



Missouri State
UNIVERSITY

**GPAC/MSED Joint Committee Meeting
Meeting Minutes**

November 20, 2017 | 1:00 p.m. | Karl 235

I. Call to order

Sarah Nixon called to order the meeting of the GPAC/MSED Joint Committee at 1:06 p.m. on November 20, 2017.

II. Approval of minutes

Minutes approved with changes. Blank space on second page should read, "...GPAC/MSED Joint Committee."

III. Taskstream Questions

- A. Questions about Taskstream were sent to this joint committee requesting input.
- 1) Can Taskstream be a five year subscription that is paid one time instead of the current two year subscription that requires renewal?
 - 2) Can Taskstream be changed so students are not required to request access for faculty?
 - 3) Is there a way to import data from Blackboard to Taskstream?
 - 4) Most graduate students do not use MSU email. Is there a way to have their MSU email account to be forwarded to the student's email of choice?
 - 5) When should students in advanced programs start using Taskstream? Who will track when they get it?

Some feedback was received asking if modification might be made to Taskstream and Blackboard for the visually impaired. Dr. Nixon will forward the email to Dr. Craig for action.

- B. Dr. Sottile sent an email in October addressing the questions stated above.
- 1) Response to Question 1: Each advanced program decides upon their timeline. There is flexibility as with initial programs.
 - a. The committee discussed Taskstream costs. Subscriptions are available for up to six years. Dr. Maddox acquired a cost sheet containing prices for subscriptions available but do not include markup costs. Dr. Maddox will forward the document to Vicki Kramer to be distributed to the joint committee.
 - b. MSU policy states students have eight years to complete an advanced degree so a six year subscription is not enough.
 - c. The committee discussed Transition Point difficulties with Taskstream. It is difficult to determine the beginning, middle, and end for some programs. Dr. Engler distributed a Transition Point draft for consideration.
 1. TP1 is admission to graduate program.
 2. TP2 is admission to advanced program.
 3. TP3 is completion of Comprehensive Exam and Research.
 4. TP4 is program completion.

5. TP5 is follow-up survey to employers for first two years.
 - d. Programs were asked to select three courses for GPA Argos report. A template is needed for Program Review. A draft will be up for discussion and approval at the December EPPC meeting.
 - 2) Response to Question 2: Students must give permission for instructors to view or evaluate tasks. This cannot be modified. Only directors have access without permission.
 - 3) Response to Question 3: It is not possible to auto export or integrate Blackboard with Taskstream.
 - 4) Response to Question 4: Students must use MSU email accounts. Encourage students to forward MSU emails to their personal account that they use most often.
 - 5) Response to Question 5: Advance program students should use Taskstream the first semester of the first assessment. It is the responsibility of the Program Coordinator to ensure that Travis Marler receives the student's information so he can add the student to the appropriate program Taskstream template.
- There was discussion on best way to move forward. Better directions are needed.

IV. New Business

- A. The English Department noted inconsistencies on IRBs last semester. Other programs have experienced issues. Delineate specific IRB programs to Dr. Craig. IRB issues will be addressed by Dr. Baker.

V. Adjournment

Sarah Nixon adjourned the meeting at 2:08 p.m.
Respectfully submitted by: Vicki Kramer