



# Missouri State<sup>™</sup>

U N I V E R S I T Y

## ***Educator Preparation Provider Executive Committee Meeting Minutes***

June 14, 2018 | 3:30 p.m. | Springfield Brewing Co.

### **I. Call to order**

Adam Harbaugh called to order the regular meeting of the Educator Preparation Provider Executive Committee at 3:27 p.m. on June 14, 2018 at Springfield Brewing Co.

Present: Chris Craig, Karen Engler, Kim Finch Adam Harbaugh, Andrew Homburg, Juli Panza

Guest: Kim Dubree on behalf of Dean Hough

### **II. Approval of minutes**

The minutes from May 2, 2018 meeting stand approved.

### **III. Discussion Items**

1. Unit update: Chris Craig
  - a) MEP
    - i. The registrar confirmed that references to the MEP in the catalog can be removed immediately since it is no longer a DESE requirement. The catalog states that we follow DESE requirements. Dr. Craig will contact Dean Hough before moving forward with the removal from the catalog.
      1. There is a concern that students will talk amongst each other and know that some students were required to take the MEP and some were not.
      2. We have not control over DESE's timing of decisions.
      3. There is discussion regarding advantages and disadvantages of admitting students without the MEP in September.
  - b) Alternative Certification
    - i. Dr. Craig spoke with Marjorie Tanner at DESE about the Alt Cert memo DESE distributed. This applies to Secondary Education only. It does not apply to CSD. Content area students may be admitted by taking the test and the completing the pedagogical requirements.
  - c) EPPC Committee Chairs
    - i. Becky Swearingen has agreed to chair the Screening Committee. Committee members are needed. The EPP bylaws are ambiguous as to who should serve on the committee so we may need to change the.
    - ii. EPP needs a chair of each of these committees: Membership, Exceptions & Compliance, and Diversity.
      1. Dr. Craig will reach out to Reesha Adamson to chair the committee on Exceptions & Compliance.
      2. Dr. Craig will reach out to Nathan Quinn to chair the Committee on Diversity.
      3. Dr. Craig will reach out to Kirsten Hatz for Membership & Professional Development Committee.
2. College of Education: David Hough (absent)
  - a) No report.
3. Assessment update: James Sottile (absent)
  - a) No report.

#### **EDUCATOR PREPARATION PROVIDER**

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4. Secondary Education Update: Karen Engler
  - a) An exception request has been submitted by a student in the FACS program. The student received a C-grade in SFR 486. A C or better must be earned for this class. Student is requesting to retake SFR 486 in fall 2018 during student teaching. Debra Price is supportive as long as the student earns a C or better in all Professional Education courses for summer 2018.
    - i. Motion to accept the request for exception for student to take SFR 486 in fall 2018 as long as student earns a C or better in summer 2018 Professional Education courses. Second. Discussion. Motion carried.
  - b) The Secondary Education office reviewed the Transition Points for all initial programs' undergraduate students listed in the spring 2018 commencement book.
    - i. Out of 52 students, two should be removed because they are BSEd non cert. Forty percent of students need to release and/or complete items in Taskstream. One student is not in Taskstream. Six students need release only.
    - ii. The catalog language states that Transition Point 1 and Transition Point 2 must be completed before supervised teaching. There are issues with nine programs with students that are missing items. There are no consequences for students if they do not complete the Taskstream items. They continue to student teach and, if the pass, graduate and get certified.
      1. Kim Dubree stated that Transition Points are not reported to any person or institution.
      2. EDC 150 or SEC 302 students should not receive a grade until Taskstream requirements are met. The RFT Department needs to monitor this.
      3. Secondary Education approves Transition Point 1. Faculty approves Transition Point 2. Kim Dubree approves Transition Points 3, 4, and 5.
      4. This should be discussed at BSEd or possibly have a Program Coordinator meeting for Secondary Education only.

#### **IV. Personnel Actions**

1. There is continued discussion about all students meeting the MEP requirement before being admitted to Teacher Education.
2. Juli Panza – Elementary
  - a) Motion to admit all students with, and without, MEP. Second. Discussion. Motion carried.
3. Karen Engler – Secondary
  - a) Motion to admit all students with, and without, MEP. Second Discussion. Motion carried.
    - i. There should be a separate communication to students that the MEP is no longer required for admission to Teacher Education. The usual notification goes to students with the MEP and an alternate notification goes to the students without the MEP.

#### **V. Old Business**

1. No old business.

#### **VI. New Business**

1. The assessment office is requesting an updated list for the committee. It is a Provost committee so please send recommendations to Dr. Craig. We need two replacement members.
2. There is a key assessments list provided by Dr. Uribe-Zarain. The bolded items have not yet been approved by EPPC. It is important to follow the governance process so the Executive Committee will recommend to EPPC in September for a vote.
  - a) This would help us with OTC towards assuring continuity.
  - b) Dr. Harbaugh will reach out to Dr. Uribe-Zarain to ask what the intentions are with key assessment vs. unit wide assessments. Is EDC 345 intended to be a unit wide assessment?

Adam Harbaugh adjourned the meeting at 4:41 p.m.

Respectfully submitted by: Vicki Kramer