GPAC/MSED Joint Committee Meeting
Meeting Minutes

October 16, 2017 | 1:00 p.m. | Karl 235

I. Call to order
  David Goodwin called to order the meeting of the GPAC/MSED Joint Committee at 1:04 p.m. on October 16, 2017.

II. **Approval of minutes**
   Minutes stand.

III. CAEP Accreditation and Program Review updates
  A. Dr. Homburg reported out on the September CAEPCon Fall 2017 conference.
    1. The emphasis was on the importance of data. But even more important was the use of the data in becoming more effective and how we use it to govern our decisions.
    2. We are looking for writers for summer 2018 to begin piecing together the CAEP report. The announcement will be made at the next EPPC. The workgroups are working through the CAEP standards. The writers this summer will be tasked with taking that information and making it more cohesive as if it's one report.
    3. Dr. Homburg sat in with a CAEP visiting team at the conference. The CAEP teams consist of faculty. The team during our CAEP visit will want to know how we are preparing our students to teach.
    4. Dr. Homburg would like to reiterate that as part of CAEP and EPP we are responsible for continuous review of our programs. Advanced programs data must be in Taskstream. The Program Review Committee will be gathering data for our own internal review. This review is separate from what is submitted to CAEP for their review. You will not be submitting data to CAEP. However, you will be submitting data for internal review as part of the CAEP process.
        a. Rebecca Woodard, Program Review Committee Chair, has a template and is working on a schedule for program review. Discussion.
        b. Suggestion made to require purchasing Taskstream as part of admission to program. GPAC/MSEd could discuss and submit a proposal to change the catalog. Currently there is no mechanism in place to ensure students in advanced programs are purchasing Taskstream. The committee needs to figure out the most efficient way to resolve the issue.
        c. Graduate students may have to pay for Taskstream more than once. Students that take one or two classes per semester have a longer time frame in earning their degree. CACREP reviewed programs have changed to sixty hours so those students would be required to purchase Taskstream more than one time. These issues need to be brought up to the Program Review Committee so we have documentation of what is needed.
        d. Programs do not always know if a student has purchased Taskstream since the student must specifically request access for faculty to evaluate. There was a suggestion to align Blackboard with Taskstream.

    e.   Faculty needs to catalog what changes need to happen. Dr. Sottile's office administrates Taskstream so they should be part of the conversation.

    f.   The following four issues will be sent to _____ with a request that any other issues be added to the list. The list of issues will be addressed at the next GPAC/MSEd Joint Committee meeting.

        1)   Can Taskstream by a five year subscription that is paid one time instead of the current two year subscription that requires renewal?

        2)   Can Taskstream be changed so students are not required to request access for faculty?

        3)   Is there a way to import data from Blackboard to Taskstream?

        4)   Most graduate students do not use MSU email. Is there a way to have their MSU email account to be forwarded to the student's email of choice?

IV. New Business

    A.   No new business.

V. Adjournment

David Goodwin adjourned the meeting at 2:02 p.m.

Respectfully submitted by: Vicki Kramer