

Board of Governors' Meeting

313 Plaster Student Union

Friday, 12/11/2015

9:00 AM - 12:00 PM CT

I. Roll Call

II. Approval of Minutes

A. Board of Governors' Meeting

1. Approval of Minutes of the October 16, 2015, 8 a.m. Open and Closed Meetings, and the October 16, 2015, 1 p.m. Open Meeting

II.A.1.a. minutes oct162015 8 am open - Page 4

II.A.1.b. minutes oct162015 1 pm open - Page 6

III. Consent Agenda

A. West Plains Campus

1. Approval of Activity Report

III.A.1. Approval of Activity Report WPC - Page 12

2. Approval of Actions Concerning Academic Employees

III.A.2. Approval of Actions Concerning Academic Employees WPC - Page 15

3. Approval of Actions Concerning Non-academic Employees

III.A.3. Approval of Actions Concerning Non-Academic Employees - Page 17

B. Financial

1. Approval of Procurement Activity Report

III.B.1. Procurement Report 12.11.15 - Page 19

2. Approval of Revision to G1.13 Fiscal Responsibility Policy

III.B.2. Fiscal Responsibility Policy Resolution - Page 27

3. Notification to the Board of Governors of Fee Resolution Change

III.B.3. Notification to the Board of Governors of Fee Resolution Change - Page 34

4. Acceptance of Real Estate gift from the Missouri State University Foundation and acceptance of additional property from the Leo Journagan Revocable Trust

III.B.4. Resolution for Journagan Property with Exhibit A for December 2015 BOG - Page 35

C. Facilities and Equipment

1. Approval of Activity Report for the month of September 2015

III.C.1. Activity Report 2015-09 - Page 49

2. Approval of Activity Report for the Month of October 2015

III.C.2. Activity Report 2015-10 - Page 59

3. Approval of a resolution granting a temporary construction easement and a permanent drainage easement to the City of Springfield, Missouri, for the construction of sidewalk streetscape improvements

III.C.3. Jefferson Streetscape Easement - Page 64

D. Human Resources

1. Approval of Actions Concerning Academic Employees

III.D.1. AcadboardDec15 - Page 75

2. Approval of Actions Concerning Non-academic Employees

III.D.2. NonacadDec15 - Page 93

IV. President's Report

A. President Cliff Smart's report will include updates and comments on the following topics:

IV.A. President 12.11.15 - Page 106

1. Approval of Citizen Scholar Award Recipients

IV.A.1. Resolution - Citizen Scholar Award 2015 - Page 107

2. 2016 Legislative Goals and Materials

V. Academic Affairs

A. Faculty Senate Report

V.A. Faculty Senate Report - Page 108

1. Approval of Resolution for Honorary Doctorate (resolution to be distributed at the meeting)

B. Report from the Provost – Provost Frank Einhellig's report will include updates and comments regarding Academic Affairs

V.B. Provost Report for BOG December 11 - Page 109

1. Update on FY16 Performance Measures

2. Update on Academic Administrator Openings

VI. Research and Economic Development (written reports only)

A. Report from the Vice President for Research and Economic Development & International Programs – Vice President Jim Baker will provide the following written reports:

1. Research Report

VI.A.1. Research Report 12.11.15 - Page 110

2. International Programs Report

VI.A.2. IP BOG Report 12.11.15 - Page 114

VII. Diversity and Inclusion (written report only)

A. Report from the Vice President for Diversity and Inclusion – Vice President Ken Coopwood will provide a written report regarding activities in the Division for Diversity and Inclusion

VII.A. BOG VPDI report December 2015 - Page 118

VIII. West Plains Campus

A. Chancellor's Report -- Chancellor Drew Bennett will provide a written report to the Board of Governors regarding activities at the West Plains Campus

VIII.A. Chancellor's Report - Page 120

B. Approval for Naming of the Renovated Post Office Building on the West Plains Campus

VIII.B. Approval of Naming of Building WPC - Page 122

IX. Student Affairs

A. Report from the Student Body President

IX.A. SGA Report - Page 123

B. Student Affairs Report (written report only) – Vice President for Student Affairs Dee Siscoe will provide a written report regarding activities in the Division of Student Affairs

IX.B. Student Affairs Report-Dec - Page 124

X. Marketing and Communications (written report only)

A. Marketing and Communications Report – Vice President for Marketing and Communications Suzanne Shaw will provide a written report regarding activities in the Division of Marketing and Communications

X.A. December 2015 BoG report-MarCom - Page 126

XI. Staff Senate

A. Staff Senate Report

XI.A. Staff Senate Report - Page 127

XII. Financial

A. Development Report (written report only) – Vice President for University Advancement Brent Dunn will provide a written report from the MSU Foundation

XII.A. Development Report 12.11.15 - Page 128

XIII. Unfinished Business

XIV. New Business

A. Approval of 2016 Executive Committee of the Board

B. Announcement of Board Committee Appointments

C. Discussion on Online Education

XIV.C. Online Instruction - Page 130

D. Diversity Communication

XIV.D. Administrative Response to Student Letter- final - 11 30 2015 - Page 131

XV. Resolution Authorizing Closed Meeting, Pursuant to Sections 610.021(1), (2), (3), (6), (9), (11), (12), (13), (14) and/or (17) of the Revised Statutes of Missouri

XV. Closed Meeting Resolution - Page 138

XVI. Adjournment

XVII. Date of Next Meeting: Friday, February 5, 2016, 1 p.m., West Plains Campus

MINUTES OF THE BOARD OF GOVERNORS
MISSOURI STATE UNIVERSITY
OCTOBER 16, 2015, 8:00 A.M.

1. Roll Call

Present- Mr. Joe Carmichael, Governor
Mr. Caleb Doyle, Student Governor
Ms. Virginia Fry, Governor
Dr. Peter Hofherr, Vice Chair of the Board
Mr. Stephen B. Hoven, Chair of the Board
Ms. Beverly Miller, Governor
Mr. Kendall Seal, Governor
Mr. Greg Spears, Governor
Ms. Carrie Tergin, Governor

Also

Present- Clif Smart, President
Rachael Dockery, General Counsel
Ryan DeBoef, Chief of Staff
Matt Morris, Interim Vice President for Administrative and
Information Services
Tom Johnson, Director of the Department of Safety and
Transportation
John McAlear, Secretary of the Board

2. Presiding --- The presiding officer for the meeting was Mr. Stephen B. Hoven, Chair of the Board of Governors. He called the meeting to order at 8:00 a.m. in the Traywick Parliamentary Room in the Plaster Student Union on the campus of Missouri State University in Springfield, Missouri.

3. Closed Meeting --- It was determined that the Board of Governors needed to meet in a closed session to consider items of business provided in the Revised Statutes of Missouri. Mr. Hoven asked if a resolution authorizing a closed meeting of the Board was prepared. Thereupon, the following resolution was presented for consideration:

BE IT RESOLVED by the Board of Governors for Missouri State University that a closed meeting, with closed records and closed vote, be held immediately following this October 16, 2015, 8:00 a.m., special meeting of the Board of Governors to consider items of business pursuant to:

- a. R.S.Mo. 610.021 (1). "...any confidential or privileged communications between a public governmental body or its representatives and its attorneys..."

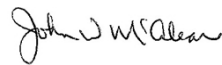
- b. R.S.Mo. 610.021 (3). “Hiring, firing, disciplining or promoting of particular employees of a public governmental body...”
- c. R.S.Mo. 610.021 (13). “Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment...”

Dr. Hofherr moved the approval of the resolution and Ms. Fry seconded the motion.

A roll call vote on the motion was as follows: those voting in favor – Governors Carmichael, Fry, Hofherr, Hoven, Miller, Seal, Spears, and Tergin; those voting against the motion – none.

Mr. Hoven declared the resolution passed unanimously.

- 4. **Adjournment**--- Mr. Hoven adjourned the meeting at 8:05 a.m.



John W. McAlear
Secretary

MINUTES OF THE BOARD OF GOVERNORS
MISSOURI STATE UNIVERSITY
OCTOBER 16, 2015 1:00 P.M.

1. Roll Call

Present- Mr. Joe Carmichael, Governor
Mr. Caleb Doyle, Student Governor
Ms. Virginia Fry, Governor
Dr. Peter Hofherr, Vice Chair
Mr. Stephen B. Hoven, Chair
Ms. Beverly Miller, Governor
Mr. Kendall Seal, Governor
Mr. Greg Spears, Governor
Ms. Carrie Tergin, Governor

Also

Present- Clifton Smart III, President
Drew Bennett, Chancellor of the West Plains Campus
Frank Einhellig, Provost
Dee Siscoe, Vice President for Student Affairs
Matt Morris, Interim Vice President for Administrative and Information Services
Jim Baker, Vice President for Research, Economic Development, and International Programs
Kenneth Coopwood, Vice President for Diversity and Inclusion
Stephen Foucart, Chief Financial Officer
Donna Christian, Director of Internal Audit and Compliance
Suzanne Shaw, Vice President for Marketing & Communications
Brent Dunn, Vice President for University Advancement
Rachael Dockery, General Counsel
John McAlear, Secretary of the Board

2. Presiding --- The presiding officer for the meeting was Mr. Stephen B. Hoven, Chair of the Board of Governors. He called the meeting to order at 1:00 p.m. in the Traywick Parliamentary Room in the Plaster Student Union on the campus of Missouri State University in Springfield, Missouri.

3. Approval of Board of Governors' Meeting Minutes --- Mr. Hoven mentioned that the first item of business was the approval of the minutes for the open and closed meetings of July 30, 2015. Dr. Hofherr so moved, receiving the second of Ms. Fry.

Motion passed 8-0.

4. Consent Agenda --- Mr. Hoven noted that the next item of business on the agenda was the approval of the Consent Agenda for this meeting. The items included in the Consent Agenda are:

President

Approval of employment contract for Shamika Kentish as Assistant Athletics Director for Compliance (Human Resources No. 1503-15).

West Plains Campus

Approval of Activity Report dated October 16, 2015 (West Plains Campus Activity Report No. 113-15).

Approval of actions concerning West Plains Campus academic employees (West Plains Campus Personnel No. 382-15).

Approval of actions concerning West Plains Campus non-academic employees (West Plains Campus Personnel No. 383-15).

Approval of Cooperative Agreement between Missouri Sheriff's Association and Missouri State University-West Plains (West Plains Campus Agreement No. 43-15).

Springfield Campus Purchases/Contracts

Approval of Procurement Activity Report for the period July 14, 2015, through September 30, 2015 (Purchasing Activity Report No. 426-15).

Facilities and Equipment

Approval of Activity Report for the month of June 2015 (Activity Report No. 271-15).

Approval of Activity Report for the month of July 2015 (Activity Report No. 272-15).

Approval of Activity Report for the month of August 2015 (Activity Report No. 273-15).

Human Resources Items

Actions concerning academic employees (Human Resources No. 1504-15).

Actions concerning non-academic employees (Human Resources No. 1505-15).

Approval of Missouri State University Group Dental Plan (Human Resources No. 1506-15).

Approval of Amendment 3 to Missouri State University Group Medical Plan (Human Resources No. 1507-15).

Ms. Miller made a motion to approve the Consent Agenda, receiving a second from Ms. Tergin.

Motion passed 8-0.

5. **President's Report** --- President Clif Smart began his report by welcoming everyone to Homecoming weekend at Missouri State. He next commented that the Point-of-Pride presentation this meeting is the University's Ad Team, led by Dr. Melissa Burnett from the

Marketing Department in the College of Business. This spring, they competed against 22 other universities in an international competition to develop a marketing campaign to counter violent extremism. Their campaign is called One95 and is designed to unite people in 195 countries one person at a time to end violent extremism. Our team was selected as one of three finalists, the other two schools being from Australia and Canada. They traveled to Washington D.C., in June to make their presentation to the United States State Department, and they won the competition. Since then, government and non-government groups from around the world have reached out to our team to utilize their campaign. The United Nations invited the Ad Team to present their campaign at the UN Summit in New York City in September. Ms. Lanae Flatness and Ms. Brittney Laramie, two members of the Ad Team, next gave a very impressive overview of their One95 campaign project.

President Smart next gave an update on this fall's enrollment numbers. Our System-wide enrollment, including all campuses, is a new record at 24,735 students and the Springfield campus total of 22,834 students is also a record. Enrollment numbers for graduate students, underrepresented students, International students, and student numbers from other states, were all records. He added that we also have good news on our retention numbers – freshmen students who started with us last year returned to campus this year at a 78% rate – we have hovered around 74% to 75% for several years.

He then presented a resolution (Awards No. 64-15) approving the presentation of the Bronze Bear Award to Dr. C. Norman Shealy for his service to and support of Missouri State University. Moved and seconded, respectively, by Ms. Fry and Ms. Tergin.

Motion passed 8-0.

President Smart ended his report by presenting a resolution (Awards No. 65-15) approving the presentation of the Government Excellence Award to Senator Mike Parson for his extraordinary achievement and outstanding support for Missouri State University. Moved by Ms. Tergin and seconded by Ms. Miller.

Motion passed 8-0.

6. Academic Affairs:

a. Faculty Senate Report --- Dr. Sharmistha Self, Chairperson of the Faculty Senate, first introduced the Chair-Elect of the Faculty Senate – Mr. Mike Foster. She reported a Senate Action at their October meeting – to grandfather seven courses as part of the new general education program. These courses were included in our previous general education program but not included in the recently approved new general education program. This information was not communicated to community colleges so we need to take care of those transfer students who were not informed of this change by grandfathering these seven courses.

b. Report from Provost --- Dr. Frank Einhellig, Provost, reported that the Higher Learning Commission (HLC) site team left the campus last week. We will soon receive a draft copy of their report with an opportunity to make corrections only where there are errors

of fact. A final report will then be sent on to the central office of the HLC and, by the end of the year, we will hear from the central office on whether they affirm the final report. He commented that he expects to see a few areas where we will need to self-improve and this timing will be beneficial as we will be in the middle of our next long-range plan process.

Dr. Einhellig next gave a faculty-hiring update. For this year, they filled 71 faculty/academic administrator positions – 56 from outside the university and 15 were filled internally. We now have 735 full-time faculty (not including some faculty positions in the library and at Greenwood Laboratory School).

7. Student Affairs:

a. Report from Student Body President --- Mr. Caleb Doyle, Student Governor, gave the Student Body President Report as Ms. Ashley Crisafulli, Student Body President, was unable to attend today's meeting. He first gave a report from the Student Government President of the West Plains Campus – Mr. Casey Buehler. The West Plains Student Government Association participated in the Welcome Back Week festivities and the Welcome Back Barbeque on the West Plains Campus. They have also been bringing in a variety of comedians and vocal bands in the early weeks of the semester. On the Springfield Campus, the SGA has been extremely involved in the Taylor Health and Wellness referendum in the support of building a new facility for Taylor Health and Wellness Center. SGA was also heavily involved in the HLC forums last week. He added that a new student task force has been created regarding sexual assault prevention.

8. Staff Senate --- Ms. Christina Bowles, Staff Senate Chair, reported that they hope to roll out the staff satisfaction survey this month. The goals are to assess staff satisfaction and to find out how Staff Senate can better represent the staff. It is hoped to repeat this survey every two years.

9. Financial:

a. Approval of Glass Hall Naming Resolution --- Mr. Brent Dunn, Vice President for University Advancement, presented a resolution (Gifts No. 167-15) recognizing the generosity of Mr. and Mrs. Robert Gourley and acknowledging their major gift to the new Student Success Center of the College of Business within David D. Glass Hall by permanently naming the **Robert Gourley Student Success Center** in honor of their generous support of the University and commitment to excellence in the field of business. The resolution also recognizes the generosity of a listing of twenty-one other donors by permanently naming specific areas in honor of their generous support. To date, we have brought in about \$5.4 million in gifts and pledges to the Glass Hall project. Moved and seconded, respectively, by Ms. Fry and Ms. Tergin.

Motion passed 8-0.

10. Facilities and Equipment --- Mr. Matt Morris, Interim Vice President for Administrative and Information Services, presented a resolution (Bids & Quotations No. 1506-15) for the renovation and addition to Glass Hall. DeWitt & Associates was the only bidder on this

project. This resolution approves a construction contract of \$25,984,000 for the base bid plus alternates 1, 2, 4, 6, 7, 8, and agreed-upon reductions. The total Project Budget is set at \$33,840,165. The project includes renovating the existing public spaces and mechanical systems within the existing Glass Hall. In addition, an approximate 40,000-square-foot addition will provide a Student Success Center for the College of Business and a new, primary entrance to the facility. As part of this renovation, an automatic fire suppression system will be installed to address life safety issues. Moved by Dr. Hofherr and seconded by Mr. Carmichael.

Motion passed 8-0.

11. New Business:

a. Election of Board Officers for Calendar Year 2016 --- Mr. Hoven commented that the officer slate for next year has previously been discussed and it is his honor to nominate Dr. Peter Hofherr as the next Chair and Mr. Joe Carmichael as the next Vice-Chair. Ms. Tergin provided the second to the nomination.

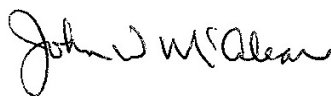
Nominations passed unanimously.

b. Discussion on Undergraduate Student Research --- Dr. Einhellig began this discussion by remarking that we take great pride in being able to provide what has been referred to nationwide as high-impact learning experiences to a number of our students. These experiences enhance skills, develop confidence and self-assurance, and contribute to the public good. Faculty guidance can range from one-on-one mentoring, to individual class projects, or to an entire class on one project. This semester, over 1,700 students are participating in these types of experiences – where at least one third of the course grade comes from the project. Dr. Einhellig remarked that four undergraduate students will share their projects with the Board. Ms. Claire Geneser has been working for about a year with Dr. Peter Plavchan, in the Department of Physics, Astronomy, and Materials Science on a cost-effective solution for the discovery of exoplanets in Astronomy. Mr. Tyler Golden has worked with Dr. Tim Knapp and Mrs. Christina Ryder in the Department of Sociology and Anthropology on community-engaged research through the Sociology Undergraduate Research Assistantship Program. Over four years, twenty research projects have been completed with many different community agencies, such as the Community Foundation of the Ozarks, the Community Partnership of the Ozarks, Habitat for Humanity, and Ozarks Food Harvest. Ms. Kaitlin Curtis presented on the utilization of functional behavioral assessment with students with autism: teaching to the function of escape- and attention-motivated behavior. Her advisor is Dr. Linda Garrison-Kane from the Department of Counseling, Leadership, and Special Education. Ms. Alexandra E. Thrower presented on the research and conservation of a Hisatsinom Ring-Shaped Vessel. Her mentor is Dr. Billie Follensbee from the Department of Art and Design.

A discussion was then held on the research projects presented and in general. It was pointed out that these examples show the relationship between teaching and research – they overlap and are related. Many of the students end up gaining the experience of presenting at regional and national conferences. Dr. Einhellig commented that a number

of departments will provide some financial support for students presenting their research results. Dr. Einhellig explained that there is lot of literature on the topic that some learning experiences have a higher impact on students – those experiences include research experiences like we have seen today, study away, internships, and service learning. One of our Key Performance Indicators is tracking these types of experiences. He added that if you can have a personalized experience in any of these areas, then you have affected the life of that student. In wrapping up the discussion of this topic, Dr. Garrison-Kane commented that seeing her students grow and learn from these types of activities is the best part of her job.

12. **Date of Next Meeting** --- The date of the next regularly scheduled meeting was set for Friday, December 11, 2015, at 9:00 a.m. on the Springfield Campus.
13. **Adjournment**--- Mr. Hoven adjourned the meeting at 3:00 p.m., on the motion of Ms. Miller, the second of Mr. Spears, and the unanimous vote of the Board.



John W. McAlear
Secretary

III.A.1.

RECOMMENDED ACTION - Approval of Activity Report.

The following resolution was moved by _____ and seconded by _____ :

BE IT RESOLVED by the Board of Governors for Missouri State University that the attached Activity Report dated December 11, 2015, as presented by Business and Support Services, be accepted and approved.

VOTE: **AYE** _____

NAY _____

COMMENTS:

This report lists all activities of Business and Support Services with respect to bids received, notices to proceed, change orders, and provides the current status of projects.

It is recommended that the attached report be approved.

**ACTIVITY REPORT
MISSOURI STATE UNIVERSITY
WEST PLAINS CAMPUS**

December 11, 2015

This report documents activities managed by Business and Support Services. The projects listed here may be for a budget level that does not require formal action by the Board of Governors. Any and all projects bid, notices to proceed, and change orders approved are listed on this activity report.

**Remove Two Dead Trees.
Richards House**

**Project Budget
\$937.50**

A notice to proceed was issued to Feller Construction, Inc. in the amount of \$937.50. This project was issued under the FY16 Job Order Contract Services agreement. This project consists of expenses for removing two dead trees from the front yard of the Richards House. The project budget has been established as follows:

Project Budget		
Consulting Fees	\$	0.00
Construction Contracts	\$	937.50
Project Administration		0.00
Construction Contingency		0.00
Furniture, Fixtures, & Equipment		0.00
Telecommunications		0.00
Relocation Costs		0.00
Total Project Budget	\$	937.50

This project is being funded through the West Plains Campus Maintenance and Repair Budget.

**Remove Wall and Create Two Offices.
Looney Hall Room 103**

**Project Budget
\$11,553.73**

A notice to proceed was issued to Feller Construction, Inc. in the amount of \$11,553.73. This project was issued under the FY16 Job Order Contract Services agreement. This project consists of expenses for removing a wall, construction of a new wall to create two separate offices in Looney Hall Room 103. The project budget has been established as follows:

Project Budget		
Consulting Fees	\$	0.00
Construction Contracts	\$	11,553.73
Project Administration		0.00
Construction Contingency		0.00
Furniture, Fixtures, & Equipment		0.00
Telecommunications		0.00
Relocation Costs		0.00
Total Project Budget	\$	11,553.73

This project is being funded through the West Plains Campus Allied Health Designated Account.

**Remove Walls, Reconfigure Ceiling Tiles, and Repair Floor Covering.
Shannon Hall**

**Project Budget
\$11,938.58**

A notice to proceed was issued to Feller Construction, Inc. in the amount of \$11,938.58. This project was issued under the FY16 Job Order Contract Services agreement. This project consists of expenses for removing walls, reconfiguring ceiling tiles, and repairing floor coverings to match existing in Shannon Hall to open up a classroom for ITV and AEL use. The project budget has been established as follows:

Project Budget		
Consulting Fees	\$	0.00
Construction Contracts	\$	11,938.58
Project Administration		0.00
Construction Contingency		0.00
Furniture, Fixtures, & Equipment		0.00
Telecommunications		0.00
Relocation Costs		0.00
Total Project Budget	\$	11,938.58

This project is being funded through the West Plains Campus Maintenance and Repair Budget.

**Replace Six (6) Kitchen and Six (6) Bath Vanities and Sinks
Grizzly House**

**Project Budget
\$13,482.50**

A notice to proceed was issued to Feller Construction, Inc. in the amount of \$13,482.50. This project was issued under the FY16 Job Order Contract Services agreement. This project consists of expenses for removing and replacing six (6) kitchen and six (6) bathroom vanities and sinks in the Grizzly House residence hall. The project budget has been established as follows:

Project Budget		
Consulting Fees	\$	0.00
Construction Contracts	\$	13,482.50
Project Administration		0.00
Construction Contingency		0.00
Furniture, Fixtures, & Equipment		0.00
Telecommunications		0.00
Relocation Costs		0.00
Total Project Budget	\$	13,482.50

This project is being funded through the West Plains Campus Grizzly House Auxiliary Budget.

III.A.2.

RECOMMENDED ACTION - Approval of Actions Concerning Academic Employees.

The following resolution was moved by _____ and seconded by _____:

BE IT RESOLVED by the Board of Governors for the Missouri State University that the actions indicated for academic employees of the West Plains Campus, as itemized below, are hereby approved.

RANKED FACULTY APPOINTMENT:

<u>Name</u>	<u>Position/Department</u>	<u>Salary</u>	<u>Effective</u>
Alex Pinnon	Lecturer/ Director of the William and Virginia Darr Honors Program	\$8,360 Annually*	8-17-2015 5-20-2016

* *Supplemental payment for Director of the William and Virginia Darr Honors Program*

(See Addendum A for Supplemental Payments for the fall 2015 semester)

VOTE: **AYE** _____
 NAY _____

ADDENDUM A

Supplemental payments for the fall 2015 semester:

<u>Name</u>	<u>Department</u>	<u>Salary</u>
Judy Carr	IDS/PSY/SOC/Div Chair	\$10,483

III.A.3.

RECOMMENDED ACTION - Approval of Actions Concerning Non-Academic Employees.

The following resolution was moved by _____ and seconded by _____ :

BE IT RESOLVED by the Board of Governors for the Missouri State University that the actions indicated for non-academic employees of the West Plains Campus, as itemized below, are hereby approved.

APPOINTMENT:

<u>Name</u>	<u>Position-Department</u>	<u>Grade</u>	<u>Salary</u>	<u>Effective</u>
Paul S. Majkut	Director, Information Tech. WP WP Information Tech. Services	47	\$61,000 Annually	10/15/2015

CHANGE OF STATUS:

<u>Name</u>	<u>Position-Department</u>	<u>Action</u>	<u>Effective</u>
Scott M. Schneider	Dir., Business and Sup. Svc., WP WP Business and Support Services From: Dir., Business and Sup. Svc., WP / Interim Dir. IT Services, WP Annual Salary: \$76,254 + \$1,500 / month supplemental pay To: Dir., Business and Sup. Svc., WP Annual Salary: \$76,254	Status Change	10/14/2015
Debra A. Mosley	Administrative Assistant II WP Development From: Administrative Assistant II Hourly rate: \$12.99/hour To: Administrative Assistant II / Interim Executive Assistant IV Hourly rate: \$18.65/hour	Status Change	11/01/2015
Vickie J. Driskell	Public Relations Specialist WP WP University Communications From: Annual rate of \$34,505 To: Annual rate of \$36,505	Salary Increase	01/01/2016

RESIGNATION:

<u>Name</u>	<u>Position-Department</u>	<u>Effective</u>
Kristy Lawrence	Executive Assistant IV WP Chancellors Office	11/03/2015

VOTE: **AYE** _____
 NAY _____

III.B.1.

RECOMMENDED ACTION - Approval of Procurement Activity Report

The following resolution was moved by _____
and seconded by _____.

BE IT RESOLVED by the Board of Governors for Missouri State University that the attached Activity Report for all reportable actions since the last Board of Governors' meeting, as presented by the Office of Procurement Services, be approved.

VOTE: **AYE** _____

NAY _____

COMMENTS:

Recommend the attached report summarizing all reportable Office of Procurement Services activity from September 30, 2015 through November 19, 2015 be approved.

ACTIVITY REPORT

**MISSOURI STATE UNIVERSITY
OFFICE OF PROCUREMENT SERVICES**

FOR INFORMATIONAL PURPOSES ONLY

Single Feasible Source > \$25,000 < \$100,000

Tickets for Baseball Tournament **\$27,000.00**
Intercollegiate Athletics

Pursuant to University policy, which addresses justification for making awards on a single feasible source basis, payment processed to the University of Arkansas Razorback Ticket Center for 1,800 player/guest tickets. The activity is the 2015 National Collegiate Athletic Association (NCAA) Baseball Super Regional Tournament.

Note: Funding to be from the FY15 operational budget.

Single purchase > \$25,000 < \$100,000 from established cooperative contract

Computer Hardware **\$27,276.85**
English Language Institute

Pursuant to University policy, which allows for participation in contract agreements established by other public entities, the University has purchased 23 all-in-one computers utilizing the University of Missouri's contract with Dell Marketing.

The 23 new all-in-one computers, including mice and keyboards, will upgrade older computers currently being used by faculty and staff.

Note: Funding to be from the FY16 operational budget.

Single purchase > \$25,000 < \$100,000 that was not competitively bid

Lodging and Breakfast for Instructional Program **\$27,945.00**
English Language Institute (ELI) **(Estimated)**

September 30, 2015 through November 19, 2015

ACTIVITY REPORT

Housing has been sought for thirty (30) adult scholars from Mexico for a 27-day campus instructional program sponsored by the English Language Institute (ELI), November 15, 2015 to December 12, 2015.

PAGE TWO

Expenses have been paid in full by the program sponsor, Proyecta 100,000. The total program rate includes instruction, lodging, meals, health insurance, airport transfers, chaperoning, and activities. The participants will be housed in University Plaza Hotel, double occupancy at \$69.00 per room for 27 nights. The cost per room includes buffet-style breakfast for each person, weekly laundering of linens, daily trash pickup, and complimentary in-room internet access. Lunch and dinner will be provided on campus in the dining hall.

The English Language Institute’s first choice, housing on campus, was not an option due to the Residence Halls being at capacity during the fall, and ELI students would not be able to be together in a block of rooms. In addition, the program participants are older than typical college students, which has not been ideal for past older students who have lived in Residence Halls among University students.

After considering cost, availability, and location, the best option for housing for this program was the University Plaza Hotel.

Note: Funding for program participants is to be from the government of Mexico, and paid through the FY16 operational budget.

Single purchase > \$25,000 < \$100,000 from established cooperative contract

Crestron Control Systems	\$28,260.51
Classroom Instructional Technologies	
Faculty Center for Teaching and Learning	

Pursuant to University policy, which allows for participation in contract agreements established by other public entities, the University is utilizing the Educational and Institutional (E&I) Cooperative contract with SKC Communications Products, LLC to purchase Crestron control systems.

