



**Board of Governors' Meeting**  
**Robert W. Plaster Student Union, Room 313**  
**Friday, 10/27/2017**  
**1:00 - 5:00 PM CT**

**I. Roll Call**

**II. Approval of Minutes**

*Approval of Minutes of the Open and Closed Meetings of August 3, 2017 - Page 4*

**III. Consent Agenda**

**A. President**

- III.A.1. Approval of Amendment to Employment Agreement for Head Women's Basketball Coach Kellie Harper - Page 10*
- III.A.2. Approval of FY2017/2018 Employment Agreements for Baseball, Volleyball and Track and Field Assistant Coaches - Page 12*
- III.A.3. Approval of Real Estate Gift from the MSU Foundation and Accept Additional Property from MSU Foundation, Originally by the Leo Journagan Revocable Trust - Page 17*
- III.A.4. Approval for Naming of Various Areas on the Springfield Campus - Page 31*

**B. West Plains Campus**

- III.B.1. Approval of Actions Concerning Academic Employees - Page 33*
- III.B.2. Approval of Actions Concerning Non-academic Employees - Page 38*
- III.B.3. Approval of the Revision of the Associate of the Arts in the Health Professions to Add the Options of Physician's Assistant, Radiographer, Occupational Therapist and Physical Therapist - Page 40*

**C. Purchases/Contracts**

- III.C.1. Approval of Procurement Activity Report - Page 43*

**D. Facilities and Equipment**

- III.D.1. Approval of Activity Report for the Month of July 2017 - Page 56*
- III.D.2. Approval of Activity Report for the Month of August 2017 - Page 62*
- III.D.3. Approval of Activity Report for the Month of September 2017 - Page 69*

**E. Human Resources**

- III.E.1. Approval of Actions Concerning Academic Employees - Page 74*
- III.E.2. Approval of Actions Concerning Non-academic Employees - Page 105*

**F. Safety and Transportation**

- III.F.1. Approval of Revised Title and Plan Name Within G2.01 Emergency Response Plan Adoption Procedure - Page 119*

**IV. Committee Reports**

**A. Risk Management and Audit Committee**

**B. Programs and Planning Committee**

- IV.B.1. Approval of Revisions to Governing Policy G5.02 Expressive Activity Policy - Page 121*

**C. Finance and Facilities Committee**

- IV.C.1. Approval of Revisions to G1.18 Contract Authorization Policy - Page 125*
- IV.C.2. Approval of Revisions to G8.06 Contracts for Construction Policy and G8.07 Contracting for Professional Services - Architects, Engineers and Land Surveyors Policy - Page 133*

**V. President's Report**

**A. President Clif Smart's report will include updates and comments on the following topics:**

*Presidents Report - Page 137*

- 1. Welcome to Homecoming**
- 2. Making Our Missouri Statement Moment - Students Kara Powelson and Cady Goble**
- 3. Report on West Plains Chancellor Search**

**4. Approval of the 2017 Bronze Bear Award Recipient (resolution to be provided at the meeting)**

**5. Approval of the 2017 Government Excellence Award Recipient (resolution to be provided at the meeting)**

**VI. West Plains Campus (written report only)**

**A. Chancellor's Report – Chancellor Drew Bennett will provide a written report regarding activities at the West Plains Campus**

*Chancellors Report - Page 138*

**VII. Academic Affairs**

**A. Faculty Senate Report**

*Faculty Senate Report - Page 139*

**B. Report from the Provost – Provost Frank Einhellig's report will include updates and comments regarding activities in the Division of Academic Affairs**

*Provost Report - Page 140*

**VIII. Research and Economic Development (written report only)**

**A. Report from the Vice President for Research and Economic Development & International Programs – Vice President Jim Baker will provide a written report on Sponsored Research**

*Research and Economic Development Report - Page 141*

**IX. Facilities and Equipment**

*IX.A. Approval of a Consultant and Authority to Enter into an Agreement for Professional Services in Conjunction with the Expansion of MSU and UM S&T Engineering Space in the Robert W. Plaster Center for Free Enterprise - Page 145*

**X. Diversity and Inclusion (written report only)**

**A. Division for Diversity and Inclusion Report – Assistant to the President/Chief Diversity Officer Wes Pratt will provide a written report regarding activities in the Division for Diversity and Inclusion**

*Diversity and Inclusion Report - Page 146*

**XI. Student Affairs**

**A. Report from the Student Body President**

*Report from the Student Body President - Page 154*

**B. Student Affairs Report (written report only) – Vice President for Student Affairs Dee Siscoe will provide a written report regarding activities in the Division of Student Affairs**

*Student Affairs Report - Page 155*

**XII. Marketing and Communications (written report only)**

**A. Marketing and Communications Report – Vice President for Marketing and Communications Suzanne Shaw will provide a written report regarding activities in the Division of Marketing and Communications**

*Marketing and Communications Report - Page 157*

**XIII. Staff Senate**

**A. Staff Senate Report**

*Staff Senate Report - Page 159*

**XIV. Financial**

**A. Development Report (written report only) – Vice President for University Advancement Brent Dunn will provide a written report from the MSU Foundation**

*Development Report - Page 160*

**XV. New Business**

**A. Presentation and Discussion on Energy Management and Sustainability**

*Summary for Energy-Sustainability at Missouri State University - Page 162*

**B. Election of 2018 Officers of the Board of Governors**

*Board of Governors Terms - Page 165*

**XVI. Resolution Authorizing Closed Meeting, Pursuant to Sections 610.021(1), (2), (3), (6), (9), (11), (12), (13), (14) and/or (17) of the Revised Statutes of Missouri**

*Closed Meeting Resolution - Page 166*

**XVII. Adjournment**

**XVIII. Date of Next Meeting: Thursday, December 14, 2017, 1 p.m., Room 313, Robert W. Plaster Student Union**

MINUTES OF THE BOARD OF GOVERNORS  
MISSOURI STATE UNIVERSITY  
AUGUST 3, 2017

**1. Roll Call**

Present- Ms. Virginia Fry, Chair  
Mr. Tyree Davis IV, Student Governor  
Mr. Craig Frazier, Governor  
Mr. Gabriel E. Gore, Governor  
Mr. Stephen B. Hoven, Governor (by conference call)  
Ms. Beverly Miller, Governor  
Ms. Carol Silvey, Governor  
Mr. Gregory Spears, Governor  
Ms. Carrie Tergin, Governor

Absent- Mr. Kendall Seal, Governor

Also

Present- Clifton M. Smart III, President  
Jim Baker, Vice President for Research and Economic Development & International Programs  
Drew Bennett, Chancellor of the West Plains Campus  
Donna Christian, Director of Internal Audit and Compliance  
Ryan DeBoef, Chief of Staff and Assistant to the President for Governmental Relations  
Rachael Dockery, General Counsel  
Brent Dunn, Vice President for University Advancement  
Frank Einhellig, Provost  
Stephen Foucart, Chief Financial Officer  
Victor Matthews, Dean, College of Humanities and Public Affairs  
Kyle Moats, Director of Athletics  
Matt Morris, Vice President for Administrative Services  
Jeff Morrissey, Chief Information Officer  
Wes Pratt, Chief Diversity Officer  
Suzanne Shaw, Vice President for Marketing & Communications  
Dee Siscoe, Vice President for Student Affairs  
Kristan Gochenauer, Secretary of the Board

**2. Presiding** – The presiding officer for the meeting was Ms. Virginia Fry, Chair of the Board of Governors. She called the meeting to order at 8:30 a.m. at the Jordan Valley Innovation Center, 524 N. Boonville Ave., Springfield, Missouri.

**3. Approval of Minutes** – Ms. Fry mentioned that the first item of business was the approval of the minutes for the open and closed meetings of June 23, 2017. Ms. Carol Silvey so moved, receiving a second from Ms. Carrie Tergin.

Motion passed 8-0.

4. **Consent Agenda** – Ms. Fry noted that the next item of business on the agenda was the approval of the Consent Agenda for this meeting. The items included in the Consent Agenda are:

President

Approval of Fiscal Year 2017-2018 Employment Agreements for Athletic Administrators and Coaches (Human Resources No. 1560-17).

Approval of Employment Contract of Melissa Stokes, Head Coach, Women’s Volleyball (Human Resources No. 1561-17).

Approval of Employment Contract of Keith Guttin, Head Coach, Baseball (Human Resources No. 1562-17).

West Plains Campus

Approval of Activity Report dated August 3, 2017 (West Plains Campus Activity Report No. 122-17).

Approval of Actions Concerning West Plains Campus Academic Employees (West Plains Campus Personnel No. 410-17).

Approval of Actions Concerning West Plains Campus Non-academic Employees (West Plains Campus Personnel No. 411-17).

Springfield Campus Purchases/Contracts

Approval of Procurement Activity Report for the period June 7, 2017 through July 19, 2017 (Purchasing Activity Report No. 456-17).

Facilities and Equipment

Approval of the June 2017 Activity Report (Activity Report No. 295-17).

Approval of a Lease Agreement for Office and Storage Space at The Fairbanks with The Drew Lewis Foundation, Springfield Missouri (Agreement No. 392-17).

Human Resources Items

Approval of Actions Concerning Academic Employees (Human Resources No. 1563-17).

Approval of Actions Concerning Non-academic Employees (Human Resources No. 1564-17).

Ms. Beverly Miller moved to approve the Consent Agenda, receiving a second from Mr. Craig Frazier.

Motion passed 8-0.

5. **Enterprise Risk Management:**

- A. Ms. Donna Christian, Director of Internal Audit and Compliance, provided an overview of the Enterprise Risk Management Committee, which was instituted in 2014. She then gave an in depth summary of the top ten risks confronting the Springfield campus and how the risks were determined/ranked.
- B. Dr. Drew Bennett, Chancellor, summarized the top seven risks related to the West Plains and Mountain Grove campuses, highlighting the similarities and differences to the Springfield campus.

**6. 2017-18 Planning:**

- A. **Developing a Sustainable Financial Model** – President Clif Smart gave an overview of the current loss of support for higher education, noting the reductions in state funding that the University has experienced in the last six months. He shared his strategic philosophy of moving away from a model where cost is the main driver. Instead, the model will be comprised of four strategic pieces to include affordability, efficiency, increasing revenue and evaluation/revision of the current tuition, fee and scholarship model.
- B. **Focus Areas** – President Smart reviewed the three major focus area, which are increasing the number of graduations while maintaining academic rigor and quality, enhancing campus diversity and inclusion and funding. He emphasized how each connects directly to the sustainable financial model.
- C. **Action Plan** – President Smart then discussed how the University will implement the financial model through creating an environment of working together and prioritization.
- D. **Approval of Appropriations Requests** – President Smart gave an overview of the fiscal year 2019 appropriations request for operations. The total request of \$93,959,306 is comprised of the following: existing funding for core operations in the amount of \$86,120,837; new funding to include core operating support/performance funding and the collaborative engineering program in the amount of \$4,781,042; new decision item requests to include nursing program expansion, entrepreneurship program and equity funding for the West Plains campus in the amount of \$2,058,979; debt offset tax authority in the amount of \$350,000; and Missouri Returning Heroes Act funding in the amount of \$648,448. President Smart then asked for approval of the Fiscal Year 2019 Appropriations Request for Operations Resolution (Finance No. 1061-17). A motion was made by Ms. Miller and seconded by Ms. Silvey.

Motion passed 8-0.

President Smart then presented a resolution for approval of the Fiscal Year 2019 Capital Improvement Priorities (Finance No. 1062-17). Mr. Gabriel Gore made a motion to approve, receiving a second from Ms. Tergin.

Motion passed 8-0.

**7. IDEA Commons:**

- A. History to Present** – President Smart gave an overview of the history of IDEA Commons. Mr. Allen Kunkel, Associate Vice President Economic Development and Director of JVIC, then showed a presentation on IDEA Commons and JVIC, focusing on the key role it plays as a technology accelerator for University programs. Mr. Brian Kincaid, Director of Business Incubator, and Ms. Rachel Anderson, Entrepreneurial Specialist, gave an overview of the Plaster Center and the eFactory. They shared that the eFactory, which is critical to attracting and retaining talent and leveraging existing resources/partnerships, is currently at 90% capacity.

Mr. Stephen Hoven left the meeting at this time.

- B. Tour JVIC, the Plaster Center, and Brick City** – The Board took a tour of the Universities downtown facilities to include JVIC, the Plaster Center and Brick City.
- C. Future** – President Smart updated the Board on the Vecino project with the City of Springfield noting this is the most innovate project the University has done. This is an opportunity to attract and maintain as well as play a major role in economic development towards future success for the University and the community. Dr. Stephanie Bryant, Dean of the College of Business, and Dr. Joshua Davis, Department Head for Management & Information, presented on the expansion of the entrepreneurship program, sharing their vision to innovate, accelerate and engage.
- D. Approval of Land Purchase and MOU with City of Springfield** – Ms. Rachael Dockery, General Counsel, requested approval of a contract for the purchase of property at 411-417 West Mill Street, Springfield, Missouri (Land Purchase No. 102-17). Property purchase will be at the appraisal cost of \$540,000, payable through one-time funds. Moved and seconded, respectively, by Ms. Silvey and Ms. Tergin.

Motion passed 7-0.

She then requested approval of a memorandum of understanding between the Board of Governors of Missouri State University and the City of Springfield, Missouri concerning the use of a property adjacent to occupied or owned University property downtown Springfield, Missouri (Agreement No. 393-17). Property has been appraised at \$275,000. Ms. Miller made a motion, which was seconded by Ms. Silvey.

Motion passed 7-0.

Ms. Dockery requested approval of parking lot lease agreement with Missouri State University Development Corporation for lot located at 353 N. Campbell Avenue, Springfield, Missouri (Agreement No. 394-17). Moved and seconded, respectively, by Mr. Gregory Spears and Mr. Frazier.

Motion passed 7-0.

A motion to recess the Board of Governors' meeting at 3:26 p.m. was made by Ms. Miller and second by Ms. Silvey.

Motion passed 7-0.

The Board of Governors' meeting was called back to order at 3:30 p.m. Roll was taken with the following Governors present – Governors Davis, Frazier, Fry, Gore, Miller, Silvey, Spears, and Tergin.

**8. Old Business:**

**A. Update on Progress of Residence Hall** – Mr. Matt Morris, Vice President for Administrative Services, provided an update on the progress of the proposed residence hall noting the University is currently working on the “nuts and bolts” of the agreement.

**9. New Business:**

**A. Office of Research Year-End Report** – Dr. Jim Baker, Vice President for Research & Economic Development & International Programs, presented the June 30, 2017 year-end activity report for the Office of Research. He reported that 383 total proposals were submitted, the second highest recorded, with \$20,584,404 funds awarded. Federal funding this past year was at 43%. Other funding sources include state, international and business.

**B. Foundation Year-End Report** – Mr. Brent Dunn, Vice President for University Advancement, presented the June 30, 2017 year-end report of the Missouri State University Foundation. The total gifts received in FY2017 totaled \$19,515,898; second best year ever. At year-end, the Foundation endowment is approximately \$80 million.

**C. Approval of Policy Revisions** – Mr. Steve Foucart, Chief Financial Officer, presented a resolution for Approval of Revisions to G1.18 Contract Authorization Policy as well as a resolution for Approval of Revisions to G8.06 Contracts for Construction Policy and G8.07 Contracting for Professional Services – Architects, Engineers and Land Surveyors Policy. Upon Mr. Gore's recommendation, both resolutions were withdrawn. The resolutions will be discussed at the October Finance and Facilities meeting.

**D. Approval of 2018 Board of Governors Meeting Schedule** – President Smart presented the resolution (Administration No. 46-17) to approve the 2018 Board of Governors' meeting schedule. The schedule of six meetings includes the elimination of the March retreat, the June meeting in West Plains, and the expansion of the August retreat. Ms. Miller moved to approve the 2018 meeting schedule, receiving the second of Mr. Frazier.

Motion passed 7-0.

**E. Discussion of 2018 Board of Governor Officers** – Ms. Fry stated that the Board needed to discuss a possible slate of officers for the 2018 calendar year. Ms. Fry then proposed Ms. Carrie Tergin as Chair. Ms. Tergin noted that Mr. Kendall Seal had noted interest in the Vice-Chair position. It was determined that with his term expiring on January 1, 2019, this would create a potential issue with the succession plan. Ms. Fry then proposed Mr.



