bachelor of Science in Education**

(Certifiable grades K-12)

- A. General Education Requirements—see General Education Program and Requirements section of catalog
- B. Major Requirements (33 hours)
 - 1. FRN 201(3), 202(3), 311(3), 312(3), 326(3), 335(3), 410(3) and 415(3)
 - 2. FRN 313(3) or 314(3)
 - 3. Six hours of additional French electives beyond 102 to bring total to at least 33 hours. Study abroad and service learning are highly recommended. Students typically receive credit for such experiences.
 - 4. MCL 499
 - 5. Have an official ACTFL OPI (Oral Proficiency Interview) and receive a rating of at least "Advanced-Low."
- C. Professional Education Courses
 - 1. MCL 413(3), 493(5-6), 496(5-6)
 - 2. Professional Education Required Core and Competencies—see Teacher Certification, Teacher Education Program and Secondary Education Requirements section of catalog
- D. General Baccalaureate Degree Requirements—see General Baccalaureate Degree Requirements section of catalog

E. This program also requires compliance with the Teacher Education Program requirements for eligibility to enroll in Professional Education courses; admission to and continuance in the Teacher Education Program; approval for supervised teaching; and recommendation for certification; as well as the requirements for Secondary Education. Refer to the Teacher Education Program section of the catalog for requirements.

F. In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study) which includes all courses listed under B; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades.

German

Bachelor of Arts

A. General Education Requirements—see General Education Program and Requirements section of catalog

B. Major Requirements (33 hours)

1. Complete 33 hours beyond GRM 102. Of that total, at least 12 hours must come from upper division courses, including at least six hours at the 400 or 500 levels. With advisor approval, a maximum of six hours from LLT 225 and LLT 271 may count toward the degree.

2. MCL 499(0)

C. Minor Required (or second major)

D. Specific Requirements for Bachelor of Arts Degree—see Specific Bachelor of Arts Degree Requirements section of catalog

E. General Baccalaureate Degree Requirements—see General Baccalaureate Degree Requirements section of catalog

German

Bachelor of Science

A. General Education Requirements—see General Education Program and Requirements section of catalog

B. Major Requirements (33 hours)

1. Complete 33 hours beyond GRM 102. Of that total, at least 12 hours must come from upper division courses, including at least six hours at the 400 or 500 levels. With advisor approval, a maximum of six hours from LLT 225 and LLT 271 may count toward the degree.

2. MCL 499(0)

C. Minor Required (or second major)

D. General Baccalaureate Degree Requirements—see General Baccalaureate Degree Requirements section of catalog

German

Bachelor of Science in Education

(Certifiable grades K-12)

A. General Education Requirements—see General Education Program and Requirements section of catalog

B. Major Requirements (33 hours)

1. Complete 33 hours beyond GRM 102. Of that total, at least 12 hours must come from upper division courses, including at least six hours at the 400 or 500 levels. With advisor approval, a maximum of six hours from LLT 225 and LLT 271 may count toward the degree.

2. MCL 499(0)

3. Have an official ACTFL OPI (Oral Proficiency Interview) and receive a rating of at least "Advanced-Low."

C. Professional Education Courses

1. MCL 413(3), 493(5-6), 496(5-6)

2. Professional Education Required Core and Competencies—see Teacher Certification, Teacher Education Program and Secondary Education Requirements section of catalog

D. General Baccalaureate Degree Requirements—see General Baccalaureate Degree Requirements section of catalog

E. This program also requires compliance with the Teacher Education Program requirements for eligibility to enroll in Professional Education courses; admission to and continuance in the Teacher Education Program; approval for supervised teaching; and recommendation for certification; as well as the requirements for Secondary Education. Refer to the Teacher Education Program section of the catalog for requirements.

F. In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade-point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study) which includes all courses listed under B; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades.

Spanish

Bachelor of Arts

A. General Education Requirements—see General Education Program and Requirements section of catalog

B. Major Requirements (33 hours)

1. SPN 201(3), 202(3), 205(3), 312(3), 324(3), 410(3), and SPN 415(3)

2. SPN 325(3) or 326(3)

3. SPN 450(3) or 460(3)

4. Six hours of additional Spanish electives beyond 102 to bring total to at least 33 hours. Study abroad and service learning are highly recommended. Students typically receive credit for such experiences.