This purchase of Crestron control systems is part of the Large Classroom Standardization Project as approved by the IT Council and implemented by the Faculty Center for Teaching and Learning’s Classroom Instructional Technologies unit. Temple Hall rooms one (1), two (2), and three (3) will be upgraded during the summer of 2016 as part of this initiative.

September 30, 2015 through November 19, 2015

ACTIVITY REPORT

A purchase order has been issued to SKC Communication Products, LLC.

Note: Funding to be from the FY16 Student Computer Usage Fee (SCUF).

PAGE THREE

Single purchase > \$25,000 < \$100,000 from established cooperative contract

**Live Video Production System \$29,495.00
Media, Journalism, and Film**

Pursuant to University policy, which allows for participation in contract agreements established by other public entities, the University has purchased a Newtek Tricaster 860 Live Video Production System utilizing the Educational and Institutional (E&I) cooperative contract CNR-01341 with B&H Photo.

The Newtek Tricaster 860 system replaces Media, Journalism, and Film’s six-year-old Tricaster 300 system. The equipment provides a remote production center for source and program recording, monitoring and switching, and more for live location production of high definition video and audio. The upgrade will provide more available inputs, more available source recorders, and greater reliability. The equipment will be used by the MED 383 and MED 583 classes for the current Show-Me Chef TV pilot and series, and will be used for any future multi-camera productions or instruction including web series, event coverage and sports.

A purchase order has been issued to B&H Photo.

Note: Funding to be from the FY16 operational budget.

Single Feasible Source > \$25,000 < \$100,000

**Plant Growth Chamber \$29,990.00
Biology**

Pursuant to University policy, which addresses justification for making awards on a single feasible source basis, the University has purchased two (2) plant growth chambers for the Biology department.

These plant growth chambers provide a controlled environment to analyze the effects of environmental parameters (light, temperature, atmospheric gas composition) on plant function. Having a controlled environment is essential in creating reproducible observation in experimental plant biology research. The Conviron chamber has the

ACTIVITY REPORT

PAGE FIVE

Single Feasible Source > \$25,000 < \$100,000

Simulation Equipment and Software Upgrade West Plains Nursing	\$34,456.84
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Pursuant to University policy, which addresses justification for making awards on a single feasible source basis, the University has purchased simulation equipment and a software upgrade for the West Plains Nursing and Allied Health Departments.

The SIM Center is currently set up with Laerdal products and these new products and services will upgrade the present technology and the audio/visual equipment in the SIM Center and the Simulation classroom. The current equipment, specifically the mannequin, is not compatible with other vendors' products.

In 2011, the present equipment and software was installed. Since that time, this equipment and software has been used to serve approximately 150 Nursing and Allied Health students per year. Students participate in approximately 190 scenarios each year. This technology allows the students to practice and become proficient in providing appropriate care for clients in a healthcare setting, under the direction of faculty and staff.

This upgrade will allow more students to be served each year and provide the basis for increasing the number and quality of simulation days offered.

A purchase order has been issued to Laerdal Medical Corporation.

Note: Funding to be from the FY16 operational budget.

Single Feasible Source > \$25,000.00 < \$100,000.00

Bear Sculptures Office of the President	\$54,225.00 (Estimated)
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Pursuit to University policy, which allows for single feasible source purchases, payment to Dr. James K. Hill for the second edition of 25 each, 16.5 inch small bear sculptures for distribution to annual University Bronze Bear Award recipients, or other constituencies of the University's choice.

September 30, 2015 through November 19, 2015

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One-half of the payment amount was paid at signing of the agreement, and the balance will be paid upon completion of the sculptures.

The mold of the presentation sculpture will be the property of the University, and will be given to the University upon completion of the sculptures. Dr. Hill agreed to sign and execute all documents required to secure registration of copyrights in the work, and to convey ownership of all rights in the work, and any copyrights to the University. The University grants Dr. Hill the right to use photographic reproductions of the work for the sole purpose of self-promotion as part of his professional portfolio.

Work is to be completed by June 1, 2016, and the artist will receive recognition from the University for creating the work. The manner in which this recognition is provided will be at the discretion of the University, and may include acknowledgement a news conference.

Description	Fees	Total for Twenty-Five Bears
Sculptor's Fee/Mold	\$1,100.00 one-Time	\$ 1,100.00
Foundry Expense	\$1,475.00 Per Bear	\$36,875.00
Royalty	\$ 650.00 Per Bear	\$16,250.00
Total		\$54,225.00 + Bases/Shipping

Note: Funding to be from the FY16 President's Program Enhancement budget.

Single Feasible Source > \$25,000 < \$100,000

Game Guarantee for Men's Basketball **\$75,000.00**
Intercollegiate Athletics

Payment processed to Indiana University-Purdue University for a game guarantee for a men's basketball game on December 10, 2015 at Missouri State University.

Fees for Intercollegiate Athletics are considered single feasible source purchases per University policy.

Note: Funding to be from the FY16 operational budget.

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Single Feasible Source > \$25,000 < \$100,000

Online Orientation Program **\$76,626.00** **Offices of Admissions and New Student and Family Programs**

Over the past two (2) years the Offices of Admissions and New Student and Family Programs have collaborated to develop an enhanced online orientation specifically designed to better serve the University's large transfer student population. It should be noted that implementing a redesigned transfer student orientation program is among the President's nine (9) major goals for 2016.

After an extensive search by a team of University professionals, two (2) vendors were identified that offer online orientation solutions: Advantage Design Group and Comevo. Demonstrations of both products were conducted and it was determined that only Advantage Design Group offers a program that meets the University's requirements.

Some of the key features unique to the product offered by Advantage Design Group are:

- Custom, unique, and dynamic design and layout platform branded specifically for Missouri State University.
- Responsive design for use on all platforms, including smart phones, tablets, and laptops.
- Multiple user tracks to which students are automatically guided based on their attributes (i.e., veteran transfer students would be guided to a track with unique information for veteran students).

The contractor's annual license and hosting fee, which is not charged for the first year, is locked at \$4,300.00 per year thereafter, which is aside from the initial implementation cost shown above.

A purchase order has been issued to Advantage Design Group.

Note: Funding to be from the FY16 operational budget.

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MISSOURI STATE UNIVERSITY

BOARD OF GOVERNORS

BOARD POLICIES NO.
Approval of Revision to G1.13
Fiscal Responsibility Policy

WHEREAS, G1.13 Fiscal Responsibility Policy is the governing policy setting forth the Guidance for proper and legal use of scarce University resources; and

WHEREAS, a committee was appointed to review G1.13 Fiscal Responsibility Policy;
and

WHEREAS, the committee and Administrative Council recommends modifications to G1.13 Fiscal Responsibility Policy;

NOW, THEREFORE, BE IT RESOLVED by the Board of Governors for Missouri State University that G1.13 Fiscal Responsibility Policy be revised as reflected in the attached document, and that any and all other policies found to be affected by this same language be revised.

Stephen B. Hoven
Chair of the Board

Fiscal Responsibility Policy

G1.13 Fiscal Responsibility Policy

Policy statement

The University has decentralized budget planning and decision making to give departments more control over their expenditures. This document provides guidance to those employees in the proper and legal use of scarce University resources. The University recognizes the value in being reminded it is not our money we are spending, and we want to spend it in a way our students and taxpayers agree is in furtherance of our educational mission.

The University receives funding from diverse sources ranging from taxpayers and students to benefactors. Regardless of the source, the University and its employees have an obligation to practice conscious and wise stewardship of these limited funds.

Official guidance pertaining to types of expenditures (claims) which may not withstand the scrutiny of any person or agency is found in the Missouri Code of State Regulations, 1 C.S.R. 10-3(2). It states:

The following are types of claims which may not be certified as regular claims unless special circumstances substantially justify the granting of an exception to this rule:

Claims for the purchase of goods or services which are not apparently or cannot be substantially justified as directly related to the transaction of state business. For example, employee parties, agency team uniforms, employee gifts, holiday cards and decorations, personal club memberships, memorial flowers, political and charitable contributions and traffic tickets. An exception is made for the purchase of retirement, service, political and other recognition award gifts which may be certified as regular claims if reasonable in relation to the circumstances of the award and primarily represent a token or recognition and not a reward with a cash equivalent or substantial monetary value. Claims for the expense of receptions for employee recognition events should be at a nominal price per person attending. Holiday decorations are allowed for commonly accessed public areas such as reception and waiting rooms.

The University's policy addressing impropriety in expenditure of University funds related to the above-quoted guidance is as follows. This Fiscal Responsibility Policy is not intended to restrict

University expenditures approved by budget or contract, but only to address those types of expenditures referenced in the quoted state regulations.

The responsibility for implementing this policy lies with University managers, and in particular those approving expenditures. Financial Services and Internal Audit and Compliance may review expenditures, but this should not be construed as limiting the responsibility of the University official authorizing the expenditure.

Procurement of and/or payments for goods or services which are not apparently or cannot be substantially justified as directly related to the transaction of University business and in the best interests of the University will be disallowed.

Attachment 1 contains examples of the types of expenditures which would not be allowed by state law and University policy unless special circumstances were present. These examples are provided for assistance and this list should not be construed as exhaustive.

In order for an exception to be granted for any items, the benefit to the University must be either readily apparent from the supporting document(s) or explained in an accompanying statement. However, in either instance, the document (purchase order/request, payment request, or petty cash voucher) must be signed by the respective authorizing official. All expenditures are subject to review by the University's auditors.

Judgment must be applied when determining the propriety of a charge to University funds. Approval of the charge/purchase constitutes the authorizing official's determination that the expense is directly related to the transaction of University business and in the best interests of the University. Requests to purchase items not deemed directly related to fulfillment of the University's mission should be rejected by the authorizing official. Similarly, payment or reimbursement for incurred expenses inconsistent with the University's policy will become the personal responsibility of the authorizing official. Exceptions to this Policy require written approval from the ~~appropriate Provost/Vice President~~, the President or the Board of Governors.

The policy is not to be construed to prohibit individual employees from utilizing their personal funds for office receptions, cards, flowers, gifts, holiday decorations, etc. Private (foundation) funds may also be used as authorized by Foundation policies.

All Departments must comply with the rules set forth below when University funds are being expended. The term “University funds” does not include Foundation funds or other private funds.

Food and Refreshments

- Food and/or non-alcoholic beverages may be purchased for guests and their hosts visiting the University on official business.
- Food and/or non-alcoholic beverages may be purchased for breakfasts, luncheons, dinners, receptions, banquets, ceremonies, and other official functions of the University which include guests of the University.
- Food and/or non-alcoholic beverages may be purchased for a reception to honor a retiring employee, the departure of the President or Provost of the University, and to honor employee service.
- Food and/or non-alcoholic beverages may be purchased for University training only if the training is scheduled to last more than two hours.
- Food and/or non-alcoholic beverages may be purchased for University meetings not attended by guests of the University only if they occur during times outside the normal business hours of the University and when such meetings span the normal meal hour unless approved in advance, ~~in writing or by email~~, by the President or Provost.
- Food and/or non-alcoholic beverages may be purchased for meetings of the Board of Governors, Presidential functions, and up to two retreats held annually by Administrative Council and University departments.
- Bottled water for water coolers for general departmental usage may be purchased with University funds as available resources allow.
- This policy does not limit the ability of the University to purchase food and non-alcoholic beverages for student events including student recruitment.
- When procuring food and refreshments, the user should comply with the applicable terms and conditions of the University’s contracts for food services and concessions.

Organizational Dues and Memberships

- University funds may be used to pay for institutional memberships in professional societies or associations.
- University funds may be used to pay for individual memberships in, and continuing education sponsored by, professional societies or associations as approved by the President, Vice President-level employees, or Deans, as available resources allow. Individual memberships are limited to no more than two per employee and up to two additional individual memberships if approved by the Dean. Any additional individual memberships must be ~~unless~~ approved in advance, ~~in writing or by email,~~ by the President, Provost, or Vice President-level administrator.
- University funds may be used to pay for individual civic club memberships only for the President, Provost, Vice President-level employees, or Deans as available resources allow.
- Each cost center administrator must report all individual memberships purchased to the President annually. See instructions.

Other Specific Policy Directives

- I. The following promotional items may be allowed with the approval of the Vice President, Provost, or the President (or his/her delegate):
 - A. "Premiums" used in fund raising activities each year, *e.g.*, KSMU, that are presented, not as gifts, but in recognition of achievement by donors, and which, are in fact, typically more than compensated for by the recipient;
 - ~~B. Tokens of appreciation given to students or awards provided as a direct result of nomination, screening and selection processes at a cost of \$50 or less;~~
 - ~~C. Apparel at a cost of \$50 or less per employee each fiscal year containing the University logo, imprint or symbol which is required to be worn or used by the employee in the scheduled performance of job duties or responsibilities for which the respective Vice President or the President documents in writing that the apparel is appropriate for the performance of the duties/responsibilities;~~
 - ~~D. Souvenirs or tokens of appreciation given to high school counselors or prospective students as part of recruitment efforts at a cost of \$35 or less;~~

- E.C. Complimentary tickets to University events for present and former members of the Board of Governors/Regents, President(s) of the University, legislators, state officials and friends of the University.
- II. Expenditures that would be improper if done on behalf of University employees may be acceptable if done for friends of the University. For example, holiday cards or flowers sent to major supporters of programs may be appropriate, as would cards used as part of student recruitment. Documentation explaining the exception should be attached for review by auditors.
- III. Expenditures which may be authorized by the President may similarly be authorized by the Chancellors of the West Plains and Mountain Grove campuses at those locations, and likewise Vice Presidential authorization herein may be exercised by the Deans at West Plains and the Director of Fruit Science at Mountain Grove.
- IV. The University policy on awards, gifts, and prizes is contained in a separate policy, [Op8.11](#).

Fiscal Responsibility – Attachment 1

The following are examples of non-allowed expenditures, unless exception is granted as stated in this Fiscal Responsibility Policy (FRP).

- Employee parties or party items (other than for retirement, service or for other recognition purposes);
- Greeting and special occasion cards (other than President's holiday cards and staff anniversary cards, or as allowed by FRP paragraph 9);
- Holiday decorations (other than for commonly accessed public areas such as reception and waiting rooms);
- Flowers (other than memorial flowers purchased through the President's office on behalf of the University);
- Personal club/organization memberships unless permitted by FRP;
- Coffee makers and supplies except where stations are established to serve the public as external relationships unless permitted by FRP (requires Vice President's or President's approval);

- Event tickets for employees unless the employee is expected to attend such function as part of their employment responsibilities or where provided free to the University or to encourage participation at University events (requires Vice President's or President's approval). Additionally, excess tickets to University events may be provided to University employees with special consideration to employees of the unit sponsoring the event, with Vice Presidential approval;
- Postage stamps for personal use;
- Expenses related to holiday, or other open houses, including food and beverages should be balanced considering the expression of employee appreciation and the benefit to employee morale, with fiscal responsibility. In addition to the authorized President's holiday reception, each Vice President should limit such expenses for his/her division to \$3 per full-time employee within his/her supervision annually. Any additional expenses should be reimbursed by Foundation or other private funds;
- Personal food items for office staff (candy, soda, etc.). (As adopted by the Board of Governors, April 20, 2001, and amended on November 15, 2002, and December 17, 2010, and February 11, 2011.)

Notification to the Board of Governors of Fee Resolution Change

Per the terms of the 2015-2106 Fee Resolution approved by the Board on March 12, 2015, the President of the University is hereby authorized to establish and implement additional fees, or make appropriate modifications to the fees as set forth here, except for “Required Student Fees” and that such fees will be immediately effective upon action by the President, but will be reported to the Board at the next meeting of the Board by either the President or the Chief Financial Officer.

The following changes have been approved by the President:

International Programs Sponsored Student Fee

International Students who attend Missouri State University, to include the English Language Institute, whose room and board and/or tuition and fees are paid by a sponsoring organization will be charged a sponsored student fee of \$200.00 for fall and spring semesters; \$100.00 for summer semester; \$100 per 8-week session for English Language Institute. This fee is non-refundable.

III.B.4.

RECOMMENDED ACTION – Accept Real Estate gift from the Missouri State University Foundation and accept additional property from the Leo Journagan Revocable Trust.

The following resolution was moved by _____ and seconded by _____.

WHEREAS, Beverly Jean Journagan and Allen Journagan, Co-Trustees of the Leo Journagan Revocable Trust (“**Donors**”) have transferred additional property through a Trustee’s Quit Claim Deed to the Missouri State University Foundation, known as Journagan property, (“Real Estate”) for use by the Board of Governors of Missouri State University for educational purposes.

WHEREAS, the Missouri State University Foundation wishes to transfer, and the Board of Governors wishes to accept, title to said Real Estate, in furtherance of the purposes of the Foundation to support the University, and the Foundation has authorized the transfer of said real estate. (See Missouri State University Foundation Resolution of the Executive Committee and Trustee’s Quit Claim Deed attached hereto as Exhibit A).

WHEREAS, it is the determination of the Board of Governors that it is in the best interest of the University to accept Real Estate known as Journagan Ranch located in Douglas County, Missouri, more fully described in Exhibit A attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of Governors of Missouri State University that Real Estate as described above, be accepted by the Board, to be conveyed by Warranty deed for \$1 as other good and valuable consideration with the University to pay any closing costs for the transfer of the property and that Real Estate be known as Journagan Ranch and that the administration of the University, including the Vice President for Administrative and Information Services, be authorized to prepare and execute the real estate contract and related documents, and perform other acts as may be necessary to implement this resolution.

VOTE: AYE _____

NAY _____

COMMENTS:

On October 23, 2015, the Missouri State University Foundation Executive Committee approved a Resolution for the acceptance of gifts from Beverly Jean Journagan and Allen Journagan, Co-Trustees of the Leo Journagan Revocable Trust.

On July 6, 2015, the Missouri State University Foundation granted an easement to the Leo Journagan Revocable Trust dated June 7, 1990, for the purpose of ingress and egress to their property and agreed to maintain the roadway. The easement will run with the land.

Missouri State University[™] Foundation

RESOLUTION OF THE EXECUTIVE COMMITTEE

RECOMMENDED ACTION – The following resolution relates to the transfer of property from the Missouri State University Foundation to Missouri State University.

BE IT RESOLVED by the Executive Committee that the Missouri State University Foundation transfer to Missouri State University the following property:

**See Trustee's Quit Claim Deed and
Exhibit A (legal description) attached hereto**

BE IT FURTHER RESOLVED that the Executive Committee of the Missouri State University Foundation authorizes the Executive Director to execute a warranty deed and any additional closing documentation to assign the property to the Board of Governors of Missouri State University, for payment of any closing costs by the university, in furtherance of the purposes of the Foundation to support the university.

RESOLUTION PASSED UNANIMOUSLY.

October 23, 2015

Recording Date/Time: 07/13/2015 at 03:41:54 PM
Instr #: 151185

Type: QCD
Pages: 11
Fee: \$54.00



Jacinda Sheppard
Recorder of Deeds

TRUSTEE'S QUIT CLAIM DEED

THIS DEED, is made and entered into this 13th day of July, 2015, by and between Beverly Jean Journagan, Co-Trustee of the Leo Journagan Revocable Trust dated June 7, 1990 and Allen Journagan, Co-Trustee of the Leo Journagan Revocable Trust dated June 7, 1990 (GRANTOR); and the Missouri State University Foundation, a Missouri non-profit corporation (GRANTEE).

[The Mailing Address for Grantee is 901 S. National Ave., Springfield, MO 6580]

THEREFORE, GRANTOR, for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, paid by the said GRANTEE, receipt of which is hereby acknowledged, does, by these presents, QUIT CLAIM unto GRANTEE all of the right, title, and interest which Grantor has in and to the following described land situated in the County of Douglas, State of Missouri, to-wit:

See Exhibit A attached hereto.

TO HAVE AND TO HOLD the same, together with all rights, immunities, privileges and appurtenances thereto belonging, unto the GRANTEE and its successors and assigns forever.

IN WITNESS WHEREOF, the said Grantor has hereunto caused this instrument to be executed the day and year first above written.

Beverly Jean Journagan
Beverly Jean Journagan, Co-Trustee of the Leo Journagan Revocable Trust dated June 7, 1990

Allen Journagan
Allen Journagan, Co-Trustee of the Leo Journagan Revocable Trust dated June 7, 1990

TRUSTEE'S QUIT CLAIM DEED

THIS DEED, is made and entered into this 13th day of July, 2015, by and between Beverly Jean Journagan, Co-Trustee of the Leo Journagan Revocable Trust dated June 7, 1990 and Allen Journagan, Co-Trustee of the Leo Journagan Revocable Trust dated June 7, 1990 (**GRANTOR**); and the Missouri State University Foundation, a Missouri non-profit corporation (**GRANTEE**).


[The Mailing Address for Grantee is 901 S. National Ave., Springfield, MO 6580]

THEREFORE, GRANTOR, for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, paid by the said GRANTEE, receipt of which is hereby acknowledged, does, by these presents, QUIT CLAIM unto GRANTEE all of the right, title, and interest which Grantor has in and to the following described land situated in the County of Douglas, State of Missouri, to-wit:


See Exhibit A attached hereto.

TO HAVE AND TO HOLD the same, together with all rights, immunities, privileges and appurtenances thereto belonging, unto the GRANTEE and its successors and assigns forever.

IN WITNESS WHEREOF, the said Grantor has hereunto caused this instrument to be executed the day and year first above written.



Beverly Jean Journagan, Co-Trustee of the Leo Journagan Revocable Trust dated June 7, 1990



Allen Journagan, Co-Trustee of the Leo Journagan Revocable Trust dated June 7, 1990

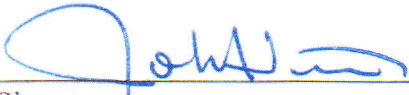
ACKNOWLEDGMENT

STATE OF MISSOURI)
) ss.
COUNTY OF GREENE)

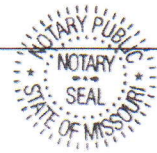
On this 13 day of July, 2015, before me personally appeared Beverly Jean Journagan and Allen Journagan, Co-Trustees of the Leo Journagan Revocable Trust dated June 7, 1990, known to me to be the persons described in and who being duly sworn, acknowledged that they executed the same as their free act and deed.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

My Commission Expires: 2-1-18


Signature

Printed Name
Notary Public



JOHN A. VIEW III
My Commission Expires
February 1, 2018
Christian County
Commission #14438660

Mail recorded deed to:
Douglas R. Nickell
Lathrop & Gage LLP
910 E. St. Louis St., Ste 100
Springfield, MO 65806

**EXHIBIT A
LEGAL DESCRIPTION**

THE S1/2NW1/4 OF SECTION 15, TOWNSHIP 27, RANGE 12; THE NW 1/4 AND THAT PART OF THE NW1/4SW1/4 OF SECTION 16, TOWNSHIP 27, RANGE 12 LYING NORTH OF THE COUNTY ROAD; THAT PART OF N1/2SE1/4 OF SECTION 17, TOWNSHIP 27, RANGE 12 LYING NORTH AND EAST OF THE COUNTY ROAD; THAT PART OF THE S1/2NE1/4 OF SECTION 17, TOWNSHIP 27, RANGE 12 LYING EAST OF THE COUNTY ROAD; THE W1/2SW1/4 AND ALL THAT PART OF THE E1/2SW1/4 WHICH LIES NORTH AND WEST OF THE CREEK IN SECTION 34, TOWNSHIP 27, RANGE 12; THE W1/2 OF LOT 2 OF THE NW1/4 OF SECTION 3, TOWNSHIP 26, RANGE 12.

AND

ALL THAT PART OF THE SE1/4NE1/4 OF SECTION 4, TOWNSHIP 27, RANGE 12, WHICH LIES SOUTH AND WEST OF STATE HIGHWAY "AD".

THE NW1/4NW1/4 OF SECTION 10, TOWNSHIP 27, RANGE 12. THE NE1/4NE1/4 OF SECTION 9, TOWNSHIP 27, RANGE 12. THE SE1/4SE1/4 OF SECTION 4, TOWNSHIP 27, RANGE 12, EXCEPT THAT PART LYING WEST OF THE CENTER LINE OF CLIFTY ROAD AS IT IS PRESENTLY LOCATED. THE S1/2SW1/4, SW1/4SE1/4 OF SECTION 3, TOWNSHIP 27, RANGE 12. THE NW1/4NE1/4 AND NE1/4NW1/4 OF SECTION 10, TOWNSHIP 27, RANGE 12. THE SE1/4NE1/4 OF SECTION 9, TOWNSHIP 27, RANGE 12. PART OF THE NE1/4SE1/4 OF SECTION 9, TOWNSHIP 27, RANGE 12 DESCRIBED AS FOLLOWS: COMMENCING AT A POINT 1.72 CHAINS NORTH OF CORNER #20, THENCE RUN NORTH 56 1/2 DEGREES WEST 4.42 CHAINS, THENCE RUN NORTH 47 DEGREES WEST 2.22 CHAINS, THENCE RUN NORTH 37 DEGREES WEST 1.40 1/2 CHAINS, THENCE RUN NORTH 38 1/2 DEGREES WEST 2.41 CHAINS, THENCE RUN NORTH 26 DEGREES WEST 1.77 CHAINS, THENCE RUN NORTH 50 DEGREES WEST 6.48 CHAINS, THENCE RUN NORTH 32 1/2 DEGREES WEST 1.98 CHAINS, THENCE RUN NORTH 47 1/2 DEGREES WEST 3.25 CHAINS TO POINT ON THE NORTH LINE 2.25 CHAINS EAST OF CORNER #12, THENCE RUN EAST AND TO CORNER #11, THENCE RUN SOUTH AND TO THE PLACE OF BEGINNING. THE N1/2SW1/4, SW1/4NW1/4, SE1/4NW1/4, SW1/4SE1/4, NW1/4SE1/4, SW1/4NE1/4 OF SECTION 10, EXCEPT A TRACT OF LAND IN THE SE1/4NW1/4 OF SECTION 10, TOWNSHIP 27, RANGE 12 DESCRIBED AS FOLLOWS: BEGIN AT THE SOUTHWEST CORNER OF SAID FORTY AND RUN DUE NORTH 15 RODS, THENCE RUN DUE EAST 19 RODS, FOR A STARTING POINT, THENCE RUN NORTH 3 RODS, THENCE RUN EAST 3 RODS, THENCE RUN SOUTH 3 RODS, THENCE RUN WEST 3 RODS AND TO THE PLACE OF BEGINNING OF SAID EXCEPTION. THE NW1/4NE1/4, SW1/4NE1/4, N1/2SE1/4 OF SECTION 15, ALL IN TOWNSHIP 27, RANGE 12.

SUBJECT TO EASEMENTS, RESTRICTIONS, ROAD RIGHT-OF-WAYS, OR RESERVATIONS, OF RECORD.

AND

THE SW1/4SE1/4 AND THE S1/2SW1/4 SECTION 15; E1/2NE1/4 SECTION 21; ALL OF THE NE1/4 AND ALL THE NW1/4 OF SECTION 22; ALL IN TOWNSHIP 27, RANGE 12 AND CONTAINING 520 ACRES MORE OR LESS.

AND

THE WEST HALF (W1/2) OF THE SOUTHEAST QUARTER (S1/4) OF SECTION TWENTY-ONE (21), TOWNSHIP TWENTY-SEVEN (27) NORTH, RANGE TWELVE (12) WEST LOCATED IN THE DOUGLAS COUNTY, MISSOURI.

AND

THE EAST HALF OF THE SOUTHWEST QUARTER AND THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 16.

THE WEST HALF OF THE NORTHEAST, THE EAST HALF OF THE NORTHWEST, THE SOUTHWEST OF THE NORTHWEST, THE SOUTHWEST QUARTER, ALL IN SECTION 21.

THE WEST HALF OF THE NORTHEAST AND THE NORTHWEST QUARTER OF SECTION 28, THE EAST HALF OF THE NORTHEAST QUARTER OF SECTION 29, TOWNSHIP 27, RANGE 12, EXCEPT THAT PART SE-1/4 NE-1/4 DESCRIBED AS COMMENCING AT THE SOUTHWEST CORNER OF SAID FORTY AND RUN EAST 40 RODS, THENCE NORTHWEST TO THE NORTHWEST CORNER OF SAID FORTY AND THENCE SOUTH TO THE POINT OF BEGINNING. CONTAINING IN THE AGGREGATE 790 ACRES MORE OR LESS. ALL THE ABOVE DESCRIBED IN TOWNSHIP 27, RANGE 12.

AND

ALL THE NORTH ONE-HALF (1/2), SOUTHWEST QUARTER (SW1/4) OF SECTION 22 AND THE NORTHEAST QUARTER (NE1/4), SOUTHEAST QUARTER (SE1/4) OF SECTION 21; ALL IN TOWNSHIP 27, RANGE 12 AND CONTAINING 120 ACRES MORE OR LESS.