Gabriel Gore as Vice-Chair. The other members of the Board accepted these proposals. The election of officers will be held at the October 27, 2017 Board meeting.

- 10. Closed Meeting** – It was determined that the Board of Governors needed to meet in a closed session to consider items of business provided in the Revised Statutes of Missouri. Ms. Fry asked if a resolution authorizing a closed meeting of the Board was prepared. Thereupon, the following resolution was presented for consideration:

BE IT RESOLVED by the Board of Governors for Missouri State University that a closed meeting, with closed records and closed vote, be held during a recess of this August 3, 2017 meeting of the Board of Governors to consider items of business pursuant to:

- A. R.S.Mo. 610.021 (1). “Legal actions, causes of actions, or litigation involving a public governmental body...”
- B. R.S.Mo. 610.021(3). “Hiring, firing, disciplining or promoting of particular employees by a public governmental body...”
- C. R.S.Mo. 610.021(13). “Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment...”; and
- D. R.S.Mo. 610.021(17). “Confidential or privileged communications between a public governmental body and its auditor,....”

Mr. Gore moved the approval of the resolution and Mr. Frazier seconded the motion.

A roll call vote on the motion was as follows: those voting in favor – Governors Frazier, Fry, Gore, Miller, Silvey, Spears, and Tergin; those voting against – none.

Ms. Fry declared the resolution passed unanimously. The open meeting was recessed at 4:20 p.m. to go into closed session.

The open meeting was reconvened at 5:30 p.m.

- 11. Date of Next Meeting** – The date of the next regularly scheduled meeting was set for Friday, October 27, 2017, at 1:00 p.m. on the Springfield Campus.
- 12. Adjournment** – Ms. Fry adjourned the meeting at 5:31 p.m. on the motion of Ms. Miller, the second of Ms. Silvey, and the unanimous vote of the Board.



Kristan Gochenauer  
Secretary

III.A.1.

**RECOMMENDED ACTION –Approval of Amendment to Employment Agreement for Head Women’s Basketball Coach Kellie Harper.**

The following resolution was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_.

**WHEREAS**, effective July 1, 2017, the University entered into an Employment Agreement (“Agreement”) with Kellie Harper (“Coach Harper”) under which Coach Harper is currently employed as the University’s Head Women’s Basketball Coach; and

**WHEREAS**, the University desires to amend the Agreement, in order to permit Coach Harper’s child(ren) and mother to travel with her and the women’s basketball team when the travel to compete in basketball games and tournaments.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Governors of Missouri State University hereby approves the above-referenced amendment of Coach Harper’s Employment Agreement, as set forth in the attached First Amendment.

**VOTE:**      **AYE** \_\_\_\_\_

**NAY** \_\_\_\_\_

**Comments:**

- Coach Harper and her husband, John Harper, are both employed as members of the coaching staff for the University’s intercollegiate women’s basketball team.
- Coach Harper and her husband have a very young child. They desire for him to travel with them and the intercollegiate women’s basketball team under the care and supervision of Coach Harper’s mother.
- Inasmuch as the University’s charters a bus or plane for travel by the intercollegiate women’s basketball team, it is not anticipated that the University will incur additional travel expenses by virtue of allowing Coach Harper’s child(ren) and mother to travel with the team. To the extent that any such incremental costs are incurred, such costs will be imputed to Coach Harper as taxable income/benefits, consistent with IRS requirements.
- All other terms and conditions of the Employment Agreement shall remain the same.

## FIRST AMENDMENT TO EMPLOYMENT AGREEMENT

This First Amendment to Employment Agreement is entered by and between the Board of Governors of Missouri State University ("University") and Kellie Harper ("Coach Harper"), and is effective as of September 1, 2017 ("Effective Date")

**WHEREAS**, University and Coach Harper entered into an Employment Agreement effective July 1, 2016 ("Agreement"), whereby Coach Harper is employed as head coach of the University's intercollegiate women's basketball program; and

**WHEREAS**, the parties desire to amend the Agreement under the terms and conditions set forth herein.

**NOW, THEREFORE**, in consideration of the mutual promises set forth herein, the University and Coach Harper agree to amend the Agreement as follows:

1. Section 6, Other Compensation and Incentives, is hereby amended to add the following sub-section (g):

**(g) Family Member Travel.** Coach Harper's child(ren) and/or mother shall be permitted to travel with Coach Harper and the University's intercollegiate women's basketball team to any and all basketball games and tournaments that the team competes in. Coach Harper shall not be required to pay for such travel expenses; however, in the event that such travel results in additional costs to the University, such costs shall be imputed to Coach Harper as taxable income/benefits.

2. All other terms and conditions of the Agreement hereby ratified and affirmed, and remain in full force and effect.

**IN WITNESS WHEREOF**, the parties have executed and agreed to the terms of this First Amendment, intending to be legally bound thereby, as of the Effective Date.

**THE BOARD OF GOVERNORS OF  
MISSOURI STATE UNIVERSITY**

  
Kellie Harper  
Head Women's Basketball Coach

Clifton M. Smart, III  
President, Board of Governors

III.A.2.

**RECOMMENDED ACTION – Approval of FY2017/2018 Employment Agreements for Baseball, Volleyball and Track and Field Assistant Coaches: Matthew R. Lawson, Jeannette R. Waldo, Victor Houston.**

The following resolution was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_.

**WHEREAS**, Missouri State University desires to hire Matthew R. Lawson, as Assistant Coach for Baseball, and Mr. Lawson desires to accept such employment;

**WHEREAS**, Missouri State University desires to hire Jeannette R. Waldo, as Assistant Coach for Volleyball, and Ms. Waldo desires to accept such employment;

**WHEREAS**, Missouri State University desires to hire Victor Houston, as Assistant Coach for Track and Field, and Mr. Houston desires to accept such employment; and

**WHEREAS**, the proposed salaries and terms of employment for Messrs. Lawson and Houston and Ms. Waldo are set forth in the attached Exhibit A, and all other terms and conditions of their employment agreements are set forth in the attached Exhibit B.

**NOW, BE IT RESOLVED** that the Board of Governors of Missouri State University approves and authorizes the President to execute the attached FY2017/2018 Employment Agreements for the Baseball, Volleyball and Track and Field Assistant Coaches.

**VOTE:        AYE** \_\_\_\_\_

**NAY** \_\_\_\_\_

**Comments:**

These coaches are replacing previous coaches that have left the University, such that their salaries do not represent new expenses to the Athletics Department or University.

Matthew Lawson will receive an annual salary of \$50,000.

Jeannette Waldo will receive an annual salary of \$45,000.

Victor Houston will receive an annual salary of \$34,198.

All three (3) coaches will be eligible to earn achievement payments contingent upon the athletic success of their respective teams.



# Missouri State UNIVERSITY

## ATHLETICS EMPLOYMENT AGREEMENT – ASSISTANT COACH

This Employment Agreement (“Agreement”) is by and between the Board of Governors of Missouri State University (“University”) and the employee identified below (“Coach”).

By executing this Agreement, the University agrees to employ Coach, and Coach agrees to be employed by University, for the position, sport, and term identified below. In exchange for Coach’s services, the University will provide Coach with the compensation, achievement payments (if the contingencies are satisfied), and other benefits and incentives identified below.

The parties further agree to be bound by, and that the terms set forth herein are subject to, the Athletics Employment Agreement Terms and Conditions – Assistant Coach\*, which is incorporated herein by this reference.

**Name of Coach:** Matthew Lawson

**Position:** Assistant Coach

**Sport:** Baseball

**Term:** July 24, 2017-June 30, 2018

**Compensation:** \$50,000 annually

**Achievement Payments:**

\$1,400 Missouri Valley Conference (MVC) Regular Season Championship or \$700 MVC Regular Season Co-Championship;  
\$700 MVC Championship; and  
\$400 for each game in the NCAA Regional Tournament or \$2,500 for winning NCAA Regional  
\$400 for each game in the NCAA Super Regional Tournament or \$3,000 for winning NCAA Super Regional  
\$400 for each game played in the College World Series or \$5,000 if team wins College World Series

**Other Benefits and Incentives:**

Coach may participate in camps and/or clinics

COACH

MISSOURI STATE UNIVERSITY

  
\_\_\_\_\_  
Matthew R. Lawson

\_\_\_\_\_  
Clifton M. Smart III  
President

7/24/2017  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\*Athletics Employment Agreement Terms and Conditions – Assistant Coach dated February 28, 2013



# Missouri State UNIVERSITY

## ATHLETICS EMPLOYMENT AGREEMENT – ASSISTANT COACH

This Employment Agreement (“Agreement”) is by and between the Board of Governors of Missouri State University (“University”) and the employee identified below (“Coach”).

By executing this Agreement, the University agrees to employ Coach, and Coach agrees to be employed by University, for the position, sport, and term identified below. In exchange for Coach’s services, the University will provide Coach with the compensation, achievement payments (if the contingencies are satisfied), and other benefits and incentives identified below.

The parties further agree to be bound by, and that the terms set forth herein are subject to, the Athletics Employment Agreement Terms and Conditions – Assistant Coach\*, which is incorporated herein by this reference.

**Name of Coach: Jeannette R. Waldo**

**Position: Assistant Coach**

**Sport: Volleyball**

**Term: August 7, 2017 -June 30, 2018**

**Compensation: \$45,000 annually**

**Achievement Payments:**

**\$1,400 Missouri Valley Conference (MVC) Regular Season Championship; or  
\$700 for MVC Regular Season Co-Championship; or  
\$700 for MVC Championship; and  
\$700 per match played in NCAA Tournament**

**Other Benefits and Incentives:**

Coach may participate in camps and/or clinics

COACH

MISSOURI STATE UNIVERSITY

Jeannette R. Waldo  
Jeannette R. Waldo

\_\_\_\_\_  
Clifton M. Smart III  
President

8/7/17  
Date

\_\_\_\_\_  
Date

\*Athletics Employment Agreement Terms and Conditions – Assistant Coach dated February 28, 2013



**Missouri State**  
UNIVERSITY

**ATHLETICS EMPLOYMENT AGREEMENT – ASSISTANT COACH**

This Employment Agreement (“Agreement”) is by and between the Board of Governors of Missouri State University (“University”) and the employee identified below (“Coach”).

By executing this Agreement, the University agrees to employ Coach, and Coach agrees to be employed by University, for the position, sport, and term identified below. In exchange for Coach’s services, the University will provide Coach with the compensation, achievement payments (if the contingencies are satisfied), and other benefits and incentives identified below.

The parties further agree to be bound by, and that the terms set forth herein are subject to, the Athletics Employment Agreement Terms and Conditions – Assistant Coach\*, which is incorporated herein by this reference.

**Name of Coach:** Victor Houston

**Position:** Assistant Coach

**Sport:** Women’s Track and Field

**Term:** August 21, 2017-June 30, 2018

**Compensation:** \$34,198 annually

**Achievement Payments:**

- \$700 for each regular season team conference championship or co-championship in women’s indoor or outdoor track and field; and
- \$200 for each individual that qualifies and competes in a one person running event of less than 1500 meters in the NCAA women’s indoor or outdoor track and field championships; and
- \$200 for each individual that qualifies and competes in a one person field event in the NCAA women’s indoor or outdoor track and field championships; and
- \$200 for each group of individuals that qualifies and competes in a team event in the NCAA women’s indoor or outdoor track and field championships.

**Other Benefits and Incentives:** Coach may participate in camps and/or clinics.

COACH

MISSOURI STATE UNIVERSITY

  
\_\_\_\_\_  
Victor Houston

\_\_\_\_\_  
Clifton M. Smart III  
President

08/21/2017  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\*Athletics Employment Agreement Terms and Conditions – Assistant Coach dated February 28, 2013

## ATHLETICS EMPLOYMENT AGREEMENT TERMS AND CONDITIONS – ASSISTANT COACH

**1. Term and Termination.** This Agreement will automatically terminate at the end of the term identified in this Agreement (“Term”). If the parties do not execute a new agreement but Coach remains employed by the University at the end of the Term, all terms and conditions of this Agreement will continue to govern the parties’ relationship.

The University may terminate this Agreement, with or without advance notice, in its sole discretion, without owing any continuing obligation to pay Coach’s salary or perform any other obligations under this Agreement, if:

- a. The University’s employment of the current head coach of the sport identified in this Agreement (“Sport”) ends for any reason; or
- b. Coach fails to perform as agreed, Coach otherwise breaches this Agreement, or termination is otherwise appropriate pursuant to the terms of the Employee Handbook; or
- c. Appropriations or unencumbered funds adequate to pay the obligations herein created become unavailable for any reason.

Additionally, Coach’s employment with the University shall be “at will” such that either party may terminate this Agreement, with or without cause, in its sole discretion, at any time.

**2. Duties.** Coach’s duties are set forth in the job description (as maintained by the University’s Office of Human Resources) associated with the position identified in this Agreement. Such job description is incorporated herein by this reference. Coach will be treated as an exempt employee for purposes of applicable wage and hour laws because Coach’s duties primarily involve teaching proper skills development to student-athletes and instructing student-athletes on physical health, team concepts, and safety, and because Coach will have a great deal of independent discretion and judgment as to the manner and method of such teaching and instruction. Coach shall faithfully serve the University; perform the aforementioned duties; at all times devote his or her whole time, attention, and energies to his or her duties to the University; and do and perform all services, act, and things the Director of Athletics, the Associate Director of Athletics, and the head coach for the Sport direct.

**3. Camps and Clinics.** *This section applies only if this Agreement states that Coach may participate in camps and/or clinics as an additional benefit and incentive.* If this Agreement so states, Coach may participate in camps and clinics associated with the Sport for Coach’s own benefit, provided that such camps and clinics are owned and operated by other University employees. Coach understands and agrees that, though such camps and clinics may occur on University property, the University does not operate such camps and clinics, the University is not responsible for any liabilities or other matters associated with such camps and clinics, and the University will not compensate Coach for participating in such camps and clinics (compensation is the responsibility of the owner/operator of the camp or clinic). Coach’s duties for the University do not include service or participation in camps or clinics, but the University hereby authorizes Coach to participate in camps or clinics for Coach’s own benefit as an additional benefit and incentive. Unless this Agreement expressly states to the contrary, Coach is not authorized to use the University’s name, logo, likeness, or property to operate or conduct his or her own camp or clinic.

**4. Use of Automobile.** *This section applies only if this Agreement states that Coach will have use of an automobile as an additional benefit and incentive.* If this Agreement so states, Coach shall be furnished with an automobile, pursuant to a lease agreement with the University, for Coach’s business and personal use as long as the University and/or Foundation receives sufficient automobiles (via trade-out with automobile dealers in relation to memberships in The Bears Fund) to fulfill all of the University’s commitments to provide automobiles to employees. If insufficient automobiles are available, the University has sole discretion to determine which employees will receive automobiles. The terms of the lease agreement shall control the use, maintenance, and insurance requirements applicable to such automobile; and Coach will be responsible for ensuring compliance with all such requirements. Without limitation to the foregoing, Coach understands and agrees that Coach (and not the University) is individually responsible for maintaining insurance for the automobile.

**5. Employee Handbook and University Policies.** Coach’s employment shall be subject to and governed by the Employee Handbook for Administrative, Professional, and Support Staff Employees (“Employee Handbook”) and all other applicable University policies, practices, and protocols. Coach understands and agrees that policies, practices, protocols, and Employee Handbook provisions may be adopted, revoked, and changed at any time with or without notice. Coach’s employment is not subject to the Faculty Handbook, and Coach is not entitled to tenure or any other rights, privileges, or protections afforded to faculty.

