



**Missouri State**  
UNIVERSITY

***EPP Screening Committee Meeting Minutes***

March 22, 2021 | via Zoom | 4:00 p.m.

**Present:** Jamie Atkinson (COE), Melanie Carden-Jessen (CNAS), Pamela Correll (COE), Jessica Elliott (CHPA), Karen Engler (Dir. Of Sec. Ed.), Diana Piccolo (COE), Becky Swearingen (COE)

**Not Present:** Andrew Homburg (COAL), Jim Hutter (COA)

**Guests:** Stephanie Huffman (RFT)

- I. **Call to order**  
Dr. Swearingen called the meeting to order at 4:00 p.m.
- II. **Approval of minutes**  
The February 22, 2021 minutes stand.
- III. **Review of Curricular Proposals**

**NEW COURSE**

SEC 439 Vocational Business Education Instructional Strategies

Dr. Stephanie Huffman spoke to the proposal. Dr. Huffman gave background information on the new program. It used to be in COB but was discontinued due to low enrollment numbers. Dr. Huffman taught vocational business education before and wanted to bring the program back but keep it in the RFT Department in the College of Education. Dr. Huffman had conversations with Drs. Craig, Meinert, Hough, and Engler. All were supportive. Matrices have been approved by DESE.

Business courses are already on the books but are in the process of being cleaned up and updated.

Motion to recommend. Second. Discussion. Motion carried.

**NEW PROGRAM**

Vocational Business Education

Dr. Stephanie Huffman spoke to the proposal. Please see discussion under “New Program.” Dr. Swearingen commented that it helped to see the DESE paperwork included in the proposal.

Motion to recommend. Second. Discussion. Motion carried.

**COURSE CHANGE OR DELETION**

SEC 526 Coordination of Cooperative Education

Dr. Stephanie Huffman spoke to the proposal. The course description has been updated. It will be 3 hours instead of two.

Motion to recommend. Second. Discussion. Motion carried.

**EDUCATOR PREPARATION PROVIDER**

901 South National Avenue, Springfield, MO 65897 • Phone: 417-836-6204

[www.missouristate.edu/epp](http://www.missouristate.edu/epp) • [epp@missouristate.edu](mailto:epp@missouristate.edu)

An Equal Opportunity/Affirmative Action/Minority/Female/Veterans/Disability/Sexual Orientation/Gender Identity Employer and Institution

SEC 626 Coordination of Cooperative Education

Dr. Stephanie Huffman spoke to the proposal. This is a graduate course with an updated description. Hours have changed from 2 to three.

Motion to recommend. Second. Discussion. Motion carried.

SEC 522 Philosophy of Vocational Education

Dr. Stephanie Huffman spoke to the proposal. The course description has been updated and the title changed to separate it from the graduate course, SEC 622.

Motion to recommend. Second. Discussion. Motion carried.

SEC 622 Philosophy of Vocational Education

Dr. Stephanie Huffman spoke to the proposal. This is a graduate course with an updated description. Language has been removed that states students can get credit for SEC 522 and SEC 622. This is no longer possible since the courses are no longer separate.

Motion to recommend. Second. Discussion. Motion carried.

SEC 527 Teaching Adults in Vocational Education

Dr. Stephanie Huffman spoke to the proposal. This course is on books. The title is being changed to disconnect it from SEC 627.

Motion to recommend. Second. Discussion. Motion carried.

SEC 627 Teaching Adults in Vocational Education

Dr. Stephanie Huffman spoke to the proposal. Language will be removed that students cannot receive credit for SEC 527 and SEC 627. Students will be able to earn credit for both courses.

Motion to recommend. Second. Discussion. Motion carried.

**PROGRAM CHANGE OR DELETION**

Secondary Education/English-MSED (Accelerated)

Dr. Karen Engler, on behalf of Heidi Hadley, spoke to the proposal. The GPA requirement for admission is going to be dropped from 3.25 to 3.0. The Shakespeare course is being removed because students are already required to take a Shakespeare course.

Motion to recommend. Second. Discussion. Motion carried.

Secondary Education/English-MSED

Dr. Karen Engler, on behalf of Heidi Hadley, spoke to the proposal. Shakespeare is being removed as a requirement and will now be an elective. If students have not taken a Shakespeare course, they will be advised to take one.

Motion to recommend. Second. Discussion. Motion carried.

Teaching, Master of Arts in-MSED

Dr. Stephanie Huffman was present to speak to the proposal. The face-to-face interview was removed during COVID. Students now answer interview questions. If additional information or clarification is needed, Dr. Pam Correl will set up a Zoom or phone meeting.

Motion to recommend. Second. Discussion. Motion carried.

**IV. Adjournment**

Dr. Swearingen adjourned the meeting at 4:26 p.m.

Respectfully submitted by Vicki Kramer