AND

THE SW1/4 OF SEC. 27, THE S1/2NW1/4 OF SEC. 27, THE W1/2SE1/4 OF SEC. 27, ALL THAT PART OF THE SE1/4NE1/4 OF SEC. 28 WHICH LIES EAST OF THE COUNTY GRAVEL ROAD; THE E1/2SE1/4 OF SEC. 28 EXCEPT THAT PART OF THE NE1/4SE1/4 WHICH LIES SOUTH OF THE COUNTY ROAD AND WEST OF CLIFTY CREEK; ALL THAT PART OF THE W1/2SE1/4 OF SEC. 28 WHICH LIES EAST OF CLIFTY CREEK; THE E1/2NE1/4 OF SEC. 33, ALL THAT PART OF THE NW1/4NE1/4 OF SEC. 33 WHICH

LIES EAST OF CLIFTY CREEK; AND ALL THAT PART OF THE N1/2NE1/4 OF SEC. 34 WHICH LIES NORTH OF FARM TO MARKET HIGHWAY "HH", NOW HIGHWAY 76, EXCEPT THAT DESCRIBED AS COMMENCING AT A POINT WHERE THE NORTH RIGHT OF WAY LINE OF FARM TO MARKET HIGHWAY CROSSES THE EAST LINE OF SAID 80, THENCE FOLLOWING THE MEANDERINGS OF SAID RIGHT OF WAY LINE IN A SOUTHWESTERLY DIRECTION A DISTANCE OF 1230 FEET, THENCE ON A STRAIGHT LINE TO THE NW CORNER OF THE NE1/4NE1/4 OF SAID SEC. 34, THENCE EAST ON THE NORTH LINE OF SAID 40 TO THE POINT OF BEGINNING; ALL IN TWP. 27 NORTH, RGE. 12 WEST OF THE FIFTH PRINCIPAL MERIDIAN. SUBJECT TO ALL PUBLIC AND PRIVATE ROADS AND EASEMENTS.

AND

THAT PART OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION TWENTY-EIGHT (28) WHICH LIES WEST OF THE COUNTY ROAD; THAT PART OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION TWENTY-EIGHT (28) WHICH LIES SOUTH OF THE COUNTY ROAD AND WEST OF CLIFTY CREEK; THE EAST HALF OF THE SOUTHWEST QUARTER AND THAT PART OF THE WEST HALF OF THE SOUTHEAST QUARTER OF SECTION TWENTY-EIGHT (28) WHICH LIES WEST OF CLIFTY CREEK; ALL IN TOWNSHIP TWENTY-SEVEN (27), RANGE TWELVE (12).

THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER AND THAT PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION THIRTY-THREE (33), TOWNSHIP TWENTY-SEVEN (27), RANGE TWELVE (12) WHICH LIES WEST OF CLIFTY CREEK.

AND

THE SOUTHEAST QUARTER OF SECTION 22 TOWNSHIP 27, RANGE 12, ALL IN DOUGLAS COUNTY, MISSOURI.

EXCEPTING THE FOLLOWING PARCEL:

THAT PROPERTY DESCRIBED IN THE SPECIAL TRUSTEES WARRANTY DEED DATED APRIL 18, 2006 AND RECORDED IN DOUGLAS COUNTY AT BOOK 447 PAGES 992-993, TO WIT, THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 4, TOWNSHIP 27, RANGE 12, EXCEPT THAT PART LYING WEST OF THE CENTER LINE OF CLIFTY ROAD AS IT IS PRESENTLY LOCATED.

AND EXCEPTING THE FOLLOWING PARCEL (LUECK PARCEL):

BEING A PART OF A TRACT OF LAND AS LYING IN THE WEST HALF OF LOT 2, NORTHWEST FRACTIONAL QUARTER OF SECTION 3, TOWNSHIP 26 NORTH, RANGE 12 WEST, THE SOUTHWEST QUARTER OF SECTION 3, TOWNSHIP 27 NORTH,

RANGE 12 WEST, THE NORTH HALF OF SECTION 34, TOWNSHIP 27 NORTH, RANGE 12 WEST AND THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 33, TOWNSHIP 27 NORTH, RANGE 12 WEST AS DESCRIBED IN THE DOUGLAS COUNTY, MISSOURI RECORDER'S OFFICE IN BOOK 295, PAGE 316 AND SAID TRACT BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SECTION 3, TOWNSHIP 26 NORTH, RANGE 12 WEST; THENCE ALONG THE NORTH LINE OF SECTION 3, NORTH 89°09'19" WEST, 3,999.76 FEET TO THE POINT OF BEGINNING; THENCE LEAVING SAID NORTH LINE AND ALONG A FENCE LINE, SOUTH 01°07'02" WEST, 1288.75 FEET; THENCE CONTINUING ALONG SAID FENCE LINE THE FOLLOWING COURSES, SOUTH 89°18'57" WEST, 177.78 FEET; THENCE NORTH 89°23'25" WEST, 1141.03 FEET TO A POINT LYING IN THE CENTERLINE OF COUNTY ROAD 95-265; THENCE ALONG SAID CENTERLINE THE FOLLOWING COURSES, NORTH 00°21'10" EAST, 292.85 FEET; THENCE NORTH 06°22'47" EAST, 309.33 FEET; THENCE NORTH 06°18'44" EAST, 61.05 FEET; THENCE NORTH 12°03'59" EAST, 15.80 FEET; THENCE NORTH 12°43'22" EAST, 36.11 FEET; THENCE 79.05 FEET ALONG A 101.05 FOOT RADIUS CURVE TO THE LEFT WHOSE CHORD BEARS NORTH 11°03'00" WEST FOR A DISTANCE OF 77.05 FEET; THENCE 130.47 FEET ALONG A 344.29 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS NORTH 11°42'13" WEST FOR A DISTANCE OF 129.69 FEET; THENCE NORTH 00°12'36" EAST, 339.23 FEET; THENCE 98.16 FEET ALONG A 151.53 FOOT RADIUS CURVE TO THE LEFT WHOSE CHORD BEARS NORTH 18°05'07" WEST FOR A DISTANCE OF 96.46 FEET; THENCE NORTH 36°38'38" WEST, 60.67 FEET; THENCE 82.18 FEET ALONG A 116.73 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS NORTH 16°28'29" WEST FOR A DISTANCE OF 80.50 FEET; THENCE NORTH 03°41'39" WEST, 71.19 FEET; THENCE NORTH 02°05'33" EAST, 425.84 FEET; THENCE NORTH 02°10'35" EAST, 538.74 FEET; THENCE 94.05 FEET ALONG A 607.22 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS NORTH 05°48'57" EAST FOR A DISTANCE OF 93.96 FEET; THENCE NORTH 10°15'11" EAST, 19.35 FEET; THENCE 66.95 FEET ALONG A 531.52 FOOT RADIUS CURVE TO THE LEFT WHOSE CHORD BEARS NORTH 06°38'41" WEST FOR A DISTANCE OF 66.90 FEET; THENCE NORTH 03°02'11" EAST, 170.97 FEET; THENCE NORTH 02°11'30" EAST, 533.21 FEET; THENCE NORTH 01°47'19" EAST, 504.19 FEET TO A POINT LYING ON THE SOUTH RIGHT-OF-WAY OF STATE HIGHWAY "76"; THENCE LEAVING SAID CENTERLINE AND ALONG SAID SOUTH RIGHT-OF-WAY THE FOLLOWING COURSE, SOUTH 88°35'13" EAST, 185.48 FEET; THENCE LEAVING SAID SOUTH RIGHT-OF-WAY, NORTH 01°42'25" EAST, 79.85 FEET TO A POINT LYING ON THE NORTHERLY RIGHT-OF-WAY OF STATE HIGHWAY "76"; THENCE LEAVING SAID NORTHERLY RIGHT-OF-WAY AND ALONG THE PERIMETER FENCE OF A CEMETERY THE FOLLOWING COURSES, NORTH 01°13'19" EAST, 535.71 FEET; THENCE SOUTH 87°26'56" WEST, 227.08 FEET; THENCE SOUTH 04°55'11" WEST, 520.73 FEET TO A POINT LYING ON THE AFOREMENTIONED NORTHERLY RIGHT-OF-WAY OF STATE HIGHWAY "76"; THENCE LEAVING SAID PERIMETER FENCE AND ALONG SAID NORTHERLY RIGHT-OF-WAY THE FOLLOWING COURSES, NORTH 88°35'13" WEST, 1006.65 FEET; THENCE 293.39 FEET ALONG A 2824.90 FOOT

RADIUS CURVE TO THE LEFT WHOSE CHORD BEARS NORTH 85°47'43" WEST FOR A DISTANCE OF 293.26 FEET TO A POINT LYING ON THE CENTERLINE OF COUNTY ROAD 76-149; THENCE LEAVING SAID NORTHERLY RIGHT-OF-WAY AND ALONG SAID CENTERLINE THE FOLLOWING COURSES, NORTH 01°38'56" EAST, 735.07 FEET; THENCE NORTH 01°36'23" EAST, 538.26 FEET; THENCE NORTH 00°54'45" EAST, 527.19 FEET; THENCE NORTH 03°13'43" EAST, 48.21 FEET; THENCE NORTH 09°47'01" EAST, 205.53 FEET; THENCE 291.88 FEET ALONG A 1134.23 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS NORTH 17°05'22" EAST FOR A DISTANCE OF 291.08 FEET; THENCE NORTH 29°58'28" EAST, 616.98 FEET; THENCE 28.95 FEET ALONG A 453.30 FOOT RADIUS CURVE TO THE LEFT WHOSE CHORD BEARS NORTH 28°35'52" EAST FOR A DISTANCE OF 28.94 FEET; THENCE LEAVING SAID CENTERLINE AND ALONG THE PROJECTION OF A FENCE LINE THE FOLLOWING COURSES, SOUTH 70°18'12" EAST, 972.02 FEET; THENCE SOUTH 87°56'08" EAST, 794.63 FEET; THENCE SOUTH 87°56'12" EAST, 2782.93 FEET; THENCE NORTH 71°54'05" EAST, 381.36 FEET; THENCE SOUTH 22°34'01" EAST, 685.54 FEET TO A POINT LYING ON THE NORTHERLY RIGHT-OF-WAY OF STATE HIGHWAY "76"; THENCE LEAVING SAID PERIMETER FENCE AND ALONG SAID NORTHERLY RIGHT-OF-WAY THE FOLLOWING COURSES, 124.91 FEET ALONG A 1186.30 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS SOUTH 32°53'20" WEST FOR A DISTANCE OF 124.85 FEET; THENCE SOUTH 29°15'03" WEST, 1761.07 FEET; THENCE 1392.78 FEET ALONG A 1106.30 FOOT RADIUS CURVE WHOSE CHORD BEARS SOUTH 65°25'27" WEST FOR A DISTANCE OF 1302.60 FEET; THENCE NORTH 83°07'34" WEST, 435.44 FEET; THENCE LEAVING SAID NORTHERLY RIGHT-OF-WAY, SOUTH 05°52'08" WEST, 79.57 FEET TO A POINT LYING ON THE AFOREMENTIONED SOUTHERLY RIGHT-OF-WAY OF STATE HIGHWAY "76", SAID POINT ALSO LYING ON THE CENTERLINE OF A CREEK; THENCE LEAVING SAID SOUTHERLY RIGHT-OF-WAY AND ALONG SAID CENTERLINE THE FOLLOWING COURSES, SOUTH 05°52'08" WEST, 235.96 FEET; THENCE SOUTH 16°44'43" WEST, 189.16 FEET; THENCE SOUTH 07°41'32" WEST, 251.29 FEET; THENCE SOUTH 09°45'12" EAST, 211.23 FEET; THENCE SOUTH 04°01'55" EAST, 255.53 FEET; THENCE 266.79 FEET ALONG A 209.14 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS SOUTH 22°58'32" WEST FOR A DISTANCE OF 249.06 FEET; THENCE 201.87 FEET ALONG A 204.21 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS SOUTH 83°24'33" WEST FOR A DISTANCE OF 193.75 FEET; THENCE NORTH 65°33'23" WEST, 106.13 FEET TO A POINT LYING ON THE EXTENSION OF A NORTH-SOUTH FENCE LINE; THENCE LEAVING SAID CENTERLINE AND ALONG SAID FENCE LINE THE FOLLOWING COURSES, SOUTH 02°26'34" WEST, 117.39 FEET; THENCE SOUTH 02°26'34" WEST, 268.54 FEET; THENCE SOUTH 02°50'38" WEST, 829.19 FEET; THENCE SOUTH 89°09'19" EAST, 88.89 FEET TO THE POINT OF BEGINNING. CONTAINING 442.11 ACRES, MORE OR LESS. ALL LYING IN THE WEST HALF OF LOT 2, NORTHWEST FRACTIONAL QUARTER OF SECTION 3, TOWNSHIP 26 NORTH, RANGE 12 WEST AND THE SOUTHWEST QUARTER OF SECTION 3, TOWNSHIP 27 NORTH, RANGE 12 WEST, THE NORTH HALF OF SECTION 34, TOWNSHIP 27 NORTH, RANGE 12 WEST AND THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 33, TOWNSHIP 27

NORTH, RANGE 12 WEST, IN DOUGLAS COUNTY, MISSOURI. BEARINGS BASED ON GRID NORTH OF THE MISSOURI COORDINATE SYSTEM OF 1983, CENTRAL ZONE.

AND EXCEPTING THE FOLLOWING PARCEL (JOURNAGAN RESIDENCE):

A PARCEL OF LAND AS LYING IN THE NORTHEAST QUARTER OF SECTION 22, TOWNSHIP 27 NORTH, RANGE 12 WEST AS DESCRIBED IN THE DOUGLAS COUNTY, MISSOURI RECORDER'S OFFICE IN BOOK 295, PAGE 316 AND SAID TRACT MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SECTION 22, TOWNSHIP 27 NORTH, RANGE 12 WEST, DOUGLAS COUNTY, MISSOURI; THENCE ALONG THE EAST LINE OF SAID SECTION 22, SOUTH 01°44'46" WEST, 2525.64 FEET; THENCE LEAVING SAID EAST LINE, SOUTH 81°41'59" WEST, 578.88 FEET; THENCE SOUTH 89°14'48" WEST, 472.44 FEET; THENCE SOUTH 38°32'43" WEST, 80.20 FEET; THENCE 156.77 FEET ALONG A 268.71 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS SOUTH 64°15'05" WEST FOR A DISTANCE OF 154.56 FEET; THENCE NORTH 89°40'07" WEST, 52.31 FEET; THENCE NORTH 81°02'09" WEST, 203.07 FEET; THENCE 47.49 FEET ALONG A 64.28 FOOT RADIUS CURVE TO THE LEFT WHOSE CHORD BEARS SOUTH 81°43'18" WEST FOR A DISTANCE OF 46.42 FEET; THENCE SOUTH 56°38'17" WEST, 534.36 FEET; THENCE SOUTH 59°55'49" WEST, 160.73 FEET; THENCE 39.15 FEET ALONG A 57.06 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS SOUTH 87°11'00" WEST FOR A DISTANCE OF 38.39 FEET; THENCE NORTH 64°23'45" WEST, 151.49 FEET; THENCE 79.91 FEET ALONG A 117.42 FOOT RADIUS CURVE TO THE LEFT WHOSE CHORD BEARS NORTH 89°33'45" WEST FOR A DISTANCE OF 78.38 FEET; THENCE SOUTH 72°23'13" WEST, 120.15 FEET; THENCE 207.19 FEET ALONG A 4624.12 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS SOUTH 76°35'23" WEST FOR A DISTANCE OF 207.17 FEET; THENCE SOUTH 78°00'47" WEST, 94.65 FEET; THENCE 111.42 FEET ALONG A 166.98 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS NORTH 79°35'20" WEST FOR A DISTANCE OF 109.37 FEET; THENCE NORTH 62°04'27" WEST, 240.06 FEET; THENCE NORTH 81°48'00" WEST, 92.78 FEET; THENCE NORTH 05°17'47" WEST, 16.72 FEET; THENCE NORTH 20°29'01" WEST, 8.44 FEET; THENCE NORTH 19°28'15" EAST, 33.60 FEET; THENCE NORTH 55°01'19" EAST, 31.72 FEET; THENCE NORTH 33°36'56" EAST, 30.89 FEET; THENCE NORTH 21°25'28" EAST, 718.19 FEET; THENCE NORTH 25°59'27" EAST, 70.34 FEET; THENCE NORTH 32°55'07" EAST, 78.87 FEET; THENCE NORTH 53°34'42" EAST, 97.52 FEET; THENCE NORTH 59°34'38" EAST, 190.05 FEET; THENCE NORTH 56°39'40" EAST, 330.89 FEET; THENCE NORTH 62°58'59" EAST, 59.13 FEET; THENCE NORTH 85°16'47" EAST, 37.45 FEET; THENCE SOUTH 63°38'11" EAST, 46.85 FEET; THENCE NORTH 53°54'26" EAST, 273.31 FEET; THENCE NORTH 42°31'20" EAST, 66.42 FEET; THENCE NORTH 28°10'39" EAST, 109.53 FEET; THENCE NORTH 36°29'24" EAST, 149.55 FEET; THENCE NORTH 01°41'45" EAST, 149.22 FEET; THENCE NORTH 11°11'54" EAST, 21.09 FEET; THENCE NORTH 01°41'30" EAST, 137.89 FEET; THENCE NORTH 24°14'16" EAST, 1150.74 FEET; THENCE NORTH 00°21'53" WEST, 15.96 FEET; THENCE SOUTH 87°38'32" EAST, 1342.31 FEET TO THE POINT OF

BEGINNING. ALL LYING IN SECTION 22, TOWNSHIP 27 NORTH, RANGE 12 WEST, DOUGLAS COUNTY, MISSOURI. CONTAINING 139.64 ACRES, MORE OR LESS. BEARINGS BASED ON GRID NORTH OF THE MISSOURI COORDINATE SYSTEM OF 1983, CENTRAL ZONE.

AND EXCEPTING THE FOLLOWING FOUR TRACTS, COMPRISING THAT PROPERTY DEEDED TO THE MISSOURI STATE UNIVERSITY FOUNDATION BY GENERAL WARRANTY DEED DATED DECEMBER 21, 2011, TO WIT:

TRACT 1:

A PARCEL OF LAND LYING IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 10, TOWNSHIP 27 NORTH, RANGE 12 WEST AND IN THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 9, TOWNSHIP 27 NORTH, RANGE 12 WEST IN DOUGLAS COUNTY MISSOURI, SAID TRACT MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SECTION 10, TOWNSHIP 27 NORTH, RANGE 12 WEST, DOUGLAS COUNTY, MISSOURI; THENCE ALONG THE WEST LINE OF SAID SECTION 10, NORTH 00°24' 57" EAST, 1335.35 FEET; THENCE LEAVING SAID WEST LINE, SOUTH 89°35'03" EAST, 328.88 FEET TO THE POINT OF BEGINNING; THENCE NORTH 65°11'04" WEST, 223.38 FEET; THENCE 74.71 FEET ALONG A 240.71 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS NORTH 38°58'37" WEST FOR A DISTANCE OF 74.41 FEET; THENCE NORTH 20°23'43" WEST, 568.45 FEET; THENCE NORTH 20°43'31" WEST, 364.00 FEET; THENCE NORTH 25°45'46" WEST, 237.00 FEET; THENCE NORTH 37°14'50" WEST, 165.31 FEET; THENCE SOUTH 87°30'24" EAST, 1817.04 FEET; THENCE SOUTH 02°22'20" WEST, 1340.87 FEET; THENCE NORTH 87°08'44" WEST, 981.49 FEET TO THE POINT OF BEGINNING, EXCEPT ANY PART TAKEN OR USED FOR ROAD PURPOSES. SAID TRACT LYING IN THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 9, TOWNSHIP 27 NORTH, RANGE 12 WEST AND ALSO LYING IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER SECTION 10, TOWNSHIP 27 NORTH, RANGE 12 WEST, DOUGLAS COUNTY, MISSOURI. CONTAINING 44.75 ACRES, MORE OR LESS. BEARINGS BASED ON GRID NORTH OF THE MISSOURI COORDINATE SYSTEM OF 1983, CENTRAL ZONE.

TRACT 2:

A PARCEL OF LAND LYING IN THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER AND THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 17, TOWNSHIP 27 NORTH, RANGE 12 WEST IN DOUGLAS COUNTY MISSOURI, SAID TRACT MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SECTION 17, TOWNSHIP 27 NORTH, RANGE 12 WEST, DOUGLAS COUNTY, MISSOURI; THENCE ALONG THE EAST LINE OF SAID SECTION 17, SOUTH $02^{\circ}46'02''$ WEST, 2906.35 FEET; THENCE LEAVING SAID EAST LINE, SOUTH $87^{\circ}13'58''$ WEST, 3.09 FEET TO THE POINT OF BEGINNING; THENCE SOUTH $36^{\circ}39'53''$ WEST, 740.12 FEET; THENCE NORTH $42^{\circ}35'03''$ WEST, 343.05 FEET; THENCE NORTH $23^{\circ}35'41''$ EAST, 633.48 FEET; THENCE SOUTH $60^{\circ}20'40''$ EAST, 483.90 FEET TO THE POINT OF BEGINNING, EXCEPT ANY PART TAKEN OR USED FOR ROAD PURPOSES. SAID TRACT LYING IN SOUTHEAST QUARTER OF THE NORTHEAST QUARTER AND THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 17, TOWNSHIP 27 NORTH, RANGE 12 WEST, DOUGLAS COUNTY, MISSOURI. CONTAINING 6.36 ACRES, MORE OR LESS. BEARINGS BASED ON GRID NORTH OF THE MISSOURI COORDINATE SYSTEM OF 1983, CENTRAL ZONE.

TRACT 3:

A PARCEL OF LAND LYING IN THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 16, TOWNSHIP 27 NORTH, RANGE 12 WEST IN DOUGLAS COUNTY MISSOURI, SAID TRACT MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SECTION 16, TOWNSHIP 27 NORTH, RANGE 12 WEST, DOUGLAS COUNTY, MISSOURI; THENCE ALONG THE SOUTH LINE OF SAID SECTION 16, SOUTH $88^{\circ}45'26''$ EAST, 2539.73 FEET; THENCE LEAVING SAID SOUTH LINE, NORTH $01^{\circ}14'34''$ EAST, 687.65 FEET TO THE POINT OF BEGINNING; THENCE NORTH $76^{\circ}13'23''$ WEST, 340.51 FEET; THENCE 113.67 FEET ALONG A 136.77 FOOT RADIUS CURVE TO THE LEFT WHOSE CHORD BEARS NORTH $55^{\circ}44'11''$ EAST FOR A DISTANCE OF 110.43 FEET; THENCE SOUTH $78^{\circ}05'20''$ EAST, 276.45 FEET; THENCE SOUTH $19^{\circ}48'30''$ WEST, 91.63 FEET TO THE POINT OF BEGINNING, EXCEPT ANY PART TAKEN OR USED FOR ROAD PURPOSES. SAID TRACT LYING IN THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 16, TOWNSHIP 27 NORTH, RANGE 12 WEST, DOUGLAS COUNTY, MISSOURI. CONTAINING 0.59 ACRES, MORE OR LESS. BEARINGS BASED ON GRID NORTH OF THE MISSOURI COORDINATE SYSTEM OF 1983, CENTRAL ZONE.

TRACT 4:

A PARCEL OF LAND LYING IN THE NORTH HALF SOUTHEAST QUARTER OF SECTION 28, TOWNSHIP 27 NORTH, RANGE 12 WEST IN DOUGLAS COUNTY MISSOURI, SAID TRACT MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SECTION 28, TOWNSHIP 27 NORTH, RANGE 12 WEST, DOUGLAS COUNTY, MISSOURI; THENCE ALONG THE NORTH LINE OF SAID SECTION 28, SOUTH $88^{\circ}45'26''$ EAST, 3388.75 FEET; THENCE LEAVING SAID NORTH LINE, SOUTH $01^{\circ}14'34''$ EAST, 2624.40 FEET TO THE POINT OF BEGINNING; THENCE SOUTH $88^{\circ}44'58''$ EAST, 1654.63 FEET; THENCE SOUTH $00^{\circ}12'38''$ WEST, 583.52 FEET; THENCE NORTH $88^{\circ}09'41''$ WEST, 1665.23 FEET; THENCE NORTH $01^{\circ}14'34''$ EAST, 566.33 FEET TO THE POINT OF BEGINNING, EXCEPT ANY PART TAKEN OR USED FOR ROAD PURPOSES. SAID TRACT LYING IN THE NORTH HALF OF THE SOUTHEAST QUARTER OF SECTION 28, TOWNSHIP 27 NORTH, RANGE 12 WEST, DOUGLAS COUNTY, MISSOURI. CONTAINING 21.91 ACRES, MORE OR LESS. BEARINGS BASED ON GRID NORTH OF THE MISSOURI COORDINATE SYSTEM OF 1983, CENTRAL ZONE.

III.C.1.

RECOMMENDED ACTION - Approval of Activity Report for the month of September 2015.

The following resolution was moved by _____ and seconded by _____:

BE IT RESOLVED by the Board of Governors for Missouri State University that the attached Activity Report for the month of September 2015, as presented by Planning, Design & Construction, be accepted and approved.

VOTE: **AYE** _____

NAY _____

COMMENTS:

This report lists all activities of Planning, Design & Construction with respect to bids received, notices to proceed, change orders, and activity on consultant contracts.

It is recommended that the attached report be accepted.

**ACTIVITY REPORT
MISSOURI STATE UNIVERSITY
PLANNING, DESIGN & CONSTRUCTION**

September 2015

This report documents activities managed by Planning, Design & Construction for the month of September 2015. The projects listed here may be for a budget level that does not require formal action by the Board of Governors. Any and all project bids, notices to proceed, approved change orders, and activity on consultant contracts are listed on this monthly activity report.

September 2, 2015

**Construction of Parking Lot 20A
Springfield Campus**

**Project Budget
\$349,000.00**

A change order was signed with Bales Construction Company, Inc. in the amount of \$926.00. This is the second change order on this project. Work added under this change order installs irrigation sleeving. The contract amount will be increased to \$286,095.00 and two calendar days will be added to the contract completion date. This project is being funded by the Parking Lot 20A budget.

**Construction of Parking Lot 20A
Springfield Campus**

**Project Budget
\$349,000.00**

A change order was signed with Bales Construction Company, Inc. in the amount of \$1,347.00. This is the third change order on this project. Work added under this change order installs four handicap parking signs. The contract amount will be increased to \$287,442.00. This project is being funded by the Parking Lot 20A budget.

**Emergency Button Install
Davis-Harrington Welcome Center**

**Project Budget
\$1,322.37**

A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$872.37. This project was issued under the FY16 Job Order Contracting Services agreement. Work under this project adds an emergency button to shut off the boiler.

The project budget has been established as follows:

Project Budget	
Consulting Fees	\$ 0.00
Construction Contracts	872.37
Project Administration	100.00
Construction Contingency	350.00
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
Total Project Budget	\$1,322.37

This project is being funded by the University Welcome Center budget.

**Utility Tunnel Repairs
Campus Utilities**

**Project Budget
\$580,000.00**

A change order was signed with Carson-Mitchell, Inc. in the amount of \$5,896.02. This is the second change order on this project. Work added under this change order adds a tunnel top to the thin existing tunnel section at the ADA ramp located at the telecommunications building. The contract amount will be increased to \$399,483.67. This project is being funded by the Utility Tunnel Repairs budget.

**Utility Tunnel Repairs
Campus Utilities**

**Project Budget
\$580,000.00**

A change order was signed with Carson-Mitchell, Inc. in the amount of \$1,818.18. This is the third change order on this project. Work added under this change order repairs the lighting circuits from Blair-Shannon House. The contract amount will be increased to \$401,301.85 and seven calendar days will be added to the contract completion date. This project is being funded by the Utility Tunnel Repairs budget.

September 3, 2015

**Sound Panels and Audio Video Equipment
Robert W. Plaster Center for Free Enterprise**

**Project Budget
\$20,700.00**

A change order was signed with Kenmar Construction, Inc. in the amount of \$3,010.64. This is the first change order on this project. Work added under this change order adds conduit and low voltage wiring for audio visual equipment in room 2006. The contract amount will be increased to \$13,196.44 and ninety calendar days will be added to the contract completion date. This project is being funded by the Cooperative Engineering budget.

**Modifications to Room 104
Hammons House**

**Project Budget
\$5,500.00**

A change order was signed with Kenmar Construction, Inc. for an extension of the contract completion date by one hundred twenty-seven calendar days. This is the first change order on this project. Work added under this change order revises the completion date to accommodate a scheduling conflict with a summer camp. The contract amount will remain unchanged at \$3,959.50. This project is being funded by the Residence Life Refurbishing budget.

September 8, 2015

**Dedication Plaque
Davis-Harrington Welcome Center**

**Project Budget
\$5,700.00**

A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$4,298.60. This project was issued under the FY16 Job Order Contracting Services agreement. Work under this project engraves slate panels with dedication wording that are installed in the wall.

The project budget has been established as follows:

Project Budget	
Consulting Fees	\$ 0.00
Construction Contracts	4,298.60
Project Administration	500.00
Construction Contingency	901.40
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
Total Project Budget	\$5,700.00

This project is being funded by the University Welcome Center budget.

September 9, 2015

Paint Lines	Project Budget
John Q. Hammons Arena	\$2,500.00

A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$1,915.00. This project was issued under the FY16 Job Order Contracting Services agreement. Work under this project paints a new line on the existing basketball court.

The project budget has been established as follows:

Project Budget	
Consulting Fees	\$ 0.00
Construction Contracts	1,915.00
Project Administration	190.00
Construction Contingency	395.00
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
Total Project Budget	\$2,500.00

This project is being funded by the Basketball Facility Expense - Men budget.

September 10, 2015

Vivarium Well Vent Installation	Project Budget
Temple Hall	\$11,400.00

A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$9,116.00. This project was issued under the FY16 Job Order Contracting Services agreement. Work under this project installs a vent system for the vivarium well water system.

The project budget has been established as follows:

Project Budget	
Consulting Fees	\$ 0.00
Construction Contracts	9,116.00
Project Administration	900.00
Construction Contingency	1,384.00
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
Total Project Budget	\$11,400.00

This project is being funded by the Animal Care Facility budget.

