



# Missouri State<sup>™</sup>

U N I V E R S I T Y

## ***Educator Preparation Provider Executive Committee Meeting Minutes***

June 4, 2019 | 3:00 p.m. | Springfield Brewery

### **I. Call to order**

Kim Finch called to order the regular meeting of the Educator Preparation Provider Executive Committee at 3:18 p.m. on June 4, 2019.

Present: Chris Craig, Karen Engler, Kim Finch, Adam Harbaugh, Andrew Homburg, David Hough

### **II. Approval of minutes**

April 25, 2019 minutes approved with amendments.

### **III. Discussion Items**

#### 1. Unit update: Dr. Craig

- a) DESE will not allow sitting fees to be charged to students taking the MoGEA. The Testing Center voiced concern in the resulting decrease in revenue.

The committee deviated from the agenda until Dean Hough arrives.

#### 2. CAEP update: Dean Hough

- a) We now know who the CAEP Site Team and who the DESE representatives are.
- b) Next week, an invitation will be sent regarding the thirty-day public comment period required by CAEP. A link will be emailed and also be available on the website. Comments cannot be anonymous. All comments are sent directly to CAEP. MSU will have a chance to respond. We are inviting community partners to comment even though this group is not required by CAEP. The communication will go to all of EPP.
- c) The CAEP review decision, after the November 2019 visit, will be available in January or February of 2020.
- d) CIS meetings are set for June 20 and July 18. Travis Marler will share data at the June meeting and teach participants how to use SharePoint. Kim Dubree will share the Professional Education database and train on how to access it.
- e) All six components in the CIQAPP will need to be addressed. Whatever programs have focused on; an assessment plan needs to be developed. Dean Hough has designed a template for those that want to use it.
- f) The July 18 CIS session will focus on the third component of the CIQAPP which is program rigor. Dr. Emmett Sawyer and Judy Gregg are learning about APR data and will have examples of what we can do and work on the assessment plans with the group.
- g) There will probably be two CIS sessions in the fall.

#### 3. Secondary Education Update: Dr. Karen Engler

- a) All programs completed all Taskstream items as related to unit-wide assessments.
- b) Eight secondary people signed up to attend the June 20 CIS session. Dr. Engler sent an email to Program Coordinators.
- c) Spring 2019 is the first semester where we had only seven students without Transition Point One approval. Past semester lists have had between 20 and 32 students.

### **IV. Action Items**

1. Elementary and Middle School candidates admit to the Teacher Education program list is approved.
2. Secondary Education candidates admit to the Teacher Education program list is approved.

#### **EDUCATOR PREPARATION PROVIDER**

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3. The committee needs to make a decision regarding the ACT cut score.
  - a) The committee made a decision to keep the score at 20 for the ACT.
  - b) Students making application to professional education scoring 20 or higher on the ACT may waive the MoGEA requirement. Students scoring 19 or lower on the ACT must pass the MoGEA to be admitted to the teacher education program.
    - i. MSU needs to be sensitive to students who do not pass the ACT but are eligible for a voucher to take the MoGEA. It is not known how many students may be eligible. Dean Hough suggested a sliding scale to be discussed and developed for 2020-2021. This could also be used as a recruiting tool.
    - ii. Juli Panza and Dr. Engler can contact Program Coordinators so they may inform their students that vouchers are available. We could also request a student list from Admissions and send a direct email.
    - iii. A disclaimer should be posted in the Testing Center for June, July, and August. It should be designed to attract attention as we want to prevent students from paying fees if it is not necessary. Dr. Craig will contact Sue McCrory and request a list of students registered to take the MoGEA this summer.
    - iv. Dr. Craig will craft a communication and email it to Angie Miller and Dr. McGrady announcing the ACT score decision.
  - c) Dr. Craig will work with Dr. Homburg and Vicki Kramer to make the necessary changes in the undergraduate catalog.

#### **V. Old Business**

1. The COE OTC Transfer Guides are completed. Dr. Homburg is working on the guides for Secondary Education. Once completed, Dr. Craig will forward to appropriate parties at OTC for review before they are posted to the MSU website.

#### **VI. New Business**

1. Dr. Finch sent an email to David Aldrich, principal at Chadwick School and administrator representative at EPPC, requesting him to chair a community partner committee to meet and discuss current issues. The issues would be brought forward to EPPC.

Kim Finch adjourned the meeting at 4:18 p.m.

Respectfully submitted by: Vicki Kramer