**6. Professional and Moral Conduct Requirement.** It is understood Coach is being employed by the University, by a member institution of the National Collegiate Athletic Association, for the purpose of administering, conducting and coaching intercollegiate athletics. Coach agrees he or she will diligently conduct himself or herself in such a manner that NCAA regulations and codes of conduct now existing or hereinafter enacted, will be fully complied with, in all particulars, including, but not limited to, the following:

a. Participating student-athletes shall deport themselves with honesty and sportsmanship at all times so that intercollegiate athletics as a whole, the institution, and they as individuals, shall represent the honor and dignity of fair play and the generally-recognized high standards associated with wholesome, competitive sports.

b. Staff members of the University’s Athletics Department shall not accept compensation or gratuities of any kind whatsoever, either directly or indirectly, for representing a professional sports organization in the scouting or contacting of athletics talent or the negotiating of a contract. In this regard, any compensational arrangement between a professional sports organization and the University’s staff member (e.g., for scouting other professional teams or assisting the professional employer in coaching his or her team) shall be considered *prima facie* evidence of an indirect arrangement to assure the staff member’s assistance in evaluating or procuring college talent.

c. Staff members of the University, or others serving on NCAA committees or acting as consultants, shall not, directly or by implication, use the NCAA’s name or their affiliation with the NCAA in the endorsement of products or services.

d. Staff members of the University’s Athletics Department shall not knowingly participate, directly or indirectly, in the management, coaching, officiating, supervision, promotion or player selection or any all-star contest involving student-athletes which is not certified by the NCAA’s Extra Events committee.

e. Staff members of the University’s Athletics Department shall not represent, directly or indirectly, a student-athlete in the marketing of athletics ability or reputation to a professional sports team or professional sports organization, and shall not receive compensation or gratuities of any kind, directly or indirectly, for such services.

f. Coach is required to provide a written detailed account annually to the University President for all athletically related income and benefits from sources outside the institution. In addition, the approval of all athletically related income and benefits shall be consistent with the institution’s policy related to outside income and benefits applicable to all full-time or part-time employees. Sources of such income shall include, but are not limited to, the following:

- Income from annuities;
- Sports camps;
- Housing benefits (including preferential housing arrangements);
- Country club memberships;
- Complimentary ticket sales;
- Television and radio programs; and
- Endorsement or consultation contracts with athletics shoe, apparel or equipment manufacturers.

g. Coach further agrees that he or she may be suspended for a period of time, without pay, or that his or her employment may be terminated, notwithstanding any other provisions of this agreement, if he or she is found to be involved in deliberate and serious violations of any NCAA regulations.

**7. Miscellaneous.** The laws of the State of Missouri shall govern this Agreement. The parties agree that any lawsuit arising from any dispute or alleged breach of this Agreement shall be brought in the Circuit Court of Greene County, Missouri. This Agreement contains all terms and conditions agreed upon by the parties, and all prior agreements between the parties are void. This Agreement may be modified only by a written instrument executed by the parties hereto.



III.A.3.

**RECOMMENDED ACTION – Accept Real Estate gift from the Missouri State University Foundation and accept additional property from Missouri State University Foundation, originally by the Leo Journagan Revocable Trust.**

The following resolution was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_.

**WHEREAS**, Beverly Jean Journagan and Allen Journagan, Co-Trustees of the Leo Journagan Revocable Trust (“**Donors**”) have transferred additional property through a Trustee’s Quit Claim Deed to the Missouri State University Foundation, known as Journagan property, (“Real Estate”) for use by the Board of Governors of Missouri State University for educational purposes.

**WHEREAS**, the Missouri State University Foundation wishes to transfer, and the Board of Governors wishes to accept, title to said Real Estate, in furtherance of the purposes of the Foundation to support the University, and the Foundation has authorized the transfer of said real estate. (See Missouri State University Foundation Resolution of the Executive Committee and Trustee’s Quit Claim Deed attached hereto as Exhibit A).

**WHEREAS**, it is the determination of the Board of Governors that it is in the best interest of the University to accept Real Estate known as Journagan Ranch located in Douglas County, Missouri, more fully described in Exhibit A attached hereto.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Governors of Missouri State University that Real Estate as described above, be accepted by the Board, to be conveyed by Quit Claim deed for \$1 as other good and valuable consideration with the University to pay any closing costs for the transfer of the property and that Real Estate be known as Journagan Ranch and that the administration of the University, including the Vice President for Administrative and Information Services, be authorized to prepare and execute the real estate contract and related documents, and perform other acts as may be necessary to implement this resolution.

**VOTE:        AYE** \_\_\_\_\_

**NAY** \_\_\_\_\_

**COMMENTS:**

On July 28, 2017, the Missouri State University Foundation Executive Committee approved a Resolution for the acceptance of gifts from Beverly Jean Journagan and Allen Journagan, Co-Trustees of the Leo Journagan Revocable Trust.

# Missouri State University Foundation

## RESOLUTION OF THE EXECUTIVE COMMITTEE

**RECOMMENDED ACTION** – The following resolution relates to the acceptance and transfer of property from the Missouri State University Foundation to Missouri State University.

**BE IT RESOLVED** by the Executive Committee that the Missouri State University Foundation accept and transfer to Missouri State University the remaining land from the Beverly Jean Journagan Revocable Trust dated June 7, 1990, located in Douglas County in the State of Missouri as described in the Trustee's Quit Claim Deed signed on July 25, 2017.

**BE IT FURTHER RESOLVED** that the Executive Committee of the Missouri State University Foundation authorizes the Executive Director to execute a warranty deed and any additional closing documentation to assign the property to the Board of Governors of Missouri State University, for payment of any closing costs by the university, in furtherance of the purposes of the Foundation to support the university.

The following resolution was moved by Mr. Rob Fulp and seconded by Ms. Mary Sheid.

Motion passed unanimously.

July 28, 2017

Kenneth E. Meyer Alumni Center, Suite 505  
300 South Jefferson Avenue • Springfield, Missouri 65806-2217  
417-836-6666 • Fax: 417-836-4824

[Foundation@missouristate.edu](mailto:Foundation@missouristate.edu) • [www.foundation.missouristate.edu](http://www.foundation.missouristate.edu)

Recording Date/Time: 07/25/2017 at 03:50:09 PM  
Instr #: 171309

Type: QCD  
Pages: 11  
Fee: \$54.00



Jacinda Sheppard  
Recorder of Deeds

**TRUSTEE'S QUIT CLAIM DEED**

**THIS DEED**, is made and entered into this 25<sup>th</sup> day of July, 2017, by and between Beverly Jean Journagan, Co-Trustee of the Beverly Jean Journagan Revocable Trust dated June 7, 1990 and Allen Journagan, Co-Trustee of the Beverly Jean Journagan Revocable Trust dated June 7, 1990 (**GRANTOR**); and the Missouri State University Foundation, a Missouri non-profit corporation (**GRANTEE**).

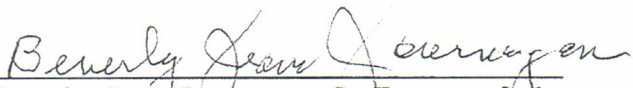
[The Mailing Address for Grantee is 901 S. National Ave., Springfield, MO 65897]

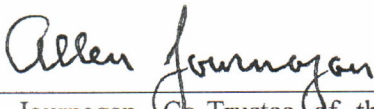
**THEREFORE**, GRANTOR, for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, paid by the said GRANTEE, receipt of which is hereby acknowledged, does, by these presents, QUIT CLAIM unto GRANTEE all of the right, title, and interest which Grantor has in and to the following described land situated in the County of Douglas, State of Missouri, to-wit:

See Exhibit A attached hereto.

**TO HAVE AND TO HOLD** the same, together with all rights, immunities, privileges and appurtenances thereto belonging, unto the GRANTEE and its successors and assigns forever.

**IN WITNESS WHEREOF**, the said Grantor has hereunto caused this instrument to be executed the day and year first above written.

  
Beverly Jean Journagan, Co-Trustee of the  
Beverly Jean Journagan Revocable Trust dated  
June 7, 1990

  
Allen Journagan, Co-Trustee of the Beverly  
Jean Journagan Revocable Trust dated June 7,  
1990

**TRUSTEE'S QUIT CLAIM DEED**

**THIS DEED**, is made and entered into this 25<sup>th</sup> day of July, 2017, by and between Beverly Jean Journagan, Co-Trustee of the Beverly Jean Journagan Revocable Trust dated June 7, 1990 and Allen Journagan, Co-Trustee of the Beverly Jean Journagan Revocable Trust dated June 7, 1990 (**GRANTOR**); and the Missouri State University Foundation, a Missouri non-profit corporation (**GRANTEE**).

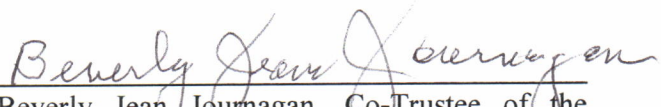
[The Mailing Address for Grantee is 901 S. National Ave., Springfield, MO 65897]

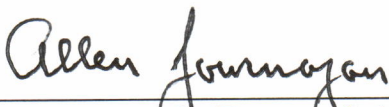
**THEREFORE**, GRANTOR, for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, paid by the said GRANTEE, receipt of which is hereby acknowledged, does, by these presents, QUIT CLAIM unto GRANTEE all of the right, title, and interest which Grantor has in and to the following described land situated in the County of Douglas, State of Missouri, to-wit:

See Exhibit A attached hereto.

**TO HAVE AND TO HOLD** the same, together with all rights, immunities, privileges and appurtenances thereto belonging, unto the GRANTEE and its successors and assigns forever.

**IN WITNESS WHEREOF**, the said Grantor has hereunto caused this instrument to be executed the day and year first above written.

  
\_\_\_\_\_  
Beverly Jean Journagan, Co-Trustee of the  
Beverly Jean Journagan Revocable Trust dated  
June 7, 1990

  
\_\_\_\_\_  
Allen Journagan, Co-Trustee of the Beverly  
Jean Journagan Revocable Trust dated June 7,  
1990

ACKNOWLEDGMENT

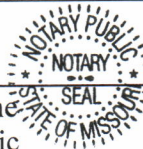
STATE OF MISSOURI )  
 ) ss.  
COUNTY OF GREENE )

On this 25<sup>th</sup> day of July, 2017, before me personally appeared Beverly Jean Journagan and Allen Journagan, Co-Trustees of the Beverly Jean Journagan Revocable Trust dated June 7, 1990, known to me to be the persons described in and who being duly sworn, acknowledged that they executed the same as their free act and deed.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

My Commission Expires: FEBRUARY 1, 2018

Signature



Printed Name  
Notary Public

JOHN A. VIEW III  
My Commission Expires  
February 1, 2018  
Christian County  
Commission #14438660

**Mail recorded deed to:**  
Douglas R. Nickell  
Lathrop & Gage LLP  
910 E. St. Louis St., Ste 100  
Springfield, MO 65806

**EXHIBIT A  
LEGAL DESCRIPTION**

THE S1/2NW1/4 OF SECTION 15, TOWNSHIP 27, RANGE 12; THE NW 1/4 AND THAT PART OF THE NW1/4SW1/4 OF SECTION 16, TOWNSHIP 27, RANGE 12 LYING NORTH OF THE COUNTY ROAD; THAT PART OF N1/2SE1/4 OF SECTION 17, TOWNSHIP 27, RANGE 12 LYING NORTH AND EAST OF THE COUNTY ROAD; THAT PART OF THE S1/2NE1/4 OF SECTION 17, TOWNSHIP 27, RANGE 12 LYING EAST OF THE COUNTY ROAD; THE W1/2SW1/4 AND ALL THAT PART OF THE E1/2SW1/4 WHICH LIES NORTH AND WEST OF THE CREEK IN SECTION 34, TOWNSHIP 27, RANGE 12; THE W1/2 OF LOT 2 OF THE NW1/4 OF SECTION 3, TOWNSHIP 26, RANGE 12.

**AND**

ALL THAT PART OF THE SE1/4NE1/4 OF SECTION 4, TOWNSHIP 27, RANGE 12, WHICH LIES SOUTH AND WEST OF STATE HIGHWAY "AD".

THE NW1/4NW1/4 OF SECTION 10, TOWNSHIP 27, RANGE 12. THE NE1/4NE1/4 OF SECTION 9, TOWNSHIP 27, RANGE 12. THE SE1/4SE1/4 OF SECTION 4, TOWNSHIP 27, RANGE 12, EXCEPT THAT PART LYING WEST OF THE CENTER LINE OF CLIFTY ROAD AS IT IS PRESENTLY LOCATED. THE S1/2SW1/4, SW1/4SE1/4 OF SECTION 3, TOWNSHIP 27, RANGE 12. THE NW1/4NE1/4 AND NE1/4NW1/4 OF SECTION 10, TOWNSHIP 27, RANGE 12. THE SE1/4NE1/4 OF SECTION 9, TOWNSHIP 27, RANGE 12. PART OF THE NE1/4SE1/4 OF SECTION 9, TOWNSHIP 27, RANGE 12 DESCRIBED AS FOLLOWS: COMMENCING AT A POINT 1.72 CHAINS NORTH OF CORNER #20, THENCE RUN NORTH 56 1/2 DEGREES WEST 4.42 CHAINS, THENCE RUN NORTH 47 DEGREES WEST 2.22 CHAINS, THENCE RUN NORTH 37 DEGREES WEST 1.40 1/2 CHAINS, THENCE RUN NORTH 38 1/2 DEGREES WEST 2.41 CHAINS, THENCE RUN NORTH 26 DEGREES WEST 1.77 CHAINS, THENCE RUN NORTH 50 DEGREES WEST 6.48 CHAINS, THENCE RUN NORTH 32 1/2 DEGREES WEST 1.98 CHAINS, THENCE RUN NORTH 47 1/2 DEGREES WEST 3.25 CHAINS TO POINT ON THE NORTH LINE 2.25 CHAINS EAST OF CORNER #12, THENCE RUN EAST AND TO CORNER #11, THENCE RUN SOUTH AND TO THE PLACE OF BEGINNING. THE N1/2SW1/4, SW1/4NW1/4, SE1/4NW1/4, SW1/4SE1/4, NW1/4SE1/4, SW1/4NE1/4 OF SECTION 10, EXCEPT A TRACT OF LAND IN THE SE1/4NW1/4 OF SECTION 10, TOWNSHIP 27, RANGE 12 DESCRIBED AS FOLLOWS: BEGIN AT THE SOUTHWEST CORNER OF SAID FORTY AND RUN DUE NORTH 15 RODS, THENCE RUN DUE EAST 19 RODS, FOR A STARTING POINT, THENCE RUN NORTH 3 RODS, THENCE RUN EAST 3 RODS, THENCE RUN SOUTH 3 RODS, THENCE RUN WEST 3 RODS AND TO THE PLACE OF BEGINNING OF SAID EXCEPTION. THE NW1/4NE1/4, SW1/4NE1/4, N1/2SE1/4 OF SECTION 15, ALL IN TOWNSHIP 27, RANGE 12.

SUBJECT TO EASEMENTS, RESTRICTIONS, ROAD RIGHT-OF-WAYS, OR RESERVATIONS, OF RECORD.

**AND**

THE SW1/4SE1/4 AND THE S1/2SW1/4 SECTION 15; E1/2NE1/4 SECTION 21; ALL OF THE NE1/4 AND ALL THE NW1/4 OF SECTION 22; ALL IN TOWNSHIP 27, RANGE 12 AND CONTAINING 520 ACRES MORE OR LESS.

**AND**

THE WEST HALF (W1/2) OF THE SOUTHEAST QUARTER (S1/4) OF SECTION TWENTY-ONE (21), TOWNSHIP TWENTY-SEVEN (27) NORTH, RANGE TWELVE (12) WEST LOCATED IN THE DOUGLAS COUNTY, MISSOURI.

**AND**

THE EAST HALF OF THE SOUTHWEST QUARTER AND THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 16.

THE WEST HALF OF THE NORTHEAST, THE EAST HALF OF THE NORTHWEST, THE SOUTHWEST OF THE NORTHWEST, THE SOUTHWEST QUARTER, ALL IN SECTION 21.

THE WEST HALF OF THE NORTHEAST AND THE NORTHWEST QUARTER OF SECTION 28, THE EAST HALF OF THE NORTHEAST QUARTER OF SECTION 29, TOWNSHIP 27, RANGE 12, EXCEPT THAT PART SE-1/4 NE-1/4 DESCRIBED AS COMMENCING AT THE SOUTHWEST CORNER OF SAID FORTY AND RUN EAST 40 RODS, THENCE NORTHWEST TO THE NORTHWEST CORNER OF SAID FORTY AND THENCE SOUTH TO THE POINT OF BEGINNING. CONTAINING IN THE AGGREGATE 790 ACRES MORE OR LESS. ALL THE ABOVE DESCRIBED IN TOWNSHIP 27, RANGE 12.