September 11, 2015

New Construction	Project Budget
Davis-Harrington Welcome Center	\$6,375,000.00

Additional services were approved with Dake Wells Architecture for services in conjunction with the design of the Davis-Harrington Welcome Center on the Springfield campus. The University requested changes to the parking lot, sidewalks, bike path, site lighting, grading, landscaping, and irrigation system. The additional services amount is \$15,535.00. The new contract amount is \$401,275.00. This project is being funded by the University Welcome Center budget.

September 15, 2015

Table Bases	Project Budget
Pummill Hall	\$3,361.45

A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$2,861.45. This project was issued under the FY16 Job Order Contracting Services agreement. Work under this project provides steel legs for large wood tables.

The project budget has been established as follows:

Project Budget	
Consulting Fees	\$ 0.00
Construction Contracts	2,861.45
Project Administration	0.00
Construction Contingency	500.00
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
Total Project Budget	\$3,361.45

This project is being funded by the Pummill Hall Renovation budget.

**Replace Dock Leveler
Central Stores and Maintenance**

**Project Budget
\$13,800.00**

A change order was signed with Kenmar Construction, Inc. in the amount of \$1,540.92. This is the second change order on this project. Work added under this change order installs a cage to protect exposed conduit and provides new dock bumpers. The contract amount will be increased to \$13,406.68 and fifty-six calendar days will be added to the contract completion date. This project is being funded by the Central Services budget.

**Branding, Phase II
Davis-Harrington Welcome Center**

**Project Budget
\$6,375,000.00**

Additional services were approved with Dake Wells Architecture, LLC for services in conjunction with the branding of the Davis-Harrington Welcome Center. The University requested revisions of the construction documents and additional bidding phase coordination. The additional services amount is \$3,610.00. The new contract amount is \$32,610.00. This project is being funded by the University Welcome Center budget.

September 16, 2015

**Laundry Alert System
Sunvilla Tower and Wells House**

**Project Budget
\$7,000.00**

A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$5,372.43. This project was issued under the FY16 Job Order Contracting Services agreement. Work under this project provides necessary wiring infrastructure to support installation of an owner furnished laundry alert system.

The project budget has been established as follows:

Project Budget	
Consulting Fees	\$ 0.00
Construction Contracts	5,372.43
Project Administration	500.00
Construction Contingency	627.57
Furniture, Fixtures, and Equipment	0.00
Telecommunications	500.00
Relocation Costs	<u>0.00</u>
Total Project Budget	\$7,000.00

This project is being funded by the Residence Life Refurbishing budget.

**Roof Repair and Replacement
Student Exhibition Center**

**Project Budget
\$80,000.00**

Bids were received for the repair and replacement of the existing asphalt roof, eaves, gutters, fascia, and soffits. A notice to proceed was issued to Crown Exteriors, LLC in the amount of \$63,810.00.

The bids received on this project are as follows:

Contractor	Base Bid	Alt. 1	Alt. 2	Total
Crown Exteriors, LLC	\$42,883.00	\$5,762.00	\$15,165.00	\$63,810.00
Dyllon Marsolf Construction, LLC	\$68,858.00	\$21,600.00	\$8,270.00	\$98,728.00
Rio Contracting, LLC	\$74,940.00	\$45,045.00	\$40,000.00	\$159,985.00
Guarantee Roofing, Inc.	\$139,874.00	\$15,552.00	\$157,245.00	\$312,671.00

The project budget has been established as follows:

Project Budget	
Consulting Fees	\$ 0.00
Construction Contracts	63,810.00
Project Administration	6,618.50
Construction Contingency	9,571.50
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
Total Project Budget	\$80,000.00

This project is being funded by the Student Exhibition Center Roof budget.

Renovation of the Third Floor – Phase III	Project Budget
Robert W. Plaster Student Union	\$399,950.00

A change order was signed with Hovey Homes, LLC in the amount of \$3,958.02. This is the second change order on this project. Work added under this change order includes audio visual modifications and upgrades. The contract amount will be increased to \$254,505.52. This project is being funded by the Plaster Student Union Third Floor Refresh – Phase III budget.

Place Appliances in Rooms	Project Budget
Sunvilla Tower	\$7,500.00

A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$6,508.78. This project was issued under the FY16 Job Order Contracting Services agreement. Work under this project provides labor to move owner furnished appliances into student unit kitchens.

The project budget has been established as follows:

Project Budget	
Consulting Fees	\$ 0.00
Construction Contracts	6,508.78
Project Administration	500.00
Construction Contingency	491.22
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
Total Project Budget	\$7,500.00

This project is being funded by the Sunvilla Tower Renovation budget.

September 17, 2015

**Loading Capacity for New Equipment
Jordan Valley Innovation Center**

**Project Budget
\$16,500.00**

A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$11,053.06. This project was issued under the FY16 Job Order Contracting Services agreement. Work under this project provides floor reinforcement and temporary shoring for the installation of a milling machine.

The project budget has been established as follows:

Project Budget	
Consulting Fees	\$ 3,500.00
Construction Contracts	11,053.06
Project Administration	288.98
Construction Contingency	1,657.96
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
Total Project Budget	\$16,500.00

This project is being funded by the Center for Applied Science and Engineering budget.

**Rewire Stair Pressurization Fan
Sunvilla Tower**

**Project Budget
\$2,000.00**

A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$1,657.60. This project was issued under the FY16 Job Order Contracting Services agreement. Work under this project rewires the existing stair pressurization fan.

The project budget has been established as follows:

Project Budget	
Consulting Fees	\$ 0.00
Construction Contracts	1,657.60
Project Administration	250.00
Construction Contingency	92.40
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
Total Project Budget	\$2,000.00

This project is being funded by the Sunvilla Tower Renovation budget.

**Bathroom Lighting Repairs
Sunvilla Tower**

**Project Budget
\$500.00**

A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$195.00. This project was issued under the FY16 Job Order Contracting Services agreement. Work under this project provides temporary light fixtures in the public restrooms on the first and second floors.

The project budget has been established as follows:

Project Budget	
Consulting Fees	\$ 0.00
Construction Contracts	195.00
Project Administration	200.00
Construction Contingency	105.00
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
Total Project Budget	\$500.00

This project is being funded by the Sunvilla Tower Renovation budget.

September 18, 2015

Branding, Phase I	Project Budget
Davis-Harrington Welcome Center	\$14,000.00

A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$7,184.40. This project was issued under the FY16 Job Order Contracting Services agreement. Work under this project installs a graphic and banner.

The project budget has been established as follows:

Project Budget	
Consulting Fees	\$ 0.00
Construction Contracts	7,184.40
Project Administration	700.00
Construction Contingency	6,115.60
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
Total Project Budget	\$14,000.00

This project is being funded by the University Welcome Center budget.

New Finishes for Offices	Project Budget
Glass Hall	\$510,000.00

A change order was signed with Bales Construction Company, Inc. in the amount of \$9,389.00. This is the first change order on this project. Work added under this change order removes existing vinyl wallcovering and installs vinyl flooring. The contract amount will be increased to \$173,889.00. This project is being funded by the Glass Hall Interior Offices budget.

September 22, 2015

Renovations to the Dining Center	Project Budget
Blair-Shannon House	\$1,228,350.00

A change order was signed with Nesbitt Construction, Inc. in the amount of \$17,857.22. This is the third change order on this project. Work added under this change order installs new pipe to the kitchen sinks, adds a pressure reducing valve to the dishwasher, and provides a water connection for the soap and chemical dispenser. The contract amount will be increased to \$875,951.54 and two calendar days will be added to the contract completion date. This project is being funded by the Blair Shannon Dining budget.

September 28, 2015

**Renovation of the Third Floor – Phase III
Robert W. Plaster Student Union**

**Project Budget
\$399,950.00**

A change order was signed with Hovey Homes, LLC in the amount of \$4,537.46. This is the third change order on this project. Work added under this change order provides additional conduit and light fixtures. The contract amount will be increased to \$259,042.98. This project is being funded by the Plaster Student Union Third Floor Refresh – Phase III budget.

III.C.2.

RECOMMENDED ACTION - Approval of Activity Report for the month of October 2015.

The following resolution was moved by _____ and seconded by _____:

BE IT RESOLVED by the Board of Governors for Missouri State University that the attached Activity Report for the month of October 2015, as presented by Planning, Design & Construction, be accepted and approved.

VOTE: **AYE** _____

NAY _____

COMMENTS:

This report lists all activities of Planning, Design & Construction with respect to bids received, notices to proceed, change orders, and activity on consultant contracts.

It is recommended that the attached report be accepted.

**ACTIVITY REPORT
MISSOURI STATE UNIVERSITY
PLANNING, DESIGN & CONSTRUCTION**

October 2015

This report documents activities managed by Planning, Design & Construction for the month of October 2015. The projects listed here may be for a budget level that does not require formal action by the Board of Governors. Any and all project bids, notices to proceed, approved change orders, and activity on consultant contracts are listed on this monthly activity report.

October 2, 2015

**Acceleration Lane
William H. Darr Agricultural Center**

**Project Budget
\$268,000.00**

A change order was signed with Hunter Chase & Associates, Inc. for a deduct amount of \$550.50. This is the third change order on this project. Work modified under this change order removes the undergrading for stabilization. The contract amount will be decreased to \$116,315.50. This project is being funded by the Intersection Improvements Broadmoor and Kansas Expressway budget.

**Laboratory Renovations
Temple Hall**

**Project Budget
\$3,378,095.00**

A change order was signed with Carson-Mitchell, Inc. in the amount of \$31,222.98. This is the third change order on this project. Work added under this change order modifies the electrical wiring and lighting for the laboratory renovations. The contract amount will be increased to \$2,758,255.90. This project is being funded by the Temple Laboratory Renovations budget.

**FY15 Preventative Parking Lot Maintenance
Springfield Campus**

**Project Budget
\$232,000.00**

A change order was signed with Ball Paving, Inc. in the amount of \$13,000.00. This is the second change order on this project. Work added under this change order repaves the first level of Meyer Alumni Center parking garage. The contract amount will be increased to \$223,802.00 and eighty-six calendar days will be added to the contract completion date. This project is being funded by the FY15 Preventative Maintenance Parking Lots budget.

October 5, 2015

**Temporary Sports Floor Repairs
Bill R. Foster and Family Recreation Center**

**Project Budget
\$7,000.00**

A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$5,835.00. This project was issued under the FY16 Job Order Contracting Services agreement. Work under this project provides a correction to some areas in the wood gymnasium floor that had warped to the point of interfering with the use of the floor.

The project budget has been established as follows:

Project Budget	
Consulting Fees	\$ 0.00
Construction Contracts	5,835.00
Project Administration	300.00
Construction Contingency	865.00
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
Total Project Budget	\$7,000.00

This project is being funded by the Foster Recreation Center - Administration budget.

October 6, 2015

**John Q. Hammons Parkway Transitway
Springfield Campus** **Project Budget
\$580,000.00**

A change order was signed with Hunter Chase & Associates, Inc. in the amount of \$13,924.12. This is the seventh change order on this project. Work added under this change order relocates the irrigation system between the soccer field and sidewalk. The contract amount will be increased to \$410,247.12. This project is being funded by the Hammons Transitway budget.

October 12, 2015

**Roof Replacement of the Parking Structure
Sunvilla Tower** **Project Budget
\$303,000.00**

A change order was signed with Weatherproofing Technologies, Inc. in the amount of \$4,368.87. This is the first change order on this project. Work added under this change order furnishes and installs a new door frame, door, and hardware. The contract amount will be increased to \$265,691.86 and ninety calendar days will be added to the contract completion date. This project is being funded by the Sunvilla Tower Renovation budget.

October 16, 2015

**Installation of Outdoor Freezer
Garst Dining Center** **Project Budget
\$210,000.00**

A change order was signed with Bales Construction Company, Inc. in the amount of \$11,305.70. This is the first change order on this project. Work added under this change order provides extra wall panels for repairs and attic stock. The contract amount will be increased to \$176,305.70 and fifteen calendar days will be added to the contract completion date. This project is being funded by the Freezer Install Garst Dining budget.

**Playground Equipment, Child Development Center
Professional Building** **Project Budget
\$622,594.92**

A change order was signed with GameTime for a deduct in the amount of \$15,724.86. This is the first change order on this project. Work added under this change order eliminates various equipment for the playground. The contract amount will be decreased to \$606,870.06 and thirty-two calendar days will be added to the contract completion date. This project is being funded by the Child Development Center Playground Equipment budget.

October 20, 2015

**Computer Complex, Room 437
Glass Hall**

**Project Budget
\$114,400.00**

A change order was signed with Hovey Homes, LLC in the amount of \$5,352.33. This is the first change order on this project. Work added under this change order installs a new heat pump. The contract amount will be increased to \$87,252.33 and six calendar days will be added to the contract completion date. This project is being funded by the Executive Masters of Business Administration – Facilities and Administration budget.

October 21, 2015

**Branding, Phase II
Davis-Harrington Welcome Center**

**Project Budget
\$200,000.00**

Bids were received on October 8, 2015 for the phase II branding of the Davis-Harrington Welcome Center. Following the October Board of Governors' Executive Committee meeting, a notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$105,555.00. This project is being funded by the University Welcome Center budget.

October 22, 2015

**Outside Plant Wiring Contract
Networking and Telecommunications**

**Project Budget
\$150,000.00**

A notice was issued to L&B Services, LLC for renewal of the outside plant wiring contract for Networking and Telecommunications department on the Springfield, Mountain Grove, and West Plains campuses, as well as at other outlying properties owned by the University. This contract provides voice and data wiring, as well as on-site installation services on a unit price basis. The renewal period shall become effective November 1, 2015 and shall remain in force until October 31, 2016. The cumulative total of this contract may not exceed \$150,000.00 during fiscal year 2016. This is the first renewal of four available renewals for this contract.

October 29, 2015

**Modify Kitchen, Room 802
Sunvilla Tower**

**Project Budget
\$18,500.00**

A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$16,766.15. This project was issued under the FY16 Job Order Contracting Services agreement. Work under this project enlarges the existing kitchen to make the room comply with accessibility requirements.

The project budget has been established as follows:

Project Budget	
Consulting Fees	\$ 0.00
Construction Contracts	16,766.15
Project Administration	500.00
Construction Contingency	1,233.85
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
Total Project Budget	\$18,500.00

This project is being funded by the Residence Life Refurbishing budget.

Third Floor Corridor Renovations Craig Hall	Project Budget \$306,000.00
--	--

A change order was signed with Trotter Construction, LLC in the amount of \$11,578.57. This is the first change order on this project. Work added under this change order relocates the existing heating, ventilation, and air conditioning duct work. The contract amount will be increased to \$241,579.57 and fourteen calendar days will be added to the contract completion date. This project is being funded by the Craig Hall Third Floor Renovation budget.

October 30, 2015

Third Floor Corridor Renovations Craig Hall	Project Budget \$306,000.00
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A change order was signed with Trotter Construction, LLC in the amount of \$5,325.11. This is the second change order on this project. Work added under this change order adds tackable panels at the east and west corridors. The contract amount will be increased to \$246,904.68. This project is being funded by the Craig Hall Third Floor Renovation budget.

Athletic and Recreation Field Improvements Springfield Campus	Project Budget \$27,501,076.00
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A change order was signed with DeWitt & Associates, Inc. in the amount of \$509,455.20. This is the sixth change order on this project. Work added under this change order removes foundations and modifies irrigation and landscaping. The contract amount will be increased to \$25,530,740.73 and two calendar days will be added to the contract completion date for the Robert W. Plaster Stadium. This project is being funded by the Athletic Field Improvements budget.

Solar Stop Campus Bikeways	Project Budget \$90,000.00
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A change order was signed with Mechanical Services, Inc. for a deduct in the amount of \$1,500.00. This is the third change order on this project. This change order includes liquidated damages at \$250.00 per day for six calendar days. The contract amount will be decreased to \$73,850.91. This project is being funded by the Sustainability – Solar Stop budget.

III.C.3.

RECOMMENDED ACTION - Approval of a resolution granting a temporary construction easement and a permanent drainage easement to the City of Springfield, Missouri, a municipal corporation, for the construction of sidewalk streetscape improvements at the corner of Phelps Street and Jefferson Avenue and the installation of storm drainage structures on Phelps Street.

The following resolution was moved by _____ and seconded by _____:

WHEREAS, the City of Springfield, Missouri has been requested to construct streetscape improvements at the corner of Phelps Street and Jefferson Avenue in downtown Springfield; and

WHEREAS, this improvement requires a temporary construction easement and a permanent drainage easement on Missouri State University property;

NOW, THEREFORE, BE IT RESOLVED by the Board of Governors of Missouri State University that the temporary construction easement and the permanent drainage easement, copies attached, be approved, subject to the terms and conditions set forth therein.

BE IT FURTHER RESOLVED that the Vice President for Administrative Services be authorized to sign the easements, incorporated herein by reference, and perform those acts necessary to carry out and perform the terms of the agreement.

VOTE: **AYE** _____

NAY _____

COMMENTS:

The City of Springfield, Missouri is in the process of constructing streetscape improvements along Jefferson Avenue in downtown Springfield. The improvements at the corner of Phelps Street and Jefferson Avenue are immediately adjacent to Missouri State University property. The City of Springfield will need a temporary construction easement to allow completion of sidewalk streetscape improvements at the northwest corner of Phelps Street and Jefferson Avenue and a permanent drainage easement on the south side of Phelps Street. The temporary construction easement shall terminate one year from the date the notice to proceed is issued by the City of Springfield, Missouri for construction to begin, or six (6) months after completion and acceptance of the construction project by the City of Springfield, Missouri, whichever shall occur last. The drainage easement is a permanent easement.

University staff has worked with the City of Springfield, Missouri in the development of this agreement and have found the proposed easement to be acceptable. The easement has been reviewed and approved by University counsel.

TEMPORARY CONSTRUCTION EASEMENT

THIS INDENTURE, made this _____ day of _____, 2015, by and between **The Board of Governors of Missouri State University**, a Public Institution of Higher Education, (“Grantor”) and the **City of Springfield, Missouri**, a municipal corporation (“Grantee”). The mailing address of Grantor is 901 South National Avenue, Springfield, Missouri 65807. The mailing address of Grantee is City of Springfield, Department of Public Works, 840 Boonville Ave., Springfield, Missouri 65802.

WITNESSETH: that said Grantor, in consideration of the sum of One Dollar (\$1.00) and other valuable consideration, to said Grantor in hand paid by the said Grantee, the receipt of which is hereby acknowledged, does by these presents grant, bargain and sell, convey and confirm unto the said Grantee, its successors and assigns, the following described interest in real estate:

**A TEMPORARY CONSTRUCTION EASEMENT ON, UNDER, OVER AND ACROSS
THE REAL PROPERTY MORE FULLY DESCRIBED IN EXHIBITS “A & B” WHICH
ARE ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE
(“TEMPORARY EASEMENT AREA”)**

TO HAVE AND TO HOLD said Temporary Easement Area for the purposes herein set out, together with all and singular the rights, privileges, appurtenances and immunities thereto belonging, or in anywise appertaining, unto said Grantee, its successors and assigns. Said Grantee, its successors, assigns, agents, contractors, subcontractors and employees shall have the right to enter upon said Temporary Easement Area for a work area in order to perform construction activities in connection with public streetscape improvements, including the right to park vehicles and to store tools, equipment, materials supplies and machinery. Grantor warrants that it has good title to the property and the right to convey the easement interest stated herein.

By acceptance of this conveyance, said Grantee hereby covenants on its behalf, and on the behalf of its successors and assigns, that it will for the benefit of Grantor, successors and assigns, restore the Temporary Easement Area as nearly as reasonably possible to the same condition in which it existed immediately prior to Grantee’s construction activity. Grantee further covenanting in this regard that it will, among other things; (1) insofar as reasonably possible cause any excavation upon the Temporary Easement Area to be backfilled and graded to the original grade; (2) remove, insofar as reasonably possible, all debris resulting from construction; (3) cause the re-seeding of any disturbed area; (4) use reasonable care to preserve those trees located within the Temporary Easement Area; (5) provide, at reasonable times during construction, access to the public street where any excavation upon the

Easement Area might otherwise interfere therewith; and (6) that it will replace any improved walkway, drive, or retaining wall damaged or destroyed by construction.

The easement shall also confer on Grantee the right to trim and/or remove all trees, shrubs, bushes, plantings, and other vegetation located within the Temporary Easement Area, except those specifically identified to be retained as shown on City Plan # 2015PW0018WTE which shall be retained, unless field conditions prevent such retention or reveal that retention is economically impractical and removal of same is approved by Grantor in writing.

Grantor shall retain all rights to the use and occupancy of the Temporary Easement Area subject to the easement herein given.

The temporary construction easement granted in this indenture is limited to the uses and purposes herein before expressed and for no other purpose whatsoever. This temporary construction easement shall terminate one year from the date notice to proceed is issued by the Grantee for construction to begin, or upon the expiration of six (6) month after completion and acceptance of the construction project by Grantee, whichever shall occur last. Grantor agrees that this temporary construction easement shall be binding upon Grantor's successors and assigns and that in the event the premises subject to the easement is sold, assigned or conveyed, the purchaser or grantee thereof shall be advised of the existence of this temporary grant and that said transfer shall be made subject to the rights of Grantee herein.

BY SIGNING THIS INSTRUMENT, THE GRANTOR INDIVIDUALLY ACKNOWLEDGED THAT THEY ARE NOT PRESENTLY EMPLOYED BY THE CITY OF SPRINGFIELD, MISSOURI OR CITY UTILITIES OF SPRINGFIELD, MISSOURI.

IN WITNESS WHEREOF, said Grantor has executed the above the day and year first above written.

**Grantor: The Board of Governors of
Missouri State University**

By: _____
Matthew D. Morris
Vice President for
Administrative Services

STATE OF MISSOURI
COUNTY OF GREENE SS.

ACKNOWLEDGEMENT

On this _____ day of _____, 2015, before me, a Notary Public in and for said state, personally appeared Matthew Morris, to me known to be the person who being by me duly sworn, did say that he is the Interim Vice President for Administrative and Informational Services of the Board of Governors of Missouri State University, a Public Institution of Higher Education, and that said document was signed on behalf of said Board of Governors by virtue of and in accordance with authority granted at the Board of Governors and acknowledged to me that he executed the same for the purposes therein stated.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal, at my office in Springfield, Missouri the day and year first above written.

“Notary Seal”

Notary Public: _____

Print Name: _____

EXHIBIT "A"

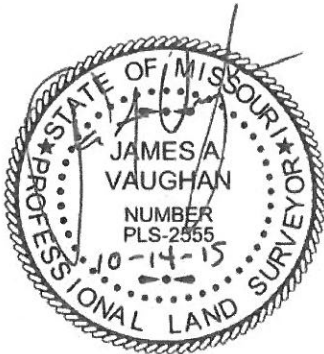
TEMPORARY CONSTRUCTION EASEMENT BEING DESCRIBED AS FOLLOWS:

ALL THAT PART OF LOT 1 OF W.B. FOODS SUBDIVISION RECORDED IN PLAT BOOK XX, PAGE 36 GREENE COUNTY, MISSOURI RECORDER'S OFFICE, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

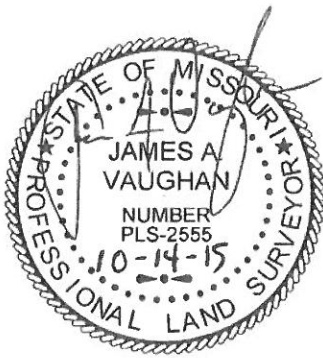
BEGINNING AT THE SOUTHEAST CORNER OF SAID LOT 1; THENCE S88°49'49"W, ALONG THE NORTH RIGHT-OF-WAY LINE OF PHELPS STREET, 6.47 FEET; THENCE N01°45'49"E, LEAVING SAID NORTH RIGHT-OF-WAY LINE, 11.04 FEET; THENCE S88°09'26"E, 6.46 FEET TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF JEFFERSON AVENUE; THENCE S01°45'49"W, ALONG SAID WEST RIGHT-OF-WAY LINE, 10.70 FEET TO THE POINT OF BEGINNING.

CONTAINING 70.18 SQUARE FEET.

THIS DESCRIPTION WAS PREPARED BY CJW TRANSPORTATION CONSULTANTS, LLC; CORPORATE LAND SURVEY NUMBER 2007008003.



MSU BOARD OF GOVERNERS - TEMP



GRID NORTH
MISSOURI COORDINATE SYSTEM
1983 CENTRAL ZONE
SCALE 1"=20'

LOT 1
W.B. FOODS SUBDIVISION

BOARD OF GOVERNORS,
MISSOURI STATE UNIVERSITY
BOOK 2009 PAGE 023561-09

PARTIAL LOT
EASEMENT

S01° 45' 49"W
10.70'

S88° 09' 26"E
6.46'

N01° 45' 49"E
11.04'

WEST RIGHT-OF-WAY LINE
JEFFERSON AVE.

NORTH RIGHT-OF-WAY LINE
PHELPS STREET

TEMPORARY CONSTRUCTION
EASEMENT
70.18 SQ. FT.

S88° 49' 49"W
6.47'

PHELPS STREET

POINT OF BEGINNING
SOUTHEAST CORNER LOT 1
W.B. FOODS SUBDIVISION

BOARD OF GOVERNORS,
MISSOURI STATE UNIVERSITY
BOOK 2009 PAGE 023561-09

WEST RIGHT-OF-WAY LINE
JEFFERSON AVE.

JEFFERSON AVENUE

THIS SKETCH IS NOT A BOUNDARY SURVEY. IT IS INTENDED TO SHOW THE CONFIGURATION OF A TEMPORARY CONSTRUCTION EASEMENT. IT SHOULD NOT BE USED TO LOCATE PROPERTY LINES AND DOES NOT MEET THE MINIMUM STANDARDS FOR PROPERTY BOUNDARY SURVEYS.

SKETCH EXHIBIT "B"
BOARD OF GOVERNORS, MISSOURI STATE UNIVERSITY
TEMPORARY CONSTRUCTION EASEMENT
PART OF LOT 1
W.B. FOODS SUBDIVISION
& PART OF THE SW 1/4 OF S13, T 29 N, R 22 W
CITY OF SPRINGFIELD, GREENE COUNTY, MISSOURI

5051 S. National Avenue
Springfield, MO 65810
Tel: 417.889.3400
Fax: 417.889.3402

CJW Transportation Consultants, L.L.C.
www.GoCJW.com

CJW PROJECT No. 1352

DRAINAGE EASEMENT

THIS INDENTURE made this _____ day of _____, 2015, by and between **The Board of Governors of Missouri State University**, a Public Institution of Higher Education ("Grantor") and the **City of Springfield, Missouri**, a municipal corporation ("Grantee"). The mailing address of Grantor is 901 South National Avenue, Springfield, Missouri 65807. The mailing address of Grantee is City of Springfield, Department of Public Works, 840 Boonville Ave., Springfield, Missouri 65802.

WITNESSETH, that said Grantor, in consideration of the sum of One Dollar (\$1.00) and other valuable consideration, to said Grantor in hand paid by said Grantee, the receipt of which is hereby acknowledged, does by these presents grant, bargain and sell, convey and confirm unto said Grantee, its successors and assigns, the following described interest in real estate in the County of Greene, State of Missouri, to-wit:

**A PERMANENT DRAINAGE EASEMENT IN, UNDER, OVER AND THROUGH
THE REAL PROPERTY MORE FULLY DESCRIBED IN EXHIBITS "A & B"
WHICH ARE ATTACHED HERETO AND INCORPORATED HEREIN BY
REFERENCE ("EASEMENT AREA")**

TO HAVE AND TO HOLD said Easement Area for the purpose of constructing and maintaining an open or enclosed drainage system or for such other purposes hereinabove set out, together with all and singular the rights, privileges, appurtenances and immunities thereto belonging, or in anywise appertaining, unto said Grantee, and unto its successors and assigns, forever; said Grantor hereby covenanting on its part and on behalf of its successors and assigns that said Grantor is lawfully seized of an indefeasible estate in fee in the premises herein conveyed; that said Grantor has good right to convey the easement interest stated herein; that the said premises are free and clear of any encumbrances done or suffered by Grantor or those under whom Grantor claims.

Said Grantor further covenants on its part and on behalf of its successors and assigns that said Grantor will not cause any improvements to be erected on the Easement Area herein conveyed without the express approval of Grantee, including but not limited to the following:

No drainage improvements or collection facilities shall be constructed within the Easement Area without the approval and consent of Grantee.

No buildings, structures, fill, rock or other materials shall be placed within the Easement Area, nor shall the drainage pattern be otherwise altered by raising or lowering the elevation of the land encumbered by the easement in any manner which shall impede or divert the passage of storm water or surface water from the point of its entry into the Easement Area from the higher adjoining property to the point of its discharge therefrom into the lower adjoining property.

Grantor, its successors and assigns, agree to maintain the Easement Area and in a functional condition and shall have full and complete responsibility for repair and maintenance of the easement, including mowing, and removal of brush and debris or any other accumulated materials which interfere with the operation of the stormwater conveyance system, but excluding the responsibility for the repair and/or maintenance of any stormwater conveyance system improvements now or hereafter located thereon. If Grantor, or Grantor's successors or assigns shall fail to maintain the Easement Area or alterations made by such persons, in a reasonably functional condition, Grantee may enter the Property and do all things necessary to restore and maintain the Easement Area, the reasonable cost of which work shall be a personal obligation and liability of the then owner of the tract subject to this easement, and upon the recording of a statement thereof with the Recorder of Deeds, shall also constitute a lien against said Property which shall run with the land until satisfied and released.

