



**Missouri State**  
UNIVERSITY

***EPP BSED Committee & Advisory Council  
Meeting Minutes***

April 20, 2018

**I. Call to order**

Dr. Tamara Arthaud called to order the meeting of the Bachelor of Science in Education Committee and Advisory Council at 10:04 a.m. on April 20, 2018 in GLAS 350.

Committee: Tamara Arthaud, Fatih Benzer, Kim Dubree, Karen Engler, Andrew Homburg, Kurt Killion, JunYoung Kim, Danielle Lillge, Holly Metcalf, Michelle Morgan, Gay Ragan, Gayle Runke, Gigi Saunders, Kimberly Stormer, and Tonia Tinsley.

Gayle Runke introduced Dr. JunYoung Kim from Kinesiology. Dr. Kim will be the Kinesiology representative at the 18-19 BSEd Secondary Oversight Committee meetings. Dr. Arthaud welcomed Dr. Kim.

**II. Approval of minutes from last meeting**

Minutes from March 9, 2018 meeting approved with corrections:

Under Old Business 2.c.i – change Tinesly to Tinsley

**III. Updates**

1. EPPC: Dr. Andrew Homburg

- a. Dr. Tuesda Roberts gave a presentation on the EDC 345 pilot assessment. It was well done and well received.
- b. MoGEA cut score data was presented by Dr. Ximena Uribe-Zarain. If scores are raised one standard error it changes the pass rate percentages. The writing portion would be the most affected. MoGEA cut scores were discussed at MACTE. DESE has not set a score but has made a recommendation. A memo was requested for clarification which will be forwarded to all Program Coordinators when received.
- c. There was discussion regarding a curricular proposal issue, namely ELE 771. It did not go through EPPC Review. The proposal went through via Faculty Senate and reached the final level of approval. Dr. Cynthia MacGregor, Faculty Senate Chair, attended EPPC and spoke on behalf of ELE 771 and the Elementary Education MSEd proposals. There was some debate. EPPC was assured that this would not happen again. The proposals were approved with a stipulation that, in the future, all education proposals are to be routed for EPPC Review.
- d. Effective July 2018, there will be a change of personnel at the level of Associate Dean for Accreditation, Assessment, and Data Management. An interim position may be in place by August 2018; however, until that time it is uncertain who the contact will be when faculty has program assessment questions. Dr. Arthaud will speak with Dean Hough. Send any questions to Dr. Engler and she will get the answers. Dr. Homburg will bring this up at Executive Committee as well. Once clarification is received; Dr. Engler will email the Program Coordinators.

2. Director of Secondary Education: Dr. Karen Engler

- a. The Secondary Education EPP membership list is close to complete. Updated lists, disaggregated by program, will be forwarded to Program Coordinators. The email will also include Digital Measures information. If there are members on the list that are not in Digital Measures, please notify Dr. Engler and she will get their information to Dr. Sottile.
- b. The Counseled Out Form went before EPP Executive Committee. Dr. Craig, Dr. Homburg and one additional person will meet and make updates.

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- c. At the last BSEd meeting it was reported that a MoCA requirement decision would be made at which time Dr. Engler would reach out to Program Coordinators to discuss best testing windows. However, there has been no change to MoCA at this time. Sue McCrory, Testing Center Coordinator, has been contacted to schedule a meeting. Dr. Engler will forward the schedule to Program Coordinators for input before the meeting. The meeting is scheduled for May.
  - d. Dr. Engler sent an email to Program Coordinators about APR that contained information on certificated candidates. It is recommended that Program Coordinators view the webinar (link was included in the email). Other DESE webinar information was shared as well.
  - e. The University Supervisor application process is now electronic. The Secondary Education office is reviewing all applications and saving resumes to forward to appropriate programs. All supervisors need to be in the system if they are per course and it is their first time supervising. Those that supervise in contiguous semesters do not need to reapply. However, if a semester is skipped, they will need to reapply.
    - i. Current supervisors have not yet been notified that they need to be in the system but they will be contacted by fall 2018.
    - ii. Dr. Engler will send the application link to Program Coordinators so they may forward to interested parties.
    - iii. Human Resources will notify supervisors that are not hired.
    - iv. Program Coordinators need to notify Kim Dubree of their per course supervisors.
3. Director of Certification, Field Experiences and Data Management: Kim Dubree
- a. There is a new database system for student teachers. The certification office will notify Program Coordinators when student teachers are placed.
    - i. There have been issues with the new placement system. Program Coordinators are not being notified in a timely manner. Also, the policy was not communicated so Program Coordinators were aware of the changes being implemented. It caused confusion and miscommunication between students and their program.
    - ii. Students receive an email from the certification office when they are released for student teaching. Program Coordinators are notified once all students are placed.
    - iii. It was suggested that the programmer add a contact to receive an automatic email once a student makes a district selection.
      - 1. Once a district is selected a green check mark appears if they have an MSU agreement on file. If there is no agreement, Karla Ferguson will get on to the district immediately.