**AND**

ALL THE NORTH ONE-HALF (1/2), SOUTHWEST QUARTER (SW1/4) OF SECTION 22 AND THE NORTHEAST QUARTER (NE1/4), SOUTHEAST QUARTER (SE1/4) OF SECTION 21; ALL IN TOWNSHIP 27, RANGE 12 AND CONTAINING 120 ACRES MORE OR LESS.

**AND**

THE SW1/4 OF SEC. 27, THE S1/2NW1/4 OF SEC. 27, THE W1/2SE1/4 OF SEC. 27, ALL THAT PART OF THE SE1/4NE1/4 OF SEC. 28 WHICH LIES EAST OF THE COUNTY GRAVEL ROAD; THE E1/2SE1/4 OF SEC. 28 EXCEPT THAT PART OF THE NE1/4SE1/4 WHICH LIES SOUTH OF THE COUNTY ROAD AND WEST OF CLIFTY CREEK; ALL THAT PART OF THE W1/2SE1/4 OF SEC. 28 WHICH LIES EAST OF CLIFTY CREEK; THE E1/2NE1/4 OF SEC. 33, ALL THAT PART OF THE NW1/4NE1/4 OF SEC. 33 WHICH

LIES EAST OF CLIFTY CREEK; AND ALL THAT PART OF THE N1/2NE1/4 OF SEC. 34 WHICH LIES NORTH OF FARM TO MARKET HIGHWAY "HH", NOW HIGHWAY 76, EXCEPT THAT DESCRIBED AS COMMENCING AT A POINT WHERE THE NORTH RIGHT OF WAY LINE OF FARM TO MARKET HIGHWAY CROSSES THE EAST LINE OF SAID 80, THENCE FOLLOWING THE MEANDERINGS OF SAID RIGHT OF WAY LINE IN A SOUTHWESTERLY DIRECTION A DISTANCE OF 1230 FEET, THENCE ON A STRAIGHT LINE TO THE NW CORNER OF THE NE1/4NE1/4 OF SAID SEC. 34, THENCE EAST ON THE NORTH LINE OF SAID 40 TO THE POINT OF BEGINNING; ALL IN TWP. 27 NORTH, RGE. 12 WEST OF THE FIFTH PRINCIPAL MERIDIAN. SUBJECT TO ALL PUBLIC AND PRIVATE ROADS AND EASEMENTS.

**AND**

THAT PART OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION TWENTY-EIGHT (28) WHICH LIES WEST OF THE COUNTY ROAD; THAT PART OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION TWENTY-EIGHT (28) WHICH LIES SOUTH OF THE COUNTY ROAD AND WEST OF CLIFTY CREEK; THE EAST HALF OF THE SOUTHWEST QUARTER AND THAT PART OF THE WEST HALF OF THE SOUTHEAST QUARTER OF SECTION TWENTY-EIGHT (28) WHICH LIES WEST OF CLIFTY CREEK; ALL IN TOWNSHIP TWENTY-SEVEN (27), RANGE TWELVE (12).

THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER AND THAT PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION THIRTY-THREE (33), TOWNSHIP TWENTY-SEVEN (27), RANGE TWELVE (12) WHICH LIES WEST OF CLIFTY CREEK.

**AND**

THE SOUTHEAST QUARTER OF SECTION 22 TOWNSHIP 27, RANGE 12, ALL IN DOUGLAS COUNTY, MISSOURI.

**EXCEPTING THE FOLLOWING PARCEL:**

THAT PROPERTY DESCRIBED IN THE SPECIAL TRUSTEES WARRANTY DEED DATED APRIL 18, 2006 AND RECORDED IN DOUGLAS COUNTY AT BOOK 447 PAGES 992-993, TO WIT, THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 4, TOWNSHIP 27, RANGE 12, EXCEPT THAT PART LYING WEST OF THE CENTER LINE OF CLIFTY ROAD AS IT IS PRESENTLY LOCATED.

**AND EXCEPTING THE FOLLOWING PARCEL (LUECK PARCEL):**

BEING A PART OF A TRACT OF LAND AS LYING IN THE WEST HALF OF LOT 2, NORTHWEST FRACTIONAL QUARTER OF SECTION 3, TOWNSHIP 26 NORTH, RANGE 12 WEST, THE SOUTHWEST QUARTER OF SECTION 3, TOWNSHIP 27 NORTH,



RANGE 12 WEST, THE NORTH HALF OF SECTION 34, TOWNSHIP 27 NORTH, RANGE 12 WEST AND THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 33, TOWNSHIP 27 NORTH, RANGE 12 WEST AS DESCRIBED IN THE DOUGLAS COUNTY, MISSOURI RECORDER'S OFFICE IN BOOK 295, PAGE 316 AND SAID TRACT BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SECTION 3, TOWNSHIP 26 NORTH, RANGE 12 WEST; THENCE ALONG THE NORTH LINE OF SECTION 3, NORTH 89°09'19" WEST, 3,999.76 FEET TO THE POINT OF BEGINNING; THENCE LEAVING SAID NORTH LINE AND ALONG A FENCE LINE, SOUTH 01°07'02" WEST, 1288.75 FEET; THENCE CONTINUING ALONG SAID FENCE LINE THE FOLLOWING COURSES, SOUTH 89°18'57" WEST, 177.78 FEET; THENCE NORTH 89°23'25" WEST, 1141.03 FEET TO A POINT LYING IN THE CENTERLINE OF COUNTY ROAD 95-265; THENCE ALONG SAID CENTERLINE THE FOLLOWING COURSES, NORTH 00°21'10" EAST, 292.85 FEET; THENCE NORTH 06°22'47" EAST, 309.33 FEET; THENCE NORTH 06°18'44" EAST, 61.05 FEET; THENCE NORTH 12°03'59" EAST, 15.80 FEET; THENCE NORTH 12°43'22" EAST, 36.11 FEET; THENCE 79.05 FEET ALONG A 101.05 FOOT RADIUS CURVE TO THE LEFT WHOSE CHORD BEARS NORTH 11°03'00" WEST FOR A DISTANCE OF 77.05 FEET; THENCE 130.47 FEET ALONG A 344.29 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS NORTH 11°42'13" WEST FOR A DISTANCE OF 129.69 FEET; THENCE NORTH 00°12'36" EAST, 339.23 FEET; THENCE 98.16 FEET ALONG A 151.53 FOOT RADIUS CURVE TO THE LEFT WHOSE CHORD BEARS NORTH 18°05'07" WEST FOR A DISTANCE OF 96.46 FEET; THENCE NORTH 36°38'38" WEST, 60.67 FEET; THENCE 82.18 FEET ALONG A 116.73 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS NORTH 16°28'29" WEST FOR A DISTANCE OF 80.50 FEET; THENCE NORTH 03°41'39" WEST, 71.19 FEET; THENCE NORTH 02°05'33" EAST, 425.84 FEET; THENCE NORTH 02°10'35" EAST, 538.74 FEET; THENCE 94.05 FEET ALONG A 607.22 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS NORTH 05°48'57" EAST FOR A DISTANCE OF 93.96 FEET; THENCE NORTH 10°15'11" EAST, 19.35 FEET; THENCE 66.95 FEET ALONG A 531.52 FOOT RADIUS CURVE TO THE LEFT WHOSE CHORD BEARS NORTH 06°38'41" WEST FOR A DISTANCE OF 66.90 FEET; THENCE NORTH 03°02'11" EAST, 170.97 FEET; THENCE NORTH 02°11'30" EAST, 533.21 FEET; THENCE NORTH 01°47'19" EAST, 504.19 FEET TO A POINT LYING ON THE SOUTH RIGHT-OF-WAY OF STATE HIGHWAY "76"; THENCE LEAVING SAID CENTERLINE AND ALONG SAID SOUTH RIGHT-OF-WAY THE FOLLOWING COURSE, SOUTH 88°35'13" EAST, 185.48 FEET; THENCE LEAVING SAID SOUTH RIGHT-OF-WAY, NORTH 01°42'25" EAST, 79.85 FEET TO A POINT LYING ON THE NORTHERLY RIGHT-OF-WAY OF STATE HIGHWAY "76"; THENCE LEAVING SAID NORTHERLY RIGHT-OF-WAY AND ALONG THE PERIMETER FENCE OF A CEMETERY THE FOLLOWING COURSES, NORTH 01°13'19" EAST, 535.71 FEET; THENCE SOUTH 87°26'56" WEST, 227.08 FEET; THENCE SOUTH 04°55'11" WEST, 520.73 FEET TO A POINT LYING ON THE AFOREMENTIONED NORTHERLY RIGHT-OF-WAY OF STATE HIGHWAY "76"; THENCE LEAVING SAID PERIMETER FENCE AND ALONG SAID NORTHERLY RIGHT-OF-WAY THE FOLLOWING COURSES, NORTH 88°35'13" WEST, 1006.65 FEET; THENCE 293.39 FEET ALONG A 2824.90 FOOT

RADIUS CURVE TO THE LEFT WHOSE CHORD BEARS NORTH 85°47'43" WEST FOR A DISTANCE OF 293.26 FEET TO A POINT LYING ON THE CENTERLINE OF COUNTY ROAD 76-149; THENCE LEAVING SAID NORTHERLY RIGHT-OF-WAY AND ALONG SAID CENTERLINE THE FOLLOWING COURSES, NORTH 01°38'56" EAST, 735.07 FEET; THENCE NORTH 01°36'23" EAST, 538.26 FEET; THENCE NORTH 00°54'45" EAST, 527.19 FEET; THENCE NORTH 03°13'43" EAST, 48.21 FEET; THENCE NORTH 09°47'01" EAST, 205.53 FEET; THENCE 291.88 FEET ALONG A 1134.23 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS NORTH 17°05'22" EAST FOR A DISTANCE OF 291.08 FEET; THENCE NORTH 29°58'28" EAST, 616.98 FEET; THENCE 28.95 FEET ALONG A 453.30 FOOT RADIUS CURVE TO THE LEFT WHOSE CHORD BEARS NORTH 28°35'52" EAST FOR A DISTANCE OF 28.94 FEET; THENCE LEAVING SAID CENTERLINE AND ALONG THE PROJECTION OF A FENCE LINE THE FOLLOWING COURSES, SOUTH 70°18'12" EAST, 972.02 FEET; THENCE SOUTH 87°56'08" EAST, 794.63 FEET; THENCE SOUTH 87°56'12" EAST, 2782.93 FEET; THENCE NORTH 71°54'05" EAST, 381.36 FEET; THENCE SOUTH 22°34'01" EAST, 685.54 FEET TO A POINT LYING ON THE NORTHERLY RIGHT-OF-WAY OF STATE HIGHWAY "76"; THENCE LEAVING SAID PERIMETER FENCE AND ALONG SAID NORTHERLY RIGHT-OF-WAY THE FOLLOWING COURSES, 124.91 FEET ALONG A 1186.30 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS SOUTH 32°53'20" WEST FOR A DISTANCE OF 124.85 FEET; THENCE SOUTH 29°15'03" WEST, 1761.07 FEET; THENCE 1392.78 FEET ALONG A 1106.30 FOOT RADIUS CURVE WHOSE CHORD BEARS SOUTH 65°25'27" WEST FOR A DISTANCE OF 1302.60 FEET; THENCE NORTH 83°07'34" WEST, 435.44 FEET; THENCE LEAVING SAID NORTHERLY RIGHT-OF-WAY, SOUTH 05°52'08" WEST, 79.57 FEET TO A POINT LYING ON THE AFOREMENTIONED SOUTHERLY RIGHT-OF-WAY OF STATE HIGHWAY "76", SAID POINT ALSO LYING ON THE CENTERLINE OF A CREEK; THENCE LEAVING SAID SOUTHERLY RIGHT-OF-WAY AND ALONG SAID CENTERLINE THE FOLLOWING COURSES, SOUTH 05°52'08" WEST, 235.96 FEET; THENCE SOUTH 16°44'43" WEST, 189.16 FEET; THENCE SOUTH 07°41'32" WEST, 251.29 FEET; THENCE SOUTH 09°45'12" EAST, 211.23 FEET; THENCE SOUTH 04°01'55" EAST, 255.53 FEET; THENCE 266.79 FEET ALONG A 209.14 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS SOUTH 22°58'32" WEST FOR A DISTANCE OF 249.06 FEET; THENCE 201.87 FEET ALONG A 204.21 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS SOUTH 83°24'33" WEST FOR A DISTANCE OF 193.75 FEET; THENCE NORTH 65°33'23" WEST, 106.13 FEET TO A POINT LYING ON THE EXTENSION OF A NORTH-SOUTH FENCE LINE; THENCE LEAVING SAID CENTERLINE AND ALONG SAID FENCE LINE THE FOLLOWING COURSES, SOUTH 02°26'34" WEST, 117.39 FEET; THENCE SOUTH 02°26'34" WEST, 268.54 FEET; THENCE SOUTH 02°50'38" WEST, 829.19 FEET; THENCE SOUTH 89°09'19" EAST, 88.89 FEET TO THE POINT OF BEGINNING. CONTAINING 442.11 ACRES, MORE OR LESS. ALL LYING IN THE WEST HALF OF LOT 2, NORTHWEST FRACTIONAL QUARTER OF SECTION 3, TOWNSHIP 26 NORTH, RANGE 12 WEST AND THE SOUTHWEST QUARTER OF SECTION 3, TOWNSHIP 27 NORTH, RANGE 12 WEST, THE NORTH HALF OF SECTION 34, TOWNSHIP 27 NORTH, RANGE 12 WEST AND THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 33, TOWNSHIP 27

NORTH, RANGE 12 WEST, IN DOUGLAS COUNTY, MISSOURI. BEARINGS BASED ON GRID NORTH OF THE MISSOURI COORDINATE SYSTEM OF 1983, CENTRAL ZONE.