5. MCL 499(0)

C. Minor Required (or second major)

D. Specific Requirements for Bachelor of Arts Degree—see Specific Bachelor of Arts Degree Requirements section of catalog

E. General Baccalaureate Degree Requirements—see General Baccalaureate Degree Requirements section of catalog

Spanish

Bachelor of Science

A. General Education Requirements—see General Education Program and Requirements section of catalog

B. Major Requirements (33 hours)

1. SPN 201(3), 202(3), 205(3), 312(3), 324(3), 410(3), and SPN 415(3)

2. SPN 325(3) or 326(3)

3. SPN 450(3) or 460(3)

4. Six hours of additional Spanish electives beyond 102 to bring total to at least 33 hours. Study abroad and service learning are highly recommended. Students typically receive credit for such experiences.

- C. MCL 499 (0)
- D. Minor Required (or second major)
- E. General Baccalaureate Degree Requirements—see General Baccalaureate Degree Requirements section of catalog

Spanish

Bachelor of Science in Education

(Certifiable grades K-12)

- A. General Education Requirements—see General Education Program and Requirements section of catalog

B. Major Requirements (33 hours)

1. SPN 201 (3), 202 (3), 205 (3), 312 (3), 324 (3), 410 (3), and SPN 415 (3)
2. SPN 325 (3) or 326 (3)
3. SPN 450 (3) or 460 (3)
4. Six hours of additional Spanish electives beyond 102 to bring total to at least 33 hours. Study abroad and service learning are highly recommended. Students typically receive credit for such experiences.
5. MCL 499 (0)
6. Have an official ACTFL OPI (Oral Proficiency Interview) and receive a rating of at least Advanced Low

C. Professional Education Courses

1. MCL 413 (3), 493 (5-6), 496 (5-6)
2. Professional Education Required Core and Competencies—see Teacher Certification, Teacher Education Program and Secondary Education Requirements section of catalog

- D. General Baccalaureate Degree Requirements—see General Baccalaureate Degree Requirements section of catalog

E. This program also requires compliance with the Teacher Education Program requirements for eligibility to enroll in Professional Education courses; admission to and continuance in the Teacher Education Program; approval for supervised teaching; and recommendation for certification; as well as the requirements for Secondary Education. Refer to the Teacher Education Program section of the catalog for requirements.

F. In order to meet Missouri state teacher certification requirements, candidates for the Bachelor of Science in Education degree are required to meet the following grade point average requirements: at least a 2.50 GPA on all course work attempted at all colleges attended; at least a 2.50 GPA in the certificate subject area (major field of study) which includes all courses listed under B; at least a 2.50 GPA in any additional certificate subject area; at least a 2.50 GPA in the professional education courses; and no grade lower than a "C" in all professional education courses. All GPA requirements include both Missouri State and transfer grades.

Missouri State University
Curricular Proposal - New Program
(MAJOR, OPTION, MINOR, CERTIFICATE, OR CERTIFICATION)

OCT 14 2013

This form is to be used for internal Missouri State approval of any proposal for a new program involving two or more courses, including any new graduate program, new undergraduate major (whether comprehensive or non-comprehensive), new option within an existing program (whether graduate or undergraduate), new minor, new certificate, or new certification program.

New graduate programs, new undergraduate majors, and certificate programs involving more than 18 credit hours require approval by the CBHE as well as approval through the Missouri State curricular process. CBHE applications for such programs are processed through the Office of Institutional Research. All proposals for new programs requiring CBHE approval should progress through the Missouri State curricular process accompanied by a draft of the required CBHE documentation.

Department Department of Computer Information Systems Date August 26, 2013

Attach on separate sheets (1) statement of rationale and objectives, (2) estimated costs for first five years, and (3) complete catalog description (including new courses and course changes pending approval). [Note: For new programs requiring CBHE approval, CBHE forms NP, PS, and PG will satisfy #1 and CBHE form FP will satisfy #2.]

PROPOSED PROGRAM Graduate Certificate in Computer Information Systems

Major Comprehensive Major Option Minor Certificate Certification Academic Rules Other

Degree Applicability: Can be used as electives for core course requirements.

