



Missouri State[™]

U N I V E R S I T Y

EPP BSED Committee & Advisory Council Amended Meeting Minutes

November 9, 2018

I. Call to order

Dr. Tamara Arthaud called to order the meeting of the BSEd Secondary Oversight Committee at 10:00 a.m. on November 9, 2018 in Hill 200.

Committee: Tamara Arthaud, Kim Dubree, Karen Engler, Andrew Homburg, Kurt Killion, JunYoung Kim, Amy Knowles, Carol Maples, Holly Metcalf, Michelle Morgan, Kimberly Stormer, and Tonia Tinsley.

Guests: Mr. Clark Giboney, Willard Schools

II. Introductions and discussion of collaborative opportunity for service learning and substitute teaching

1. Mr. Giboney and the committee introduced themselves. Mr. Giboney is a science teacher in the Willard School District. His departments had discussions about student teachers volunteering to assist teachers in making copies, grades, etc., to familiarize themselves with the classroom experience. The students would also substitute when needed. Currently, Willard is using an employment agency for substitute teachers.
 - a. Willard Public Schools are interested in collaborating with MSU to engage education students who would work with the schools' department heads in the appropriate discipline. It would be an opportunity for Willard to evaluate potential future teachers.
 - b. Once students are certified substitutes they can be hired to substitute teach via Penmac and would allow students to gain experience in an internship type environment. Students will learn how to work with digital platforms (Canvas and Google), the overall culture of the district, and the day-to-day tasks of teaching. Half day substitutes would work well and would allow the student to continue taking courses at MSU.
 - c. The Willard district superintendent and assistant superintendent are supportive because it allows Willard to hire the best candidates.
 - d. Willard is proposing three days a week.
 - e. MSU may be able to create a service learning class since it is one semester long.
 - f. Flexibility is key for this to work. It might be built into the practicum experience. The number of days to substitute must be limited to accommodate class schedules and degree requirements. Students may also sub for a couple of hours until another sub can be located. Willard is willing to accommodate student schedules on an individual basis.
 - g. This may work in terms of a year-long intern program for middle schools. Would teachers be interested in partnering for students to get rural exposure? A pilot program might be developed. Middle school students have more flexibility.
 - h. This might work better with direct contact between program and school since it would be difficult to have something in place across programs.
 - i. Next steps are for BSED to meet and discuss how this could work considering it is complicated based on teacher time, principal time, and student time.
 - j. This will be added to next month's agenda. Committee will bring ideas from programs to discuss and see what we can make work.

III. Approval of minutes

1. Minutes stand approved.

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IV. Updates

1. Dr. Emmett Sawyer and Dr. Karen Engler
 - a. Dr. Sawyer has been working with Dr. Engler and Dr. Arthaud to update course descriptions.
 - i. EDC 150 changes have occurred and are in the current catalog
 - a) If a transfer student is coming in with PEU 015 they must register for EDC 150. This has caused some difficulty for the math program in that student must wait for an entire semester before registering and scheduling courses.
 - b) Middle school is making changes to accommodate transfer students.
 - c) Could EDC 150 be taken concurrently to accommodate transfer students? The course description explicitly states that concurrent enrollment is allowed so scheduling other courses should be fine.
 - ii. EDC 345 is in process and will go to Screening Committee in December. There was discussion as to whether admission to Teacher Education should be a prerequisite.
 - iii. SEC 302 is changing prerequisite requirement of 45 credit hours to 30 credit hours. The 2.5 GPA prerequisite will remain. BSED recommends that SEC 302 go forward.
 - a) Students are not taking MoGEA soon enough in SEC 302 to be able to get overrides for next semester courses. Math has eight students that did not take their MoGEA in enough time. The changes in SEC 302 refer to taking MoGEA early in the course.
 - iv. SPE 340 is also going to a 30 hour, 2.5 GPA prerequisite requirement.
 - v. EDC 350 was discussed last spring but no action was taken. The committee agrees to leave EDC 350 as is.
2. Director of Secondary Education: Dr. Karen Engler
 - a. The MACCE Board has determined that all principals will be under one certificate with more experience in area of focus. Director of Special Education is now embedded as well. If there are concerns, please forward them to Dr. Cathy Pearman as she is our representative.
 - b. Dr. Suzanne Hull has emphasized that DESE will not require an artifact.
 - c. Cut scores will be a statewide decision.
 - d. There will be tweaks to the MEES.
 - e. A MEES training for Springfield Public Schools had only seven attend. A MEES training for Nixa is scheduled for January 8, 2019. Another training will be offered the end of January and will be open to everyone. Early Childhood and Elementary have been receiving a lot of questions. There will be another meeting with Suzanne Hull to ensure Cooperating Teachers are getting the information.
 - f. A focus of Dr. Hull's will be MoSPE. There are MoTEP and MACTE committees reviewing it. EPPC brought up that we should have a sub-committee to give feedback and input.
 - g. The next MACTE conference is in March 2019.
3. EPPC Update – Dr. Tami Arthaud
 - a. There are Study Away opportunities: *Multicultural Education and Diversity African American Civil Rights Tour* and *The Art and Culture of Mexico*. Spanish is not required for the Mexico program unless enrolled in Spanish courses.
 - b. Diversity scholarships were discussed. The Committee on Diversity is leaning toward applicants to continue to engage in diverse activity. There is a low number of applicants. Recruiting activities are being planned.
4. Director of Certification, Field Experiences and Data Management: Kim Dubree (absent)
 - a. The RAP Back program was approved at EPPC and will be implemented in fall 2019.

V. Old Business

1. The committee continues to work on the Advisory Council scheduled for February 8, 2019. Invitations have not been finalized. Neither has a location. The committee decided that Advisory Council will take place from 12:30 to 2:30 p.m. BSED will be from 2:30 to 3:30 that same day. Please send any updates to Vicki Kramer before Thanksgiving.

Gay Ragan and Kurt Killion stated that Math advises students that they should take the MoGEA early. Math has relied on SEC 302 in the past to inform the student. If students take it late there are not test scores available and an override cannot be submitted so student must go through exceptions. Math has eight out of eight students that did not take MoGEA in time and are unable to register.

- Vicki Kramer will run a query for a list of all SEC 302 students and send a reminder to each student that they need to take the MoGEA early.
 - Math will be more proactive in advising their students.
 - Dr. Engler had updated the Transition Point 1 and Admit to Teacher Education table distributed at the Program Coordinator meeting to include that MoGEA should be taken early. The Exceptions Committee will allow all eight math students on one form since it is the same reason. Secondary will handle the individual override forms.
2. Dr. Stormer is requiring students to pass the MoCA before student teaching and to add it to Taskstream so students can upload.
 - a. History supports this.
 - b. It will affect MCL students because there are too few MoCA testing windows. Dr. Stormer will be happy to make exceptions for MCL students.
 3. There was some discussion about culturally responsive practices in educator preparation. There are some course changes going through the governance process. MID 439 is moving to make a 60 hour practicum starting fall 2019.
 4. Math students presented in Florida. Dr. Stormer will review and give feedback at the next BSED meeting.

VI. New Business

1. No new business.

Dr. Tamara Arthaud adjourned the meeting at 11:55 a.m.

Respectfully submitted by: Vicki Kramer