**AND EXCEPTING THE FOLLOWING PARCEL (JOURNAGAN RESIDENCE):**

A PARCEL OF LAND AS LYING IN THE NORTH HALF OF SECTION 22, TOWNSHIP 27 NORTH, RANGE 12 WEST AND ALSO LYING IN THE SOUTH HALF OF SECTION 15, TOWNSHIP 27 NORTH, RANGE 12 WEST AS DESCRIBED IN THE DOUGLAS COUNTY, MISSOURI RECORDERS OFFICE IN BOOK 295, PAGE 316 AND SAID TRACT MORE PARTICULARLY DESCRIBED AS FOLLOWS

BEGINNING AT THE NORTHEAST CORNER OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 22, TOWNSHIP 27 NORTH, RANGE 12, DOUGLAS COUNTY, MISSOURI; THENCE ALONG THE EAST LINE OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION 22, SOUTH 01°20'58" WEST, 1202.67 FEET; THENCE LEAVING SAID EAST LINE, SOUTH 81°41'59" WEST, 587.34 FEET; THENCE SOUTH 89°14'48" WEST, 472.44 FEET; THENCE SOUTH 38°32'43" WEST, 80.20 FEET; THENCE 156.77 FEET ALONG A 268.71 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS SOUTH 64°15'05" WEST FOR A DISTANCE OF 154.56 FEET; THENCE NORTH 89°40'07" WEST, 52.31 FEET; THENCE NORTH 81°02'09" WEST, 203.07 FEET; THENCE 47.49 FEET ALONG A 64.28 FOOT RADIUS CURVE TO THE LEFT WITH A CHORD BEARING OF SOUTH 81°43'18" WEST, FOR A DISTANCE OF 46.42 FEET; THENCE SOUTH 56°38'17" WEST, 534.36 FEET; THENCE SOUTH 59°55'49" WEST, 160.73 FEET; THENCE 39.15 FEET ALONG A 57.06 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS SOUTH 87°11'00" WEST, FOR A DISTANCE OF 38.39 FEET; THENCE NORTH 64°23'45" WEST, 151.49 FEET; THENCE 79.91 FEET ALONG A 117.42 FOOT RADIUS CURVE TO THE LEFT WITH A CHORD BEARING OF NORTH 89°33'45" WEST, FOR A DISTANCE OF 78.38 FEET; THENCE SOUTH 72°23'13" WEST, 120.15 FEET; THENCE 207.19 FEET ALONG A 4624.12 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS SOUTH 76°35'23" WEST, FOR A DISTANCE OF 207.17 FEET; THENCE SOUTH 78°00'47" WEST, 94.65 FEET; THENCE 111.42 FEET ALONG A 166.98 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS NORTH 79°35'20" WEST, 109.37 FEET; THENCE NORTH 62°04'27" WEST, 240.06 FEET; THENCE NORTH 81°48'00" WEST, 92.78 FEET; THENCE NORTH 05°17'47" WEST, 16.72 FEET; THENCE NORTH 20°29'01" WEST, 8.44 FEET; THENCE NORTH 19°28'15" EAST, 33.60 FEET; THENCE NORTH 55°01'19" EAST, 31.72 FEET; THENCE NORTH 33°36'56" EAST, 30.89 FEET; THENCE NORTH 21°25'28" EAST, 718.19 FEET; THENCE NORTH 25°59'27" EAST, 70.34 FEET; THENCE NORTH 32°55'07" EAST, 78.87 FEET; THENCE NORTH 53°34'42" EAST, 97.52 FEET; THENCE NORTH 59°34'38" EAST, 190.05 FEET; THENCE NORTH 56°39'40" EAST, 330.89 FEET; THENCE NORTH 62°58'59" EAST, 59.13 FEET; THENCE NORTH 85°16'47" EAST, 37.45 FEET; THENCE SOUTH 63°38'11" EAST, 46.85 FEET; THENCE NORTH 53°54'26" EAST,

273.31 FEET; THENCE NORTH 42°31'20" EAST, 66.42 FEET THENCE NORTH 28°10'39" EAST, 109.53 FEET; THENCE NORTH 36°29'24" EAST, 149.55 FEET; THENCE NORTH 01°41'45" EAST, 149.22 FEET; THENCE NORTH 11°11'54" EAST, 21.09 FEET; THENCE NORTH 01°41'30" EAST, 137.89 FEET; THENCE NORTH 24°14'16" EAST, 1150.74 FEET; THENCE NORTH 00°21'53" WEST, 15.96 FEET TO A POINT LYING ON THE NORTH LINE OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 15, TOWNSHP 27 NORTH, RANGE 12 WEST; THENCE ALONG SAID SOUTH LINE, SOUTH 87°38'32" EAST, 1342.31 FEET TO THE NORTHEAST CORNER OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 15; THENCE LEAVING SAID NORTH LINE AND ALONG THE EAST LINE OF SAID SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 15, SOUTH 01°44'46" WEST, 1321.53 FEET TO THE POINT OF BEGINNING. ALL LYING IN THE NORTH HALF SECTION 22 AND THE SOUTH HALF OF SECTION 15, TOWNSHIP 27 NORTH, RANGE 12 WEST, DOUGLAS COUNTY, MISSOURI. CONTAINING 139.75 ACRES, MORE OR LESS. BEARINGS BASED ON GRID NORTH OF THE MISSOURI COORDINATE SYSTEM OF 1983, CENTRAL ZONE.

**AND EXCEPTING THE FOLLOWING FOUR TRACTS, COMPRISING THAT PROPERTY DEEDED TO THE MISSOURI STATE UNIVERSITY FOUNDATION BY GENERAL WARRANTY DEED DATED DECEMBER 21, 2011, TO WIT:**

TRACT 1:

A PARCEL OF LAND LYING IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 10, TOWNSHIP 27 NORTH, RANGE 12 WEST AND IN THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 9, TOWNSHIP 27 NORTH, RANGE 12 WEST IN DOUGLAS COUNTY MISSOURI, SAID TRACT MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SECTION 10, TOWNSHIP 27 NORTH, RANGE 12 WEST, DOUGLAS COUNTY, MISSOURI; THENCE ALONG THE WEST LINE OF SAID SECTION 10, NORTH 00°24' 57" EAST, 1335.35 FEET; THENCE LEAVING SAID WEST LINE, SOUTH 89°35'03" EAST, 328.88 FEET TO THE POINT OF BEGINNING; THENCE NORTH 65°11'04" WEST, 223.38 FEET; THENCE 74.71 FEET ALONG A 240.71 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS NORTH 38°58'37" WEST FOR A DISTANCE OF 74.41 FEET; THENCE NORTH 20°23'43" WEST, 588.45 FEET; THENCE NORTH 20°43'31" WEST, 364.00 FEET; THENCE NORTH 25°45'46" WEST, 237.00 FEET; THENCE NORTH 37°14'50" WEST, 185.31 FEET; THENCE SOUTH 87°30'24" EAST, 1817.04 FEET; THENCE SOUTH 02°22'20" WEST, 1340.87 FEET; THENCE NORTH 87°08'44" WEST, 981.49 FEET TO THE POINT OF BEGINNING, EXCEPT ANY PART TAKEN OR USED FOR ROAD PURPOSES. SAID TRACT LYING IN THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 9, TOWNSHIP 27 NORTH, RANGE 12 WEST AND ALSO LYING IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER SECTION 10, TOWNSHIP 27 NORTH, RANGE 12 WEST, DOUGLAS COUNTY, MISSOURI. CONTAINING 44.75 ACRES, MORE OR LESS. BEARINGS BASED ON GRID NORTH OF THE MISSOURI COORDINATE SYSTEM OF 1983, CENTRAL ZONE.

TRACT 2:

A PARCEL OF LAND LYING IN THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER AND THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 17, TOWNSHIP 27 NORTH, RANGE 12 WEST IN DOUGLAS COUNTY MISSOURI, SAID TRACT MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SECTION 17, TOWNSHIP 27 NORTH, RANGE 12 WEST, DOUGLAS COUNTY, MISSOURI; THENCE ALONG THE EAST LINE OF SAID SECTION 17, SOUTH 02°46'02" WEST, 2906.35 FEET; THENCE LEAVING SAID EAST LINE, SOUTH 87°13'58" WEST, 3.09 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 36°39'53" WEST, 740.12 FEET; THENCE NORTH 42°35'03" WEST, 343.05 FEET; THENCE NORTH 23°35'41" EAST, 633.48 FEET; THENCE SOUTH 60°20'40" EAST, 483.90 FEET TO THE POINT OF BEGINNING, EXCEPT ANY PART TAKEN OR USED FOR ROAD PURPOSES. SAID TRACT LYING IN SOUTHEAST QUARTER OF THE NORTHEAST QUARTER AND THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 17, TOWNSHIP 27 NORTH, RANGE 12 WEST, DOUGLAS COUNTY, MISSOURI, CONTAINING 6.36 ACRES, MORE OR LESS. BEARINGS BASED ON GRID NORTH OF THE MISSOURI COORDINATE SYSTEM OF 1983, CENTRAL ZONE.

TRACT 3:

A PARCEL OF LAND LYING IN THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 16, TOWNSHIP 27 NORTH, RANGE 12 WEST IN DOUGLAS COUNTY MISSOURI, SAID TRACT MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SECTION 16, TOWNSHIP 27 NORTH, RANGE 12 WEST, DOUGLAS COUNTY, MISSOURI; THENCE ALONG THE SOUTH LINE OF SAID SECTION 16, SOUTH 88°45'26" EAST, 2539.73 FEET; THENCE LEAVING SAID SOUTH LINE, NORTH 01°14'34" EAST, 667.65 FEET TO THE POINT OF BEGINNING; THENCE NORTH 76°13'23" WEST, 340.51 FEET; THENCE 113.67 FEET ALONG A 136.77 FOOT RADIUS CURVE TO THE LEFT WHOSE CHORD BEARS NORTH 55°44'11" EAST FOR A DISTANCE OF 110.43 FEET; THENCE SOUTH 78°05'20" EAST, 276.45 FEET; THENCE SOUTH 19°48'30" WEST, 91.63 FEET TO THE POINT OF BEGINNING, EXCEPT ANY PART TAKEN OR USED FOR ROAD PURPOSES. SAID TRACT LYING IN THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 16, TOWNSHIP 27 NORTH, RANGE 12 WEST, DOUGLAS COUNTY, MISSOURI, CONTAINING 0.59 ACRES, MORE OR LESS. BEARINGS BASED ON GRID NORTH OF THE MISSOURI COORDINATE SYSTEM OF 1983, CENTRAL ZONE.

TRACT 4:

A PARCEL OF LAND LYING IN THE NORTH HALF SOUTHEAST QUARTER OF SECTION 28, TOWNSHIP 27 NORTH, RANGE 12 WEST IN DOUGLAS COUNTY MISSOURI, SAID TRACT MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SECTION 28, TOWNSHIP 27 NORTH, RANGE 12 WEST, DOUGLAS COUNTY, MISSOURI; THENCE ALONG THE NORTH LINE OF SAID SECTION 28, SOUTH 88°45'26" EAST, 3388.75 FEET; THENCE LEAVING SAID NORTH LINE, SOUTH 01°14'34" EAST, 2624.40 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 88°44'58" EAST, 1654.63 FEET; THENCE SOUTH 00°12'38" WEST, 583.52 FEET; THENCE NORTH 88°09'41" WEST, 1665.23 FEET; THENCE NORTH 01°14'34" EAST, 566.33 FEET TO THE POINT OF BEGINNING, EXCEPT ANY PART TAKEN OR USED FOR ROAD PURPOSES. SAID TRACT LYING IN THE NORTH HALF OF THE SOUTHEAST QUARTER OF SECTION 28, TOWNSHIP 27 NORTH, RANGE 12 WEST, DOUGLAS COUNTY, MISSOURI. CONTAINING 21.91 ACRES, MORE OR LESS. BEARINGS BASED ON GRID NORTH OF THE MISSOURI COORDINATE SYSTEM OF 1983, CENTRAL ZONE.

III.A.4.

**RECOMMENDED ACTION – Approval for Naming of Various Areas on the Springfield Campus**

The following resolution was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_.

**WHEREAS**, various businesses and individuals have shown their support of Missouri State University by making major charitable gift commitments to the university; and

**WHEREAS**, the gifts have provided funds benefitting the College of Business, Health and Wellness Center, Ellis Hall, Ozarks Public Television, Veterans Services and Plaster Stadium;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Governors of Missouri State University that the university recognize the generosity of the donors by permanently naming the spaces below as follows:

**College of Business – Glass Hall:**

Robert Gourley Student Success Center  
O'Reilly Auto Parts Grand Atrium  
American National Insurance Auditorium  
BKD, LLP and BKD Wealth Advisors, LLC Trading Lab  
Central Bank and Central Trust of the Ozarks' Café  
The Marlin Think Tank for Creative Thinking in Business  
Sunderland Foundation Center for Academic and Professional Success  
Jack E. Weimer and Family Graduate Programs Office  
Tim Foote and Mike Oldham Families Peak Performance Sales Lab  
Jim and Pat Jones Reception and Meeting Room  
McDonald Student Entrepreneurship Lab  
Thomas E. Allen School of Accountancy Suite and Conference Room  
Joe F. Carroll Family Technology Center  
Kevin and Marla Elliott Family Executive Classroom  
Joseph Daniel Delp Marketing Department Office Suite and the Hammons Black  
Walnuts Conference Room  
Bill and Heather Perry Executive Classroom  
Tim Foote Family Outdoor Terrace  
Scott and Jennifer Huff Team Meeting Room (2 rooms)  
Ollis Family Study Away Office  
Jon and Jo Baker Team Meeting Room  
Scott and Allison Salmon Team Meeting Room  
Nancy and Randy Allen Collaboration Area  
Bullock Family Collaboration Area  
Steve and Jane Parker Collaboration Area  
Robin and Jim Robeson Collaboration Area

Dr. Elizabeth Rozell and The Honorable David Rush Collaboration Area  
Bradley Thomas Collaboration Area (2 areas)  
John E. and Lori K. Wanamaker Collaboration Area

**Health and Wellness Center:**

The Sunderland Foundation Grand Lobby  
Dr. Lisa Drabinowicz Center (this is the Women's Center)

**Ellis Hall:**

June S. Hamra Recital Hall

**Ozarks Public Television (Production Control Room):**

This room is gifted by James N. Giglio in support of local documentaries

**Veterans Services:**

Oldham Family Veteran Student Services Center

**Plaster Stadium:**

Thomas H. Burnett Racquetball Court

VOTE:     AYE    \_\_\_\_\_

          NAY    \_\_\_\_\_



III.B.1.

**RECOMMENDED ACTION** - Approval of Actions Concerning Academic Employees.

The following resolution was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_:

**BE IT RESOLVED** by the Board of Governors for the Missouri State University that the actions indicated for academic employees of the West Plains Campus, as itemized below, are hereby approved.

**RETIREMENT:**

<u>Name</u>	<u>Position/Department</u>	<u>Effective</u>
Joyce DeWitt	Assistant Professor of Nursing West Plains Campus	11/1/2017
Joyce Jennings-Pineda	Assistant Professor of Biomedical Sciences West Plains Campus	8/1/2018

**RESIGNATION:**

<u>Name</u>	<u>Position/Department</u>	<u>Effective</u>
Seongchun Kwon	Assistant Professor of Mathematics West Plains Campus	8/4/2017

**UNRANKED FACULTY APPOINTMENTS:**

<u>Name</u>	<u>Department</u>	<u>Salary</u>	<u>Effective</u>
Barbara Caton	Asst. Professor/Coord of Nur Programs	\$9,000 annually	8/14/2017 - 5/19/2018

**NON-ACADEMIC APPOINTMENT**

<u>Name</u>	<u>Position/Department</u>	<u>Salary</u>	<u>Effective</u>
Sherry Harper-McAfee	Per Course Faculty Representative	\$ 800	10/1/2017 - 5/18/2018

(See Addendum A for Supplemental Payments for the fall 2017 semester)

(See Addendum B for Per Course Faculty Payments for the fall 2017 semester)

(See Addendum C for Per Course payments for the summer 2017 semester)

**VOTE:**      **AYE** \_\_\_\_\_  
                  **NAY** \_\_\_\_\_

**ADDENDUM A****Supplemental payments for the fall 2017 semester:**

<u>Name</u>	<u>Department</u>	<u>Salary</u>
Leigh Adams	ENG	\$1,090
Craig Albin	ENG	\$2,100
Cathy Boys	CIS/EGR/EPR/QBA Division Chair duties	\$8,275
Cindy Bridges	MGT	\$1,662
Judy Carr	PSY/SOC/Div. Chair duties	\$11,882
Jared Cates	IDS	\$1,200
Barbara Caton	ALH	\$4,408
Anyta Cavitt	EDU/IDS	\$2,400
Bruce Cavitt	IDS	\$1,000
Christine Combs	EDU	\$1,400
Melinda Denton	MTH	\$6,786
Ana Estrella	BIO/BMS	\$ 699
Alexandra Graham	ENG/IDS	\$3,587
Jim Hart	CIS/TEC	\$9,048
Ronald Hensley	TEC	\$2,718
Mina Higgins	NUR/HIT	\$1,800
Phillip Howerton	ENG	\$2,803
Joyce Jennings-Pineda	BMS	\$ 402
Renee Keith	CFD	\$4,277
Mary Kellum	IDS	\$1,400
Jason McCollom	HST	\$3,091
Kathy Nordyke	IDS	\$1,400
Michael Orf	HST/PLS/PSY	\$16,800
Alex Pinnon	HNR/PHI/IDS	\$1,900
Jacob Poulette	CGP/IDS	\$3,204
Joseph (Kip) Rugutt	CHM	\$2,800
Dasha Russell	ACC	\$2,685
Scott Schneider	CIS	\$1,087
Brenda Smith	CFD	\$3,255
Deanna Smith	ECO	\$1,187
Tera Smith	CGP/CIS	\$1,670
Rajiv Thakur	GRY	\$3,441
Angela Totty	IDS	\$1,400
Jay Towell	MTH/Div. Chair duties	\$11,102
Jerry Trick	MTH/IDS Coord. duties	\$5,505
Laurie Wall	CFD/IDS	\$2,624
V. Jane Ward	EDU	\$8,876
Benjamin Wheeler	BIO	\$1,268
David White	BUS/IDS/MGT/Internships/ Distance Learning Coord.	\$6,374
John Mark White	IDS	\$1,200
Linda Wulff-Risner	AGR/Internships	\$3,399

