



# Missouri State<sup>™</sup>

U N I V E R S I T Y

## ***Educator Preparation Provider Executive Committee Meeting Minutes***

January 10, 2018 | 3:30 p.m. | Carrington 209

### **I. Call to order**

Andrew Homburg called to order the regular meeting of the Educator Preparation Provider Executive Committee at 3:30 p.m. on January 16, 2018 in Carrington 209.

Present: Chris Craig, Karen Engler, Adam Harbaugh, Andrew Homburg, James Sottile

### **II. Approval of minutes**

The minutes from November 29, 2017 meeting were approved. Minutes stand.

### **III. Discussion Items**

1. EPP: Chris Craig
  - a) Counseled Out Form
    - i. Per Dr. Sottile, the Counseled Out Form is needed for CAEP. This will be tabled until next week's meeting. Dr. Lillge expressed some valid concerns about the form.
  - b) EPP Organizational Chart
    - i. The chart needs to be updated. The draft document was distributed. Corrections suggested. A draft will be presented at the January 17 EPPC meeting.
  - c) AAT Principles Document
    - i. The document was edited by Dr. Craig to reflect the date a leadership meeting took place with Clif Smart present. Dr. Craig will forward the document to Dr. Emmett Sawyer, Don Simpson, and Juli Panza for review and consensus. Once consensus is reached the document will be forwarded to Angie Miller at OTC to obtain her agreement with the document.
    - ii. The document will be presented at the Policy Review Committee meeting. Adam Harbaugh will attend in Dr. Homburg's place.
  - d) MACTE Representation
    - i. Dr. Sottile will related to Dean Hough that MSU should attend MACTE meetings regularly. Dr. Craig will attend if others think he should. Dr. Engler and Dr. Pearman will also attend. Five representatives is a good number but we could have more. Dr. Hough has this as an item for the next COE Leadership Council. Representation from assessment, certification, and secondary education are necessary.
  - e) Professional Course updates for EPP website
    - i. The list of professional courses on the EPP website are woefully out of date. Instead of updating the list, the matrices will be added to the website.
  - f) Initial & Advanced holds for processing of certification
    - i. COE requires Taskstream items to be completed or holds are put on students to keep them from graduating. This should be happening across the unit. This will be an agenda item at the January EPPC that Dr. Craig will address.
  - g) Updating AIMS
    - i. Our mission, vision, and goals are in CAEP AIMS. Dr. Sottile will send an email giving Adam Harbaugh permission to access. There is a template.
2. College of Education: David Hough (absent)
  - a) Dean Hough asked Dr. Homburg to add MABEP recommendations as an agenda item for the January EPPC.

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3. Assessment update: James Sottile
  - a) Dr. Sottile inquired as to whether dispositions will be added to non-certification programs. Dr. Craig confirmed that they will. Dr. Craig will address this at the next GPAC/MSEd Joint Committee meeting.
  - b) Dr. Sottile will give an update on APR at the January EPPC meeting.
4. Secondary Education Update: Karen Engler
  - a) Dr. Engler met with Dr. Sarah Nixon about the MSEd curricular proposal. Dr. Nixon sent it out to the committee for a vote. If the committee approves, it will go directly to EPPC since it is too late to send it to the Screening Committee for recommendation. It will be added as an action item for the January EPPC.
  - b) EPP membership still needs to be updated. Most secondary programs did not respond to the email prompt. Dr. Engler will bring it up at the January EPPC meeting and send a reminder email.

#### **IV. Old Business**

1. A Traits & Dispositions Committee has been formed. Dr. Sottile will present the BSEd, MoCA, and Experiential Log data at the January BSEd Secondary Oversight Committee. The Program Review Committee should meet after Dr. Sottile presents this data. Trainings will be scheduled.

#### **V. New Business**

1. There is progress on the reports for CAEP standards. A CAEP writing group is scheduled for summer. Dr. Homburg will announce the dates at the January EPPC.

Andrew Homburg adjourned the meeting at 4:22 p.m.

Respectfully submitted by: Vicki Kramer