General Education Courses Required None Total Hours 0

General Education Courses Recommended None Total Hours 0

Requirements (including Admission) and Limitations for Specific Degree See attachment A _____

Courses Required in Department: CIS 790 and 626. Choose 2 from (CIS 720, CIS 725, CIS 681)
Total Hours 12

Courses Required in Other Departments _____
Total Hours _____

Prerequisites for Required Courses Completion of prerequisite courses and admitted (or admissible) to the MBA program _____

Recommended Electives in Department none
Total Hours _____

Recommended Electives in Other Departments- none
Total Hours _____

Limitations on Electives _____

DEPARTMENT Route according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty Senate. Attach New Program Resource Information form (FS-302a/06) and forward three typed, originally signed forms to one of the following (please mark all that apply). If the program needs to go through more than one committee/council, forward one additional form for each additional council/committee marked.

College Council (Send all new undergraduate programs through College Council as first step before forwarding either to PEC, CGEIP, or directly to Faculty Senate)

Professional Education Committee (All proposals affecting BS and MS in Education and Educational Specialist degrees)

Committee on General Education and Intercollegiate Programs (All general education and multi-college programs)

Graduate Council (All graduate programs)

Signature 
Department Head
(Routing on Reverse Side)

Date 9-16-13

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED Return to College Council Chair within ten days of receipt for disposition.

Comment (s) _____

Signature Stephanie Bryant Date 9/17/13
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature Beach Date 10/9/13
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED
 DISAPPROVED

Comment (s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT
 NOT RECOMMENDED TO PRESIDENT

Comment (s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

APPROVED
 DISAPPROVED

Comment (s) _____

Signature _____ Date _____
President

FS-2006

NEW PROGRAM RESOURCE INFORMATION

Program Title and Degree: Graduate Certificate Program in Computer Information Systems

Department: Computer Information Systems _____

Attach on separate sheets (1) statement of rationale and objectives, (2) estimated costs for first five years, and (3) complete catalog description (including new courses and course changes pending approval).
 [Note: For new programs requiring CBHE approval, CBHE forms NP, PS, and PG will satisfy #1 and CBHE form FP will satisfy #2.]

1. Is another program being deleted or altered? Yes No
2. If this program affects other departments or colleges, has a memo showing how it will affect them been attached to the proposal? Yes No
3. What justification is being provided to support this proposal? (Current research, accreditation, certification or licensing requirements, other.)
 The MSU MBA Program currently offers students an opportunity to "concentrate" in a certain area by completing 9 hours of electives (a seminar course and two other elective courses). The Graduate Certificate allows students to officially document their area of expertise if they decide to complete a specific area of concentration.
4. If your response to #3 refers to existing or potential student demand, please indicate the activities undertaken to estimate or verify the potential or existing demand for this new program.
5. What are the present/future projected enrollments for this program?
 1st year 10 3rd year 20
 In five years, how many students must be:
 a) declared minors to justify this new minors continuation n/a
 b) declared majors to justify this new majors continuation n/a
6. Which of the following would be needed to implement the proposed program? (Check all that apply.) Individuals responsible for specific areas outside of your college must be consulted.
 Additional library holdings? Yes No
 Additional technology or other supplies? Yes No
 Additional or remodeled facilities? Yes No
 Additional travel funds? Yes No
 Additional faculty? Yes No
 Additional support staff? Yes No
 Other additional expenses? Yes No
7. Have the individuals responsible for allocation of these resources been contacted to ensure the availability of these resources by the time the program is implemented?

Yes No Yes, but cannot ensure availability

8. Referring to question 6, if additional faculty are not required, please provide a statement as to how faculty will be made available to teach proposed new courses, if any, or to manage increased enrollments in existing courses which are to be included in the proposed new program.

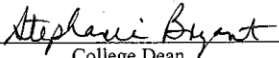
Faculty are currently teaching these courses as part of the MBA program. See Question 9.

9. If the responses to question 1 and any parts of question 6 other than additional faculty are "no," please provide a statement as to how the department/school (or center or college) will manage the enrollment figures provided in question 5.

We will increase class size slightly, if necessary.

The signature of the individuals listed below ensures that the items above have been addressed and the resources needed will be made available when the program is implemented.


Department Head


College Dean

**Attachment A
Curricular Proposal – New Program
Graduate Certificate in Computer Information Systems**

Statement of Rationale

The purpose of this certificate is to provide skills to working professionals in graduate study. The program will include learning activities and experiences that will provide students as much significant computer information systems background as possible within four courses.

