



Missouri State
UNIVERSITY

**Educator Preparation Provider Executive Committee
Meeting Minutes**

November 28, 2016 | 3:00 p.m. | Hill 314

I. Call to order

Jamaine Abidogun called to order the regular meeting of the Educator Preparation Provider Executive Committee at 3:05 p.m. on November 28, 2016 at Hill 314.

Present: Jamaine Abidogun, Karen Engler, Andrew Homburg, Kurt Killion, James Sottile
Absent: Chris Craig, David Hough

II. Approval of minutes

The minutes from October 24, 2016 meeting were approved. Minutes stand.

III. Discussion Items

1. Andrew Homburg on behalf of Chris Craig:
 - a) Program Coordinator Load Policy: The document is not actually a policy but a list of what is expected of Program Coordinators. It was well received by the deans. There was conversation that given the accreditation process and everything DESE and other sources drop in our laps; more support is needed. We need more input from departments on what is working. A formal survey is an option but takes time to conduct. Input will be requested at the next EPPC meeting on December 7.
 - b) CAEP Update: Program Review Committee will begin reviewing in spring 2017. DESE information is needed and whether we are going to support for the CAEP report. Discussion.
2. College of Education: David Hough (absent)
 - a) No report.
3. Assessment update: James Sottile
 - a) A table of all programs, certifications, and programs covered under SPA will be sent to Program Coordinators to review for accuracy. We need to know what to do with non-cert programs. The table may need a little tweaking. A final, master list that is consistent and up to date is the goal.
 - b) Cindy Hail is working on connecting Taskstream and CAEP requirements to rubrics and hope to have it out before the holiday break.
4. Secondary Education Update: Karen Engler
 - a) Deans were emailed that Karen will be working with them and Program Coordinators to establish and maintain communication so each program enters data into Taskstream for unit wide assessments. Discussion. **Jamaine suggested** there should also be communication with department heads and Program Coordinators.

IV. Old Business

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1. MoCA graduation requirement update: Jamaine will forward the proposal to Daniel Hellman, Screening Committee Chair, for an email vote. It will be on the December 7, curricular agenda.
2. Committee Status Report on Unit Assessment Development: The Diversity Committee has met and worked on core rubrics. They will be up for approval at the next Diversity Committee meeting. Proficiencies are also in process and will come to the next meeting. The CAEP definition of diversity is to apply to the clinical diversity log. Discussion. There will be a recommendation from the Diversity Committee for full inclusion of the CAEP definition. Discussion. Training instructors will be needed once everything is finalized. Discussion. Clarification that rubric will grade and assess in Taskstream by instructors but is a unit wide assessment. Jamaine will meet with James Sottile and Travis Marler to discuss how this will work. Karen Engler will also attend the meeting. All unit wide assessment rubrics must be CAEP approved.
3. Institutional Report Writing Team: The report will be written by standards. James will send an email after the winter break. There will be diversity and technology people to work across all to ensure integration.
4. Revised AAT State Articulation Agreement: Clarification that this is just a state level agreement and must go through curricular process as to what is acceptable. Diversity course from community colleges are no longer accepted so we can use EDC 345 to ensure diversity competencies in initial certification programs. When consensus is reached, it will move forward to registrar.

V. New Business

1. BSED E-portfolio Resolution: There is concern that students in the pipeline were told they do not incur costs to subscribe to Taskstream but now that has changed and we need to support our students. Discussion. The data will still be accessible for download. Program Coordinators should still be able to access the data. E-portfolio is still fully functional with older version of Internet Explorer. MSU Computer Services is not supporting the newer version of E-portfolio. SPAs will have access to the data.
2. Faculty Senate Committee sent an email to Jamaine about simultaneously sending curricular proposals to Graduate Council and EPP Screening Committee. As it stands, any amended proposals are automatically kicked back. Discussion. Recommend to move proposals forward on the online system to Graduate Council and EPP Screening Committee simultaneously and paper copies must be addressed.
3. MoPTA Task 1: As Candace Fairbairn has passed, there will be a moment of silence in her honor at the next EPPC meeting. Also, some have been wondering how we can continue to provide support for MoPTA Task 1. Michael Goeringer from Special Education can assist as well as Daniel Hellman since she attended DESE trainings. DESE connections need to be reestablished in order to stay in the training loop.

VI. Adjournment

Jamaine Abidogun adjourned the meeting at 4:02 p.m.

Respectfully submitted by: Vicki Kramer