



Missouri State
UNIVERSITY

MSED Committee Meeting Minutes

November 30, 2020 | 1:00 p.m. | Zoom

I. Call to order

Dr. Pamela Correll called to order the meeting of the MSED Committee at 1:00 p.m. on November 30, 2020.

Present: Pamela Correll, Karen Engler, Heidi Hadley, Andrew Homburg, Michelle Morgan, Gay Ragan

II. Approval of minutes

April 1, 2020 meeting minutes stand approved.

III. Graduate Council Report: Dr. Gay Ragan

- A. Dr. Ragan has termed out as a Graduate Council Representative so has been unable to attend the meetings. Dr. Correll will check bylaws to determine next steps for a new MSED representative for Graduate Council.

IV. Secondary Education: Dr. Karen Engler

- A. The MSED Program curricular proposal is currently out for challenge. This is one of the last steps before the Taskstream requirement will be removed. The editing type changes have already been corrected and will not require a proposal change.
- B. Grad College is taking a holistic approach to their admission process. There was a meeting to outline the details. Dr. Engler attended and verbally shared her notes with the committee.

V. New Business

- A. Program Review – Dr. Andrew Homburg
 - i. A lot of what was done in the past was for CAEP purposes. The new focus is on best practices.
 - ii. MSED Math and English need to work on separate reports. One MSED report should be sufficient but we need to know who will write it. It could be split up into sections. Writers will need to have access to data. Dr. Homburg will work with the committee to get it completed.
 - iii. Dr. Homburg shared the Grad Program Review Checklist and reviewed the sections.
 - iv. Dr. Engler has Transition Point data that COE could pull for program review.
 - v. Dr. Homburg will forward the checklist to the committee and attend the next MSED meeting, take notes, complete the form and forward it this committee for review. Once approved, the report will be forwarded to the Program Review Committee. The process should be completed before the end on spring break.
 - vi. Drs. Homburg and Engler will work on getting data to forward to the committee.
- B. Vicki Kramer will send a Doodle Poll to this committee to ascertain best meeting date and times for January 2021.
- C. International Student Applications for MSED
 - i. The History Department has an issue regarding certification from another country and if it is accepted in Missouri. It is not clear what department or person determines whether MSU accepts an out-of-country certification. Graduate College indicated that this is a program decision but MSED is across programs. There needs to be more conversation and, possibly, a catalog change.
 - a. The key question is how to handle an international student and certification. Does a potential student apply and does this committee review it? Is this a committee or a program decision?
 - b. We can anticipate more applicants as we go more online.
 - c. The committee agrees to table this item until the January 2021 meeting.



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- D. Graduate Council meets at the same time as EPPC. The English Department may have someone who can represent MSED.
 - ii. The committee would like to see the Graduate Council agenda in advance of the actual meeting. Vicki Kramer will ask to be added to the Graduate Council email distribution list and will forward the agenda and minutes with this committee.
 - iii. Dr. Correll will request that Dr. Gay Ragan continue to attend Graduate Council until we can get another MSED representative.

VI. Old Business

- A. No old business.

VII. Adjournment

Dr. Pam Correll adjourned the meeting at 2:12 p.m.
Respectfully submitted by: Vicki Kramer