The foregoing covenants shall run with the land and are binding upon Grantor and Grantor's successors and assigns.

By acceptance of this conveyance, said Grantee hereby covenants on its behalf, and on the behalf of its successors and assigns, that it will for the benefit of Grantor, and Grantor's successors and assigns, restore the Easement Area as nearly as reasonably possible to the same condition in which it existed immediately prior to any construction activity as may be done thereon and therein from time to time, all within a reasonable time thereafter; Grantee further covenanting in this regard that it will, among other things; (1) insofar as reasonably possible cause any excavation upon the Easement Area to be backfilled and graded to the original grade; (2) remove, insofar as reasonably possible, all debris resulting from construction; (3) cause the re-seeding of any disturbed area; (4) use reasonable care to preserve those trees located within the Easement Area; (5) provide, at reasonable times during construction, access to the public street where any excavation upon the Easement Area might otherwise interfere therewith; and (6) that it will replace any improved walkway, drive, or retaining wall damaged or destroyed by construction.

The easement shall also confer on Grantee the right to trim and/or remove all trees, shrubs, bushes, plantings, and other vegetation located within the Easement Area, except those specifically identified to be retained as shown on City Plan # 2015PW0018WTE which shall be retained, unless field conditions prevent such retention or reveal that retention is economically impractical and removal of same is approved by Grantor in writing.

Grantor shall retain all rights to the use and occupancy of the Easement Area subject to the easement herein given.

The easement granted in this indenture is limited to the uses and purposes herein before expressed and for no other purpose whatsoever.

BY SIGNING THIS INSTRUMENT, THE GRANTOR INDIVIDUALLY ACKNOWLEDGED THAT THEY ARE NOT PRESENTLY EMPLOYED BY THE CITY OF SPRINGFIELD, MISSOURI OR CITY UTILITIES OF SPRINGFIELD, MISSOURI.

IN WITNESS WHEREOF, said Grantor has executed the above the day and year first above written.

Grantor: The Board of Governors of Missouri State University

By: _____
Matthew D. Morris
Vice President for
Administrative Services

STATE OF MISSOURI
COUNTY OF GREENE SS.

ACKNOWLEDGEMENT

On this _____ day of _____, 2015, before me, a Notary Public in and for said state, personally appeared Matthew Morris, to me known to be the person who being duly sworn, did say that he is the Interim Vice President for Administrative and Informational Services of the Board of Governor of Missouri State University, a Public Institution of Higher Education, and that said document was signed on behalf of said Board of Governors by virtue of and in accordance with authority granted at the Board of Governors and acknowledged to me that he executed the same for the purposes therein stated.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal, at my office in Springfield, Missouri the day and year first above written.

"Notary Seal"

Notary Public: _____

Print Name: _____

EXHIBIT "A"

STORM WATER DRAINAGE EASEMENT BEING DESCRIBED AS FOLLOWS:

ALL THAT PART OF THE SOUTHWEST QUARTER OF SECTION 13, TOWNSHIP 29 NORTH, RANGE 22 WEST, CITY OF SPRINGFIELD, GREENE COUNTY, MISSOURI BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF THE INTERSECTION OF PHELPS STREET AND JEFFERSON AVENUE; THENCE S88°49'49"W, ALONG THE SOUTH RIGHT-OF-WAY LINE OF SAID PHELPS STREET, 13.81 FEET TO THE **POINT OF BEGINNING**; THENCE S01°10'11"E, LEAVING SAID SOUTH RIGHT-OF-WAY LINE, 9.00 FEET; THENCE S88°49'49"W, 14.00 FEET; THENCE N01°10'11"W, 9.00 FEET TO A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF SAID PHELPS STREET; THENCE N88°49'49"E, ALONG SAID SOUTH RIGHT-OF-WAY LINE, 14.00 FEET TO THE **POINT OF BEGINNING**.

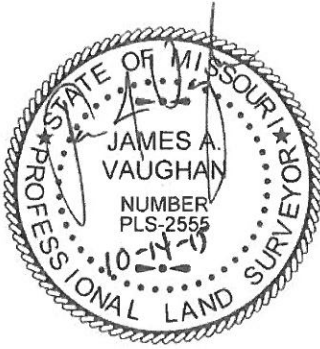
ALSO,

COMMENCING AT THE SOUTHWEST CORNER OF THE INTERSECTION OF PHELPS STREET AND JEFFERSON AVENUE; THENCE S88°49'49"W, ALONG THE SOUTH RIGHT-OF-WAY LINE OF SAID PHELPS STREET, 97.81 FEET TO THE **POINT OF BEGINNING**; THENCE S01°10'11"E, LEAVING SAID SOUTH RIGHT-OF-WAY LINE, 9.00 FEET; THENCE S88°49'49"W, 14.00 FEET; THENCE N01°10'11"W, 9.00 FEET TO A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF SAID PHELPS STREET; THENCE N88°49'49"E, ALONG SAID SOUTH RIGHT-OF-WAY LINE, 14.00 FEET TO THE **POINT OF BEGINNING**.

CONTAINING 252.00 SQUARE FEET.

THIS DESCRIPTION WAS PREPARED BY CJW TRANSPORTATION CONSULTANTS, LLC; CORPORATE LAND SURVEY NUMBER 2007008003.





LOT 1
W.B. FOODS SUBDIVISION

BOARD OF GOVERNORS,
MISSOURI STATE UNIVERSITY
BOOK 2009 PAGE 023561-09

GRID NORTH
MISSOURI COORDINATE SYSTEM
1983 CENTRAL ZONE
SCALE 1"=20'



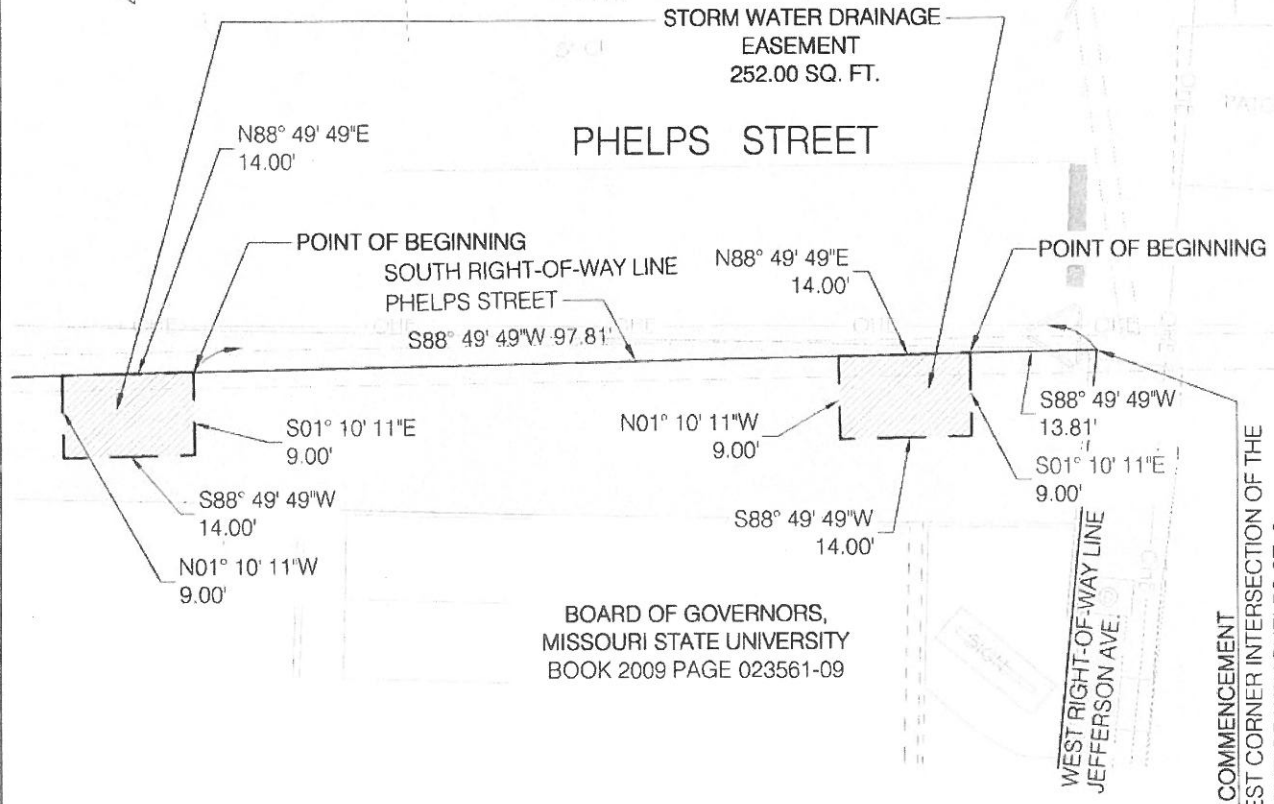
WEST RIGHT-OF-WAY LINE
JEFFERSON AVE.

NORTH RIGHT-OF-WAY LINE
PHELPS STREET

STORM WATER DRAINAGE
EASEMENT
252.00 SQ. FT.

PHELPS STREET

JEFFERSON AVENUE



BOARD OF GOVERNORS,
MISSOURI STATE UNIVERSITY
BOOK 2009 PAGE 023561-09

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SKETCH EXHIBIT "B"
BOARD OF GOVERNORS, MISSOURI STATE UNIVERSITY
STORM WATER DRAINAGE EASEMENT
PART OF LOT 1
W.B. FOODS SUBDIVISION
& PART OF THE SW 1/4 OF S13, T 29 N, R 22 W
CITY OF SPRINGFIELD, GREENE COUNTY, MISSOURI

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CJW PROJECT No. 1352

MISSOURI STATE UNIVERSITY

III.D.1.

BE IT RESOLVED by the Board of Governors for Missouri State University that the actions indicated for academic employees, as itemized below, are hereby approved.

RANKED FACULTY APPOINTMENT:

<u>Name</u>	<u>Position-Department</u>	<u>Salary</u>	<u>Effective</u>
Fei Wang	Assistant Professor Chemistry	\$55,000 annually	10/01/15
Ximena Uribe-Zarain	Assistant Professor Counseling, Leadership & Special Ed.	\$32,084 annually	11/02/15

UNRANKED FACULTY APPOINTMENTS (Term):

<u>Name</u>	<u>Position-Department</u>	<u>Salary</u>	<u>Effective</u>
Carly Pierson	Instructor Marketing	\$20,000 annually	01/05/16 05/13/16

(See Addendum A for Per Course Faculty Appointments)

(See Addendum B for Summer Appointments)

(See Addendum C for Supplemental Payments)

(See Addendum D for Graduate Assistant Appointments)

RESIGNATIONS:

<u>Name</u>	<u>Position-Department</u>	<u>Effective</u>
Nancy Allen	Senior Instructor Finance & General Business	12/11/15
Adrienne Boulton-Funke	Assistant Professor Art & Design	12/11/15
Maria S. Kenneally	Clinical Assistant Professor Nursing	12/11/15

RETIREMENTS:

<u>Name</u>	<u>Position-Department</u>	<u>Effective</u>
Glenna Vanderhoof	Senior Instructor Computer Information Systems	12/11/15
Fred H. Groves	Professor Reading, Foundations & Technology	05/13/16
Joan C. McClennen	Professor School of Social Work	05/13/16
Richard S. Parker	Professor Marketing	05/13/16
Byron Stewart	Assistant Professor Library (12-month appointment)	06/30/16

SABBATICALS:

The faculty members listed below are recommended for sabbatical leave. Faculty members receive full pay for leave of one semester or half to three-fourths pay for leave of full academic year.

Andrew R. Cline	Associate Professor, Media, Journalism & Film Fall 2015 “Downtown: A Documentary Film” and “Freedom to Act: Examining First Amendment Differences between Documentary Crews and News Crews.”
Shannon Wooden	Associate Professor, English Fall 2015 “Revising Illness Stories: Critical Listening and Constructive Collaboration.”
Mitzi Kirkland-Ives	Associate Professor, Art & Design Spring 2016 “Devotional-Cartographical Imagery in Early Modern Europe.”
Sarah Perkins	Professor, Art & Design Spring 2016 National Ornamental Metals Museum in Tennessee to work with large kiln and welding processes.

CHANGE OF STATUS:

<u>Name</u>	<u>Position-Department</u>	<u>Action</u>	<u>Effective</u>
Heidi R. Perreault	From: Professor Computer Information Systems To: Faculty Emeritus Computer Information Systems	Change of Status	08/01/10
Denita S. Siscoe	Vice President for Student Affairs Student Affairs Assistant Professor Counseling, Leadership & Special Education	Correction of Faculty Rank	09/04/15
David M. Claborn	From: Assistant Professor Masters of Public Health \$76,311 annually To: Interim Masters of Public Health Assistant Professor Masters of Public Health \$76,311 annually (\$10,000 annual supplemental)	Change of Status	01/01/16 12/31/16
Keith D. Ernce	Professor Kinesiology Director of Recreation, Sport & Park Administration	Continuation of Appointment	01/01/16 06/30/16
Roberta Aram	Professor Childhood Education & Family Studies From: \$70,987 annually (100% FTE) To: \$53,240 annually (75% FTE)	Change of Status	01/04/16
Jerry Chin	From: Professor Computer Information Systems To: Faculty Emeritus Computer Information Systems	Change of Status	02/01/16

Academic Personnel Board Actions, cont'd.

Page 4

Mary H. Chin	From: Senior Instructor Marketing To: Faculty Emeritus Marketing	Change of Status	02/01/16
Glenna Vanderhoof	From: Senior Instructor Computer Information Systems To: Faculty Emeritus Computer Information Systems	Change of Status	02/01/16
Richard S. Parker	From: Professor Marketing To: Faculty Emeritus Marketing	Change of Status	08/01/16
Barry Cobb	From: Clinical Assistant Professor Management \$71,260 annually To: Associate Professor Marketing \$115,000 annually	Change of Status & Salary Adjustment	08/15/16

Vote: _____ Yea
 _____ Nay

COMMENTS:

Fei Wang, Assistant Professor, Chemistry

Ph.D. Iowa State University, 2011

M.S. Zhejiang University, 2005

B.S. Qingdao University, 2002

Experience: 2007, Teaching Assistant, Iowa State University, Ames, Iowa; 2005 – 2006, Teaching Assistant, Iowa State University; 2003, Teaching Assistant, Zhejiang University, Hangzhou, China.

Ximena Uribe-Zarain, Assistant Professor, Counseling, Leadership & Special Education

Ph.D. University of Delaware, 2007

B.S. Universidad Nacional Autónoma de México

Experience: 2004 – Present, Instructor, University of Delaware, Newark, Delaware; 1999 – 2001, Middle and school teacher, Instituto Hermanos Revueltas, Mexico City, Mexico.

ADDENDUM A

The following have been appointed as Per Course Faculty for the fall semester August 17, 2015 through December 11, 2015.

<u>Name</u>	<u>Department</u>	<u>Salary</u>
Ampleman, James	Management	\$2,860.00
Babbitt, Kevin	Communication	\$1,925.00
Baedke, Jesse	Biomedical Sciences	\$1,045.00
Baltes, Jennifer	Psychology	\$1,320.00
Barnes, Kenneth	Computer Information Systems	\$1,705.00
Barnett, Helen	Sociology & Anthropology	\$2,695.00
Bennett, Susan	Theatre & Dance	\$1,870.00
Bishop, Rhonda	Reading, Foundations & Technology	\$1,650.00
Botsford, Diana	Media, Journalism & Film	\$1,870.00
Bradley, Karla	Biomedical Sciences	\$1,485.00
Brocaille, Nicole	Psychology	\$1,540.00
Brown, Bryan	Communication	\$2,145.00
Brown, Gina	Childhood Ed & Family Studies	\$1,430.00
Buergler, Melanie	Psychology	\$3,355.00
Burnett, Thomas	Kinesiology	\$2,508.00
Butts, Michelle	Chemistry	\$1,284.00
Capeci, Dominic	History	\$6,266.00
Coker, Whitney	Communication	\$2,035.00
Collins, Christopher	Communication	\$1,980.00
Collins, Jeffery	Music	\$2,360.00
Coltharp, Joel	English	\$1,852.00
Cook, Heather	English	\$990.00
Cover, Joseph	English	\$990.00
Cowsert, Derek	English	\$1,789.00
Craigo, Karen	English	\$2,200.00
Dale, Allyson	English	\$1,852.00
Davis, Jason	Chemistry	\$642.00
Diddle, Laurel	Media, Journalism & Film	\$1,100.00
Dunn, Joanne	English	\$3,218.00
Foster, Jeffrey	Psychology	\$2,255.00
Frietze, Joseph	Graduate College	\$1,650.00
	Psychology	\$7,285.00
Gibson, Melissa	Childhood Ed & Family Studies	\$935.00
Gratton, Andrew	Technology & Construction Mgt	\$3,795.00

Academic Personnel Board Actions, cont'd.

Page 7

Groves, Jeffrey	Finance & General Business	\$2,145.00
	Graduate College	\$1,045.00
Happel, Rachel	Psychology	\$1,485.00
Harrison, Glenda	Sociology & Anthropology	\$1,375.00
Herr, Melissa	English	\$2,448.00
Herring, Sean	English	\$2,090.00
Hooker, Tristin	English	\$990.00
Jacobson, Carol	English	\$1,100.00
Johnson, Laura	Childhood Ed & Family Studies	\$1,320.00
Jones, Elaine	Technology & Construction Mgt	\$605.00
Kepley, Michael	Computer Information Systems	\$1,485.00
Kitchin, Jonathan	English	\$1,100.00
Kopp, Kevin	Reading, Foundations & Technology	\$915.00
Krumme, Gregg	Biomedical Sciences	\$2,805.00
Lakin, Brenda	Counseling, Leadership & Special Ed	\$2,860.00
Lamb, Christopher	Computer Information Systems	\$660.00
Lambert, Lauren	Communication	\$1,925.00
Land, Andrea	Study Away	\$2,843.00
Land, Sarah	Study Away	\$2,448.00
Lee, Dane	Biomedical Sciences	\$1,155.00
Leggitt, Stephen	Media, Journalism & Film	\$825.00
Maimone, Luciane	Modern & Classical Languages	\$110.00
Marcelo, Aimee	Computer Information Systems	\$3,275.00
Mattix, Lora	English	\$1,110.00
Mattson, JoAnn	First-Year Programs	\$925.00
McClure, Scott	Management	\$2,090.00
McCracken, Ramey	English	\$2,200.00
McIntire, Carolyn	Childhood Ed & Family Studies	\$1,430.00
Milam, Jennifer	Childhood Ed & Family Studies	\$715.00
Miller, Myra	Management	\$3,465.00
Mitchell, Molinda	English	\$990.00
Mitchell, Shauna	Criminology & Criminal Justice	\$2,585.00
Moore, Dale	Communication	\$1,100.00
	Graduate College	\$1,100.00
Murphy, Lindsey	Childhood Ed & Family Studies	\$1,045.00
Niekamp, Melissa	Nursing	\$1,210.00
Northcutt, Tracy	Agriculture	\$2,255.00
Nye, Kimberly	Counseling, Leadership & Special Ed	\$1,100.00
Nygren, McKenzie	Agriculture	\$360.00
Oberdiar, Louis	Psychology	\$1,045.00
Owen, Carla	Childhood Ed & Family Studies	\$1,540.00

Academic Personnel Board Actions, cont'd.

Page 8

Owenby, Drucilla	Computer Information Systems	\$2,915.00
Parker, Lane	Technology & Construction Mgt	\$1,705.00
Pearce, Amy	Biomedical Sciences	\$2,695.00
Pennington, David	Communication	\$2,035.00
Pettijohn, James	Finance & General Business	\$4,510.00
Pettus, Julie	Computer Information Systems	\$1,650.00
Prosono, Marvin	Sociology & Anthropology	\$2,475.00
Puzach, Cheryl	Criminology & Criminal Justice	\$1,925.00
Qualls, Lisa	Music	\$4,290.00
Quirk, Brady	Counseling, Leadership & Special Ed	\$1,650.00
Ramon, Michael	Criminology & Criminal Justice	\$2,310.00
Rapp, Kelly	Psychology	\$1,375.00
Rasmussen, Jamie	Criminology & Criminal Justice	\$1,925.00
Renth, Erik	English	\$990.00
Rice, Judith	History	\$2,420.00
Robbins, Linda	Counseling, Leadership & Special Ed	\$3,575.00
Scales, Megan	Sociology & Anthropology	\$5,280.00
Schmitt, Vicki	Reading, Foundations & Technology	\$1,815.00
Sherman, Dana	Master of Public Health	\$660.00
Slattery, Diane	Technology & Construction Mgt	\$1,485.00
Sly, James	Psychology	\$3,245.00
Smith, Sean	Technology & Construction Mgt	\$1,320.00
Speckman, Cynthia	Communication	\$990.00
Starnes, David	Theatre & Dance	\$1,815.00
Stockburger, David	Psychology	\$715.00
Stotsberry, Lawrence	Music	\$3,565.00
Stout, Kristen	Communication	\$880.00
Stowe, Leah	English	\$825.00
Strickler, John	Music	\$2,381.00
Stulce, Tara	Biomedical Sciences	\$990.00
Sutliff, Jackson	English	\$2,200.00
Sutliff, Jennifer	English	\$2,090.00
Taylor, Amanda	Music	\$7,849.00
Tintocalis, Stacy	English	\$2,035.00
Trapp, Jeremiah	School of Social Work	\$605.00
Trudeau, Jason	Kinesiology	\$931.00
Tsahiridis, Peter	History	\$2,585.00
Turner, Melissa	Management	\$1,485.00
Turpin, Barbara	Psychology	\$1,705.00
Uribe-Zarain, Ximena	Reading, Foundations & Technology	\$550.00
Walker, Dwayne	School of Social Work	\$1,045.00

Wall, Patricia	Counseling, Leadership & Special Ed	\$2,287.50
Wallenburg, Roger	Finance & General Business	\$2,145.00
Zhou, Qiongqiong	Biomedical Sciences	\$1,210.00

The following have been appointed as Per Course Faculty for the spring semester January 11, 2016 through May 12, 2016.

<u>Name</u>	<u>Department</u>	<u>Salary</u>
Ampleman, James	Management	\$3,000.00
Anderson, Marty	College of Hum & Pub Affairs	\$3,000.00
Babbitt, Kevin	Communication	\$2,145.00
Baney, Jon	Communication	\$4,290.00
Barnett, Helen	Sociology & Anthropology	\$2,502.00
Benecasa, James	Music	\$2,145.00
Bennett, Susan	Theatre & Dance	\$5,148.00
Bloodworth, Julie	Theatre & Dance	\$2,145.00
Bowling, Annmarie	Communication	\$2,145.00
Boyer, Mark	Religious Studies	\$1,836.00
Brawley, William	Communication	\$2,145.00
Brown, Bryan	Communication	\$5,508.00
Brown, Gina	Childhood Ed & Family Studies	\$4,890.00
Bush, Rachel	Theatre & Dance	\$4,290.00
Butcher, Deana	Communication	\$4,290.00
Clemons, Lachelle	Counseling Leadership & Special Ed	\$2,445.00
Cobb, Claire	Childhood Ed & Family Studies	\$4,890.00
Coker, Whitney	Communication	\$4,290.00
Collins, Daisy	Reading Foundations & Technology	\$2,445.00
Costello, Levi	Communication	\$2,145.00
Coy, Bradley	Management	\$3,000.00
Crouch, Wedge	Communication	\$7,965.00
Davis-Sneed, Dollie	Childhood Ed & Family Studies	\$6,520.00
Dobson, Lemont	History	\$5,508.00
Embree, David	Religious Studies	\$4,896.00
French, Gregory	History	\$2,448.00
Greer, Olen	School of Accountancy	\$800.00
Grindstaff, Matthew	Communication	\$2,145.00
Groves, Jeffrey	Graduate College	\$4,500.00
Hammons, David	Marketing	\$6,000.00
Hoovens, James	Marketing	\$9,000.00
Howard, Amber	Reading Foundations & Technology	\$2,445.00
Howard, Jason	Communication	\$4,290.00

Academic Personnel Board Actions, cont'd.

Page 10

Inman, Kristopher	Communication	\$4,290.00
Jordan, Billy	Communication	\$4,080.00
Khojasteh, Morgan	Communication	\$4,290.00
Lambert, Lauren	Communication	\$4,290.00
Lansdown, Lynn	History	\$4,896.00
Leibert, Don	College of Business	\$2,000.00
Loffler, Robert	Music	\$4,559.40
Mitchell, Shauna	Criminology	\$3,000.00
Moukrime, Moulay Abdelkarim	Communication	\$2,754.00
Munoz, Leigh	Music	\$2,027.25
Munson, Derek	Theatre & Dance	\$4,290.00
Nelson, Kerry	College of Hum & Pub Affairs	\$3,000.00
Nye, Kimberly	Counseling Leadership & Special Ed	\$1,630.00
O'Neal, Stephanie	History	\$4,896.00
Osredker, Michael	Finance & General Business	\$3,000.00
Osredker, Michael	Management	\$3,000.00
Owenby, Drucilla	Computer Information Systems	\$6,000.00
Pennington, David	Communication	\$2,601.00
Pettijohn, James	Finance & General Business	\$11,572.08
Pettus, Julie	Computer Information Systems	\$3,000.00
Pitt, Lisa	Childhood Ed & Family Studies	\$4,890.00
Puzach, Cheryl	College of Hum & Pub Affairs	\$3,000.00
Qualls, Lisa	Music	\$4,896.00
Rice, Phillip	History	\$2,754.00
Rideout, Jennifer	Sociology & Anthropology	\$2,448.00
Robinson, Tucker	Communication	\$4,290.00
Rogers, Valorie	Management	\$3,000.00
Scales, Megan	Sociology & Anthropology	\$7,506.00
Schaefer, Michele	College of Business	\$800.00
Schmitt, Vicki	Reading Foundations & Technology	\$7,200.00
Scott, Vicky	Music	\$2,700.00
Slavens, Amy	Reading Foundations & Technology	\$2,445.00
Spangler, Kate	Communication	\$4,896.00
Stacy, William	Music	\$2,145.00
Starnes, David	Theatre & Dance	\$2,145.00
Stoessner, Jennifer	Theatre & Dance	\$5,508.00
Stotsbery, Lawrence	Music	\$5,852.25
Stout, Kristen	Communication	\$2,145.00
Strickler, John	Music	\$2,366.65
Stubbs, Sue	Music	\$2,709.12
Swanson, Bob	Music	\$997.50

Academic Personnel Board Actions, cont'd.

Page 11

Taylor, Amanda	Music	\$5,324.40
Teague, Gretchen	Communication	\$5,508.00
Turner, Melissa	Management	\$3,000.00
Tyson, Garrett	Political Science	\$2,400.00
Varava, Kira	Communication	\$5,202.00
Wedgeworth, Nancy	Communication	\$6,435.00
Wegenka, Sheila	Communication	\$4,290.00
Wiggins, Kenna	Reading Foundations & Technology	\$1,630.00

ADDENDUM B

The following have been appointed as Summer Faculty for the summer semester June 8, 2015 through July 31, 2015

<u>Name</u>	<u>Department</u>	<u>Salary</u>
Boyle, Megan	Counseling, Leadership & Special Ed	\$3,000.00
Clayton, Michael	Psychology	\$3,000.00
Cormier, Bret	Counseling, Leadership & Special Ed	\$3,000.00
Echols, Leslie	Psychology	\$3,000.00
Evans, Kevin	Study Away	\$3,362.00
Ghosh, Kartik	Physics, Astronomy & Mat Sciences	\$8,396.00
Jamos, Abdullah	Communication Sciences & Disorders	\$3,000.00
Keys, Amanda	School of Social Work	\$3,000.00
Luo, Jun	Geography Geology & Planning	\$5,000.00
Mingo, Taryne	Counseling, Leadership & Special Ed	\$3,000.00
Thakur, Rajiv	Study Away	\$1,569.00
Turner, Jon	Counseling, Leadership & Special Ed	\$3,000.00
Wanekaya, Adam	Chemistry	\$7,983.00

The following have been appointed as Summer Faculty for the summer semester June 6, 2016 through July 29, 2016

<u>Name</u>	<u>Department</u>	<u>Salary</u>
Amidon, Ethan	Criminology & Criminal Justice	\$1,578.00
Garland, Brett	Criminology & Criminal Justice	\$1,976.00
Hass, Aida	Criminology & Criminal Justice	\$1,869.00
Saxon, Caryn	Criminology & Criminal Justice	\$1,064.00
Suttmoeller, Michael	Criminology & Criminal Justice	\$1,578.00
Yarckow-Brown, Ivy	Criminology & Criminal Justice	\$1,128.00

ADDENDUM C**Supplemental payment for teaching assignments:**

<u>Name</u>	<u>Department</u>	<u>Salary</u>
Adams, Kathryn	Nursing	\$660.00
Adamson, Reesha	Counseling, Leadership & Special Ed	\$1,998.00
Ajuwon, Paul	Counseling, Leadership & Special Ed	\$2,035.00
Amberg III, Richard	Media, Journalism & Film	\$1,343.00
Amidon, Ethan	Criminology & Criminal Justice	\$1,925.00
Anderson, Angela L.	Counseling, Leadership & Special Ed	\$2,745.00
Anderson, Wayne	Finance & General Business	\$715.00
Artman, Amy	Religious Studies	\$2,695.00
Atwell, Jan	Nursing	\$477.00
Baldwin, Julie	Criminology & Criminal Justice	\$1,485.00
Barber, Marlin	History	\$1,155.00
Barreda, Albert	Hospitality & Restaurant Admin	\$2,400.00
Barrier, Tonya	Computer Information Systems	\$1,265.00
Beatty, Nick	Political Science	\$3,575.00
Berg, Susan	Nursing	\$400.00
Berquist, Charlene	Communication	\$2,475.00
	Graduate College	\$495.00
Bloom, Scott	Economics	\$1,045.00
Boyd, Carmen	Biomedical Sciences	\$13,591.00
	Study Away	\$1,516.00
Boyle, Michael	Philosophy	\$2,475.00
Brahnam, Berlin	Computer Information Systems	\$4,125.00
Breault, Donna	Childhood Ed & Family Studies	\$458.00
Breault, Rick	Reading, Foundations & Technology	\$1,760.00
Brinson, Sabrina	Childhood Ed & Family Studies	\$37.00
Buchanan, Erin	Psychology	\$1,925.00
Burge, Sara	English	\$3,090.00
Buyurgan, Nebil	Technology & Construction Mgt	\$1,925.00
Byrd, Sandra	School of Accountancy	\$4,785.00
Camp, Deanne	Reading, Foundations & Technology	\$6,636.00
Cemore Brigdon, Joanna	Childhood Ed & Family Studies	\$2,255.00
Chambers, Amanda	Childhood Ed & Family Studies	\$935.00
Chang, Ching-Wen	Reading, Foundations & Technology	\$2,475.00
Chin, Mary	Marketing	\$2,585.00
Claborn, David	Political Science	\$1,155.00
Combs, Christine	Childhood Ed & Family Studies	\$1,155.00

Academic Personnel Board Actions, cont'd.