**ADDENDUM B****Per Course payments for the fall 2017 semester:**

<u>Name</u>	<u>Department</u>	<u>Salary</u>
Lu Adams	INS	\$1,800
Valda Aguero	ART	\$1,200
Kelli Albin	ART	\$ 916
Dalena Allen	MTH	\$4,200
Virginia Allsman	PSY	\$1,800
Elliott Anderson	REL	\$3,600
Mark Basom	MKT	\$1,800
Teresa Brame	IDS	\$4,000
Sherryl Brannan	KIN	\$1,404
Sharon Bynum	HST	\$1,800
Anastasia Raleen Closser	ENG	\$3,600
Cleo Fawn Cockrum	IDS	\$1,800
Krystal Colvin	ALH/NUR	\$3,600
Ruth Diane Cooke	REL	\$1,800
Mary Ann Davis	GLG/GRY	\$5,412
Bobbi Dykes	CHM	\$2,010
Dennis Emslie-Drummond	VIN	\$2,412
Paula England	CFD	\$1,800
Nathan Ferree	ART/CGP	\$3,804
Emily Reagan Fox	PSY	\$1,800
Stephen Fugitt	REL	\$4,200
Mark Fugitt	REL	\$1,800
Joseph Geller	VIN	\$1,800
John Giannini	VIN	\$3,600
Emily Gibson	JRN	\$1,800
Lesa Hall	CIS	\$4,008
William David Hall	MUS	\$ 804
Phillip Hamilton	TEC	\$2,100
Darrell Hampsten	EPR	\$1,500
John Hansen	ENG	\$3,600
Sherry Harper-McAfee	COM	\$5,400
William T. Hass	LAW	\$2,100
Danny Hobbs	PSY/SOC	\$3,600
Linda Hobbs	MTH	\$4,008
Rebecca Holman	SOC	\$3,600
Mycroft Holmes	MTH	\$1,500
Melissa Hufstedler	MUS	\$1,800
Craig Jennings	AGR	\$ 772
Janice Johnson	IDS	\$1,800
Kerri Jones	IDS	\$2,000
Candace Killian	HST	\$2,100
Carl Kimmons	CGP/PHY	\$5,412
Robert Kitt	ART	\$3,600
Seongchun (Michelle) Kwon	MTH	\$2,100
Barbara Luna	CIS	\$4,008
Darrell Mahan	SOC	\$1,800

**ADDENDUM B** cont'd.

<u>Name</u>	<u>Department</u>	<u>Salary</u>
Elizabeth Mahan	PSY	\$1,800
Howard Mainprize	BMS	\$ 938
Bonnie Majkut	ENG	\$5,400
Mary Maupin	ENG	\$3,000
David Mayers	ENV	\$5,208
Angela McCully	CIS	\$2,004
Scott McWilliams	AGR	\$3,600
Heather Mulford	CIS	\$4,008
Michele Nigliazzo	CRM/LAW	\$4,200
R.A. Pendergrass	PLS	\$4,200
Bonnie Peterson	CHM/PHY	\$6,012
Shelia Priest	REL	\$1,800
Ashley Rowan	ENG	\$2,500
Laurette Royslance	BIO	\$3,006
Jason Self	CHM	\$3,738
Janice Sperry	MUS	\$1,717
Randy Story	COM	\$3,600
Hannah Suggs	COM	\$1,800
Krista Tate	HST	\$3,600
Bethany Teeter	CRM/LWE	\$5,400
Patricia Thakur	PSY	\$5,400
Lindsay Tobin	HRA/EPR	\$3,000
Sonie Trotter	COM/PSY	\$3,600
Susan Trowbridge	SPN	\$1,800
Eric Tumminia	ENG	\$4,800
Alice Vandergriff	ART	\$5,400
Scotty Wall	PHI	\$ 687
Terri Whitsell	IDS	\$4,200
Barbara Williams	ART	\$1,800
Bridget Williams	IDS	\$1,400
Julie Williams	IMT	\$2,100
Wendy Ziegler	ART	\$2,010

**ADDENDUM C**

**Per Course payments for the summer 2017 semester:**

<u>Name</u>	<u>Department</u>	<u>Salary</u>
Kathryn Fisher	Online Course Development	\$ 900

III.B.2.

**RECOMMENDED ACTION** - Approval of Actions Concerning Non-Academic Employees.

The following resolution was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ :

**BE IT RESOLVED** by the Board of Governors for the Missouri State University that the actions indicated for non-academic employees of the West Plains Campus, as itemized below, are hereby approved.

**APPOINTMENT:**

<u>Name</u>	<u>Position-Department</u>	<u>Grade</u>	<u>Salary</u>	<u>Effective</u>
Kenneth A. Moses	Assistant Basketball Coach WP Men's Athletics	UN	\$35,000 Annually	09/25/2017
Allen E. Adams	Food Service Attendant WP Food Service	20	\$10.00 Hourly	09/03/2017
Michael P. Scheidt	Administrative Assistant I WP TRiO	11	\$22,714 Hourly	08/17/2017

**CHANGE OF STATUS:**

<u>Name</u>	<u>Position-Department</u>	<u>Action</u>	<u>Effective</u>
Freda R. Scarlet	From: Cataloger/Reference Librarian WP Garnett Library To: Staff Emeritus WP Garnett Library	Status Change	07/01/2017
William C. Brown	From: Technology Support Specialist WP Information Technology Services To: Staff Emeritus WP Information Technology Services	Status Change	07/01/2017
Donna L. Bird	From: Academic Admin. Assistant II WP Academic Affairs To: Staff Emeritus WP Academic Affairs	Status Change	07/01/2017

**RESIGNATION:**

<u>Name</u>	<u>Position-Department</u>	<u>Effective</u>
Reginald P. Freeman	Assistant Basketball Coach WP Men's Athletics	08/02/2017

**VOTE:**     **AYE** \_\_\_\_\_  
                  **NAY** \_\_\_\_\_

III.B.3.

**RECOMMENDED ACTION** – Approval of the Revision of the Associate of Arts in the Health Professions to Add the Options of Physician’s Assistant, Radiographer, Occupational Therapist and Physical Therapist.

The following resolution was moved by \_\_\_\_\_  
and seconded by \_\_\_\_\_:

**BE IT RESOLVED** by the Board of Governors for the Missouri State University that the Associate of Arts in the Health Professions with the options of Physician’s Assistant, Radiographer, Occupational Therapist and Physical Therapist be approved for submission to the Coordinating Board of Higher Education.

**VOTE:**        **AYE** \_\_\_\_\_

**NAY** \_\_\_\_\_

**COMMENTS:**

1. The proposed revision to add options to the Associate of Arts in the Health Professions will be beneficial to students planning to become a Physician Assistant, Physical Therapist, Radiographer, Occupational Therapist, or other related health professional. This degree constitutes the first two years of four-year programs in those professions.
2. According to national projections, the healthcare industry will add more jobs than any other sector through the year 2018. There are over 3,000 projected openings for the years 2012-2022 in Missouri for Physician Assistants, Physical Therapists and other related health professionals.
3. Students at Missouri State University-West Plains and in area high schools indicated strong interest in this degree on recent surveys.
4. There are no other comparable Associate degrees offered in the West Plains and surrounding area at this time.
5. The proposed Associate of Arts in the Health Professions was developed in collaboration with the Missouri State University – Springfield Biomedical Sciences Department. Thus this degree is specifically designed for students that intend to pursue completion of the health professions degrees in Springfield.
6. Students that complete this degree will also have completed the 42 hour general education block for Missouri State University-West Plains. This means that these students may transfer to another participating institution and have that block treated as equivalent to the general education block of the receiving institution.



## Associate of Arts in Health Professions

### General Education Core

IDS 110 Student Success	2
ENG 110 Writing I	3
COM 115 Fundamentals of Public Speaking	3
MTH 135 College Algebra or higher (except for MTH 197 or MTH 297)	3
ENG 221 Writing II: Writing for the Professions	3
Life Science (Choose one):	
BMS 110 Intro to Biomedical Science	
BIO 121 General Biology I	4
CHM 160 General Chemistry I	4
PSY 121 Introductory Psychology	3
Social and Behavioral Science (choose one)	
CFD 155 Principles of Human Development	
ECO 155 Principles of Macroeconomics	
SOC 150 Principles of Sociology	3
SPN 101 Elementary Spanish I	3
Gen Ed Arts elective	3
PLS 101 American Democracy and Citizenship	3
US History (choose one):	
HST 121 Survey of History to 1877	
HST 122 Survey of History since 1877	3
Cultural Competence (choose one):	
GRY 100 World Regional Democracy	
REL 100 Religion and Human Culture	3
Gen Ed Public Issues elective	3

**Total 46**

### Institutional Requirements

CIS 101 Computers for Learning	3
IDS 297 Topics in Globalization (Capstone Course)	2

**Total 5**

### Health Professions Related Courses

Choose Option from list that follows

**Total 15-19**

**DEGREE TOTAL**

**66-70**

## Options – Health Professions Related Courses

### Physician's Assistant

CHM 161 General Chemistry I Lab	1
CHM 170 General Chemistry II	3
CHM 171 General Chemistry II Lab	1
BMS 230 Human Genetics	3
BMS 267 Human Anatomy	4
BMS 268 Human Physiology	4
ALH 116 Medical Terminology	3
<b>Emphasis Total:</b>	<b>19</b>

### Radiographer

BIO 210 Elements of Microbiology	3
BMS 267 Human Anatomy	4
BMS 268 Human Physiology	4
CHM 161 General Chemistry I Lab	1
Choose one:	
PHY 100 Survey of Physics with Lab	
PHY 102 Survey of Physics	3-4
<b>Emphasis Total:</b>	<b>15-16</b>

### Occupational Therapist

ALH 116 Medical Terminology	3
BMS 267 Human Anatomy	4
BMS 268 Human Physiology	4
CHM 161 General Chemistry I Lab	1
Choose one:	
PHY 123 Introduction to Physics I	
PSY 200 Psychological Statistical Methods	
QBA 237 Basic Business Statistics	3-4
<b>Emphasis Total:</b>	<b>15-16</b>

### Physical Therapist

BMS 267 Human Anatomy	4
BMS 268 Human Physiology	4
CHM 161 General Chemistry I Lab	1
CHM 170 General Chemistry II	3
CHM 171 General Chemistry II Lab	1
Choose one:	
BIO 122 General Biology II	
BMS 230 Human Genetics	
PHY 123 Introduction to Physics I	3-4
<b>Emphasis total:</b>	<b>16-17</b>

III.C.1.

**RECOMMENDED ACTION** - Approval of Procurement Activity Report

The following resolution was moved by \_\_\_\_\_  
and seconded by \_\_\_\_\_.

**BE IT RESOLVED** by the Board of Governors for Missouri State University that the attached Activity Report for all reportable actions since the last Board of Governors' meeting, as presented by the Office of Procurement Services, be approved.

**VOTE:**      **AYE** \_\_\_\_\_

**NAY** \_\_\_\_\_

Recommend the attached report summarizing all reportable Office of Procurement Services activity from July 19, 2017 through October 11, 2017.

**ACTIVITY REPORT**

**MISSOURI STATE UNIVERSITY  
OFFICE OF PROCUREMENT SERVICES**

**FOR APPROVAL**

**Other purchases at the discretion of the Director of Procurement Services with approval from the Chief Financial Officer or President, with description of the rationale**

**Lease of Student Housing Intercollegiate Athletics \$7,310.00**

Payment has been issued for a lease on behalf of a student athlete who was a member of the field hockey team that was discontinued because of funding reductions.

The term of the lease is from July 24, 2017 through July 23, 2018 at \$610.00 per month. One lump-sum payment of \$7,310.00 was to be made for the full twelve-month period.

Beacon Suites, LLC, 530 East Bear Boulevard, Springfield, Missouri 65806 is the payee.

**Note: Funding to be from the FY18 operational budget.**

**Contract for the purchase of goods and services estimated > \$100,000 that was competitively bid**

**Software for Online Admission Application/CRM \$327,500.00  
Office of Admissions & Graduate College (Estimated Three-Year Cost)**

Recommend approval to enter into an agreement with Liaison for an Online Admission Application, Graduate Centralized Application Service (CAS) and Customer Relationship Management (CRM) platform to be utilized by Admissions and Graduate College.

A customizable and mobile optimized online admission application and CRM platform is a key resource to enhance the University's recruitment and enrollment of undergraduate, international, and graduate students.

## ACTIVITY REPORT

### PAGE TWO

Major benefits of a new Online Admission Application/CRM include:

- Customizable and mobile optimized online application for admission
- Ability to create multiple applications across units and individual graduate programs
- Mobile optimized web-based applicant/administrative portal and dynamic admission checklist
- Access to a centralized network of participating graduate programs via a common application platform
- Streamlined application process with the ability to collect digital documents
- Ability to customize, e-mail, text, and print individualized recruitment communications via the CRM
- Opportunity to manage registration, payment and communications for University events

<b>Cost Analysis</b>	
<b>Year</b>	<b>Estimated Amounts</b>
One	\$ 87,500.00
Two	\$ 120,000.00
Three	\$ 120,000.00
Total	\$ 327,500.00

Three optional two-year renewals are available that cap annual increases to three percent (3%). **Subject to continued need and ongoing satisfactory performance, future renewal options will be exercised when applicable.**

Costs are cited as estimates due to the variable cost component related to the number of undergraduate applications received, and the number of texts. Estimates include 17,000 undergraduate applications and 60,000 text messages annually.

**Note: Funding to be by the Office of Student Affairs. Starting in year two, ongoing costs will be supplemented by the President's Enhancement Fund and the Graduate College.**

**ACTIVITY REPORT**

**PAGE THREE**

**Contract for the purchase of goods and services estimated > \$100,000 that was competitively bid**

**Air Charter Services – Men’s/Women’s Basketball** **\$204,698.96**  
**Intercollegiate Athletics** **(Estimated)**

In response to required advertising to provide charter air transportation services for ten (10) trips for the men’s basketball team, and five (5) trips for the women’s basketball team, four (4) bids were received.

Recommend award to the incumbent, Charter Search, as the lowest bidder at an estimated cost of \$204,698.96. Payment terms will remain the same as the previous year at a 50% deposit upon signing, and balance due 60 days prior to the actual departure date.

**Note: Funding to be from the FY18 operational budget.**

**FOR INFORMATIONAL PURPOSES ONLY**

**Other purchases at the discretion of the Director of Procurement Services with approval from the Chief Financial Officer or President, with description of the rationale**

**Development Plan** **\$32,500.00**  
**Research and Economic Development**

Payment processed to The Vecino Group, Springfield, Missouri to create a development plan concept to include a partial demolition and expansion of Jordan Valley Innovation Center (JVIC), as well as development of area land.

Term of the agreement will be June 1, 2017 through October 1, 2017, and the cost of completion is \$130,000.00. Vecino Group will pay \$65,000.00 of this amount, with the University and the Springfield Business Development Center (SBDC) each contributing \$32,500.00. **Subject to ongoing satisfactory performance, the agreement will be renewed on a continued basis if needed.**

**Note: Funding to be from central indirect grant funds.**

**ACTIVITY REPORT**

**PAGE FOUR**

**Single Feasible Source < \$100,000 that was not competitively bid**

**Dues and Fees for Missouri Valley Football Conference Intercollegiate Athletics \$60,128.00**

Payment processed to the Missouri Valley Football Conference for the annual consortium assessment, membership dues, and home game officiating fees totaling \$60,128.00.

Assessment, Consortium, Annual	\$13,828.00
Dues, Membership, Annual	\$10,000.00
Fees, Home Game Officiating	\$36,300.00
Total	\$60,128.00

Fees for Intercollegiate Athletics are considered single feasible source purchases per University policy.

**Note: Funding to be from the FY18 operational budget.**

**Other purchases at the discretion of the Director of Procurement Services with approval from the Chief Financial Officer or President, with description of the rationale**

**Educational Consulting Services for India Student Recruitment \$82,000.00  
International Programs (One-Year Estimate)**

Consulting services have been obtained by International Programs to recruit prospective high school students in India to participate in University undergraduate programs. Graduate enrollments will also be welcomed, but are secondary to the focus on undergraduate placements.