Statement of Costs for First Five Years

There will be no incremental cost since all of the courses are currently being taught as part of the MBA program.

Complete catalog description (including new courses and course changes pending approval). [Note: For new programs requiring CBHE approval, CBHE forms NP, PS, and PG will satisfy #1 and CBHE form FP will satisfy #2.]

**COMPUTER INFORMATION SYSTEMS GRADUATE
CERTIFICATE PROGRAM**

PROGRAM DESCRIPTION

The Computer Information Systems Graduate Certificate Program provides a 12 hour graduate-level experience in the computer information systems field. The program involves in depth study of computer security, project management, neural networks, and current research in management information systems. Contact the MBA Director or program coordinator for additional information.

ENTRANCE CRITERIA

Candidates for the certificate program must be admitted to the University as a graduate student. The candidate should have a bachelor's degree and meet minimum admission criteria for the Master of Business Administration program. All course work must be approved by the MBA Program Director.

REQUIRED COURSES 12 hours

CIS 790: Seminar in CIS

CIS 626: Computer Security

Choose 2:

CIS 681: Foundations of Information Technology Service Management (ITSM)

CIS 720: Project MGT in Information Systems

CIS 725: Neural Networks

GPA Requirements. Students must have a B or better grade on each course.

OCT 14 2013

**Missouri State University
Curricular Proposal - New Program
(MAJOR, OPTION, MINOR, CERTIFICATE, OR CERTIFICATION)**

This form is to be used for internal Missouri State approval of any proposal for a new program involving two or more courses, including any new graduate program, new undergraduate major (whether comprehensive or non-comprehensive), new option within an existing program (whether graduate or undergraduate), new minor, new certificate, or new certification program.

New graduate programs, new undergraduate majors, and certificate programs involving more than 18 credit hours require approval by the CBHE as well as approval through the Missouri State curricular process. CBHE applications for such programs are processed through the Office of Institutional Research. All proposals for new programs requiring CBHE approval should progress through the Missouri State curricular process accompanied by a draft of the required CBHE documentation.

Department Finance & General Business Department Date August 27, 2013

Attach on separate sheets (1) statement of rationale and objectives, (2) estimated costs for first five years, and (3) complete catalog description (including new courses and course changes pending approval). [Note: For new programs requiring CBHE approval, CBHE forms NP, PS, and PG will satisfy #1 and CBHE form FP will satisfy #2.]

PROPOSED PROGRAM Financial Analysis Graduate Certificate

Major Comprehensive Major Option Minor Certificate Certification Academic Rules Other

Degree Applicability Most of the courses required for this certificate will be applicable to the MBA Program. Admission to the Financial Analysis Certificate Program does not imply MBA Program admission, and vice versa.

General Education Courses Required NONE Total Hours N/A
General Education Courses Recommended NONE Total Hours N/A

Requirements (including Admission) and Limitations for Specific Degree 200 X U/G GPA) + GMAT >= 1.250 or 3.50 GPA in FIN 780, 785, and 787

Courses Required in Department FIN 682, 686, 699, 780, 785, 787 Total Hours 18

Courses Required in Other Departments NONE Total Hours N/A

- Prerequisites for Required Courses
ACC 600 – Accounting Concepts for Managers (typical equivalent is ACC 201 and ACC 211)
ECO 600 – Fundamentals of Economics (typical equivalent is ECO 155 and ECO 165)
FIN 600 – Managerial Finance (typical equivalent is FIN 380) with a grade of B- or better
QBA 600 – Statistical Methods in Business Research (typical equivalent is QBA 237 and 337)

Recommended Electives in Department NONE Total Hours N/A

Recommended Electives in Other Departments NONE Total Hours N/A

Limitations on Electives N/A
DEPARTMENT Route according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty Senate. Attach New Program Resource Information form (FS-302a/06) and forward three typed, originally signed forms to one of the following (please mark all that apply). If the program needs to go through more than one committee/council, forward one additional form for each additional council/committee marked.

- College Council (Send all new undergraduate programs through College Council as first step before forwarding either to PEC, CGEIP, or directly to Faculty Senate)
- Professional Education Committee (All proposals affecting BS and MS In Education and Educational Specialist degrees)
- Committee on General Education and Intercollegiate Programs (All general education and multi-college programs)
- Graduate Council (All graduate programs)

Signature *Hendrik Raja* Date 8/28/13
Department Head (Routing on Reverse Side) FS New Program – 2-2013

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s)

Signature Date

Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED Return to College Council Chair within ten days of receipt for disposition.

