



**Missouri State**  
U N I V E R S I T Y

***Educator Preparation Provider Executive Committee  
Meeting Minutes***

August 29, 2016 | 3:00 p.m. | Hill 314

**I. Call to order**

Jamaine Abidogun called to order the regular meeting of the Educator Preparation Provider Executive Committee at 3:10 p.m. on August 29, 2016 at Hill 314.

Present: Jamaine Abidogun, Chris Craig, Karen Engler, Andrew Homburg, Kurt Killion, James Sottile

**II. Approval of minutes**

The minutes from June 23, 2016 meeting were approved. Minutes stand. Jamaine will check with Scott Fiedler regarding PEU 006 status.

**III. Discussion Items**

1. Assessment Update: James Sottile

- a) James will develop a presentation after the CAEP consultant visit in September and present it to BSED and EPPC. There will be a separate meeting regarding CAEP assessment with MSED. Initial programs has assessments that the state is supporting. There is concern about advanced programs.

2. Chris Craig:

- a) The Ad Hoc assessment group met at the Union Club on August 23<sup>rd</sup>. Andrew will email James Sottile the rubrics he collected from this group once he receives all of them. If we have good feedback it will inspire others to get their rubrics completed. This included looking at the Exit Exam as a possible data point. James will forward all to Dr. Eldridge (CAEP consultant visiting in Sep.) and she will be able to say definitively what changes need to be made.
- b) Proposed MoCA requirement: Discussion. Screening Committee tabled it for discussion by EPPC, BSED, and COE. Our students will have more support now taking MoCA in our testing lab regardless of curricular policy. The proposal was submitted by the Executive Committee in order to get the curricular process started.
- c) Placement policies and budget: The ongoing EPP Advisory Group will discuss workload issues and data input into Taskstream.
- d) Program Coordinator load policy. How to approach data collection. Jamaine will contact Cynthia MacGregor regarding Faculty Senate standing and any precedents.

**EDUCATOR PREPARATION PROVIDER**

901 South National Avenue, Springfield, MO 65897  
Phone: 417-836-6204 • Fax: 417-836-5008  
www.missouristate.edu/epp • EPP@missouristate.edu  
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- e) September 7 DESE, “2016-2017 – A Year in Transition” for EPP team will consist of David Hough, James Sottile and Karen Engler. They will report out at the next EPP Executive meeting. Karen will also report at next BSED meeting.
3. College of Education: David Hough (absent)
    - a) No report.
  4. Secondary Education Update: Karen Engler
    - a) Debra Price updated the Secondary Education Handbook with MTA Standards.
    - b) MoPTA Task 1 is due September 9. Other MoPTA deadlines were reviewed.
    - c) EPP Membership: Discussion regarding who should be a member. Jamaine will charge Beth Hurst with review of EPP bylaws and the process for EPP membership and come back with recommendations for the next EPP Executive Committee meeting.
    - d) Overrides and students enrolling in EDC 150: Karen will schedule meetings with Program Coordinators to determine what secondary programs will accept the 30 hour practicum via AAT to try and establish consistency across the programs at least on some points. This will help Karen better assist secondary students. There is an issue with transfer course EDC 150 in terms of what the instructor is responsible for and what programs expect to take place in that class. There may be some confusion between Checkpoint 1 and Transition Point 1 requirements. AAT agreements need to be reevaluated. Department Heads are responsible for evaluating transfer of PEU courses for their programs. According to audit note - Departments are responsible for the audits. Clarification needed the Director of Secondary Education provides substitutions for the BSED education core as agreed upon with Departments.
    - e) Secondary Education Worksheet: BSED will review so Karen can bring worksheet up to date as discrepancies exist between the worksheet and the catalog.

#### **IV. Old Business**

1. Cheating DESE policy and EPPC outcomes – DESE is reviewing universities’ policies.
2. Revision of Governance and EPP Organization charts. Jamaine will submit revisions for approval next meeting.
3. PEU 006 Transfer Program Approvals for BSED, COE will begin this semester as DESE reviews and approved new AAT course(s) to meet PSY 360 child and adolescent development competencies. The Certification Office is tracking this with DESE.

#### **V. New Business**

1. Executive Member Committee Coverage. Jamaine, Kurt, and Andrew were assigned EPPC committees to cover for 2016-2017.
2. Loading MoPTA Task 1 in Taskstream/STEPS. There was discussion of related legal and security issues. It was agreed that Chris would look into these questions with DESE.
3. CAEP Assessment Meeting/Training for EPP & BSED Committees. The Committee requested that James arrange CAEP Assessment Training for EPPC and BSED after the CAEP consultant visit.
4. Bylaw change for Conceptual Framework to Guiding Principles was on the May 2016 EPPC meeting agenda, but there was not a quorum. It will be listed under Action Items for the September EPPC meeting.
5. Diversity Committee – Align Diversity Proficiencies to Student Teaching Objectives. This has been charged to Margaret Weaver, EPP Diversity Committee Chair.

#### **VI. Adjournment**

Jamaine Abidogun adjourned the meeting at 4:35 p.m.

Respectfully submitted by: Vicki Kramer