The University has agreements with several universities in India, and in that determining quality among consultants in foreign nations is particularly challenging, contacts were asked there about hiring an experienced and quality representative. Staff from the University had sought to interview candidates, but claims of quality and integrity were challenging to verify, and experience prior to this effort had not resulted in the level of

**ACTIVITY REPORT  
PAGE FIVE**

Service needed. As a result, selection of the consultant was based on recommendations from a colleague at Manav Rachna University.

The agreement will become effective on July 1, 2017 for a term of one year with one optional renewal. Payment to the contractor will be \$62,000.00 to cover the costs of contractor compensation, public relations, media activities, and outreach for recruitment purposes, and an additional \$1,000.00 will be paid per student recruited. Based on the previous year, recruitment is projected to be approximately 20 students, for a total of  $\$62,000.00 + 20 \times \$1,000.00 = \$82,000.00$ .

Payments will be made quarterly for \$15,500.00 beginning August 1, 2017. The University will also bring the contractor to the United States occasionally to familiarize the contractor with the University, introduce the contractor to key faculty and staff, coordinate planned recruitment activities, and ensure any changes to admissions requirements are understood.

**Subject to ongoing satisfactory performance, the agreement will be offered on a continued basis if needed.** Consideration will be given to renewing the existing agreement for an additional year with an increase of 10% in remuneration, as long as the target goal of a 10% increase in students is met.

Recommend approval of the new agreement with the incumbent, Prateek Gujral, Noida, India.

**Note: Funding to be from the President's Enhancement Fund.**

**Other purchases at the discretion of the Director of Procurement Services with approval from the Chief Financial Officer or President, with description of the rationale**

**Software for Financial Aid Admissions \$98,000.00**

Pursuant to University policy, recommend contract/agreement be issued to Ruffalo Noel Levitz as the single feasible source for advanced financial aid solutions of University's financial aid services with the University's existing computer programming in place that works with Banner.



**ACTIVITY REPORT  
PAGE SIX**

A two-year term is contemplated at a total cost of \$98,000.00, with the option for a one-year renewal. **Subject to continued need and ongoing satisfactory performance, the future renewal option will be exercised when applicable.**

Each party will have the ability to cancel the contract with 60-day written notice. The contract would start approximately September 1, 2017 and end on August 31, 2019.

The University has determined the Ruffalo Noel Levitz RNL Advanced Financial Aid Solutions software provides the analytics and insight needed for successful awarding of strategies in today's higher education market. As far as known, there is no other financial aid product or service that utilizes the unique combination of statistical and computer-based tools to analyze the historical success of financial aid packaging procedures. Therefore, Ruffalo Noel Levitz would be the only viable and logical choice to manage the operation.

Ruffalo Noel Levitz provides a systematic and consultative process for awarding aid more strategically by ensuring prospective students receive the packages they need to enroll, while also allowing the institution to assess the efficacy of its discount rate and maximize net revenue. No other company can offer the comprehensive analysis and support that Ruffalo Noel Levitz provides.

As a premier provider of higher education financial aid services software solutions, Ruffalo Noel Levitz has an extensive and successful history of 20 years working in higher education financial aid software at more than 300 private and public nonprofit U.S. higher education institutions. Ruffalo Noel Levitz currently manages financial aid awards for \$1.8 billion under the RNL Advanced Financial Aid Solutions program.

Given that most of Ruffalo Noel Levitz contracts are long term in nature, it is considered likely that it will be able to sustain the above numbers.

**Note: Funding to be from Financial Services carryforward funds.**

**Board approval was granted On May 17, 2017 to purchase furniture, fixtures, and equipment up to \$3,000,000.00 for the College of Business Glass Hall Renovation/Addition Project.**

**Vendor purchases of \$100,000.00 or greater would be reported in future Board of Governors Consent Agenda Procurement Services Activity Reports under *For Informational Purposes Only*.**

**ACTIVITY REPORT  
PAGE SEVEN**

**Single Feasible Source < \$100,000 that was not competitively bid**

**Tables and Chairs for Exterior** **\$53,577.30**  
**College of Business**

Pursuant to University policy, which addresses making awards on a single feasible source basis, a purchase has been issued to Landscape Forms for furniture for Glass Hall.

Exterior tables and chairs for use throughout campus have previously been specified by Planning Design and Construction. The furniture is custom and only available from the manufacturer, Landscape Forms. It matches existing furniture on campus. Substitutions were not an option.

The University has approved the project budget for the renovation and addition. The purchase is part of the \$3,000,000.00 furniture, fixture, and equipment (FF&E) budget approved for Glass Hall via the blanket resolution approved at the May, 2017 Board of Governors meeting.

**Note: Funding to be from the furniture, fixtures, and equipment renovation and addition budget for Glass Hall.**

**Single purchase > \$100,000 from established cooperative contract**

**Classroom Furniture** **\$100,950.57**  
**College of Business**

Pursuant to University policy, which allows for participation in contract agreements established by other public entities, a purchase order has been issued to CI Select for Knoll Furniture for Glass Hall, utilizing U.S. Communities Cooperative Contract 4400003404.

The University has approved the project budget for the renovation and addition. The purchase is part of the \$3,000,000.00 furniture, fixture, and equipment (FF&E) budget approved for Glass Hall via the blanket resolution approved at the May, 2017 Board of Governors meeting.

**Note: Funding to be from the furniture, fixtures, and equipment renovation and addition budget for Glass Hall.**

**ACTIVITY REPORT  
PAGE EIGHT**

**Single Feasible Source > \$100,000 that was not competitively bid**

**Furniture** **\$106,378.90**  
**College of Business**

Pursuant to University policy, which addresses making awards on a single feasible source basis, a purchase order has been issued to Grooms Incorporated for Glass Hall.

Bernhardt Designs was selected for Glass Hall utilizing basis-of-design product specification, which is where a specific manufacturer's product is named, including make or model number or other designation. The purpose is to establish significant qualities relating to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics, for purposes of evaluating comparable products of other name manufacturers.

The University has approved the project budget for the renovation and addition. The purchase is part of the \$3,000,000.00 furniture, fixture, and equipment (FF&E) budget approved for Glass Hall via the blanket resolution approved at the May, 2017 Board of Governors meeting.

**Note: Funding to be from the furniture, fixtures, and equipment renovation and addition budget for Glass Hall.**

**Single Feasible Source > \$100,000 that was not competitively bid**

**Tables and Lectern for Conference Room** **\$110,496.00**  
**College of Business**

Pursuant to University policy, which addresses making awards on a single feasible source basis, a purchase order has been issued to Paul Downs Cabinetmakers, Bridgeport, Pennsylvania for Glass Hall furniture.

Several manufacturers were researched by Planning, Design and Construction, and it was stated that this manufacturer is the only one that will accommodate the requested custom finish, and all of the other required functions for these tables, such as mobility, power, traditional style, inlaid wood, and reconfiguration capability. Substitutions were not an option.

**ACTIVITY REPORT  
PAGE NINE**

The University has approved the project budget for the renovation and addition. The purchase is part of the \$3,000,000.00 furniture, fixture, and equipment (FF&E) budget approved for Glass Hall via the blanket resolution approved at the May, 2017 Board of Governors meeting.

**Note: Funding to be from the furniture, fixtures, and equipment renovation and addition budget for Glass Hall.**

**Single purchase > \$100,000 from established cooperative contract**

**Furniture** **\$111,058.10**  
**College of Business**

Pursuant to University policy, which allows for participation in contract agreements established by other public entities, the University has purchased Falcon furniture for Glass Hall.

Educational and Institutional (E & I) Cooperative Services Contract CNR-01321 for Falcon Furniture was utilized, through Indoff Incorporated.

The University has approved the project budget for the renovation and addition. The purchase is part of the \$3,000,000.00 furniture, fixture, and equipment (FF&E) budget approved for Glass Hall via the blanket resolution approved at the May, 2017 Board of Governors meeting.

**Note: Funding to be from the furniture, fixtures, and equipment renovation and addition budget for Glass Hall.**

**Single purchase > \$100,000 from established cooperative contract**

**Furniture** **\$168,866.08**  
**College of Business**

Pursuant to University policy, which allows for participation in contract agreements established by other public entities, the University has purchased Steelcase furniture for Glass Hall.

**ACTIVITY REPORT  
PAGE TEN**

Educational and Institutional (E & I) Cooperative Services Contract CNR-01146 for Steelcase Furniture was utilized, through Color Art Integrated Interiors, LLC.

The University has approved the project budget for the renovation and addition. The purchase is part of the \$3,000,000.00 furniture, fixture, and equipment (FF&E) budget approved for Glass Hall via the blanket resolution approved at the May, 2017 Board of Governors meeting.

**Note: Funding to be from the furniture, fixtures, and equipment renovation and addition budget for Glass Hall.**

**Single purchase > \$100,000 from established cooperative contract**

**Furniture \$172,966.07  
College of Business**

Pursuant to University policy, which allows for participation in contract agreements established by other public entities, the University has purchased Steelcase furniture for Glass Hall.

Educational and Institutional (E & I) Cooperative Services Contract CNR-01146 for Steelcase Furniture was utilized, through Color Art Integrated Interiors, LLC.

The University has approved the project budget for the renovation and addition. The purchase is part of the \$3,000,000.00 furniture, fixture, and equipment (FF&E) budget approved for Glass Hall via the blanket resolution approved at the May, 2017 Board of Governors meeting.

**Note: Funding to be from the furniture, fixtures, and equipment renovation and addition budget for Glass Hall.**

**ACTIVITY REPORT  
PAGE ELEVEN**

**Single purchase > \$100,000 from established cooperative contract**

**Furniture** **\$190,403.40**  
**College of Business**

Pursuant to University policy, which allows for participation in contract agreements established by other public entities, the University has purchased KI furniture through Krueger International Incorporated for Glass Hall.

National Joint Powers Alliance (NJPA) Contract 031715 for Krueger Furniture was utilized.

The University has approved the project budget for the renovation and addition. The purchase is part of the \$3,000,000.00 furniture, fixture, and equipment (FF&E) budget approved for Glass Hall via the blanket resolution approved at the May, 2017 Board of Governors meeting.

**Note: Funding to be from the furniture, fixtures, and equipment renovation and addition budget for Glass Hall.**

**Single purchase > \$100,000 from established cooperative contract**

**Furniture** **\$202,291.70**  
**College of Business**

Pursuant to University policy, which allows for participation in contract agreements established by other public entities, the University has purchased National Office Furniture for Glass Hall.

National Intergovernmental Purchasing Alliance (NIPA) Contract P15-150 for National Office Furniture was utilized through Grooms Office Environments.

The University has approved the project budget for the renovation and addition. The purchase is part of the \$3,000,000.00 furniture, fixture, and equipment (FF&E) budget approved for Glass Hall via the blanket resolution approved at the May, 2017 Board of Governors meeting.

**Note: Funding to be from the furniture, fixtures, and equipment renovation and addition budget for Glass Hall.**

**ACTIVITY REPORT  
PAGE TWELVE**

**Single purchase > \$100,000 from established cooperative contract**

**Furniture** **\$206,796.03**  
**College of Business**

Pursuant to University policy, which allows for participation in contract agreements established by other public entities, the University has purchased Haworth furniture for Glass Hall.

Furniture was purchased through Thomas Brothers, utilizing US Communities Contract 4400003402.

The University has approved the project budget for the renovation and addition. The purchase is part of the \$3,000,000.00 furniture, fixture, and equipment (FF&E) budget approved for Glass Hall via the blanket resolution approved at the May, 2017 Board of Governors meeting.

**Note: Funding to be from the the furniture, fixtures, and equipment renovation and addition budget for Glass Hall.**

III.D.1.

**RECOMMENDED ACTION** - Approval of Activity Report for the month of July 2017.

The following resolution was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_:

BE IT RESOLVED by the Board of Governors for Missouri State University that the attached Activity Report for the month of July 2017, as presented by Planning, Design & Construction, be accepted and approved.

**VOTE:**        **AYE** \_\_\_\_\_

**NAY** \_\_\_\_\_

**COMMENTS:**

This report lists all activities of Planning, Design & Construction with respect to bids received, notices to proceed, change orders, and activity on consultant contracts.

It is recommended that the attached report be accepted.



**ACTIVITY REPORT  
MISSOURI STATE UNIVERSITY  
PLANNING, DESIGN & CONSTRUCTION**

**July 2017**

This report documents activities managed by Planning, Design & Construction for the month of July 2017. The projects listed here may be for a budget level that does not require formal action by the Board of Governors. Any and all project bids, notices to proceed, approved change orders, and activity on consultant contracts are listed on this monthly activity report.

**July 6, 2017**

**Correct Drain and Replace Concrete  
Kentwood Hall**

**Project Budget  
\$13,000.00**

A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$9,217.72. This project was issued under the FY18 job order contracting services agreement. This project replaces the deteriorated concrete at the east exterior exit and corrects the storm drainage.

The project budget has been established as follows:

<b>Project Budget</b>	
Consulting Fees	\$ 0.00
Construction Contracts	9,217.72
Project Administration	1,016.96
Construction Contingency	2,765.32
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
<b>Total Project Budget</b>	<b>\$13,000.00</b>

This project is being funded by the Residence Life Refurbishing budget.

**July 10, 2017**

**Remove Arc from Basketball Court  
John Q. Hammons Arena**

**Project Budget  
\$2,600.00**

A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$2,136.30. This project was issued under the FY18 job order contracting services agreement. This project removes the restricted arc from the basketball court.

The project budget has been established as follows:

<b>Project Budget</b>	
Consulting Fees	\$ 0.00
Construction Contracts	2,136.30
Project Administration	213.63
Construction Contingency	250.07
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
<b>Total Project Budget</b>	<b>\$2,600.00</b>

This project is being funded by the JQH Arena Operations budget.

**July 11, 2017**

<b>Install Rigging Point for Chandelier</b>	<b>Project Budget</b>
<b>Juanita K. Hammons Hall for the Performing Arts</b>	<b>\$97,200.00</b>

Bids were received for the installation of engineered rigging points above the audience seating area for the upcoming Phantom of the Opera production. A notice to proceed was issued to Carson-Mitchell, Inc. in the amount of \$72,554.00.

The bids received on this project are as follows:

<b>Contractor</b>	<b>Base Bid</b>
Lejas Corporation	\$67,383.00
Carson-Mitchell, Inc.	\$72,554.00

The project budget has been established as follows:

<b>Project Budget</b>	
Consulting Fees	\$10,000.00
Construction Contracts	72,554.00
Project Administration	5,000.00
Construction Contingency	9,646.00
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
<b>Total Project Budget</b>	<b>\$97,200.00</b>

The lowest bidder was not awarded this contract due to not providing requested documentation regarding their experience with similar projects. This project is being funded by the Juanita K. Hammons Hall Operations budget.

**July 13, 2017**

<b>Mezzanine Ramp and Handrail Replacement</b>	<b>Project Budget</b>
<b>Sunvilla Tower</b>	<b>\$20,000.00</b>

A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$13,834.73. This project was issued under the FY18 job order contracting services agreement. Work under this project replaces the mezzanine ramps and stainless handrails at the existing doors.

The project budget has been established as follows:

<b>Project Budget</b>	
Consulting Fees	\$ 0.00
Construction Contracts	13,834.73
Project Administration	1,065.27
Construction Contingency	5,100.00
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
<b>Total Project Budget</b>	<b>\$20,000.00</b>

This project is being funded by the Residence Life Refurbishing budget.

<b>Septic System Installation Baker Observatory</b>	<b>Project Budget \$50,000.00</b>
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Additional services were approved with CFS Engineers, P.A. for services in conjunction with the septic system installation. The University requested additional construction administration services. The additional services amount is \$1,230.00. The new contract amount is \$5,114.00. This project is being funded by the Natural and Applied Science Administrative – Non Operating budget.

**July 14, 2017**

<b>Renovate Computer Labs Cheek Hall</b>	<b>Project Budget \$860,000.00</b>
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A change order was signed with Nesbitt Construction, Inc. in the amount of \$24,447.67. This is the first change order on this project. This change order reroutes circuitry and installs a new electrical panel. The contract amount will be increased to \$607,447.67. This project is being funded by the Renovation Cheek Hall Computer Labs budget.

**July 17, 2017**

**Renovation  
Woods House**

Following approval at the June Board of Governors’ meeting, a contract was signed with TreanorHL for services in conjunction with the renovation of Woods House. The fixed fee for the consultant’s work is \$855,000.00. This project is being funded by the Woods House Renovation budget.