Comment(s)

Signature Date

Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s)

Signature Date

Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s)

Signature Date

Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

X APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s)

Signature Date 10/9/13

Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED

DISAPPROVED

Comment(s)

Signature Date

Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT

NOT RECOMMENDED TO PRESIDENT

Comment(s)

Signature Date

Provost

8. PRESIDENT

APPROVED

DISAPPROVED

Comment(s)

Signature Date

President

FS-2006

NEW PROGRAM RESOURCE INFORMATIONProgram Title and Degree: Financial Analysis Graduate CertificateDepartment: Finance and General Business

Attach on separate sheets (1) statement of rationale and objectives, (2) estimated costs for first five years, and (3) complete catalog description (including new courses and course changes pending approval).
 [Note: For new programs requiring CBHE approval, CBHE forms NP, PS, and PG will satisfy #1 and CBHE form FP will satisfy #2.]

1. Is another program being deleted or altered? Yes No
2. If this program affects other departments or colleges, has a memo showing how it will affect them been attached to the proposal? Yes No

The program requires no courses in any other department. While some course prerequisites exist in other departments (ACC, ECO, QBA), most undergraduate business majors will have satisfied those prerequisites, or will likely be existing MBA Program participants who would have to satisfy those course prerequisites are part of their MBA Program.

3. What justification is being provided to support this proposal? (Current research, accreditation, certification or licensing requirements, other.)

There is increased global emphasis on earning the Chartered Financial Analyst Charter, and adoption of International Financial Reporting Standards increases the need for further educational offerings in financial analysis. While the certificate requires no new courses, it does arrange the required courses in a cohesive group to allow students to document their specialized work in financial analysis.

4. If your response to #3 refers to existing or potential student demand, please indicate the activities undertaken to estimate or verify the potential or existing demand for this new program.

N/A

5. What are the present/future projected enrollments for this program?

1st year 3 3rd year 10

In five years, how many students must be:

- a) declared minors to justify this new minors continuation n/a
 b) declared majors to justify this new majors continuation n/a

6. Which of the following would be needed to implement the proposed program? (Check all that apply.) Individuals responsible for specific areas outside of your college must be consulted.

Additional library holdings? Yes No
 Additional technology or other supplies? Yes No

| | | |
|-------------------------------------|------------------------------|--|
| Additional or remodeled facilities? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Additional travel funds? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Additional faculty? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Additional support staff? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Other additional expenses? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

7. Have the individuals responsible for allocation of these resources been contacted to ensure the availability of these resources by the time the program is implemented?

Yes N/A No Yes, but cannot ensure availability

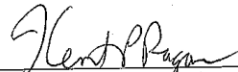
8. Referring to question 6, if additional faculty are not required, please provide a statement as to how faculty will be made available to teach proposed new courses, if any, or to manage increased enrollments in existing courses which are to be included in the proposed new program.

No new courses are required.

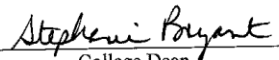
9. If the responses to question 1 and any parts of question 6 other than additional faculty are "no," please provide a statement as to how the department/school (or center or college) will manage the enrollment figures provided in question 5.

This is virtually a zero cost certificate program to create since all courses already exist, and administration costs will be negligible

The signature of the individuals listed below ensures that the items above have been addressed and the resources needed will be made available when the program is implemented.



 Department Head



 College Dean

1. Statement of Rationale and Objectives
Graduate Certificate in Financial Analysis

The Graduate Certificate in Financial Analysis will consist of a cohesive group of courses that will allow students to document their specialized education in the field of financial analysis, and will better prepare students to pass the Chartered Financial Analyst (CFA) Level I Exam and provide a foundation for the Level II and III exams.

