



Missouri State[™]

U N I V E R S I T Y

Educator Preparation Provider Executive Committee Meeting Minutes

March 1, 2019 | 12:00 p.m. | Hill 231

I. Call to order

Adam Harbaugh called to order the regular meeting of the Educator Preparation Provider Executive Committee at 1:00 p.m. on March 1, 2019.

Present: Chris Craig, Karen Engler, Kim Finch, Adam Harbaugh, Andrew Homburg, David Hough

II. Approval of minutes

February 1, 2019 minutes stand.

III. Discussion Items

1. Unit update: Dr. Craig

- a) The February meeting with OTC went very well. The discussion topic was advisement. An AAT meeting is planned with department heads and deans on March 25 with OTC. There is also a meeting scheduled with Crowder regarding an AAT.

2. CAEP update: Dean Hough

- a) MEES is adding a field to the first year teacher survey asking, “Did you have a student teaching experience that was...” and then the survey taker will select from a list of time frames. We will be able to identify our graduates who went through our academy and see how they were assessed.
 - i. We might think of questions for data that we need and talk to DESE.
 - ii. We have been brainstorming on what is the best way to get all Cooperating Teachers MEES trained and how to track. All Cooperating Teachers have an “M” number on their profile page. On that page is a Professional Development portal. We can add a link with a video of the MEES Training there. The scores would be automatically recorded. They would be required to complete the training before receiving payment.
 - a. Dr. Engler attended the APR/MEES workgroup where a video to complete via Survey Monkey was discussed. The status of that suggestion is not known. Survey Monkey would be a great mechanism because questions could be asked after the video is viewed.
 - b. Changes on the MEES rubric will be discussed at the spring MACTE.
 - c. IRB was also discussed at the APR/MEES workgroup and discussion ensued about collection of data. It was made clear by Dr. Engler that MSU will not participate without an IRB.
- b) Dr. Daniel Hellman is bringing the Missouri Teacher of the Year, Beth Davey, to our campus. The date is April 26, 2019. Dr. Homburg will handle the communications regarding the event and Vicki Kramer will handle the logistics.

3. Secondary Education Update: Dr. Karen Engler

- a) Nixa schools contacted Dr. Engler about MEES Training. They had two people they wanted trained so they could train. Dr. Engler explained DESE’s structure of trainers as this is not an option at this time. Nixa stated they would like MSU to continue the training.
- b) MoSPE have not really gone anywhere. The issues is that the DESE committee is reviewing the MoSPE and there is no MSU representative on that committee. We need to know who is on the committee and figure out the best approach so that we can either have a seat at the table or have influence with someone that does. Dean Hough will find out who is on the MoSPE committee and communicate the information at EPPC. An option might be to have someone like Dr. Daniel Hellman attend the committee meetings as an outside observer.

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901 South National Avenue, Springfield, MO 65897 • Phone: 417-836-6204

www.missouristate.edu/epp • epp@missouristate.edu

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- i. All MSU materials are aligned to MoSPE. Dr. Craig wants to ensure this is correct for CAEP purposes.
- c) Advanced dispositions has been discussed at the MSED Committee several times. There are no advanced dispositions on the unit wide assessments. COE has them for advanced programs but Secondary has not moved forward with it.
 - i. It doesn't matter to CAEP because these programs are not on the radar.
- d) Secondary is updating Taskstream for CAEP purposes.

IV. Old Business

1. The committee should ask Dr. Tuesda Roberts to address EPPC regarding EDC 345 data. Dr. Homburg will send an email to Dean Hough to begin planning.
 - i. The plan needs to be in place by fall 2019. This will be on the April EPPC agenda.
 - ii. Dr. Roberts would like the course to have all problems or issues worked out and the course running well before expanding it. It needs to be ready to go before the CAEP visit.
2. April 12 is the next CIS session. The last one went very well. There are a lot of programs that have made changes that can be documented. The next step is an assessment plan to assess the effectiveness of the changes.
 - i. The data needed by programs needs to be determined.
 - ii. It would be a good idea to ask Keri Franklin to facilitate the April session. Dr. Craig will contact Dr. Franklin.
 - iii. A CIS meeting notice will go out after spring break. The focus of the meeting will be part of that communication.
 - iv. Science programs in CNAS have made changes to their programs by deleting the BSED program and focusing on the MAT with a teaching certificate. Science is presenting at MACTE regarding these changes. Assessment would look at the quality and numbers.

V. New Business

1. No new business.

Adam Harbaugh adjourned the meeting at 2:05 p.m.

Respectfully submitted by: Vicki Kramer