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Cunningham, Denise	Childhood Ed & Family Studies	\$1,503.00
Dalton, Tracy	English	\$2,259.00
Dattero, Ronald	Computer Information Systems	\$4,950.00
	Graduate College	\$1,045.00
Davis, Jason	Chemistry	\$320.00
DePriest, Christopher	Theatre & Dance	\$2,880.00
Dicke, Thomas	History	\$5,390.00
Dillion, Randy	Communication	\$935.00
	Graduate College	\$880.00
Dollar, Susan	School of Social Work	\$6,140.00
Dreyer-Lude	Honors College	\$2,400.00
Dreyer-Lude, Melanie	Theatre & Dance	\$1,000.00
Dubinsky, Julie	Finance & General Business	\$2,200.00
Dyer, Samuel	Communication	\$770.00
	Graduate College	\$770.00
Eassey, John	Criminology & Criminal Justice	\$2,595.00
Echols, Leslie	Psychology	\$770.00
Ellickson, Mark	Political Science	\$3,465.00
Elliott, W. Anson	Agriculture	\$1,870.00
Engler, Karen	Communication Sciences & Disorders	\$385.00
English, Cathie	English	\$300.00
Feeney, Sylvia	Biomedical Sciences	\$110.00
Felicilda, Rhea	Nursing	\$623.00
Fogle, Elizabeth	Sociology & Anthropology	\$2,310.00
Foster, Kurtis	English Language Institute	\$2,440.00
Frederick, Dana	Management	\$1,980.00
Gallaway, Terrel	Economics	\$3,410.00
Garland, Brett	Criminology & Criminal Justice	\$3,296.00
Goodwin, David	Reading, Foundations & Technology	\$880.00
Gutting, Edward	History	\$2,090.00
Haggard, Dana	Management	\$1,815.00
Haggard, Kelly	Finance & General Business	\$2,750.00
Hail, Cynthia	Childhood Ed & Family Studies	\$2,915.00
Hammond, Michael	School of Accountancy	\$5,885.00
Harrison, Glenda	Sociology & Anthropology	\$2,640.00
Hass, Aida	Criminology & Criminal Justice	\$5,059.00
Heitger, Lester	School of Accountancy	\$825.00
Henry, Kristina	Nursing	\$770.00
Hermans, Charles	Marketing	\$10,339.00
Herr, Christopher	Communication	\$55.00
High, Brian	Chemistry	\$6,031.00

Academic Personnel Board Actions, cont'd.

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Hiller, Jokima	Hospitality & Restaurant Admin	\$2,400.00
Hobbs, Lora	Religious Studies	\$5,390.00
Hoegeman, Catherine	Sociology & Anthropology	\$2,310.00
Hornsby-Gutting, Angela	History	\$3,300.00
Horton, Leonard	Media, Journalism & Film	\$1,214.00
Hubbard, Kevin	Technology & Construction Mgt	\$1,210.00
Hunter, Anne Marie	Biomedical Sciences	\$550.00
Hurst, Beth	Reading, Foundations & Technology	\$3,300.00
Iman, Gary	Communication	\$4,950.00
Jean-Charles, Alex	Reading, Foundations & Technology	\$330.00
Jennings, Mary Ann	School of Social Work	\$605.00
Johnson, David	Political Science	\$3,245.00
Johnson, Julie	Modern & Classical Languages	\$3,960.00
Johnson, Richard	Computer Information Systems	\$4,565.00
Jones, Jeffrey	Finance & General Business	\$1,485.00
Jones, Martin	Technology & Construction Mgt	\$2,420.00
Kaf, Wafaa	Honors College	\$2,800.00
Karuppan, Corinne	Management	\$7,200.00
Kaula, Rajeev	Computer Information Systems	\$1,375.00
Kenneally, Maria	Nursing	\$1,920.00
Leamy, Diane	Criminology & Criminal Justice	\$3,960.00
Leisure, Stanley	Finance & General Business	\$7,095.00
Lombilla, Luis	Modern & Classical Languages	\$3,002.00
Maier, Melissa	Communication	\$2,035.00
Maples, Carol	Theatre & Dance	\$5,148.00
Martin, Judith	Modern & Classical Languages	\$330.00
Masterson, Gerald	Graduate College	\$1,265.00
Matthews, James	Counseling, Leadership & Special Ed	\$1,613.00
McCarthy, Bernard	Criminology & Criminal Justice	\$1,980.00
McLean, Annice	Reading, Foundations & Technology	\$8,855.00
McMurtrey, Shannon	Computer Information Systems	\$5,810.00
Meraz, Juan	Reading, Foundations & Technology	\$2,745.00
Merrigan, Michael	Management	\$5,600.00
Metcalf, Holly	Communication Sciences & Disorders	\$55.00
Miller, Arden	Psychology	\$1,485.00
Miller, F. Thornton	History	\$3,685.00
Morris, Taleyna	Communication	\$2,915.00
Moser, Linda	English	\$1,100.00
Murray, Sarah	Biomedical Sciences	\$1,113.00
Nelson, Eric	History	\$5,810.00
Nelson, Walt	Finance & General Business	\$4,345.00

Academic Personnel Board Actions, cont'd.

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Nixon, Sarah	Reading, Foundations & Technology	\$1,540.00
Oden, Debra	School of Accountancy	\$715.00
Odneal, Marilyn	Agriculture - Mtn Grove	\$2,805.00
Olsen, Reed	Economics	\$1,265.00
	Nursing	\$275.00
Pace, Glenn	MDI	\$750.00
Patterson, Kathryn	Nursing	\$3,490.00
Pearman, Cathy	Reading, Foundations & Technology	\$3,080.00
Peterson, Dane	Marketing	\$605.00
Pham, Courtney	Marketing	\$3,241.00
Philpot, James	Finance & General Business	\$3,520.00
Poston, Tracey	Biomedical Sciences	\$55.00
Price, Debra	Childhood Ed & Family Studies	\$3,520.00
Proctor, Lisa	Communication Sciences & Disorders	\$3,190.00
Pursley, Jennifer	Mathematics	\$3,135.00
Qiao, Yuhua	Graduate College	\$825.00
	Political Science	\$825.00
Qiu, Wenping	Study Away	\$1,415.00
Ragan, Kent	Finance & General Business	\$2,640.00
Rector, Paula	Criminology & Criminal Justice	\$5,555.00
Remley, Melissa	Study Away	\$1,415.00
Rimal, Arbindra	Agriculture	\$4,987.00
Roam, Kimberly	Childhood Ed & Family Studies	\$1,485.00
Robinson, Melinda	Theatre & Dance	\$1,033.00
Rogers, Lori	English	\$1,100.00
Rowe, Robyn	Communication	\$2,878.00
Salinas, Patti	Criminology & Criminal Justice	\$1,925.00
Saxon, Caryn	Criminology & Criminal Justice	\$3,483.00
Schmelzle, George	School of Accountancy	\$770.00
Schotthofer, Melissa	Childhood Ed & Family Studies	\$3,685.00
Scott, James	Finance & General Business	\$2,145.00
Scott, Shari	Counseling, Leadership & Special Ed	\$3,575.00
Self, Sharmishta	Economics	\$5,205.00
Sells, Patrick	Marketing	\$2,640.00
Sheffeld, Eric	Reading, Foundations & Technology	\$1,650.00
Shirley, Corinne	Modern & Classical Languages	\$4,125.00
Siebert, Matthew	Chemistry	\$673.00
Simmers, Christina	Marketing	\$1,925.00
Sims-Giddens, Susan	Nursing	\$1,778.00
Smith, Cara	Childhood Ed & Family Studies	\$4,070.00
Smith, Lucretia	Nursing	\$880.00

Academic Personnel Board Actions, cont'd.

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Smith, Susan	Political Science	\$5,170.00
Stafford, Gary	Mathematics	\$2,970.00
Stein, James	Biomedical Sciences	\$330.00
Stowe, Michael	English	\$880.00
Suttmoeller, Michael	Criminology & Criminal Justice	\$5,428.00
Templeton, Kelly	Theatre & Dance	\$1,650.00
Test, Joan	Childhood Ed & Family Studies	\$2,493.00
Thompson, Kip	Master of Public Health	\$880.00
Tinsley, Tonia	Modern & Classical Languages	\$440.00
Tivener, Kristen	Biomedical Sciences	\$990.00
Turner, John	English	\$1,980.00
Utley, Rose	Nursing	\$1,210.00
Vanderhoof, Glenna	Computer Information Systems	\$183.00
VanLanduyt, Cathy	Computer Information Systems	\$3,575.00
Walker, Elizabeth	Agriculture	\$3,000.00
Walters, Heather	Communication	\$4,345.00
	Graduate College	\$660.00
Warner, Samantha	Study Away	\$2,250.00
Wedenoja, William	Study Away	\$1,012.00
White, Timothy	Media, Journalism & Film	\$1,483.00
White-Van Ornum, Kimberly	Mathematics	\$3,575.00
Winkler, Danny	Computer Information Systems	\$3,300.00
Yaden, Carly	Psychology	\$2,420.00
Yarckow-Brown, Ivy	Criminology & Criminal Justice	\$3,878.00
Young-Jones, Adena	Psychology	\$880.00
Yu, Hae Min	Childhood Ed & Family Studies	\$1,228.00

ADDENDUM D

The following have been appointed as Graduate Teaching Assistants for the spring semester January 4, 2016 through May 13, 2016.

<u>Name</u>	<u>Department</u>	<u>Salary</u>
Afrin, Taiaba	Biology	\$5,232.00
Beasley, Emily	Biology	\$4,300.00

MISSOURI STATE UNIVERSITY

III.D.2.

BE IT RESOLVED by the Board of Governors for Missouri State University that the actions indicated for non-academic employees, as itemized below, are hereby approved.

APPOINTMENTS:

<u>Name</u>	<u>Position-Department</u>	<u>Grade</u>	<u>Salary</u>	<u>Effective</u>
Khushboo Hemnani	Microbiology Lab Coordinator Biology	43	\$30,000 annually	08/10/15
Megan K. Cope	Academic Advisor/Retention Specialist Business Advisement Center	42	\$32,000 annually	09/21/15
Erin J. Snider	Academic Administrative Assistant II Sports Medicine & Athletic Training	12	\$26,208 annually	09/23/15
Taylor J. Homeyer	Admission Counselor Office of Admissions	41	\$30,222 annually	09/28/15
Kathleen M. Hash	Admission Counselor Office of Admissions	41	\$30,222 annually	10/01/15
Melissa Lafarlette	Academic Administrative Assistant II Communication Sciences & Disorders	12	\$26,208 annually	10/01/15
Katrina A. Chavez	Coordinator Office of the Registrar	16	\$37,666 annually	10/12/15
Stephanie J. Matthews	Director of Corporate & Foundation Relations Office of Development	44	\$55,000 annually	10/12/15
Erica L. Robertson	Academic Records Specialist Office of the Registrar	13	\$27,040 annually	10/12/15
Britni M. Turner	Administrative Specialist II Financial Aid	12	\$26,624 annually	10/12/15

Non-academic Personnel Board Actions, cont'd.

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Lyssa Maher-Felton	Clinic Assistant Communication Sciences & Disorders	12	\$27,040 annually	10/13/15
Vicki Kramer	Administrative Specialist III Educator Preparation Provider	13	\$28,080 annually	10/19/15
Kiriana Mack-Hansen	Membership Coordinator, Radio & TV Broadcast Service	41	\$28,392 annually	10/19/15
Daniel J. Rose	Library Associate I Library	13	\$28,080 annually	11/01/15
Jennifer K. Beuerlein	Special Education Compliance Consultant Southwest Regional Professional Development Center	45	\$45,000 annually	11/02/15
Angela M. Goerndt	Vivarium Technician Research Administration	21	\$24,960 annually	11/02/15
Sammie Hernandez	Residence Hall Receptionist Residence Life, Housing & Dining Services	10	\$21,424 annually	11/02/15
James R. Lofland	Custodian I Residence Life, Housing & Dining Services	21	\$20,155 annually	11/02/15
Recy L. Moore	Academic Advisor – Marketing, Recruitment & Retention Nursing	42	\$36,720 annually	11/02/15
Rebecca D. Neal	Academic Advisor Academic Advisement Center	42	\$32,000 annually	11/02/15
Joseph Hardcastle	Custodian I Residence Life, Housing & Dining Services	21	\$20,155 annually	11/06/15

Non-academic Personnel Board Actions, cont'd.

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Sheila M. Cook	Administrative Specialist II Financial Aid	12	\$26,624 annually	11/09/15
Corey Vestal	Journeyman Plumber Facilities Maintenance	26	\$34,195 annually	11/09/15
Annette L. Avery	Assistant Director Financial Aid	43	\$42,000 annually	11/16/15
Steven D. Coffman	Centralized User Support Specialist Computer Services	33	\$40,331 annually	11/16/15
Vickie A. Taylor	Centralized User Support Specialist Computer Services	33	\$40,331 annually	11/16/15
Joygrace A. Aberle	Medical Technologist Taylor Health & Wellness Center	42	\$46,842 annually	12/01/15
Teresa L. Brandenburg	Assistant Director of Campus Recreation – Fitness & Wellness Campus Recreation	42	\$36,300 annually	12/01/15
Andrew Garcia	Custodial Supervisor Residence Life, Housing & Dining Services	25	\$35,000 annually	12/01/15

RESIGNATIONS:

<u>Name</u>	<u>Position-Department</u>	<u>Effective</u>
Carla J. Coorts	Assistant to the Dean Graduate College	09/15/15
Rachelle I. McCart	Academic Administrative Assistant II Counseling, Leadership & Special Education	09/25/15
Joshua Elliott	Public Safety Officer Safety & Transportation	09/28/15
Ronnie Stubbs	Custodian I Custodial Services	09/28/15

Non-academic Personnel Board Actions, cont'd.

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Kelsey Stogsdill	Public Safety Officer Safety & Transportation	10/06/15
Lisa G. Curtright	Executive Assistant II College of Health & Human Services	10/23/15
Lori Behrens Haener	Medical Technologist Taylor Health & Wellness Center	10/23/15
Lee Ann Amundson	Academic Administrative Assistant II Mathematics	11/03/15
Traci L. Brown	Registered Nurse Taylor Health & Wellness Center	11/11/15
Sean A. Lewis	Public Safety Officer Safety & Transportation	11/15/15
Ann Hall	Accounting Specialist Taylor Health & Wellness Center	12/31/15
Ashtyn L. Fischer	Administrative Assistant II Safety & Transportation	01/15/16

RETIREMENTS:

<u>Name</u>	<u>Position-Department</u>	<u>Effective</u>
Lois M. Jones	Special Education Consultant & Compliance Southwest Regional Professional Development Center	09/30/15
Steven Fisk	Groundskeeper Grounds	11/30/15
Joan R. Newman	Administrative Assistant II MaryJo Wynn – Academic Achievement Center	11/30/15
Mary S. Cain	Administrative Specialist II College of Education-Student Services	12/31/15
Ann C. Fuhrman	Government Document Specialist Library	12/31/15

Non-academic Personnel Board Actions, cont'd.

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Neal D. Sallee	Custodian I Custodial Services	12/31/15
Deborah A. Shirley	Accounting Specialist College of Business	12/31/15
Edward L. Choate	Director Office of Human Resources	02/29/16

SEPARATION FROM EMPLOYMENT:

<u>Name</u>	<u>Position-Department</u>	<u>Effective</u>
Amber Shoemaker	Custodian I Facilities Management-Custodial	10/07/15
Sydney Van Der Merwe	Assistant Coach Intercollegiate Athletics	12/31/15
Gabriela Gomez-Sosa	Head Athletics Coach Intercollegiate Athletics	02/01/16

CHANGE OF STATUS:

<u>Name</u>	<u>Position-Department</u>	<u>Action</u>	<u>Effective</u>
Joni Durden	From: Academic Administrative Assistant III Biology GR 13, \$31,653 annually To: Administrative Assistant I Residence Life, Housing & Dining Services GR 11, \$30,243 annually	Change of Status	10/01/15
William K. Hader	From: Distributed User Support Specialist International Programs GR 33, \$48,260 annually To: Information Technology Administrator International Programs GR 34, \$54,051 annually	Promotion	10/01/15

Non-academic Personnel Board Actions, cont'd.

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Ashleigh M. Lewellen	<p>From: Assistant Director, Campus Recreation-Facilities & Operations Campus Recreation GR 42, \$37,431 annually</p> <p>To: Associate Director, Campus Recreation-Facilities & Operations Campus Recreation GR 44, \$48,375 annually</p>	<p>Reclassification & Salary Adjustment</p>	<p>10/01/15</p>
Carrie Lines	<p>Coordinator/AEP Program School of Social Work</p>	<p>Continuation of Appointment</p>	<p>10/01/15 09/30/16</p>
Travis Marler	<p>From: Administrative Specialist III College of Education GR 13, \$28,751 annually</p> <p>To: Coordinator, Assessment Data Systems College of Education GR 32, \$35,850 annually</p>	<p>Reclassification & Salary Adjustment</p>	<p>10/01/15</p>
Mark A. McCarty	<p>From: Printing Services Manager Printing & Postal Services GR 27, \$55,558 annually</p> <p>To: Manager Printing & Postal Services GR 28, \$62,500 annually</p>	<p>Promotion</p>	<p>10/01/15</p>
Sue McCrory	<p>From: Computers for Learning Coordinator Library</p> <p>To: Coordinator, Testing Center Library</p>	<p>Title Change</p>	<p>10/01/15</p>
Holly F. Robison	<p>From: Academic Administrative Assistant III Psychology GR 13, \$33,035 annually</p> <p>To: Administrative Specialist II Learning Diagnostic Clinic GR 12, \$31,095 annually</p>	<p>Change of Status</p>	<p>10/01/15</p>

Non-academic Personnel Board Actions, cont'd.

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Wanda Sillyman	From: Postal Services Supervisor Postal Services To: Staff Emeritus Postal Services	Change of Status	10/01/15
Ian L. Alaimo	From: Instructional Technology Support Specialist College of Health & Human Services GR 34, \$58,771 annually To: Technology Coordinator College of Health & Human Services GR 36, \$72,000 annually	Promotion	10/05/15
Sandra Stansbury	From: Custodian I Residence Life-Custodial To: Custodian I Facilities Management-Custodial	Transfer	10/12/15
Joseph S. Morris	From: Director, Student Orientation, Advising & Registration-SOAR New Student & Family Programs To: Director, New Student & Family Programs New Student & Family Programs	Title Change	10/15/15
Megan K. O'Shaughnessy	From: Lead Teacher Child Development Center GR 43, \$35,186 annually To: Teacher Child Development Center GR 41, \$35,186 annually	Change of Status	10/26/15
Debra K. Casada	From: Custodian I Custodial Services To: Custodian I Residence Life, Housing & Dining Services	Transfer	10/27/15

Non-academic Personnel Board Actions, cont'd.

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Cynthia Caddy	From: Administrative Specialist III Educator Preparation Provider To: Staff Emeritus Educator Preparation Provider	Change of Status	11/01/15
Robert S. Hornberger	From: Assistant Vice President for Enrollment Management/Registrar Office of the Registrar To: Assistant Vice President for Enrollment Management & Services/Registrar Office of the Registrar	Title Change	11/01/15
Donald E. Simpson	From: Associate Vice President for Enrollment Management Enrollment Services To: Associate Vice President for Enrollment Management & Services Enrollment Services	Title Change	11/01/15
Bradley W. Davidson	From: Centralized User Support Specialist Computer Services To: Distributed User Support Specialist International Programs	Change of Status	11/02/15
Tina J. Neal	From: Program Coordinator, DESE Project ACCESS GR 42, \$39,595 annually To: Marketing & Data Collection Specialist Project ACCESS GR 42, \$42,571 annually	Change of Status & Salary Adjustment	11/02/15 06/30/16
Sherry J. Jones	From: Administrative Assistant II College of Natural & Applied Sciences To: Academic Administrative Assistant II Mathematics	Change of Status	11/12/15

Non-academic Personnel Board Actions, cont'd.

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Lisa Taylor	From: Paralegal General Counsel GR 17, \$45,703 annually To: Assistant to the Dean Graduate College GR 43, \$50,000 annually	Promotion	11/16/15
Brenda K. Meadows	From: Custodian I Residence Life, Housing & Dining Services To: Custodian I Plaster Student Union	Transfer	11/18/15
Dawn E. Brokaw	From: Administrative Assistant II Office of the Registrar GR 12, \$27,891 annually To: Academic Administrative Assistant III Psychology GR 13, \$31,200 annually	Promotion	11/23/15
Charna M. Knepper	Medical Technologist Taylor Health & Wellness Center From: GR 42, \$43,759 annually To: GR 42, \$46,842 annually	Salary Adjustment	12/01/15
Debra J. Lenahan	Medical Technologist Taylor Health & Wellness Center From: GR 42, \$43,557 annually GR 42, \$46,842 annually	Salary Adjustment	12/01/15
Matthew Morris	From: Interim Vice President Administrative & Information Services Associate Vice President Administrative & Information Services GR 49, \$102,127 annually To: Vice President Administrative Services \$140,000 annually	Promotion	12/01/15

Non-academic Personnel Board Actions, cont'd.

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Lucie Amberg	New Media Specialist Web & New Media (75% FTE) From: GR 42, \$26,348 annually To: GR 42, \$27,248 annually	Salary Adjustment	01/01/16
Jason Barlowe	Technology Specialist Greenwood Lab School From: GR 32, \$34,419 annually To: GR 32, \$38,534 annually	Salary Adjustment	01/01/16
Kelly Bridges	Administrative Assistant II Public Affairs From: GR 12, \$26,272 annually To: GR 12, \$27,772 annually	Salary Adjustment	01/01/16
Susan Brown	Arena Patron & Event Coordinator Intercollegiate Athletics (75% FTE) From: GR 42, \$26,469 annually To: GR 42, \$36,549 annually	Salary Adjustment	01/01/16
Cynthia Chandler-Clayton	Academic Administrative Assistant II Physician Assistant Program From: GR 12, \$31,448 annually To: GR 12, \$32,030 annually	Salary Adjustment	01/01/16
Jarrad Chester	Coordinator Outdoor Adventures Campus Recreation From: GR 41, \$32,576 annually To: GR 41, \$35,000 annually	Salary Adjustment	01/01/16
Caryn Cook	Academic Administrative Assistant II Sports Medicine & Athletic Training From: GR 25, \$25,658 annually To: GR 25, \$26,191 annually	Salary Adjustment	01/01/16
Sandra Culver	Director Business Advisement Center College of Business From: GR 46, \$54,925 annually To: GR 46, \$57,425 annually	Salary Adjustment	01/01/16

Non-academic Personnel Board Actions, cont'd.

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Michael Edwards	Coordinator Graduate College Graduate College From: GR 42, \$33,150 annually To: GR 42, \$34,807 annually	Salary Adjustment	01/01/16
Jason Ferber	Videographer/Editor OPT From: GR 42, \$34,790 annually To: GR 42, \$36,877 annually	Salary Adjustment	01/01/16
Ann C Fuhrman	From: Government Document Specialist Library To: Staff Emeritus Library	Change of Status	01/01/16
Rebecca Harbaugh	Associate Registrar, Operations Office of the Registrar From: GR 44, \$52,697 annually To: GR 44, \$53,241 annually	Salary Adjustment	01/01/16
Brian Heaton	Content Management Programmer/Analyst Web & New Media From: GR 35, \$63,224 annually To: GR 35, \$64,424 annually	Salary Adjustment	01/01/16
Jamie Henline	Assistant Membership Manager KSMU From: GR 41, \$32,780 annually To: GR 41, \$36,713 annually	Salary Adjustment	01/01/16
Patrick Hill	Student Shop Maintenance Specialist Art & Design From: GR 23, \$29,495 annually To: GR 23, \$32,495 annually	Salary Adjustment	01/01/16
Kathy Mendenhall	Budget Officer College of Business From: GR 42, \$44,283 annually To: GR 42, \$49,597 annually	Salary Adjustment	01/01/16

Non-academic Personnel Board Actions, cont'd.

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Jeff P. Morrissey	Chief Information Officer Computer Services From: GR 49, \$114,792 annually To: GR 49, \$120,000 annually	Salary Adjustment	01/01/16
Nancy Myers	Accounting Manager Financial Services From: GR 46, \$65,705 annually To: GR 46, \$67,205 annually	Salary Adjustment	01/01/16
Connie Pyle	Nursing Coordinator Taylor Health & Wellness Center From: GR 44, \$60,190 annually To: GR 44, \$63,801 annually	Salary Adjustment	01/01/16
Phillip Raleigh	Administrative Specialist II Graduate College From: GR 12, \$27,568 annually To: GR 12, \$30,000 annually	Salary Adjustment	01/01/16
Sheryl Ruff-Hensley	Academic Administrative Assistant II Marketing From: GR 12, \$34,267 annually To: GR 12, \$35,267 annually	Salary Adjustment	01/01/16
Kristy Russell	Athletic Equipment Attendant Kinesiology From: GR 21, \$28,862 annually To: GR 21, \$29,234 annually	Salary Adjustment	01/01/16
Jennifer Severson	Director Accounting & Budgeting Financial Services From: GR 47, \$70,824 annually To: GR 47, \$73,324 annually	Salary Adjustment	01/01/16
Margaret Suzanne Shaw	Vice President for Marketing & Communications University Relations From: \$137,430 annually To: \$140,000 annually	Salary Adjustment	01/01/16

Non-academic Personnel Board Actions, cont'd.

Page 13

Deborah A. Shirley	From: Accounting Specialist College of Business To: Staff Emeritus College of Business	Change of Status	01/01/16
Brenda Stewart	Administrative Assistant III Institutional Equity & Compliance From: GR 13, \$30,471 annually To: GR 13, \$32,575 annually	Salary Adjustment	01/01/16
Lori Wade	Administrative Specialist II Kinesiology From: GR 12, \$26,070 annually To: GR 12, \$29,128 annually	Salary Adjustment	01/01/16
Courtney Wendel-Stevenson	New Media Specialist Web & New Media From: GR 42, \$33,726 annually To: GR 42, \$34,926 annually	Salary Adjustment	01/01/16
Mary Ann Wood	Director of Public Affairs Public Affairs From: GR 43, \$50,280 annually To: GR 43, \$53,280 annually	Salary Adjustment	01/01/16

Vote: _____ Yea
_____ Nay

IV.A.

PRESIDENT'S REPORT

President Clif Smart's report will include updates and comments on the following topics:

1. Approval of Citizen Scholar Award Recipients
2. 2016 Legislative Goals and Materials

IV.A.1.

RECOMMENDED ACTION – Approval of a resolution to acknowledge the Board of Governors Citizen Scholar Award Recipients.

The following resolution was moved by _____ and seconded by _____.

WHEREAS, the Missouri State University Board of Governors wishes to encourage and recognize outstanding students; and

WHEREAS, the Board of Governors Citizen Scholar Award has been established to duly honor six students each year who are not only successful academically, but who also exemplify the Public Affairs mission of the University; and

WHEREAS, the intent of the Citizen Scholar Award is to identify and recognize students who met criteria that included Ethical Leadership, Cultural Competence, and Community Engagement; and

NOW THEREFORE, BE IT RESOLVED that the following students be approved as Citizen Scholars for 2015-2016 and that their names be added to the Citizen Scholar Wall.

Zane Clark
Brianna Duda
Caitlin Shukwit
Melanie Morgan
Nadia Pshonyak
Piper-Danay Smith

VOTE: **AYE**_____

NAY_____

Comments: The Citizen Scholar Award recipients were selected by the Citizen Scholars Sub-Committee of the Board of Governors at a meeting held on October 12, 2015 and are being recommended for approval by the Board of Governors at the December 11, 2015 meeting. These individuals were selected from a pool of sixteen (16) nominees.

V.A.

FACULTY SENATE REPORT

Dr. Sharmistha Self, Chairperson for the Faculty Senate, will be present to make a report to the Governors. This report will be made within the guidelines approved at the October 21, 1983, meeting of the Board of Regents.

V.B.

Report from the Provost

Provost Frank Einhellig's report will include updates and comments regarding Academic Affairs.

