



**Missouri State**  
UNIVERSITY

## ***MSED Committee Meeting Minutes***

September 30, 2019 | 3:00 p.m. | Carrington 209

### **I. Call to order**

Dr. Craig called to order the meeting of the MSED Committee at 3:00 p.m. on September 30, 2019.

**Present:** Chris Craig, Fatih Benzer, Karen Engler, Heidi Hadley, Gay Ragan

### **II. Approval of minutes**

April 8, 2019 minutes stand approved.

### **III. Unit Update**

- A. Dr. Craig reported that he is chairing today's meeting because the committee chair position is vacant.
- B. Dr. Craig attended the Fall 2019 CAEP Conference last week. The CAEP Team will be here the first part of November. There were problems with graduate programs leading to licensure in the formative feedback. Dr. Tinkler is developing a plan to address those issues that should help in collecting data. Secondary should have a plan and may want to implement Dr. Tinkler's ideas. However, it is up to the individual programs to decide.

### **IV. Secondary Education: Dr. Karen Engler**

- A. Dr. Engler distributed a draft of the curricular proposal and a current copy of the MSED brochure.
  1. The changes are a result of this committee wanting the language to better reflect what is in the MSED brochure.
    - i. Dr. Ragan noted that there is nothing on the front of the brochure stating that it is for MSED. This will be corrected at a later date.
  2. The committee made more changes. Dr. Engler made note of them. Dr. Engler and Vicki Kramer will make the changes and email to the MSED Committee for a vote before the October Screening Committee meeting for a vote at the November EPPC.
- B. Dr. Engler reminded the committee that they must select the most current cycle in GradCAS when reviewing applicants for their program. There have been some recent changes in GradCAS which were addressed at a breakfast in September.
  1. No students are to be accepted without meeting all transcript requirements. That includes MSU transcripts. However, if transcripts from other institutions are part of the MSU transcript; there is no need to request separate transcripts from the other institutions. MSU would like to remove barriers that prevent students from applying or moving forward in the system.

### **V. Old Business**

- A. An EPP Assessment survey form was emailed to Program Coordinators. It wasn't clear if the survey was for undergraduate or graduate programs. There was committee discussion last year about tweaking the assessments in Taskstream to better reflect advanced programs in the Professional Experience Log. That still needs to be addressed by this committee.

### **VI. New Business**

- A. No new business.

### **VII. Adjournment**

Dr. Karen Engler adjourned the meeting at 3:36 p.m.

Respectfully submitted by: Vicki Kramer