



Missouri State[™]

U N I V E R S I T Y

EPP BSED Committee Meeting Minutes November 10, 2017

I. Call to order

Dr. Danielle Lillge called to order the regular meeting of the Bachelor of Science in Education Committee at 1:34 p.m. on November 10, 2017 in Karl 235.

Present: Tamara Arthaud, Kim Dubree, Karen Engler, Steve Hinch, Andrew Homburg, Kurt Killion, Danielle Lillge, Carol Maples, Holly Metcalf, Michelle Morgan, Linda Moser, Gay Ragan, Gayle Runke, Gigi Saunders, and Tonia Tinsley.

II. Approval of minutes from last meeting

Minutes from October 20, 2017 meeting stand approved.

III. Updates

1. EPPC: Dr. Danielle Lillge
 - a. The testing center is working on making it more viable for MoCA testing.
 - b. There are efforts to share data across programs.
 - c. DESE passed a resolution that the MEP will be voluntary beginning fall 2018.
 - d. Dr. Sottile sent an APR update. The information is confidential but Program Coordinators will be given access if interested. Program Coordinators should ensure all their students are included on the APR list. Those names will be forwarded to DESE. DESE will pull in other data and return the report to MSU.
 - e. Program Review is piloting the program review process and finalizing questions.
 - f. The Diversity Committee brought forth a proposal which will be voted on at the December EPPC.
 - g. The Guiding Principles Committee spoke to the expectation that all professional education course syllabi need to reflect the Guiding Principles as of spring 2018.
 - i. It is clarified that EPP members are those teaching courses in the A & B section of the matrix.
 - ii. The Screening Committee will be checking for Guiding Principles in new course curricular proposals.
 - h. The BSED bylaw proposal was presented and will be voted on at the December EPPC meeting.
 - i. Students who have not taken the MoCA and will be student teaching in spring 2018 must submit a request for a one semester extension to the Exceptions Committee. Proof that the students has registered for the MoCA must be submitted with the request. If the student does not take the MoCA after receiving the exception, they will not receive a grade for student teaching. The student must attempt to take the MoCA. Passing is not part the requirement.
2. Director of Secondary Education: Dr. Karen Engler
 - a. Dr. Engler distributed a report with secondary students that transferred from OTC and received PEU 010 credit. There were thirty students from 2009 to present. Discussion.

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- i. OTC is advising students to take all core courses and, for those programs that require EDC 350, the PEU 010 transfer. Thus, in some program areas, students will transfer in a total of five courses. Only MCL, Art, and Speech & Theatre require all five courses as a part of their program; in other program areas, students transfer in the “extra” course as elective credit.
 1. Drs. Craig, Homburg, and Engler met with Dr. Sawyer from the RFT Department. Other community college AAT agreements would transfer in as EDC 350 while the same course from OTC transfers as EDC 345.
 2. There may be an AAT with State Fair Community College. Dr. Killion and Dr. Homburg will meet to clarify so the issue can be addressed.
 - b. MSU is working on a smoother transition for PSY 360 credit from OTC.
 - c. OTC is offering one PEU 010 course in the spring and one in the fall. MSU is offering EDC 350 this spring and it is full. Dr. Sawyer is working on opening another course for the evening. Students needing the course need to add themselves to the waitlist. EDC 350 is not being offered this summer. If advisors have students that need it, then a summer course will be considered. A minimum of fifteen students are needed to open another class.
3. Ad hoc committee: Video Orientation to Secondary Education
- a. Dr. Morgan presented sample modules. The modules are mainly text and not interactive. Also, if there are policy changes, then the video would also have to be changed. If the committee decides to continue with video orientation, approximately ten volunteers would be needed to create five to seven minute presentations.
 - i. The purpose of the video orientation needs to be revisited. It could be a requirement for admit to Teacher Education.
 - ii. Dr. Morgan will distribute a list of potential topics for the video at the December BSEd meeting.
 - iii. The committee will revisit the purpose of the video orientation at the December BSEd meeting in relation to conversations to determine if it addresses the needs of programs and their students before and after admission to Teacher Education.
4. Director of Certification: Kim Dubree
- a. Kim Dubree spoke to the handout distributed at the October BSEd Committee meeting to approve a student to graduate BSEd, non-certifiable.
 - i. A counseled-out form is now attached and there is a check box for non-certifiable. The reason why can also be checked. A comment box can be used for additional information. There is an effort to get a separate major code for non-certs. Dr. Engler will gain clarity before a decision is made to invite Dr. Sottile to attend the December meeting to discuss further.
 - ii. Kim Dubree will email updated directions for accessing and completing the counseled-out form to all Program Coordinators.
 - b. The certification office would like to get firm feedback from programs for student teacher placement for fall 2018 student teachers. Student teaching applications will be due Feb. 1, and the office would appreciate firm feedback no later than March 1. This is because, among other reasons, the office can request Springfield Public Schools placements earlier than in previous semesters.

IV. Old Business

1. SEC 302 and Taskstream management
 - a. Committee continues discussion from September regarding whether it is advisable or preferable for the program to be responsible to complete some tasks in Taskstream, namely the dispositions traits and outcomes and experiential log.
 - i. The committee may want to consider removing some unnecessary SEC 302 items from Taskstream. Some information in Taskstream may not necessarily require feedback for university-wide CAEP assessment.
 - ii. This is a workload issue for the SEC 302 instructor.
 - iii. Dr. Lillge will contact Dr. Sottile and Travis Marler about what is common across programs at the first transition point and in relation to the data that we may wish to

review as part of the February Advisory meeting, and we will revisit topic at December meeting.

2. AAT Clarifications

- a. Two specific questions were asked of Dr. Craig at the October BSEd meeting with regard to the terms of the AAT agreement with OTC. Response has not yet been received. Dr. Lillge will ask that they be addressed at the December meeting.
 - i. Dr. Homburg asked if today's handout clarified some of the issues. It did not clarify the terms of the agreement, specifically about transfer of core courses plus one for a total of five and secondly, 200 level courses coming in as 300 level courses.
 - ii. The Diversity Committee is still dealing with the EPPC charge. They are not comfortable with the word "oversight." They prefer "advisory" until a better term can be agreed upon. The Diversity Committee also expressed a concern that competencies may not be met in the long term.
 - iii. Clarity is still needed for EDC 350. It is not part of the core but can come in as either a program requirement or an elective (depending upon individual program requirements) for a total of fifteen hours. We don't take fifteen hours from any other institution.
 - iv. This committee would like a status report on where conversations are with Faculty Senate to ensure this type of agreement does not happen again. Dr. Homburg will seek out the status. Dr. Lillge will follow up with Dr. Homburg for clarity.

Sidebar: Dr. Sottile responded to an email from Dr. Engler regarding clarification of the APR. Completers are defined by DESE as someone who has earned a degree from our program and may have passed the MoCA. The APR is fall 2016, spring 2017, and summer 2017.

V. New Business

1. New meeting time for spring 2018
 - a. Interest was expressed by some committee members to change the BSEd Committee meeting time for spring 2018. A new meeting time from noon to 2:00 p.m. is recommended by the committee. Vicki Kramer will send an email to the committee with the new times and requesting input. If there are objections, a decision will be made at the December meeting.
2. Consider for the December meeting that there is a potential issue with PSY 360 being accepted and not transferring for DESE purposes. An issue arose with a student who needed an extra hour. This will be an item for the December meeting.

Dr. Danielle Lillge adjourned the meeting at 3:34 p.m.
Respectfully submitted by: Vicki Kramer