



Missouri State[™]

U N I V E R S I T Y

EPP BSED Committee Meeting Minutes

November 11, 2016

I. Call to order

Michelle Morgan called to order the regular meeting of the Bachelor of Science in Education Committee at 1:34 p.m. on November 11, 2016 at PSU 308.

Regular Committee Members Present: Tamara Arthaud, Kim Dubree, Karen Engler, Andrew Homburg, Kurt Killion, Danielle Lillge, Carole Maples, Michelle Morgan, Diana Piccolo, Gigi Saunders, Tonia Tinsley, Steve Willis.

Quorum established.

II. Approval of minutes from last meeting

Motion to approve minutes from September 16, 2016 and October 14, 2016 meetings. No amendments. Minutes stand.

III. Announcements and updates

1. EPPC Updates:

- a. Several tasks were assigned to this committee from Wednesdays EPPC meeting, however, some of those tasks have been removed.
- b. A request is made for detailed information on the cost of all assessments for students. This information will be added to the website.
- c. Chris Craig will be addressing Program Coordinator workload at a meeting of the deans next Wednesday. Accreditation and report writing is not included in the workload description. Assessment is not included. It is not clear to directors or deans that work is generated out of EPP committee meetings. Discussion.
- d. CAEP and DESE have no agreement. (Referring to columns F and G of EPP Programs document.) Questions need to be addressed.
 - i. For programs without SPAs, what are their options for external accreditation?
 - ii. What is the model?
 - iii. Where is the data?
 - iv. The D, F, and G columns need to select the SPA, what CAEP will evaluate, or it must be state approved. DESE will send that documentation.
 - v. SPA has standards that conflict with CAEP standards in a way that it is impossible to meet both. Discussion. We need to determine the two options.
 - What is the institutional response to F and G?
 - There are issues with timelines and lack of information and support.
 - vi. The committee would like the Chair to forward a query:
 - What are the possible models?
 - What data is required?

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- Are there sample rubrics?
- If obligated to write, where is the calendar?
- What support for faculty release time will be provided?

The chair will forward these questions to Chris Craig with a copy to James Sottile and Jamaine Abidogun.

- e. Springfield Public Schools videotaping policy was distributed. Discussion. The policy is ambiguous. Danielle Lillge has a passive and active consent form that she will share with the committee.
 - f. Can the advance program rubric be modified for initial programs? The Ad Hoc committee is looking at an assessment on Candidate Impact on Learning Assessment rubric.
2. Director of Secondary Education: Karen Engler
- a. The prerequisite, EDC 150, for SEC 302 needs to be changed ASAP. Karen Engler, Director of Secondary Education, will contact Cathy Pearman, RFT Department Head, for status of curricular change. EDC 150 is a program call. Transfer students take EDC 150.
 - i. It was suggested that students take the MoGEA while in EDC 150.
 - ii. We need to sit down with SEC 302 and other common elements of the core. The goal is to have articulated expectations for each course so programs know exactly where their students are. Meeting on December 9 to discuss SEC 302 if Steve Hinch is available that day. The syllabus will be reviewed in advance. Changes can be tracked with everyone's comments to identify common ideas.
 - iii. A course change was suggested for SEC 302 to include a prerequisite of attempting the MoGEA. The question will be emailed to the committee for input. A formal vote could take place at the next meeting.
 - b. Fall 2017 students must meet new DESE requirements. Karen Engler and Kim Dubree are scheduling meetings with Program Coordinators to gather a list of students graduating to ensure they get the courses they need. There is concern that some students will be missed. RDG courses are probably the biggest glitch. RDG 474 with the extra credit must be taken. Discussion.
 - c. The MoGEA is offered only at 9:00 a.m. on Fridays. The Chair will email Sue McCrory about this issue as a question from the committee.

IV. Old Business

1. A scholarship committee volunteer is needed. Tonia Tinsley volunteered.
2. A Chair-elect is needed. Interested parties should contact Michelle Morgan. Any EPP member can be chair.
3. Notes from the BSED Advisory Council will be sent to the committee in a Google Doc. Committee can choose area of focus to satisfy CAEP.
4. Danielle Lillge drafted a Taskstream proposal for students that are required to move from E-portfolio. Discussion. Proposal language changes:
 - i. Resolve that the university back up the data and provide access for ten years to be collected and stored for university, program accreditation and assessment purposes.
 - ii. Motion to add the resolution. Second. Discussion. Motion carried. Friendly amendment to add, "It is the will of the committee..." Move to accept resolution with friendly amendment. Second. Discussion. Motion carried.
5. EDC 345 has been identified as an important data point for CAEP. It does not get accepted unless the committee decides to add it to the core. Concerns expressed about accepting 200 level courses for 300 level courses while trying to maintain the integrity of the program. We are not obligated to accept it as a core course. But it is a critical data point for us. Discussion. Andrew Homburg can address the concerns with Chris Craig. Articulation agreements are an issue, they lack clarity. Andrew Homburg and Michelle Morgan will communicate with Chris Craig.
6. Can this committee revisit getting MoPTA Task 1 into Taskstream so instructors can score there? There are potential legal issues.

V. New Business

1. An assessment with a list of elements was generated to include with intent that they would be broad enough that they could apply to assessments in any program. Students cannot use MoPTA task prompts

but can use data set. It could happen during practicum or student teaching. Discussion. Question to committee: Is there anything else we should be including that would be an impact on student learning? The next step is writing the rubric. It needs to be completed before the December BSED meeting because some programs need to start implementing in the spring. Discussion. Suggested changes:

- i. Assessment needs to be designed so student can identify research based best practices to make sure they are using instructional techniques.
- ii. Two artifacts of student work (not student work samples).
- iii. Data instead of grade for pre and post assessment.
- iv. Need more discussion and review.

Michelle Morgan will make the changes and circulate. Danielle Lillge will convert to a Google Doc.

VI. Adjournment

Michelle Morgan adjourned the meeting at 3:41 p.m.

Respectfully submitted by: Vicki Kramer