

SEM Steering Committee Meeting Minutes

9/25/2019

Attendees:

Tammy Jahnke
Rob Hornberger
Jeff Coiner
Tom Dicke
Steve Foucart
Saibal Mitra
Wes Pratt
Suzanne Shaw
Kelly Wood
Nechell Bonds (for Brad Bodenhausen)
David Meinert (for Julie Masterson)

SEM Kickoff debrief

- Rob will confirm total who attended
- Speaker was good
- Would have liked to see more information on student success in presentation
- Khadish website follow-up

Councils using the extra stakeholders, subcommittees

- Rob will continue to send list of individuals who completed the involvement form so they can be considered by councils for subcommittees or other resources.
- There is some misunderstanding about the pre-established subcommittees. Some thought it meant we already have seven, member populated subcommittees. In reality they were more just ideas of what we think we need.

Questions that developed after meeting with your councils

- Some concern about how to get data. Be sure to contact Tammy or Rob if you have issues with that.

Council meetings scheduled

- All councils have meetings scheduled.
- Question about whether we should look at faculty retention or only students? Determined we needed to look at the data. Wes mentioned that we have an issue with retaining diverse faculty, which leads to problems in attracting diverse students.

Do you need anything?

- Question about employing actions and modifying processes. Determined sometimes a council can only identify the obstacle and then contact the office with the power to remove/modify it.
- Question about benchmarking workforce demand.

- Question about determining programs to cut. We don't really have a group of people assigned to that.

Microsoft Teams collaborative tool (Jeff)

- Teams have been created.
- Looks like members have not been added.
- Discussed offering training.
- Need some instructions for chairs.
- Council chairs should send an information email about Teams to their council members.

Other

- Apply Now button, Web Strategy and Development working on it
- Virtual tour, November 1
- Short videos
- If there are things we should be doing now, let us know.
- For next meeting (October 17), each council bring a one page summary of topics you are talking about.
- Discussed the ability for councils to make small tweaks to charges. Bring recommended changes to Steering Committee.