

# Transfer Advising Committee Meeting

Wednesday, March 7<sup>th</sup> 2-3:30

## Members Present

Jessica Bendure (COE), Nora Cox (COAL), Jaime Ross (Outreach), Bethany Laws (COB), Hillary Mayes (CHHS), Mandi Muse (CHPA), Ross Hawkins (SDPA)

## Members Absent

Brian High (CNAS), Jim Bellis (COA)

## Visitors

None

## CORE 42 legislation discussion

1. Remains a work in progress.
2. There are meetings happening at MSU with different campus representatives (including advisors) trying to figure out the best way to implement this legislation.
  - a. Concerns about how this will impact initial transfer advising appointments when we only have one hour.
  - b. Will this be a centralized or advisor decision?
    - i. Faculty advisors (generally speaking) may be less familiar with CORE 42 than staff advisors.
  - c. Discussed the importance of being transfer friendly, but also recognized that we need to be as fair and consistent as possible to native students.
  - d. Advisors feel confused due to hearing different information due to legislation evolving.
  - e. Need to have additional information sessions once the legislation and implementation is finalized.
  - f. Advisors would like to have this information displayed on the Advising Notes data block

## Transfer Student Advisement & Registration Day

1. Committee is supportive of this initiative.
2. Things that need to be addressed:
  - a. Who will advise transfer students if the designated transfer advisors for majors are unavailable?
    - i. Unrealistic to think that every transfer advisor will be available on June 22.
    - ii. Nora mentioned how she is a 9 month faculty member and will not be here in the summer.

- iii. Is ALC aware of this event?
- iv. Committee recommends deans provide a list of transfer advisors who will be available to advise transfer students within their college based on major.
- b. What office will oversee this event? Several options discussed:
  - i. Could campus visit desk coordinate the advising component, similar to prospective student visits?
    - 1. Committee would not recommend this option since advisors in the room mentioned scheduling issues in the past with campus visit desk.
  - ii. Could Devon Wright in OSE coordinate with advisors?
    - 1. Would give her the opportunity to get to know transfer advisors and share information about her role.
  - iii. Ross and Jaime volunteered to co-coordinate the advising component if we have a list of transfer advisors available to help that day.
- 3. Other things to consider:
  - a. Where will advising take place?
    - i. Welcome Center
      - 1. Is this feasible regarding technology and privacy?
    - ii. An advisor's office
      - 1. Will someone bring the student to an advisor's office or is it the responsibility of the transfer student to find the location?
  - b. Could SOAR leaders help with this event?
    - i. Bring students to the advisor's office.
    - ii. Also help register students after the advising meeting if an advisor has numerous appointments.
      - 1. Mandy mentioned she is the only advisor for Criminology; what would happen if she has more than 5-6 transfer students?

### Committee Initiatives

- 1. Continue to work on transfer advising mission statement and best practices or responsibilities (job descriptions).
  - a. Send this to Academic Advising Council and Transfer Council and then to Dr. Einhellig for approval.
  - b. Have subcommittee to work on different areas:
    - i. Mission statement- Jaime Ross, Jessica Bendure
    - ii. Job duties- Ross Hawkins, Jim Bellis, Rebecca Neal, Mandi Muse
    - iii. Inventory-Hillary Mayes, Bethany Laws
  - c. Documents shared on One drive so we can continue to work on initiatives.
- 2. Come to next committee meeting with ideas for fall 2018 transfer academic advisor forum.

3. Plan committee meetings for fall 2018 semester. Discuss priorities and structure of committee.

#### Important Dates

1. CORE 42-Impact on Advising Students with Transfer Credit Advisor Forum
  - a. Thursday, March 8<sup>th</sup> from 12:30-1:30 in PSU, room 314
2. Upcoming Transfer Advising Committee Meetings
  - a. Wednesday, April 4<sup>th</sup> from 2-3:30 in UNVH 113
  - b. Wednesday, May 2<sup>nd</sup> from 2-3:30 in UNVH 113
3. Transfer Student Advisement & Registration Day
  - a. Friday, June 22<sup>nd</sup> (keep entire day available)