

Conceptual Frameworks Committee Unapproved Minutes

December 2, 2010

2:00 p.m.

Members Attending: Daniel Hellman (Chair), Brenda Goodwin, David Goodwin

The minutes from March 31 and October 28 were approved.

Conceptual Frameworks Document

The working draft of the CF document developed by the committee last Fall was briefly discussed, and the committee decided to further expand the revisions developed last year that focused on make the connections between the MSU Public Affairs Mission and the Conceptual Framework more explicit. To do this, the committee proposed elaborating on reflective practice, action research and social justice themes with politically sensitive rhetoric and tying those to the three strands of the Public Affairs Mission. David Goodwin volunteered to present a revised version of the document at an upcoming meeting.

Education and Marketing of CF Across Campus

This need for educating units across campus about the CF of the PEU is heightened with the NCATE visit in Fall 2011. The committee discussed an education/marketing plan to help educate the entire campus on the CF. While accreditation needs must drive this now, the committee discussed how this could also be used to highlight the importance of teacher education at the institution and demonstrate the work of Professional Education Faculty. This work should continue even after the current accreditation cycle. Following the marketing of the Public Affairs Mission as a model, the committee proposed using several mechanisms to promote and educate the campus on the Conceptual Frameworks: (a) frequent reference on Provost Communiqué, (b) developing a PEU presence on the Provost website with reference to the CF, (c) presentation by PEU chair to the Academic Leadership Council on the importance of doing this across academic units, (d) development and distribution of bookmarks highlighting the CF following the strategy used prior to the 2003 accreditation visit. The committee discussed that work is needed on synthesizing the CF in a responsible way for these mechanisms to be effective and will address this at a future meeting along with future elaboration of the education component. The committee chair will present the marketing suggestions to the PEC Chair.

Websites Review

In-progress reports on the review of websites were presented. The following issues arose as a result of the reports and committee discussion: (a) PEU course lists are not up to date, (b) most websites align with policy, (c) some information is not current (e.g. ePortfolio, Checkpoints), (d) some policies have not been submitted for review (e.g. Academic Program Guides, Post Baccalaureate Teacher Certification Admission Criteria, MAT Admission Criteria, use of STEPS in Student Teaching), (e) some text excerpts conflict with the policy of particular programs, (f) some text excerpts presenting a contrasting ideology to the Conceptual Framework, (g)

positioning of individual reports on the accreditation website and the (g) navigating some websites is cumbersome due to the extensive number of links and lack of useful direction. The committee chair will recommend to all programs at the upcoming PEC meeting to check the list of PEU courses at <http://education.missouristate.edu/peu/28294.htm> for accuracy and report needed changes to Vicki Simons. Committee members will further develop their reports and discuss at an upcoming meeting.

Development of PEU Handbook

The development of a PEU handbook was discussed and a draft of a Table of Contents was reviewed. The committee discussed three goals for the handbook: (a) Explicating the implementation of policies for uniformity and clarity across the PEU, (b) Providing guidance for new faculty and others given the complexity of education policy, and (c) Clarifying the role and working relationship of COE units (e.g. Student Services, MAT, Accreditation) that serve PEU programs across the university. The committee decided to continue their review of the table of contents at a future meeting.

The review of the assessment plan will be taken up a future meeting.