- 1) Update on FY16 Performance Measures
- 2) Update on Academic Administrator Openings



**THE OFFICE OF RESEARCH ADMINISTRATION
ACTIVITY REPORT – FISCAL YEAR 2016 THROUGH OCTOBER**

Missouri State University faculty, staff, and students are involved in research, education, and service projects through the support of governmental, business, and philanthropic entities. This report summarizes key aspects of this activity and highlights awards received in FY 2016 through the month of October.

PROJECT HIGHLIGHTS

- **Dorothy Wittorff-Sandgren**, Community Development Coordinator for the Center for Resource Planning and Management, recently received a **\$389,007** award from the **US Department of Homeland Security via the Missouri Office of Homeland Security**. This grant continues the State of Missouri's program to build capabilities to prevent, deter, respond to, and recover from incidents of terrorism at the State and local levels through planning, equipment, training, and exercise activities.
- **Julie Baldwin**, Assistant Professor of Criminology, received **\$761,231** from the **National Institute of Justice** to conduct a comprehensive multi-site examination of veterans treatment courts (VTCs) through an implementation and intermediate impact evaluation. Extensive research indicates that a distinct constellation of issues and needs are related to military service and/or training and that veterans may have higher prevalence of specific challenges shown to be related to illegal and/or hostile behavior, potentially increasing their risk for contact with the criminal justice system. Of all the publicly funded responses to the intertwined problems of crime, mental illness, trauma, and substance abuse among veterans, the most recent programmatic innovation has been the rapid rise and diffusion of the VTC.
- **Susan Dollar**, Professor of Social Work, received **\$418,433** from the **Department of Health and Human Services via the Missouri Department of Health and Senior Services** for the Abstinence Education Program (AEP). The purpose of this program is to support decisions by adolescents to abstain from sexual activity by providing abstinence education as defined by Section 510(b)(2) of the Social Security Act with a focus on those groups that are most likely to bear children out-of-wedlock. State data has guided the planning of this curriculum-based abstinence education youth development program and parent/family-adolescent communication strategies for implementation in target communities.
- **Rishi Patel**, Senior Research Scientist for the Center for Applied Science and Engineering, received funding from the **US Army Engineer Research and Development Center** in the amount of **\$899,999**. The objective of this project is to safely develop and deploy nanoscale engineered technologies to deliver a printed sensor platform for military, industry, and consumer applications. The project will employ a "cradle-to-grave" environmental LCA and risk analysis that covers the embryonic stage of advanced materials and technology development, materials and device manufacturing, device deployment, and end-of-life recycling/disposal of the materials and devices.
- **Michelle Norgren**, Director of the Viticulture and Enology Science and Technology Alliance (VESTA), received funding from the **National Science Foundation** in the amount of **\$3,999,630 to fund the VESTA National Center of Excellence**. Continued growth of the US grape growing and wine production industry is challenged by its need for a knowledgeable and skilled technical workforce. VESTA, a collaborative, multi-institutional national consortium, is expanding its capabilities to ensure that this technical workforce has the strong STEM-based knowledge and skills to take advantage of the latest advances in scientific practices and emerging technologies. The alliance works closely with the GWI and subject matter experts to provide readily accessible learning experiences for students many of whom live in rural communities.

RESULTS

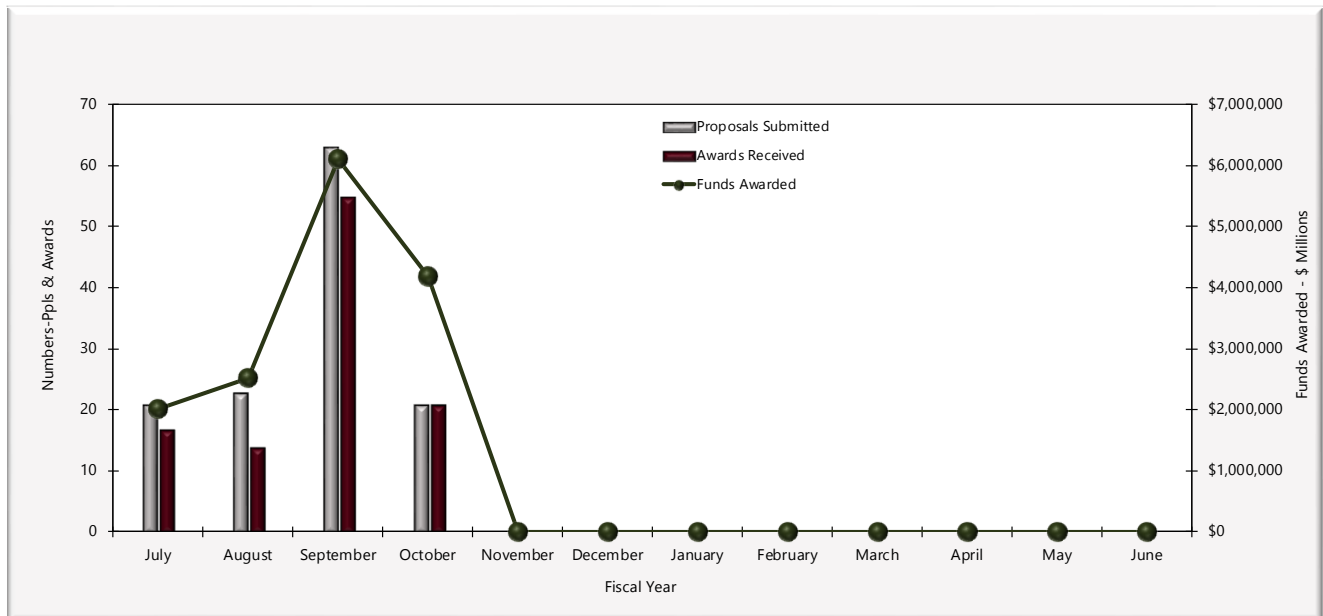
As of the end of October, the University has submitted 128 proposals for support of University-based projects. To date, 107 awards have been received – some of which are from proposals submitted during the previous fiscal year. The commitment of funds in these grants and contracts to date is \$14.8 million. Some of these awards are for projects that extend over more than one year, but the full commitment for funds is allocated to the first year.

Key Indicators	Activity for FY 2016	% Change from FY 2015
Proposals Submitted	128	2%
Funds Requested	\$27,840,555	65%
Named Investigators	77	24%
Grants & Contracts Awarded	107	16%
Funds Awarded	\$14,845,645	119%

External funding activity so far in FY 2016:

Sponsored Program Activity FY 2016

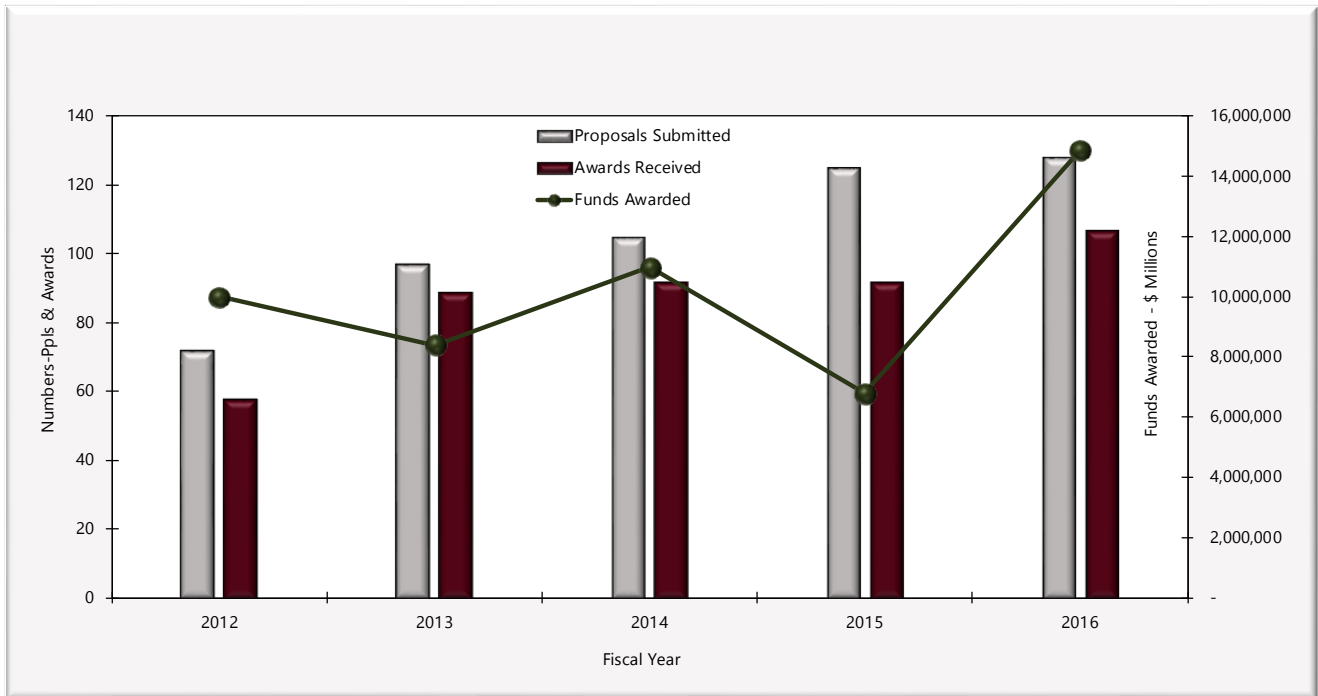
Month	Proposals Submitted	Total Awards	Dollars Awarded
July	21	17	\$2,018,944
August	23	14	\$2,526,455
September	63	55	\$6,109,588
October	21	21	\$4,190,658
November	0	0	\$0
December	0	0	\$0
January	0	0	\$0
February	0	0	\$0
March	0	0	\$0
April	0	0	\$0
May	0	0	\$0
June	0	0	\$0
	128	107	\$14,845,645



A comparison of activity over the last five years:

Cumulative Sponsored Program Activity Through the Month of October (FY 2012- FY 2016)

Fiscal Year	Proposals Submitted	Number of Awards						\$Millions	
		Facilities &						Requested	Awarded
		Education	Equipment	Infrastructure	Research	Service	Ttl Awds		
2012	72	21	2	2	12	21	58	14,068,421	9,994,729
2013	97	27	2	1	18	41	89	9,573,411	8,383,808
2014	105	21	0	2	27	42	92	16,394,654	10,984,865
2015	125	26	0	0	17	50	92	16,870,226	6,783,201
2016	128	26	2	3	17	59	107	27,840,555	14,845,645



Grant and contract activity for FY 2016, through October, by University Unit.

**Missouri State University
FY 16 Grant/Contract Activity by Unit**

Unit	# Applying		# Awarded		Credit Share*			Actual**		
	Staff	Faculty	Staff	Faculty	Grants / Contracts		Award	Grants / Contracts		Award
					Submit	Awards	\$	Submit	Awards	\$
Admin & Info Services	0	0	0	0	0	0	\$ -	0	0	\$ -
College of Arts & Letters	1	2	1	1	9	8	\$ 166,251	5	5	\$ 166,251
Center for Dispute Resolution	0	1	0	1	1	1	\$ 14,665	1	1	\$ 14,665
College of Business	0	2	0	1	3	2	\$ 1,095,440	3	2	\$ 1,095,440
Center for Project Innovation & Management	0	1	0	1	2	1	\$ 27,000	2	1	\$ 27,000
College of Education	3	3	2	4	9	9	\$ 252,490	9	8	\$ 252,490
Institute for Play Therapy	0	0	0	0	0	0	\$ -	0	0	\$ -
Institute for School Improvement	0	0	0	0	0	0	\$ -	0	0	\$ -
Southwest Regional Professional Development Center	0	1	0	1	2	2	\$ 1,180,346	2	2	\$ 1,180,346
College of Health & Human Services	1	11	2	10	13	14	\$ 903,724	10	11	\$ 878,769
Center for Research & Service	0	0	0	0	0	0	\$ -	0	0	\$ -
College of Humanities & Public Affairs	0	2	0	2	2	2	\$ 786,170	2	2	\$ 786,170
Center for Archaeological Research	0	1	2	1	1	3	\$ 28,252	1	2	\$ 28,252
Center for Community Engagement	0	0	0	0	0	0	\$ -	0	0	\$ -
Center for Economic Research	0	1	0	1	1	1	\$ 7,533	1	1	\$ 7,533
Center for Social Science & Public Policy Research	0	1	0	1	1	1	\$ 1,150	1	1	\$ 1,150
College of Natural & Applied Sciences	1	24	1	16	38	21	\$ 1,148,051	31	15	\$ 1,128,677
Bull Shoals Field Station	0	1	0	1	1	1	\$ 20,930	1	1	\$ 20,930
Center for Resource Planning & Management	1	1	3	1	6	6	\$ 451,045	4	3	\$ 451,045
Center for Scientific Research & Education	0	0	0	0	0	0	\$ -	0	0	\$ -
Ozark Environmental Water Research Institute	1	1	1	1	11	12	\$ 462,012	8	9	\$ 483,012
Diversity & Inclusion	0	0	0	0	0	0	\$ -	0	0	\$ -
Graduate College	0	0	0	0	0	0	\$ -	0	0	\$ -
Library	1	2	0	0	4	0	\$ -	2	0	\$ -
President	0	0	0	0	0	0	\$ -	0	0	\$ -
Provost	1	1	2	1	2	3	\$ 16,034	1	3	\$ 16,034
Ozarks Public Health Institute	0	1	0	1	3	4	\$ 169,921	3	4	\$ 169,921
Research & Economic Development	2	0	2	0	6	6	\$ 226,308	6	6	\$ 226,308
Center for Applied Science & Engineering	5	0	2	0	9	2	\$ 913,866	6	2	\$ 913,866
Center for Biomedical & Life Sciences	0	1	0	1	2	2	\$ 12,492	2	2	\$ 12,492
International Leadership & Training Center	1	0	1	0	4	4	\$ 352,300	4	4	\$ 352,300
Jordan Valley Innovation Center	1	0	1	0	3	3	\$ 361,553	3	3	\$ 361,553
Small Business Development & Technology Center	1	0	1	0	3	3	\$ 25,976	3	3	\$ 25,976
Southwest Missouri Area Health Education Center	1	0	1	0	2	2	\$ 63,012	2	2	\$ 63,012
School of Agriculture	2	4	0	3	8	4	\$ 59,949	5	3	\$ 83,278
Center for Grapevine Biotechnology	0	1	0	1	1	1	\$ 39,584	1	1	\$ 39,584
Mid-America Viticulture & Enology Center	1	1	1	0	3	2	\$ 3,999,880	3	2	\$ 3,999,880
Student Affairs	1	0	2	0	1	4	\$ 1,563,378	1	4	\$ 1,563,378
West Plains	3	3	2	1	6	4	\$ 496,333	5	4	\$ 496,333
TOTAL	28	67	27	51	157	128	\$ 14,845,645	128	107	\$ 14,845,645

* Credit Share - divides the proposals/awards between the PI's, therefore proposals/awards may be reflected in the totals more than once.

** Actual - proposals/awards will only be shown in the originating unit.

International Programs Board of Governors Report

December 2015

China Programs

Oct. 18th – 25th : Immersion trip to the Missouri State China Campus with Student Governor, SGA presidents from Springfield campus, and West Plains Campus, and West Plains Chancellor. Our student leaders were truly immersed into Chinese culture, learned about our China campus operation and met with our international students at the China campus.

Additional coordination trips were made to partner universities and potential partners by Dr. Einhellig, Dr. Baker, Mr. Steve Robinette, Ms. Tami Sutton, Ms. Liu Dandan and Mr. Zhang Peng. College of Education faculty (Drs. Pearman, and Arthaus) also met with representatives of Shaanxi Normal University for possible working relationship with the Missouri State College of Education. During the trip, three new agreements were signed with Shaanxi Normal University (Xi'an), Sias International University (Zhengzhou) and Changsha University of Science and Technology (Changsha).

English Language Institute

This fall, the ELI's English for Academic Purposes (EAP) program enrolled 68 new students for both sessions combined with total enrollments of 143 students each session. Although we saw a drop in Saudi students due to changes in the Saudi government scholarship program, there were increased enrollments from China, Colombia, Mongolia, Vietnam, and Chile. A total of 14 students successfully completed the EAP program in October. Of that number, 3 had pre-admission to MSU graduate programs and 10 had pre-admission to MSU undergraduate programs.

This fall the ELI's Special Programs division hosted 6 teachers from multiple cities in the state of Risaralda (Colombia) for a 4-week program sponsored by Centro Colombo Americano Pereira (an EducationUSA office). The English for Musicians program is currently working with 7 students in a semester-long program that includes English classes along with graduate music classes. On November 15 we will receive 30 professors and students for a 4-week Language and Culture Program as part of the Proyecta program funded by the Mexican government. The ELI Teacher Training Programs division is concluding its second 5-week CELTA course and will conduct a week-long teacher training workshop in November at Universidad La Gran Colombia in Bogota, with whom the ELI has had a long-standing relationship through our Language and Culture Programs.

The ELI has been busy recruiting for its programs and for MSU academic programs. We have participated in recruitment trips to Mexico, Colombia, Chile, Brazil, Japan, Kazakhstan, Turkey, Azerbaijan, Georgia, and South Korea. Several of the outreaches included U.S. State Department sponsored recruiting fairs through the offices of EducationUSA.

Foreign Language Institute

The FLI established a new partnership with Baptist Bible College per an agreement signed on August 27, 2015 by BBC President Mark Milioni, showing growing interest in language learning in the Springfield area. The FLI is also working on plans for summer offerings, like camps for children and potential beginning levels of some FLI languages.

Our non-credit courses begin in 2nd block spring and include languages for travelers in: Arabic, Chinese, German, Italian, Portuguese, Russian, Spanish and French. We hope to see students and faculty from over 20 short term faculty-led Study Away programs enrolling in these courses, as they travel to countries where English is not the native language. These non-credit courses cost only \$150 and are offered to students, faculty, staff and the community. We hope to see many MSU employees make use of their non-

credit fee waiver to take these courses for free and really show interest in pursuing the Public Affairs mission of cultural competence by engaging in language courses.

Commercials are currently airing with KY3 and KSPR to advertise for our for-credit and non-credit spring courses. In addition to for-credit classes, we will offer a series of non-credit courses in spring for the students and community.

International Friends

We have placed 71 students for spring 2015 and 100 students for fall 2015. There are currently 4 students on our waitlist for placement. These student should be placed after our upcoming family orientations.

This year we have recruited 27 new families, including 4 Staff members and 24 MSU domestic students. In the last two years International Friends have placed 361 students with families.

India

The India team continued to process new applications for admission this month, the Indian Operations Specialist monitored and met with Indian students on campus in Springfield, the In-Country Representative visited Pune, Mumbai and Kolkata to meet with agents, and we helped prepare Dr. Kartik Ghosh for a visit with elite Indian secondary schools in the Kolkata area in December.

International Services

There are 1,667 international students, representing 83 countries, currently studying at Missouri State University this semester. This represents an increase of 45 students from 1,622 in fall 2015. To date, IS has admitted 498 new students for the spring 2016 semester. At this same time last year, IS had admitted 464 students. China remains Missouri State's number one feeder country with 881 Chinese currently enrolled. Saudi Arabia is Missouri State's second largest international student population with 279 currently enrolled. The third and fourth largest international populations include India at 51 and South Korea at 40.

International Programs

Cultural Activities - This semester the Office of International Program has sponsored several activities for our international students to immerse them into American Cultural which included. A trip to St Louis to visit the zoo and Gateway Arch, tailgating tents at each of the home football games, pumpkin carving and Halloween party, and a bi weekly Cultural Corner event that brings domestic and international student together to discuss a variety of topics.

Once again, our office was proud to help sponsor *Rhythm of the Nations* the 37th Annual Association of International Students Banquet and Show. This year's program included eight international dishes cooked by Missouri State students and 17 performances from China, India, Mongolia, Saudi Arabia, Philippines, Japan, Peru, Africa, Brazil and the United States.

As in previous year's banquet and show was a sold out event with over 525 people in attendance. Profits from this annual event goes to help fund scholarships for active members in the Association of International Students organization.

On November 19, the Division of Research, Economic Development, and International Programs, the College of Business, Academic Affairs, and Students Affairs, hosted its annual traditional Thanksgiving Dinner for International Students with over 350 students in attendance.

International Education Week - International Programs led Missouri State in the celebration of International Education Week (November 6-14). Events and programming intended to engage international and domestic students and local community members included, but were not limited to, the following:

- Tour of the Globe (Nov. 6), a cultural showcase presented by students as part of downtown Springfield's First Friday ArtWalk. Countries represented included the big four (China, India, South Korea, and Brazil) as well as a variety of others. In total, 23 countries were represented at an event at the Morris Center attended by over 700 Missouri State and Springfield community members.
- International Dance Night (Nov. 8) welcomed a great mix of international and domestic students and provided an opportunity to learn dances from many different cultures.
- Tales from Abroad (Nov. 11) gave study abroad alumni an opportunity to share their experiences abroad as an information gathering opportunity for future study abroad students.
- International Game Night (Nov. 11) allowed the International Public Affairs Leaders to share board and card games from their home countries with other international and domestic students. The students who participated in this event were notably not students we typically see at international events and bodes well for future programming with this student organization.
- The English Language Institute Union Club Luncheon (Nov. 12) is an opportunity for our English Language Institute students to gain exposure to campus and the faculty and staff they will work with as they matriculate from the ELI to Missouri State classes.
- The Faculty and Staff Cultural Competency and Awareness Panel (Nov. 13) will be held in the Plaster Student Union Parliamentary Room over lunch. This inaugural event has received very positive attention from across campus and we expect an excellent turn out from faculty and staff alike.

International Leadership and Training Center

Recently ILTC has hosted 3 groups from China to study at Missouri State from 3 months to the fall semester to SY 2015-2016:

Ningxia Program - Missouri State and Ningxia University signed an agreement in January for MSU to provide a customized educational program for 50 agriculture students and ten faculty members from the Chinese university. The ten-month program will include intensive English language instruction, which finishes on November 12, 24 credit hours of MSU coursework in agricultural studies, and practical experiences including field trips to Missouri farms, ranches, agribusinesses, vineyards and wineries. Students in the program are undergraduate majors in wine and grape engineering, wine marketing, grassland management, crop cultivation and breeding, and animal science. From November 16 to December 18, the program will start a second phase of studies in their respective fields, classes that are going to be offered in partnership with the School of Agriculture. The third phase will start in spring 2016 with regular classes at Missouri State. We expect this program to be continued for the next 4 years with some number of these students returning in the fall of 2017 as graduate students.

Hainan Program - From September 2 to November 30, a group of 10 faculty members from Hainan University are participating in the Teaching Methods/Instructional Techniques and English Program. The training program includes the following elements: 1) Teaching Methods and Instructional Techniques for

University Professors – is a course that includes 70 hours of training sessions with an emphasis on theories, principles, objectives and trends in instructional methods and techniques for university professors. 2) Professional Development/Practicum Experience – participants observe and audit approximately 50 hours of classes at Missouri State University related to their teaching and research. 3) English Language Instruction and Practice – delivered through approximately 50 hours of class work. This program is offered in partnership with the College of Education.

Qingdao Program - From September 4 to December 22, 18 students from Qingdao University and 1 faculty member have been participating in the Biotechnology training Program. The students are taking four courses, totaling 16 hours, on a non-credit basis: Elements of Microbiology, Introduction to Cellular Biology, Plant Biotechnology, and Academic English. This program is offered in partnership with the College of Natural and Applied Sciences. This is the 3d year for this program with our oldest Chinese international partner university: Qingdao University.

Recruiting

Representatives from International Programs attended multiple recruitment opportunities in Canada during October. Cities attended were Toronto, Vancouver, and Ottawa. Missouri State representatives were well received, with much interest from students.

In addition, Betty Lewis and Darren Young met with Royal Crown Academic School in Toronto, Canada regarding an International Dual Credit. This meeting was followed with a signed agreement for Missouri State to offer dual credit courses at Royal Crown Academic School.

Sponsored Students

Missouri State University hosts close to 300 Sponsored Students. Over 250 of these students are sponsored by the Saudi Arabian Cultural Mission to the United States (SACM). In early November, both the Sponsored Programs Coordinator and the Associate VP for International Programs visited SACM to highlighted successes and discuss improvements to better handle such a large student group. In response, the Sponsored Programs Coordinator is actively working with Financial Services, the Registrar and other departments to improve processes and facilitate communication.

To testify to the importance of this student group and the role of the Sponsored Programs Coordinator, consider this: approximately 18% of all international students at Missouri State University are classified as sponsored. This is double the national average of around 9%.

Study Away

Study Away Exploratory Travel Funds - The Vice President for Research and Economic Development and International Programs provided \$7,360 in funding for faculty exploratory travel for the fall of 2015. Four faculty members were awarded funds to explore Italy, Taiwan, Bolivia and Mexico. Faculty are required to develop a short-term study away program within two years of their exploratory travel.

Study Away student numbers - A total of 513 Missouri State students studied abroad in 2014-15, compared to 450 students in 2013-14, a 14 percent increase. Of the 513 students who studied abroad in 2014-15, 364 participated in short-term programs led by Missouri State faculty members. Since 2009, student participation in Study Away has increased 95 percent (263 students to 513 students).

Short-term faculty-led Study Away programs - A total of 47 short-term faculty-led Study Away programs have been approved for 2016. This compares with 39 programs that were completed in 2015.

VII.A.

REPORT FROM THE OFFICE OF THE VICE PRESIDENT FOR DIVERSITY AND INCLUSION

Vice President for Diversity and Inclusion, Ken Coopwood, will report on the following topics:

Update: DDI Progress on Initiatives and Programs

This reports provides updates on initiatives and programs identified as part of the DDI slate of undertakings for the academic year. In addition, it provides insight into unexpected developments resulting from executive of said initiatives.

Measurement

Each major initiative within the DDI now has its own High Impact Map (HIM). The HIM is an assessment tool which provided key information associated with DDI initiatives that aligns and connects initiative results to University publicly-stated goals. In addition, the HIM has been presented to Administrative Council for use in establishing senior-level diversity goals. Use of the HIM is expected to help align each University division with interdependent efforts towards University goal completion.

Scholar 2 Scholar Program

This program has been launched and is being populated by various faculty and students. Paring of research teams is expected to take place in spring, 2016.

Statewide Collaborative Diversity Conference Expansion

The SCDC team of volunteers has grown exponentially! We now have a full team planning the annual Student Day portion of the conference as well as five regional teams making up our Regional Volunteer Team (RVT) effort. Finally, we have gained financial support to date in excess of \$17,000, already eight-thousand more than last year's total.

Missouri Diversity Officers in Higher Education - MODOHE inaugural chapter

The first chapter meeting has been held and the chapter effort was launched with 16 Missouri universities on board! The next meeting is scheduled to take place prior to the holiday break.

Post-Climate Study activity

A website has been created to maintain transparency for post-climate study activity. Members of the campus and community may visit the site to learn about progress with initiatives, meeting decisions and anticipated opportunities for engagement.

Difficult Dialogues Series

Our *Shattering the Silences* presentation on Black Lives Matter was well attended and feedback about the discourse of this work provides insight we can put to use in spring, 2016. In addition, *Coffee with the VP* attendance and feedback has been highly favorable for this grassroots, private engagement with random participants. Co-hosting of the campus series *Tough Talks* will take place in spring, 2016. This segment of work will be designed to invoke movement in the campus conversations to move us forward. *Board of Governors Meeting 2/11/16*

Greater Springfield Race and Faith Collaborative – Next Level Campaign

The Greater Springfield Race and Faith Collaborative will join the Real Men Consortium (RMC), a collaborative of more than 13 community organizations serving underrepresented male populations. RMC is planning its launch event just prior to the start of the 2016 Statewide Collaborative diversity Conference. The launch is expected to draw more than 300 people and feature the likes of Ervin “Magic” Johnson and serve as a fundraiser benefit to jump start support to a worthy community agency.

Respectfully submitted:

Ken Coopwood, Sr., Ph.D.
VPDI

Missouri State University Board of Governors

December 11, 2015, meeting

Report by Dr. Drew Bennett

Chancellor, West Plains Campus

- **VB National Tournament:** For the 15th time in program history, the Missouri State-West Plains Grizzly Volleyball team competed in the National Junior College Athletic Association (NJCAA) Division I Women's National Volleyball Championship Tournament. The Grizzlies finished the season 26-12 after placing eighth at the Nov. 19-21 event in Casper, Wyoming. They may not have won a national title, but the Missouri State-West Plains Grizzly Volleyball team brought home a trophy that is representative of the foundation on which the program is built – the tournament's Sportsmanship Award. In addition, sophomore outside hitter Pulutu Manoa was named to the All-Tournament Team.
- **GOCAT funding:** A Delta Regional Authority grant for \$225,000 was awarded to City of West Plains for the Greater Ozarks Center for Advanced Technology (GOCAT). The money will be used to pay for the renovation of a city building for an Advanced Manufacturing Training Center. Missouri State-West Plains and the South Central Career Center (SCCC) of the West Plains R-7 School District are partners in the project and will be offering the training. The Board of Governors has previously approved Memorandums of Understanding authorizing a cooperative agreement for the purpose of contracting the instruction of various courses provided by SCCC. Associate degrees and certificates focusing on immediate entry into the workforce will be offered.
- **Carol Silvey Student Union:** A campaign to raise \$250,000 for the Carol Silvey Student Union was announced recently and we are now over half way to achieving this goal. To date, officials have raised gifts, pledges and commitments totaling over \$125,000 for the new student lounge and activity space, which will be housed in Hass-Darr Hall, the university-owned post office building on Garfield Avenue once it's renovated and expanded. Silvey, who retired June 30, 2006, joined the university staff in September 1968 as a history instructor. She remained in the classroom until August 1994 when she was appointed the campus' first director of development. Through her positions on campus, she taught students the importance of their roots, advised students as they collected over 1,000 hours of oral histories from area residents, grew the campus' endowment to more than \$1 million and established the campus' development and advisory boards.
- **China Trip:** SGA President Casey Buehler and I recently traveled with Board of Governors student member Caleb Doyle and Springfield SGA President Ashley Crisafulli, to Dalian, China, to visit Missouri State University's branch campus at Liaoning Normal University (LNU). During the trip, we had the chance to visit with the six interns from Missouri State-West Plains who are spending the fall semester at the Dalian campus. As part of the intern program, students take courses toward the Associate of Arts in General Studies degree and teach English to Chinese students.
- **Excellence Award:** The Adult Education and Literacy department received a \$7,500 monetary bonus from the Missouri Department of Higher Education for excellent performance.