**2. Estimated Costs for the First Five Years
Graduate Certificate in Financial Analysis**

No new courses or other resources are required, so the cost is virtually zero

**3. Complete Catalog Description
Graduate Certificate in Financial Analysis**

Contact Information
Dr. Jeff S. Jones, Program Director
Graduate Certificate in Financial Analysis
Department of Finance and General Business
300 Glass Hall
901 S. National Ave.
Springfield, MO 65897
JeffSJones@MissouriState.edu
[Http://www.MissouriState.edu/FGB](http://www.MissouriState.edu/FGB)

Graduate Certificate in Financial Analysis

The Graduate Certificate in Financial Analysis is designed for students who wish to pursue a career in financial analysis. The certificate will help prepare students to pass the Level I Chartered Financial Analysis (CFA) Exam and will provide a foundation for further study in preparation for the Level II and Level III CFA Exams.

Admission Requirements

1. The student must hold a bachelor's degree from a college or university accredited by agencies recognized by Missouri State University or equivalent education from a foreign university.
2. A student must meet one of the following criteria for admission to the Graduate Certificate in Financial Analysis program:
 - a) Satisfy the following condition: $(\text{Undergraduate GPA} \times 200) + \text{GMAT} \geq 1250$
 - b) Achieve an average GPA of at least 3.50 in the following three graduate courses: FIN 780, FIN 785, FIN 787
 - c) The student must submit an application (online at https://polar.missouristate.edu:9080/prod/bwskalog.P_DisLoginNon).

d) Application Fee

- For first-time degree-seeking graduate students, pay the \$35 non-refundable graduate application fee.
- Students applying online will be prompted to pay the fee by credit card or electronic check.
- Applicants are not required to pay the application fee if they have completed classes at Missouri State University as a graduate student.
- NOTE: applications will not be processed if the graduate application fee has not been paid

e) Transcripts

- Submit to the Graduate College one (1) official transcript showing all course work for the bachelor's degree and any graduate-level work. At minimum, the bachelor's transcript must show grades for the last 60 hours of course work. Missouri State University transcripts do not need to be requested.
- NOTE: Transcripts are not considered official unless they are received directly from the institution where the coursework was completed. A transcript that is hand-delivered by a student is considered unofficial even if it does have a seal from the institution or received in an unopened envelope. In addition, students sending transcripts while coursework for a bachelor's degree is in progress will need to send another official copy showing that they have been awarded a bachelor's degree.

4. Acceptance into this certificate program does not imply acceptance into any other Missouri State University masters or doctoral program.

The following foundation courses (or their equivalents) are considered prerequisite courses for the Graduate Certificate in Financial Analysis program:

ACC 600 – Accounting Concepts for Managers (typical equivalent is ACC 201 and ACC 211)

ECO 600 – Fundamentals of Economics (typical equivalent is ECO 155 and ECO 165)

FIN 600 – Managerial Finance (typical equivalent is FIN 380) with a grade of B- or better

QBA 600 – Statistical Methods in Business Research (typical equivalent is QBA 237 and 337)

A student that has completed an undergraduate degree in finance or a related field will generally have satisfied most or all of the prerequisite course requirements.

Required Courses:

| Prefix | Course Description | Hours |
|----------------------|--|--------------|
| FIN 780 ¹ | Advanced Financial Management | 3 |
| FIN 785 | Investment Management | 3 |
| FIN 787 | Seminar in Derivatives | 3 |
| FIN 682 ² | International Financial Management | 0-3 |
| FIN 686 ³ | International Financial Statement Analysis | 0-3 |
| FIN 699 ⁴ | Directed Study for CFA Level I Exam | 3 |
| | | 12-18 |

¹ If the student has already taken FIN 390 and FIN 480, QBA 775 must be taken in place of FIN 780.

² Can be waived if the student achieved a grade of B- or higher in FIN 582.

³ Can be waived if the student has a grade of B- or higher in FIN 586 or ACCT 504/604.

⁴ If the student has already taken FIN 599, then they must substitute FIN 796 in place of FIN 699. FIN 796 must include completion of an independent study project in consultation with the Graduate Certificate in Financial Analysis Program Director.

A 3.0 GPA or higher is required in the student's 12 – 18 hour certificate program of study.

Notes regarding proposed changes to Chapter 1 of the Faculty Handbook

Goals of the FHRC's septennial revision of the Faculty Handbook include improving its clarity, accuracy, and consistency.

