



Missouri State[™]

U N I V E R S I T Y

EPP BSED Committee Meeting Minutes

April 21, 2017

ADVISORY COUNCIL

I. Call to order

Michelle Morgan called to order the Advisory Council meeting of the Bachelor of Science in Education Committee at 1:05 p.m. on April 21, 2017 in Kemper 102.

BSEd Committee present: Tamara Arthaud, Fatih Benzer, Karen Engler, Andrew Homburg, Kurt Killion, Danielle Lillge, Carol Maples, Holly Metcalf, Michelle Morgan, Debra Price, Gayle Runke, Gigi Saunders, and Tonia Tinsley.

Advisory Council present: Jennifer Barnes, Stephanie Blake, Kim Cline, Cyndie Everson, Jesse Hiatt, JoAnn Hite, Heather Huckstep, Jeff Klein, Lori Gray-Joynes (for Beth McIntyre), Eric Ramsey, Krista Robbins, Lindsey Swartz, Annie Wallenmeyer, and Michelle Wityk.

II. Introduction

1. Dr. Michelle Morgan introduced Dr. Danielle Lillge as the 2017-2018 BSED Chair.
2. Dr. Morgan expressed the expectation of today's meeting. The BSEd Committee uses this opportunity to share with programs. Focus on these sticky questions and discussion items regarding impact on student learning in the classroom:
 - a. Who is completing the observations? Are the principals completing it?
 - b. Ideas you may have about measuring candidate impact on student learning. What are you looking for as you are tracking those teachers? What are you doing within your own building and sharing with your colleagues?
 - c. Share practicum experiences.

Notes will be taken so we can share back to the group and use the information for program improvement.

Small group discussions began at 1:17 p.m. and concluded at 2:23 p.m. Small groups shared one or two items from each group. Actual charts and notes will be typed separately.

BUSINESS MEETING

III. Updates

1. Assessment Update: Dr. James Sottile
 - a. We do not have a closed database. We use an academic and calendar year. A snapshot was taken of whatever semester. MAT and Post Bac are included. DESE looks at every test whether or not that tester is in the degree program. It is important to filter out the random people because it does not reflect the program accurately. The Program Coordinator should do the filtering and would have a three or four day window to do so. Some students change their major but not their major number. Discussion. Special Education and Elementary are rolled in together. We would

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like to separate them out. Languages are also lumped together. We could pull data by language using Banner.

- i. Data Day was helpful for the program. This would be better before data goes to DESE. Assessment is working on a system that will give the program that information. Programs would like to review the information before it goes to DESE. Students could be separated out during the five day audit period. This would be for the MoCA.
 - ii. DESE does not mandate that districts use their form. The district can choose another method. The principals are not necessarily using MEES. This is a flaw in DESE's requirement. Discussion. MACTE is not yet going to require the principal use the MEES form. They are backing off momentarily but it will be back.
 - iii. Schools would like to have more input on pre-service teachers. It's a great idea but, practically, hard to put it in place.
 - iv. This semester the university supervisor will lay the groundwork with the principal.
- b. Most of the CAEP workgroups have met. CAEP groups will show how to enter data into Taskstream and how to manipulate the data. The timeline is not yet set but would like it completed by the end of fall semester. Program Coordinators will have access to the data. We are pulling from Banner only.
 - c. Training is needed for ARGOS work. The December numbers are from data months before. MSED reports are not accurate.
 - d. Counsel Out Form for the student that decides not to teach after SEC 302 discussion. A Program Coordinator would only know to complete the Counsel Out Form if the student approaches you. But their information needs to be in Taskstream. Discussion. Could be flagged for an audit. During the audit, the names of those dropping will be sent to Juli Panza and she will forward secondary students to Karen Engler.

IV. Approval of minutes

1. Minutes from the March 10, 2017 meeting stand approved.

Updates continued

2. EPP Update: Dr. Andrew Homburg
 - a. MCL students cannot take the MoCA at the library because of the presentational speaking piece so must go off campus. There is a very narrow testing window. Discussion. Waiver forms are needed for MoCA because students are driving all over the state to take the test. All fall 2017 students get a blanket waiver with appropriate signatures. Spring students must sign a contract that they must take the MoCA with registration documentation.
 - b. Adam Harbaugh is the EPPC Chair-elect.
3. Director of Secondary Education: Dr. Karen Engler
 - a. Transfer Student Day is next Friday Cathie English from the English Dept. and Sara Zandi from the History Dept. are attending. Pierce Daniels, student, will also be in attendance. If you are interested please contact Courtney in the advisement office.

V. New Business

1. BSEd bylaws need to be reviewed. Certain people should be a part of that committee. If someone is not showing up and they should be participating then there should be follow up. We may need to consider updating the bylaws to require participation or remove that person from the list. A teacher certification representative needs to be present. Titles need updating. Clarification is needed as it is listed as two people but it may be one. Change the language to the actual office and communicate with that office to ensure a representative is present at BSEd meetings.

VI. Old Business

1. AAT discussion: We need to review whether the four core classes and whether we want them to continue as part of the core. The OTC syllabus suggests it may actually a foundations course. A diversity component has been added. The AAT has not gone back for negotiation. Discussion. We are not taking EDC 345 as part of the state articulation agreement. Discussion. There are concerns that the OTC course is titled the same as MSU course. It was suggested that we may change the title.

- a. Specify the four PEU we accept. Any other class not under the four will be rejected.
A motion was made to accept the four secondary education core courses but a quorum was not established. The motion will be emailed by Michelle Morgan to the committee.
2. We need to have the orientation presentation for secondary education ready for fall 2017. We may be able to collaborate with Juli Panza and what they are working on. Volunteers are needed. Volunteers: Michelle Morgan, Kurt Killion, Debra Price, and Tonia Tinsley. Michelle Morgan will follow up with Juli Panza.
3. Michelle Morgan officially handed the meeting over to the new BSEd Chair, Danielle Lillge.

VII. Adjournment

Danielle Lillge adjourned the meeting at approximately 4:00 p.m.

Respectfully submitted by: Vicki Kramer