- **TRIM Grant:** The Missouri Department of Conservation has awarded a Tree Resource Improvement and Maintenance (TRIM) grant of \$10,000 to Missouri State-West Plains.

VIII.B.

RECOMMENDED ACTION - Approval for Naming of the Renovated Post Office Building on the West Plains Campus

The following resolution was moved by _____ and seconded by _____ :

BE IT RESOLVED by the Board of Governors for Missouri State University that the renovated Post Office Building on the West Plains Campus be named Hass-Darr Hall.

WHEREAS, the former post office building in West Plains is owned by Missouri State University and is soon to be vacated by the United States Postal Service; and

WHEREAS, it is planned to renovate and expand this building to house a student union, honors program, tutoring services, admissions office, and other much needed classroom and administrative office space to enhance learning and academic success for students attending Missouri State University-West Plains; and

WHEREAS, the Missouri State University Foundation received major charitable gift commitments from Mary Hass Sheid and the William R. Hass family and from William and Virginia Darr in support of this new building;

NOW, THEREFORE, BE IT RESOLVED by the Board of Governors of Missouri State University that the university recognize the generosity of Mary Hass Sheid, the William R. Hass family, and William and Virginia Darr and acknowledge their major gifts to this capital project by permanently naming the building **Hass-Darr Hall**.

VOTE: **AYE** _____

NAY _____

IX.A.

REPORT BY STUDENT BODY PRESIDENT

Ms. Ashley Crisafulli, President of the Student Body, will make a report to the Board of Governors.

IX.B.

Student Affairs Report
Missouri State University Board of Governors
December 10, 2015

The Division of Student Affairs' mission is to support student success, foster student engagement, inspire a commitment to public affairs, and instill pride and tradition. Highlights since the October Board Meeting include:

Enrollment Management:

- The annual Fall Showcase event was held on campus on Saturday, October 31. Despite having rain for the first time since we began offering this program in 1996, we had more than 600 students and 1,500 total guests on campus who had the opportunity to meet our faculty, take tours of campus, and learn about admission, financial aid, housing, and student activities and organizations.
- Our Legislative Internship Program selection committee chose six students to participate in the program for the spring semester. Tentative matches have been made with legislators (three in the House and three in the Senate). We are in compliance with recently released guidelines for legislative interns established by the House and are awaiting approval of our proposed matches. It has been noted that MSU's program is one of the best in the state because of our extensive application, selection and training process, as well as the ongoing monitoring we provide during the session.

Foster Recreation Center:

- Patron usage continues to increase with over 156,939 visits (as compared to 155,427 in 2014) to the Foster Recreation Center. These numbers do not include tours and special events.
- A "Wise & Well Health Fair" was hosted in the Foster Recreation Center and was co-sponsored by the Taylor Health & Wellness Center.
- Outdoor Adventures is hosting a Thanksgiving Break trip of Western Adventure, Explore Arches National Park, Canyonlands National Park, and Zion National Park.

Multicultural Services and Access Programs:

- Multicultural Services and Access Programs is sponsoring the Student Diversity Training Team. This group of selected students are going through intense diversity training this fall and will be available for diversity discussions and future trainings for student organizations this coming spring 2016.
- Plans are in the works to renovate the Freddy basement to add additional meeting and programming space for underrepresented student groups. The space will get new carpet, paint, and furniture in the lobby for students to meet, study, hold events and interact with others.
- On November 12, several of us met with representatives of College Bound, one of our college access program partners in St. Louis, to reaffirm our relationship. We have worked to build and strengthen relationships with access agencies, which now include the College Bound, Kauffman Foundation in Kansas City, Wyman in St. Louis, and College Summit, which serves both cities.

The Dean of Students:

- The **Dean of Students Office** is partnering with the Springfield Bar Association and the Student Government Association to offer the "Bearisters" program. This program offers free legal service offering consultation and referral for all Missouri State University students. This service is provided by volunteer members of the Springfield Bar Association.
- Graduate Assistant, Emma Rapp, was awarded the NASPA IV-W **Rising Star Award** for Graduate Students. NASPA IV West is a student affairs professional association covering 10 states and two Canadian provinces. Emma has been instrumental in implementing HAVEN, the on-line sexual assault awareness and prevention program required for all new students.
- Over 110 students applied to become a **SOAR leader (Student Orientation, Advising and Registration Leader)**. We are currently interviewing our final round of applicants to fill about 30 positions on the SOAR team.

- After this year's well-attended **Family Weekend**, we are excited to announce that Family Weekend 2016 is scheduled for October 28-30, 2016.
- The **Disability Resource Center and Access Technology Center** moved into their new office suite in Meyer Library, Suite 111. This office move is impactful because the DRC and the ATC are located together, creating a one stop shop for disabled students. This should make for a more welcoming, easy to use environment for students while making our staff more efficient.
- Through the **Office of Student Conduct**, 55 students, faculty, and staff were trained in the fall for the University Hearing Panel.
- Also through the **Office of Student Conduct**, 12 individuals were trained to serve on a sexual assault hearing panel.
- The **Counseling Center** continues to be in high demand on campus at unprecedented rates. Counseling Center data indicate 537 students sought counseling since June 1, 2015, which is up by 24% compared with mid-November data last year, and is up 79% when compared to data from 5 years ago.
- On November 3, **Counseling Center** staff began using the electronic scheduling component of Titanium Software. Titanium provides for more efficient student scheduling, notation and data tracking and evaluation, and it eliminates the need for creating hard-copy client files. Titanium is highly secure and viewed as the gold standard for university counseling center electronic scheduling programs.
- The **Plaster Student Union** has sponsored a family for the holiday season through the Big Brothers/Big Sisters program.
- Staff Senate and the **PSU** have partnered to collect various items for three local charities. Donations will be made to Rare Breed, The Diaper Bank of the Ozarks and Isabel's House.

Residence Life, Housing and Dining:

- Expanded Housing continues to provide a home to 33 females in the system. The department is strategizing about Spring 16 with the projected need to house even more females than males.
- A new initiative undertaken for the year in Residence Life, "**success chats**", has been very well received by staff and residents alike. These chats ensure students are planning for finals, meeting with advisors for registration and thinking ahead about the future 16-17 academic year.
- The **annual satisfaction survey** has been conducted in the residence halls and feedback received will help guide future programs needed as well as confirm priority facility needs and upgrades.
- As previously reported, the three new ideas for **Living Learning Communities (LLC's)** for fall 16 have been confirmed: Global Community for upper-class students, an Education Majors LLC and an Agricultural LLC.

Taylor Health and Wellness Center:

- Taylor opened an Athletic Injury clinic this fall, in conjunction with the Faculty of the MSU Sports Medicine and Athletic Training Department.

MSU Bookstore:

- The **Bookstore** and **Campus Recreation** have been hosting a Student Staff Development Series aimed at providing education and training for our student employees. Two programs have already been hosted with great success:
 - There is no "I" in "Team"- Learn how teambuilding can lead to more creative solutions to problems and better productivity.
 - Broaden Your Horizons- Experience what other cultures can offer by connecting with international students from all over the world.

Respectfully submitted by,

Dr. Dee Siscoe
Vice President for Student Affairs

Marketing and Communications Report
Missouri State University Board of Governors
December 11, 2015

MarCom updates since the October 16, 2015 meeting:

Branding

- Ologie presented two creative concepts to the steering committee near the end of October. Both had compelling elements, but one stood out. We requested a creative “mash-up” of the two concepts with emphasis on concept one for round two. The modified concept was presented to the steering committee the week of November 16. This will be reviewed with key stakeholders across campus during December before sending final comments to Ologie for round three.

University Communications

- The search for Director of University Communications was posted in early November. The goal is to have the position filled by March 1, 2016.

XI.A.

REPORT FROM STAFF SENATE

Ms. Christina Bowles, Chairperson of the Staff Senate, will make a report to the Board.

**Report of Gifts
to the
Missouri State University Foundation
Monthly and Year-to-Date**

	Year	MONTHLY						YEAR-TO-DATE		
		Designations under \$1,000		Designations \$1,000 and over		Totals for October		Running Totals		Year
		No.	Amount	No.	Amount	No.	Amount	No.	Amount	
Annual Gifts	FY 15	3,764	\$199,141	103	\$293,263	3,867	\$492,404	14,530	\$2,217,913	FY 15
	FY 16	3,938	\$193,790	95	\$285,762	4,033	\$479,552	15,051	\$2,376,373	FY 16
Special Campaigns	FY 15	60	\$4,122	4	\$38,500	64	\$42,622	615	\$1,552,182	FY 15
	FY 16	26	\$3,908	8	\$135,859	34	\$139,767	597	\$800,001	FY 16
One Time Gifts	FY 15	0	\$0	15	\$114,346	15	\$114,346	32	\$1,405,355	FY 15
	FY 16	0	\$0	5	\$8,297	5	\$8,297	29	\$488,264	FY 16
TOTALS	FY 15	3,824	\$203,263	122	\$446,109	3,946	\$649,372	15,177	\$5,175,450	FY 15
	FY 16	3,964	\$197,698	108	\$429,918	4,072	\$627,616	15,677	\$3,664,638	FY 16

MISSOURI STATE UNIVERSITY FOUNDATION
 INCOME SUMMARY TOTALS BY TYPE AND SOURCE
 07/01/2015 TO 10/31/2015

SOURCE	UNRESTRICTED CURRENT	RESTRICTED CURRENT	ENDOWMENT	GIFTS OF PROPERTY	TOTAL 7/1/2015 TO 10/31/2015	TOTAL 7/1/2014 TO 10/31/2014
GIFTS						
ALUMNI	\$13,701	\$858,162	\$99,611	\$10,019	\$981,492	\$841,090
FRIENDS	1,292	1,126,020	38,935	12,958	\$1,179,204	1,602,586
PARENTS	380	49,878	1,972	870	\$53,100	47,200
FOUNDATIONS	0	162,214	900	0	\$163,114	327,392
ORGANIZATIONS	50	9,027	11,585	1,437	\$22,099	42,871
BUSINESSES	7,933	1,136,134	49,995	71,568	\$1,265,629	2,318,312
GIFT TOTAL	<u>\$23,356</u>	<u>\$3,341,433</u>	<u>\$202,998</u>	<u>\$96,851</u>	<u>\$3,664,638</u>	<u>\$5,179,450</u>

	NUMBER OF DONORS 7/1/2015 TO 10/31/2015	NUMBER OF DONORS 7/1/2014 TO 10/31/2014
ALUMNI	3,333	3,455
FRIENDS	5,753	5,322
PARENTS	621	501
FOUNDATIONS	16	18
ORGANIZATIONS	42	36
BUSINESSES	503	508
TOTAL	<u>10,268</u>	<u>9,840</u>

XIV.C. Discussion Topic: Online Instruction

Background Information.

History. The online delivery of course work and the associated positive student learning outcomes achieved are perhaps the most significant change factors that have impacted processes in higher education in this century. Missouri State University offered its first online course in the late 1990's. The early course work and degree offered was at the graduate level. Approximately fifteen years ago the Higher Learning Commission approved MSU to offer the Master of Science in Administrative Studies in an online format. Simultaneous with the development of the core courses of that program, an infrastructure of support for online education was developed that included an Instructional Designer, enhancement of delivery technology, and adoption of a commercial online Learning Management System.

Present. Online programming has grown rapidly with a significant proportion of that growth in the last five years. Currently, 14 graduate degree programs and 11 undergraduate majors can now be completed online. In addition, 18 certificates, primarily at the graduate level, are online and this list continues to expand. During the last fiscal year, 11% of MSU credit hours were in online course work. Including several per course faculty who teach online, 230 instructional faculty taught at least one online course. Forty-four percent of the credit hours were online during the summer session of 2015, and almost 54% of enrolled students took an online course. For the current fall term 11% of the credit hours are from online-class enrollments. These data do not include iCourses and blended courses which have a component of the class online.

Help to prepare and assist faculty has expanded extensively since the early days of online instruction at MSU. The Faculty Center for Teaching and Learning provides assistance for preparation of online courses as well as extensive use of supporting technology in face-to-face instruction. Faculty have refined their techniques to achieve interaction of students with each other and with the instructor in an online course. Blackboard, the Learning Management System utilized for online and other courses, was expanded two years ago to include features such as improved access from mobile applications and enhancement of the instructors and student's capability to collaborate in live videoconferencing. Blackboard is also utilized to some extent by almost every faculty member and student even though a class may not be online. An important spin-off from online instruction has been that the technology utilized for online course delivery is also used in the majority of all Missouri State classes. One of the most rapidly growing areas of technology application has been MediaSite, which is a system providing capability to videotape segments of instruction which can then be posted for student use.

Suggestions for Reflection.

- In what ways have online courses and degree programs enhanced the processes of higher education?
- What are some of the unique features, both opportunities and challenges, when online instruction is compared with face-to-face instruction?
- At the program and department level, what are the major barriers in balancing the student demand for online courses, on-campus program delivery, and the spectrum of faculty workload obligations?

Administrative Response to the Student Demands Letter
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As administrators and leaders, we have goals that move us through each day as we strive to make Missouri State University better. Sometimes we take for granted that our students are aware of the strategic plans that drive our decisions, as well as the budget constraints that force us to select among many deserving options or the governing policies that ensure we act fairly and consistently in all situations.

Recently, a group of students took the time and initiative to remind us of our responsibility and commitment to provide you with an inclusive environment that fosters learning, growth and opportunity. Pointing to the ongoing challenges that our nation continues to face in terms of diversity and inclusion, these students have presented important questions, made requests, and asked that we stop what we are doing to listen and respond. We have stopped, we are listening and we offer this letter in another effort to address those concerns.

Throughout our tenures with Missouri State, one of our primary goals has been to advance the University's focus on diversity and inclusion by expanding diversity programs, increasing enrollment and retention of under-represented students, and expanding the pool of faculty and staff from underrepresented backgrounds.

We have achieved steady growth in this student population and have responded to challenges in attracting faculty and staff by adding hiring incentives and implementing specific goals. As recent conversations underscore, creating and sustaining an environment of inclusiveness where everyone on campus feels safe and welcome is an ongoing challenge. It is also a priority.

Despite much work in the last forty plus years, current events indicate racism is an ongoing issue on many campuses. Unfortunately, Missouri State has not been immune to racist incidences. When we have become aware of such an event, we have responded quickly, publicly denounced the incident, increased our focus on diversity education and added opportunities for the difficult conversations in the wake of the incident. Even so, we recognize that we all must do more to represent and serve all our students.

The Role of the Division for Diversity and Inclusion

In 2011, as part of its on-going commitment to raise the level of inclusion, the University created the Division for Diversity and Inclusion (DDI). The position of vice president was created, and Dr. Ken Coopwood was hired to lead the division. Diversity and inclusion was envisioned as a strategic arm of the University with a mission to promote, achieve, advance and sustain Missouri State's commitment to diversity, equity and inclusion. It would do this by enhancing student, employee and stakeholder capabilities and competencies through diversity research, professional development, collaboration, and integrative activities and practices.

Since its inception, DDI has been very successful at raising the University's profile in many ways including creating the Statewide Collaborative Diversity Conference and winning the 2014 Higher Education Excellence in Diversity Award.

Essential to maintaining this momentum is a frank and honest review of the University

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environment. The University conducted a campus and community climate study that began in June 2013 and concluded with a final report in March 2015. As vice president for diversity and inclusion, Dr. Coopwood led this endeavor and is charged with leading the evaluation and review that is being conducted by the Climate Study Response Task Force, a presidential committee.

The Task Force is charged with the development of a plan of action to create and implement recommendations directed at enhancing the campus climate. As part of its process, the Task Force is auditing and evaluating diversity initiatives across campus to shed light on fundamental and core functions of these programs (i.e. purpose, framework, targeted problem, history, measurable outcomes, etc.). The Task Force's work is expected to provide input into the diversity section of the University's next long-range plan by delivering recommendations for prioritized diversity programs in categories: strategic, importance and value-add.

The Evolution of Multicultural Programming and the MRC

One goal of the University is to provide a welcoming and supportive environment for all of our students. The office of multicultural programs has historically played a critical role at Missouri State in creating this environment for many of our underrepresented students and has existed at Missouri State for more than 25 years. For all but three of those years, it was part of the Division of Student Affairs. During this time, it expanded as the University established a Multicultural Resource Center (MRC), the LGBTQ resource center and a variety of new student services for underrepresented students (inclusively referenced as "multicultural programs" in this letter.)

Partnering with University departments and student organizations, multicultural programs celebrates the history and heritage of various multicultural and underrepresented groups. The organization coordinates student programs to enhance academic performance and support the three pillars of public affairs.

Organization: In 2011, multicultural programs was moved into the then new Division for Diversity and Inclusion (DDI.) However, personnel conflicts began to manifest soon after the transition of multicultural programs into DDI. Following multiple management issues that were brought to the attention of the Board of Governors, an internal evaluation was initiated. It became apparent that student programming, which includes day-to-day tactical activities, was not being well served in a division that exists to serve the University in a strategic capacity.

We determined that in returning multicultural programs, TRiO, Multicultural Services and Access Programs, to Student Affairs, we would again enhance our student programming by having staff and students responsible for diversity-related programming working alongside those who are responsible for programming in the student union and in our residence halls. Not only does that provide an opportunity for greater synergy among programming entities, it also keeps programming silos from occurring. From a peer perspective, it aligns with the organizational structure utilized among universities across the U.S.

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Embedding multicultural programs within Student Affairs also emphasizes Missouri State's commitment to ensuring that diversity and inclusion are hallmarks of all of our student programs and initiatives. Additionally, we anticipated that the relocation would diminish the personnel issues that existed in diversity and inclusion. This has proven to be true.

Since the return of multicultural programs to Student Affairs, there have been other changes and opportunities.

Personnel: We recently experienced the unexpected resignation of Francine Pratt, former executive director of the MRC. We are committed to hiring a new leader who is a highly qualified, experienced professional who can provide leadership and support for the establishment and achievement of underrepresented student recruiting and retention goals, and develop programs that serve the needs of multicultural and diverse student populations.

The University will be conducting a nationwide search, which is consistent with the University's search practices, when filling such an important position. The position description, which was created several years ago, will be reviewed and modified as needed to reflect the ever-changing environment and our continued commitment to multicultural services. As is also our practice, the search committee will consist of diverse representatives from across the University, including underrepresented students.

TaJuan Wilson, EdD has been named as interim Director of the MRC effective November 30, 2015, continuing through the completion of the search process. We appreciate Dr. Wilson taking on this additional responsibility and continuing to move the MRC forward.

Facilities: The other opportunity, which is quite exciting and which aligns with our commitment to expanding and enriching multicultural programs, is the expansion of the MRC into what we are referring to right now as the MRC Annex. The number of students from underrepresented populations on the Springfield campus has increased to the point that we have outgrown the MRC as it currently exists within Plaster Student Union (PSU.)

The MRC will remain in the PSU; however, extensive space in Freudenberger House (Freddy) has been designated for the MRC Annex. The LGBTQ Resource Center, currently located in University Hall, will be moved into the Annex, where there will also be expanded space for other underrepresented students and student groups. Staff from multicultural programs will be housed there as well.

We understand the need to create and ensure a collaborative environment as we expand and enhance our multicultural programs. We have already met with some students to discuss the Annex, but there will be another opportunity to meet at 4pm on December 1 in room 101 of Meyer Library to discuss space usage, opportunities for naming and provide input on overall appearance. Dr. Dee Siscoe, Vice President for Student Affairs, and other administrators will be present to answer questions and receive your input on the plans.

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The expansion of the MRC is very exciting, but this is just a first step in the next continuum. The University wants to better understand what we are doing well and where there are opportunities for improvement. To facilitate these discussions, Missouri State has engaged Lori Patton Davis, PhD, an expert in creating cultural centers in predominantly white institutions, to assist us in the planning, development and expansion of multicultural programs and the MRC. Dr. Patton Davis will be on campus on February 18 to begin these important conversations, and we look forward to partnering with her, our current students, and our alumni in this growth process.

The bigger, long-term vision is to construct a building on campus as a dedicated cultural center. The first step in achieving this goal is to include this building in the Visioning Guide, a ten-year prospective for campus construction. As with all envisioned facilities, funding will entail partnerships with major donors, naming opportunities consistent with University policy and monetary commitment from the University.

(http://www.missouristate.edu/policy/op11_14_physicalmemorialsandtributes.htm) We are excited about this opportunity and look forward to making the center a reality.

Expressive Speech on Campus

We come to an important part of the Missouri State experience and what has become another recent driver of tension on college campuses -- speech deemed by many to be "offensive" or "hate speech." At Missouri State, we encourage the free exchange of ideas and recognize the free speech rights of all members of the University community.

Free Speech: Missouri State's policies mirror the U.S. Constitution and Supreme Court precedents. They protect our students' freedom of speech and other civil liberties. We encourage a market place of diverse ideas on campus. This means faculty, staff and students have a right to share their opinions and perspectives, regardless of their politics or points of view. The University prohibits expressive activities only in those rare instances where the law permits government limitations on speech.

Even though a person has a legal right to express ideas that many find offensive and hateful, comments designed to offend and hurt others are not appropriate and are inconsistent with Missouri State's public affairs mission. It is incumbent upon all of us to treat others with respect regardless of their views.

To encourage and demonstrate ethical leadership and cultural competence, the University is establishing a Bias Response Team. The team will focus on promptly responding to bias-related incidents experienced by campus community members, educating the campus community about bias and our diversity and inclusion values, training bystanders on how to respond when they witness discriminatory speech and conduct, reviewing reported bias-related incidents and referring them to appropriate University entities and monitoring student experiences for trends and issues negatively impacting campus climate.

Violence: Missouri State strictly prohibits violations of the law on campus. The University has not and will not tolerate threats, harassment, or any other form of violence on campus. All incidences of campus violence will be thoroughly investigated and

Administrative Response to the Student Demands Letter

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perpetrators will be held responsible and punished. We detest all forms of campus violence, especially when it is motivated by prejudice against someone due to their race, ethnicity, sex, sexual orientation, religion, or membership in any other protected class.

University Governance

As we noted earlier, we make assumptions regarding student knowledge and understanding of the operations of the University. To add some clarity, we are including some information regarding our governance process to help you better understand the roles of leadership.

Missouri State University is operated and managed by the Board of Governors, which was created by Missouri statute and vested with the power and authority to adopt all necessary rules and regulations for the guidance and supervision of the University. Although the president represents the face of Missouri State for many students, the president does not and cannot make decisions in isolation. Rather, the president works with and reports to the Board.

The Board of Governors is guided in its management of the University by the long-range plan. The plan is developed every five years as the guiding document that charts Missouri State's strategic path toward achieving its mission. The University utilizes its long-range plan to decide how to allocate resources, determine what initiatives should be pursued, expanded and dissolved, and make other strategic decisions. It is developed through a collaborative process that seeks broad input from stakeholders across campus including faculty, staff, students and administrators. The next plan that will guide the University from 2016-2021 is currently under development.

There are six areas of focus, one of which is diversity. Through its long-range plan, the University is actively pursuing several specific goals designed to foster an academic and professional environment that promotes diversity and inclusion in meaningful, concrete ways.

Guiding Missouri State leadership on a day-to-day basis is a set of goals developed each year with specific action items to facilitate implementation of the long-range plan. The current set of 9 major goals, which were approved by the Board, summarizes the University's focus for 2015-2016. This document is an action plan – a road map – that University administration will follow in the coming year.

Current Diversity Goals: Diversity related goals included in the plan for the coming year, many of which have been on-going, are:

- Continue to implement incentive and recruitment programs directed at increasing enrollment of underrepresented students.
- Promote and assess the graduate needs-based scholarship program and the graduate diversity scholarship program.
- Continue to strengthen relationships with diversity-oriented organizations.
- Implement the first-generation retention initiatives included in the University's recent Title III grant application if funding is awarded.
- Evaluate the campus climate study and develop a plan of action to create and implement recommendations directed at enhancing the campus climate.

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- Collaborate with community organizations to provide services and opportunities for underrepresented individuals, including initiatives funded by the Springfield Project 2025 (Lumina Foundation grant).
- Encourage individuals involved in hiring processes to hire highly qualified, diverse candidates in furtherance of the University's Affirmative Action Plan, with a target of at least 20% of new hires being ethnically or racially diverse, international, disabled, of veteran status or a member of a group that is underrepresented within the hiring department.
- Continue to implement the campus-wide Appraisal and Development Plan (ADP) diversity goal, with a target of at least 80% of ADPs including a goal related to diversity.

Opportunity for Voices to be Heard

Thank you for challenging us to examine how we operate as a University. Critical to the success of an inclusive and welcoming campus is an open dialogue between administrators, faculty, staff and students that enables us to rationally discuss our successes, failures and opportunities. Everyone's voice is important in this process, and the Board of Governors would like to hear the experiences and perspectives of our students.

The next opportunity to share your views with the Board will be at their next scheduled meeting on Friday, December 11, from 9am to 11:45am, in room 313 of the PSU.

The rules of participation in a Board of Governors' meeting are as follows (and can be found at <http://www.missouristate.edu/bog/bylaws.htm#2> -- section 11. F.)

Public Comment at Board Meetings

The Chair of the Board shall allow time for public comment on agenda items prior to final action being taken on any such item by the Board. It is within the discretion of the Chair to determine the amount of time to be allotted, provided individual speakers shall be limited to five (5) minutes unless a majority of the members of the Board present at the meeting determine otherwise. Each speaker shall be required to give his/her name, and affiliation, if any, prior to speaking to the issue.

Those Missouri State students who would like to present their views on diversity and free speech issues should sign up at the President's office in Carrington 201 by Friday, December 4.

Due to commencement scheduled to begin at 12:30pm that day, the meeting will end promptly at 11:45am. Consequently, the Board may not be able to accommodate all students who wish to make a public comment at this meeting.

Alternatively, you may always contact the Board of Governors by email at boardofgovernors@missouristate.edu and/or the Office of the President by email at president@missouristate.edu to share your input and continue the dialogue about these important issues.

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Actions/Opportunities noted in this document:

- TaJuan Wilson, EdD named as interim Director of the MRC effective November 30, 2015
- Opportunity to assist in determining the use and design of the MRC Annex – 4pm, December 1, 101 Meyer Library building on plans for the MRC Annex as published in the Standard
- Opportunity to participate in the short-term and long-term expansion and enhancement of the Office of Multicultural Programs and the MRC – February 18, meetings with Lori Patton Davis, PhD
- Creation of the Anti-Bias Team -- Spring Semester
- National Search will commence for new leader of the MRC --subsequent to meetings with Lori Patton Davis where recommendations will be gathered regarding the position.
- Opportunity to see a cultural center included on the next Visioning Guide. We encourage students to email the Office of Planning, Design & Construction DesignandConstruction@missouristate.edu and the Board boardofgovernors@missouristate.edu regarding this idea. We will review all input received from the campus community when deciding what to include in the next Visioning Guide. You can view the current Visioning Guide at <http://architect.missouristate.edu/OurVision/Springfield/FY2015VisionGuide.htm>
- Opportunity to add your voice to the long-range planning process. You can see the current LRP at <http://www.missouristate.edu/LongRangePlan/>, and you can see information about the process for developing the next LRP at <http://www.missouristate.edu/developingplan/>. Meetings with students will be held during the spring semester and will be posted on the University calendar.

XV.

RECOMMENDED ACTION - Resolution authorizing closed meeting

The following resolution was moved by _____ and seconded
by _____:

BE IT RESOLVED by the Board of Governors for the Missouri State University that a closed meeting, with closed records and closed vote, be held immediately following this regular meeting of the Board of Governors to consider items pursuant to

- A. R.S.Mo. 610.021(1). "Legal actions, causes of action, or litigation involving a public governmental body..."
- B. R.S.Mo. 610.021(2). "Leasing, purchase or sale of real estate by a public governmental body..."
- C. R.S.Mo. 610.021(3). "Hiring, firing, disciplining or promoting of particular employees by a public governmental body..."
- D. R.S.Mo. 610.021(6). "Scholastic probation, expulsion, or graduation of identifiable individuals..."
- E. R.S.Mo. 610.021(9). "Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups;"
- F. R.S. Mo. 610.021(11) and (12). "Specifications for competitive bidding...;" and "Sealed bids and related documents...;"
- G. R.S.Mo. 610.021(13). "Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment,..."
- H. R.S.Mo. 610.021(14). "Records which are protected from disclosure by law;" and
- I. R.S.Mo. 610.021(17). "Confidential or privileged communications between a public governmental body and its auditor,...."

VOTE: ___ AYE

___ NAY