#### IV. Old Business

- 1. MoCA Testing
  - a. No changes to require passing the MoCA have been decided on. The state is changing APR and it is not clear if we need it as a statewide report card. It continues to be a performance funding issue.
    - i. MCL students are still experiencing problems with testing times. Dr. Engler will forward an exception form to Dr. Tinsley since testing window has not yet been resolved.
- 2. EDC 345 Diversity Assessment
  - a. Dr. Tuesda Roberts did an amazing presentation on the EDC 345 assessment pilot. It appears that everything is on track and that there is cooperation between EPP and the RFT Department. The transfer from OTC has not yet been addressed but was discussed at the last Diversity Committee meeting.
    - i. Students may be in this course before they are in the class where they are required to be in Taskstream. This is a challenge and will be up for discussion.
      - 1. It is in the template as a pilot.
      - 2. Dr. Emmett Sawyer explained that it is a unit wide assessment by de facto although it is not an official unit wide assessment because it has not gone through the governance process of EPPC review.
      - 3. Spring 2018 will be the first semester of data.
      - 4. A prerequisite may be needed before taking EDC 345 to prevent students taking it to early. A possibility would be taking SEC 302 before EDC 345. Dr. Engler will share this conversation with Dr. Sawyer as a first step before taking it to EPP Executive Board and EPPC.
        - a. This committee recommends:

- i. Remove admission to Teacher Education as prerequisite for EDC 350 or other options such as listing all courses that include purchasing Taskstream as a component of the course. This might include such courses as EDC 150, or ELE 302, or SEC 302, or SPE 310, etc. Specifics of this recommendation must involve Dr. Tuesda Roberts, the RFT faculty members, and other EPP Coordinators to determine the best plan.
- ii. SPE 340 change to thirty hour requirement to match SPE 310 as well as a requirement of a 2.50 GPA to align with SEC 302.
- iii. Change SEC 302 hour requirement to 30 and keep 2.5 GPA.

## V. New Business

### 1. MEES

- a. A memo was received clarifying MEES. Dr. Engler sent it to Program Coordinators. There will be field testing in fall and spring with implementation in fall 2019.
  - i. If a student does not pass MoPTA they may resubmit. If they don't pass the second time they can wait until September 1, 2018 and get certified without the MoPTA. Student may want to wait until September but schools still believe this is a requirement and it would not look good when trying to get a job.
  - ii. Fall students will have the field test and the new MEES.

### 2. BSEd Secondary Oversight Committee Membership

- a. It is not clear who should be on the committee member list. Dr. Arthaud will continue to work on it. The following changes have been confirmed:
  - i. Remove Diana Piccolo.
  - ii. Add Amy Knowles as a replacement for Danielle Lillge.
  - iii. Add Junyoung Kim as a replacement for Gayle Runke.
  - iv. A replacement is needed for Steve Hinch.

### 3. BSEd Chair-elect

- a. A BSEd Chair-elect is needed. Please contact Dr. Arthaud with any nominations.

ADDENDUM: -- there were no nominations during the meeting; however, Dr. Kimberly Stormer was nominated and elected via e-mail vote after the meeting.

### 4. Teacher Education LLC 2018-2019

- a. Dr. Arthaud would like to suggest participation in the Teacher Education LLC as a group. Director of Secondary Education usually attends but would like to see a program representative too. Dr. Arthaud will send the information to the committee as soon as details are finalized.

- 5. Scholarship recipients have not yet been identified to a system wide issue. The March 23 meeting was cancelled and has not been rescheduled.
- 6. Dean Hough writes a blog that anyone can subscribe to. There are updates for the Faculty Advisory Council meeting, Hill Hall renovations, and personnel announcements.
- 7. Springfield has a Teacher of the Year and Rookie of the Year awards. Both recipients this year are from MSU and are Special Education graduates.

Dr. Tamara Arthaud adjourned the meeting at 11:55 a.m.

Respectfully submitted by: Vicki Kramer