



Missouri State
UNIVERSITY
EPP MSED Committee
Meeting Minutes

November 8, 2016 | 1:00 p.m. | PSU 309

I. Call to order

Cathie English called to order the regular meeting of the EPP MSED Committee at 1:06 p.m. on November 8, 2016.

Present: Jamaine Abidogun, Cathie English, Melida Gutierrez, Andrew Homburg, Eric Sheffield, Steve Willis

II. Approval of minutes from last meeting

Quorum established.

The minutes from October 11, 2016 were approved.

III. Old Business

- A. Jamaine Abidogun, Karen Engler, and Cathie English met to update the MSED curricular changes to embed new CAEP standards and assessments. GRE was left out since it is not a requirement but GPA cohort was added. The GPA remains at 2.75 since the 3.0 standard is an average across all tracks.
- B. Promoting MSED
 - 1. Cathie English and Karen Engler will meet on Thursday, November 10, to revise the MSED brochure. Once completed and approved, it will be made available on the Secondary Education website.

IV. New Business

- A. Unit-wide Assessment vote:
 - 1. Professional Development rubric is being revised for clarity. Discussion.
 - a. The rubric should fit any professional role; not limited to education.
 - b. References to students needs to be removed. Wording needs to be reconstructed to professional context or professional field.
 - c. The log is in Taskstream. Key questions are for all units and need to align with rubric.
 - d. Program can write a query for program specific questions.
 - e. Discussion regarding “two points” and confusion of meaning. It will be changed to “two times.” The reference is for each program to choose two times to implement the entire assessment. It needs to be streamlined and efficient or it will become cumbersome.
 - 2. Vote to accept draft form of rubrics. Moved. Second. Discussion. Carried. There was no opposition.
- B. MSED still needs a chair-elect.
- C. Jamaine Abidogun will vote by proxy for Cathie English at the December 2016 EPPC meeting.

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- D. Next MSED meeting is December 5, 2016 at 5:00 p.m. at Dublin's Pass in Springfield.
- E. Discussion regarding 20,000 character limit in Taskstream. Twenty thousand is agreed upon. Jamaine Abidogun will give Travis Marler updated description, "Please provide a description supported by evidence of professional development or implementation that demonstrates effective application and integration of diversity proficiencies in the field."

V. Adjournment

Cathie English adjourned the meeting at 1:52 p.m.

Respectfully submitted by: Vicki Kramer