The Handbook is a document on faculty governance, and thus focuses critically on the three criteria of faculty evaluation: Teaching, Research, and Service. Those criteria are not unique to Missouri State, and certainly were not invented by the FHRC. Rather, they are the virtually universal pillars of faculty evaluation at universities across the country. There has always been, and probably always will be, variations in opinion about what fits into each of these. For example, while classroom instruction invariably falls under the category of Teaching, student advisement is sometimes recognized as a component of Teaching (as is the case at MSU), while at other times it is regarded as Service. Despite such ambiguities, nearly all institutions retain the terminology of Teaching, Research, and Service for describing key faculty duties.

Therefore, when the FHRC started revisions to the University Mission section, it seemed in the best interest of faculty to couch that mission in terms of the central duties on which faculty are evaluated: Teaching, Research, and Service. Very simply, we define the University's Mission in terms of the faculty's key roles and responsibilities. We believe this represents a strong justification of the faculty's broad range of activities.

The scholarship/research/creative activity topic was one that the FHRC discussed long and hard. Anyone who has read through the Handbook has certainly encountered various combinations of those terms many times. We recognized that phrases such as "research and creative activity" and similar constructions were actually problematic for a variety of reasons.

The phrase "research and creative activity" clearly implied to us that these were considered distinct. That is patently absurd. Advancement in any field requires creativity to see new connections, to explore new means of expression, and to foresee new ways of achieving ends. The nature of creative activity certainly varies between performing art and particle physics, but creativity is always essential. Likewise, all of our work depends at least to some extent on a knowledge and understanding of what came before, what its strengths and limitations were, and with a vision of what we might add to the field. Those traits of "research" are encountered across a very broad range of faculty's activities, whether it be a sculptor discovering new ways to express an artistic concept or a biologist planning a study of factors affecting bat populations. It is also worthwhile pointing out the following passage from the current Handbook (emphasis added): "**4.2.2.1. RESEARCH MISSION:** The process of *research* is understood as the production and formal communication of original *creative*, scholarly work, and, while the definitions of "scholarly" and "creative" may differ across academic disciplines, ..." The connection between "research" and "creativity" is already embedded in the Handbook.

Another problem with the phrase "research and creative activity" is that it is neither accurate nor inclusive. The Handbook recognizes all of the following as modes of "Research":

- Discovery: gaining knowledge of or ascertaining the existence of something previously unknown or unrecognized
- Application: using established knowledge to solve significant problems
- Synthesis: bringing knowledge together from disparate sources to produce a whole work that is greater than the sum of its parts
- Criticism: using established values (aesthetic, logical, ethical) to evaluate quality of artifacts (e.g., art, legal decisions, news media)

- Creation: production of unique forms of expression, generation of new interpretations, theory-building, and model-building

If one considers the terms “research” and “creative activity” within narrow definitions, it is likely that “research” will be identified primarily with the first mode, and “creative activity” mainly with the last mode. At least to some extent, this view leaves out application, synthesis, and criticism. Some may argue that adding “and creative activity” is necessary to recognize contributions from the arts. In reality, the phrase uncomfortably leaves out modes of research that must be recognized. A cumbersome option would be to replace each occurrence of “research and creativity” with “activities leading to discovery, application, synthesis, criticism, or creation.”

FHRC also considered the advantages and disadvantages of using the term “scholarship” in place of “research.” We did recognize some attractive features of that term. However, if interpreted narrowly, it could still be perceived as excluding some entirely legitimate modes of research. Another concern is that, at least in some circles, scholarship is interpreted as “keeping up with one’s field” without necessarily having a connotation of contributing to it.

Ultimately, FHRC settled on the term Research – very intentionally capitalized – because it is the traditional term used to define a key duty of faculty. Section 1.1.3.2 very clearly states that we recognize that this incorporates scholarship, and that the term Research is meant to be inclusive of all modes of research. We believe that we should use the term Research consistently throughout the Handbook in place of the phrases “research and creative activity”, “scholarship, research, and creative activity”, etc., and that we should frequently remind readers that Research is meant as an expansive term that includes a very broad range of activities.

We believe that by clarifying the broad sense of Research right from the beginning, and by insisting on that broad view throughout the Handbook, that we will reinforce, rather than diminish, the appreciation of the contributions of faculty whose primary research activities center on artistic creations, as well as those whose research focuses on applications and on other modes of research.

Very simply, “Research” is ultimately the most accurate and most inclusive term for what is meant, and is also the term that is recognized across a broad range of academia.

Please note that the Faculty Handbook chapters can be found in the separate pdf links listed with the links to the December 2013 agenda.