<b>Ventilate Crawl Space Robert W. Plaster Center for Free Enterprise</b>	<b>Project Budget \$13,375.00</b>
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A change order was signed with Kenmar Construction, Inc. for extension of the contract completion date by nineteen calendar days. This is the first change order on this project. This change order revises the completion date due to extreme moisture in the crawl space making it difficult for the contractor to access the crawl space. The contract amount will remain unchanged at \$12,375.00. This project is being funded by the Facilities & Maintenance and EFactory Tax Credits budgets.

**July 18, 2017**

**Asbestos Removal, Bathroom Renovation  
Blair-Shannon House**

**Project Budget  
\$16,700.00**

A change order was signed with Gerken Environmental Enterprises, Inc. in the amount of \$1,209.05. This is the first change order on this project. This change order adds additional asbestos tile and mastic removal. The contract amount will be increased to \$15,759.36. This project is being funded by the Shannon House, Bath Renovation budget.

**July 19, 2017**

**Renovation  
Hill Hall**

**Project Budget  
\$11,001,423.00**

Bids were received on July 11, 2017 for the renovation of Hill Hall. Following the July Board of Governors' Executive Committee meeting, a notice to proceed was issued to Carson-Mitchell, Inc. in the amount of \$8,374,771.00. This project is being funded by the Hill Hall Renovation budget.

**Replace Boilers  
Jim D. Morris Center**

**Project Budget  
\$330,000.00**

Bids were received on July 6, 2017 for replacement of the existing steam boilers. Following the July Board of Governors' Executive Committee meeting, a notice to proceed was issued to Gold Mechanical, Inc. in the amount of \$252,000.00. This project is being funded by the Boiler Replacement – Morris Center budget.

**July 20, 2017**

**Construction  
Health and Wellness Center**

**Project Budget  
\$13,000,000.00**

Additional services were approved with Hastings + Chivetta Architects for services in conjunction with the new health and wellness center. The University requested the redesign of the foundation wall due to the change in transformer size. The additional services amount is \$3,152.50. The new contract amount is \$774,481.50. This project is being funded by the Health and Wellness Center budget.

**Construction  
Health and Wellness Center**

**Project Budget  
\$13,000,000.00**

Additional services were approved with Hastings + Chivetta Architects for services in conjunction with the new health and wellness center. The University requested revisions to the nurses station casework, x-ray room, labs, and staff locker rooms. The additional services amount is \$10,412.50. The new contract amount is \$784,894.00. This project is being funded by the Health and Wellness Center budget.

**July 25, 2017**

**Locker Room Addition  
Greenwood Laboratory School**

Following approval at the July Board of Governors' Executive Committee meeting, a contract was signed with Butler, Rosenbury, and Partners, Inc. for services in conjunction with the locker room addition. The fixed fee for the consultant's work is \$73,500.00. This project is being funded by the Greenwood Addition budget.

**July 27, 2017**

**Renovation and Addition  
Glass Hall**

**Project Budget  
\$35,340,165.00**

A change order was signed with Dewitt & Associates, Inc. in the amount of \$219,427.00. This is the thirteenth change order on this project. This change order adds fire rating to the existing steel beams, additional power and data to classrooms, and new handrails in the tiered classrooms. The contract amount will be increased to \$28,439,224.00. This project is being funded by the Glass Hall Renovation and Addition budget.

**Renovation  
Ellis Hall**

**Project Budget  
\$14,328,230.00**

Additional services were approved with Patterhn Ives, LLC for services in conjunction with the renovation of Ellis Hall. The University requested additional work from the acoustic consultant. The additional services amount is \$2,350.00. The new contract amount is \$683,075.00 plus reimbursables. This project is being funded by the Ellis Hall Renovation budget.

**July 28, 2017**

**Install New Signage  
Camdenton Campus**

**Project Budget  
\$15,500.00**

A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$12,404.70. This project was issued under the FY18 job order contracting services agreement. Work under this project installs new lighted signage at the new public safety training center in Camdenton, Missouri.

The project budget has been established as follows:

<b>Project Budget</b>	
Consulting Fees	\$ 0.00
Construction Contracts	12,404.70
Project Administration	1,234.59
Construction Contingency	1,860.71
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	0.00
<b>Total Project Budget</b>	<b>\$15,500.00</b>

This project is being funded by the Continuing Education Funding Initiatives budget.

III.D.2.

**RECOMMENDED ACTION** - Approval of Activity Report for the month of August 2017.

The following resolution was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_:

BE IT RESOLVED by the Board of Governors for Missouri State University that the attached Activity Report for the month of August 2017, as presented by Planning, Design & Construction, be accepted and approved.

**VOTE:**        **AYE** \_\_\_\_\_

**NAY** \_\_\_\_\_

**COMMENTS:**

This report lists all activities of Planning, Design & Construction with respect to bids received, notices to proceed, change orders, and activity on consultant contracts.

It is recommended that the attached report be accepted.

**ACTIVITY REPORT  
MISSOURI STATE UNIVERSITY  
PLANNING, DESIGN & CONSTRUCTION**

**August 2017**

This report documents activities managed by Planning, Design & Construction for the month of August 2017. The projects listed here may be for a budget level that does not require formal action by the Board of Governors. Any and all project bids, notices to proceed, approved change orders, and activity on consultant contracts are listed on this monthly activity report.

**August 1, 2017**

**Correct Drain and Replace Concrete  
Kentwood Hall** **Project Budget  
\$13,000.00**

A change order was signed with Kenmar Construction, Inc. in the amount of \$1,583.28. This is the first change order on this project. This change order installs a larger drain pipe inlet into the existing sump pump. The contract amount will be increased to \$10,801.00. This project is being funded by the Residence Life Refurbishing budget.

**August 2, 2017**

**Replace Drive and Software for Elevator  
Sunvilla Tower** **Project Budget  
\$15,000.00**

A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$12,476.00. This project was issued under the FY18 job order contracting services agreement. Work under this project replaces the drive and related software for elevator 38.

The project budget has been established as follows:

<b>Project Budget</b>	
Consulting Fees	\$ 0.00
Construction Contracts	12,476.00
Project Administration	200.00
Construction Contingency	2,324.00
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
<b>Total Project Budget</b>	<b>\$15,000.00</b>

This project is being funded by the Residence Life Refurbishing budget.

**August 4, 2017**

**Expansion of Parking Lot 39  
Springfield Campus** **Project Budget  
\$700,000.00**

A change order was signed with Base Construction & Management, LLC in the amount of \$6,957.00. This is the first change order on this project. This change order installs conduits and a pull box for the relocation of telecom lines. The contract amount will be increased to \$578,457.00. This project is being funded by the Parking – South Kentwood / Lot 39 budget.

**Renovation of Hass-Darr Hall  
West Plains Campus**

**Project Budget  
\$5,220,000.00**

A change order was signed with Cahills Construction, Inc. in the amount of \$344.12. This is the third change order on this project. This change order revises the lettering on building signage. The contract amount will be increased to \$4,143,961.21, and eight calendar days will be added to the contract completion date. This project is being funded by the Hass-Darr Hall Renovation and Garnett Library Fire Suppression budgets.

**August 9, 2017**

**Site Improvements  
Health and Wellness Center**

**Project Budget  
\$13,000,000.00**

A contract was signed with Hitchcock Design Group for services in conjunction with site improvements for the health and wellness center. The fixed fee for the consultant's work is \$41,100.00. This project is being funded by the Health and Wellness Center budget.

**Construction  
Health and Wellness Center**

**Project Budget  
\$13,000,000.00**

Additional services were approved with Hastings + Chivetta Architects for services in conjunction with the new health and wellness center. The University requested the addition of an emergency generator. The additional services amount is \$6,900.00. The new contract amount is \$791,794.00. This project is being funded by the Health and Wellness Center budget.

**Renovation  
Ellis Hall**

**Project Budget  
\$14,328,230.00**

A change order was signed with Carson-Mitchell, Inc. in the amount of \$33,397.39. This is the seventh change order on this project. This change order adds curtains and curtain track in the recital hall. The contract amount will be increased to \$12,259,281.76. This project is being funded by the Ellis Hall Renovation budget.

**Locker Room Addition  
Greenwood Laboratory School**

Additional services were approved with Butler, Rosenbury, and Partners, Inc. for services in conjunction with the locker room addition. The University requested a survey of the property. The additional services amount is \$3,750.00. The new contract amount is \$77,250.00. This project is being funded by the Greenwood Addition budget.

**August 10, 2017**

**Replace Exhaust Fan, Room 316  
Jordan Valley Innovation Center**

**Project Budget  
\$6,500.00**

A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$5,209.77. This project was issued under the FY18 job order contracting services agreement. Work under this project includes replacing the existing exhaust fan.

The project budget has been established as follows:



<b>Project Budget</b>	
Consulting Fees	\$ 0.00
Construction Contracts	5,209.77
Project Administration	500.00
Construction Contingency	790.23
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
<b>Total Project Budget</b>	<b>\$6,500.00</b>

This project is being funded by the Roy Blunt Jordan Valley Innovation Center Rental Account budget.

**August 14, 2017**

<b>Septic System Installation Baker Observatory</b>	<b>Project Budget \$50,000.00</b>
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Additional services were approved with CFS Engineers, P.A. for services in conjunction with the septic system installation. The University requested additional construction phase services. The additional services amount is \$1,025.00. The new contract amount is \$6,139.00. This project is being funded by the Natural and Applied Science Administrative – Non Operating budget.

<b>Refinish Racquetball Courts Robert W. Plaster Stadium</b>	<b>Project Budget \$13,100.00</b>
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A change order was signed with Kenmar Construction, Inc. in the amount of \$469.00. This is the first change order on this project. This change order repaints the boundary lines on the racquetball courts. The contract amount will be increased to \$11,091.00. This project is being funded by the Plaster Sports Complex Operation budget.

**August 15, 2017**

<b>Modifications to Rooms 402 and 416 Woods House</b>	<b>Project Budget \$11,800.00</b>
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A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$9,929.33. This project was issued under the FY18 job order contracting services agreement. Work under this project removes millwork, scrapes ceiling, paints walls, and polishes floors in rooms 402 and 416.

The project budget has been established as follows:

<b>Project Budget</b>	
Consulting Fees	\$ 0.00
Construction Contracts	9,929.33
Project Administration	670.67
Construction Contingency	1,200.00
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
<b>Total Project Budget</b>	<b>\$11,800.00</b>

This project is being funded by the Residence Life Refurbishing budget.

**August 17, 2017**

**Remove Floor Tile, Rooms 402 and 416  
Woods House**

**Project Budget  
\$2,000.00**

A work order was issued to Gerken Environmental Enterprise, Inc. in the amount of \$1,351.85. This work order was issued under the FY18 on-call asbestos abatement contract. Work under this project includes asbestos tile and mastic removal in rooms 402 and 416.

The project budget has been established as follows:

<b>Project Budget</b>	
Consulting Fees	\$ 0.00
Construction Contracts	1,351.85
Project Administration	100.00
Construction Contingency	548.15
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
<b>Total Project Budget</b>	<b>\$2,000.00</b>

This project is being funded by the Residence Life Refurbishing budget.

**Concrete Base for Upright Feed Bins  
Shealy Farm**

**Project Budget  
\$13,281.00**

A change order was signed with Kenmar Construction, Inc. for extension of the contract completion date by forty-eight calendar days. This is the first change order on this project. This change order revises the completion date due to site preparation delays and inclement weather. The contract amount will remain unchanged at \$10,635.72. This project is being funded by the Agriculture Feeding Facility at Shealy Farm Fund.

**August 18, 2017**

**Renderings for Indoor Practice Facility  
Springfield Campus**

A contract was signed with Populous, Inc. for services in conjunction with renderings for an indoor practice facility. The fixed fee for the consultant's work is \$2,500.00. This project is being funded by the Administrative Services budget.

**Closet Improvements  
Hammons House**

**Project Budget  
\$98,815.00**

A change order was signed with Rio Contracting, LLC in the amount of \$19,021.70. This is the first change order on this project. This change order provides taller closet dividers and additional mounting blocks for hanging rods. The contract amount will be increased to \$95,835.70, and ten calendar days will be added to the contract completion date. This project is being funded by the Residence Life Refurbishing budget.

**August 24, 2017**

**Asbestos Removal, Bathroom Renovation  
Blair-Shannon House**

**Project Budget  
\$16,700.00**

A change order was signed with Gerken Environmental Enterprise, Inc. in the amount of \$265.04. This is the second change order on this project. This change order adds square footage for abatement. The contract amount will be increased to \$16,024.40. This project is being funded by the Shannon House, Bath Renovation budget.

**August 29, 2017**

**Bedroom Flooring Replacement  
Scholars House**

**Project Budget  
\$70,500.00**

A change order was signed with The Carpet Shoppe, Inc. in the amount of \$4,840.00. This is the first change order on this project. This change order installs four inch wall cove bases. The contract amount will be increased to \$55,305.00. This project is being funded by the Residence Life Refurbishing budget.

**Renovation of Hass-Darr Hall  
West Plains Campus**

**Project Budget  
\$5,220,000.00**

Additional services were approved with Palmerton & Parrish, Inc. for services in conjunction with the geotechnical services for the renovation and new addition. The University requested drilling to the existing slab at the job site. The additional services amount is \$1,299.58. The new contract amount is \$4,999.58. This project is being funded by the Hass-Darr Hall Renovation budget.

**August 31, 2017**

**Repair Carpet in Theatre  
Robert W. Plaster Student Union**

**Project Budget  
\$650.00**

A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$519.87. This project was issued under the FY18 job order contracting services agreement. Work under this project repairs the existing carpet in the theatre.

The project budget has been established as follows:

<b>Project Budget</b>	
Consulting Fees	\$ 0.00
Construction Contracts	519.87
Project Administration	52.15
Construction Contingency	77.98
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
<b>Total Project Budget</b>	<b>\$650.00</b>

This project is being funded by the Plaster Student Union – Student Union budget.

**Modifications to Rooms 402 and 416  
Woods House**

**Project Budget  
\$11,800.00**

A change order was signed with Kenmar Construction, Inc. for a deduct in the amount of \$2,800.00. This is the first change order on this project. This change order deletes the painting portion of the project. The contract amount will be decreased to \$7,129.33. This project is being funded by the Residence Life Refurbishing budget.

**Outdoor Seating Plaza  
Hammons Fountains**

**Project Budget  
\$279,031.00**

A change order was signed with Bales Construction Company, Inc. in the amount of \$1,724.00. This is the first change order on this project. This change order replaces shallow buried electrical wiring. The contract amount will be increased to \$71,524.00. This project is being funded by the Wyrick FY16 – Outdoor Plaza budget.

**Septic System Installation  
Bakers Acres**

**Project Budget  
\$50,000.00**

A change order was signed with Bales Construction Company, Inc. in the amount of \$2,187.50. This is the first change order on this project. This change order includes additional concrete work and installs cleanout covers. The contract amount will be increased to \$37,817.50, and fourteen calendar days will be added to the contract completion date. This project is being funded by the Natural and Applied Sciences Administrative – Non Operating budget.

III.D.3.

**RECOMMENDED ACTION** - Approval of Activity Report for the month of September 2017.

The following resolution was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_:

BE IT RESOLVED by the Board of Governors for Missouri State University that the attached Activity Report for the month of September 2017, as presented by Planning, Design & Construction, be accepted and approved.

**VOTE:**        **AYE** \_\_\_\_\_

**NAY** \_\_\_\_\_

**COMMENTS:**

This report lists all activities of Planning, Design & Construction with respect to bids received, notices to proceed, change orders, and activity on consultant contracts.

It is recommended that the attached report be accepted.

**ACTIVITY REPORT  
MISSOURI STATE UNIVERSITY  
PLANNING, DESIGN & CONSTRUCTION**

**September 2017**

This report documents activities managed by Planning, Design & Construction for the month of September 2017. The projects listed here may be for a budget level that does not require formal action by the Board of Governors. Any and all project bids, notices to proceed, approved change orders, and activity on consultant contracts are listed on this monthly activity report.

**September 1, 2017**

**Renovation  
Ellis Hall**

**Project Budget  
\$14,328,230.00**

Additional services were approved with Patterhn Ives, LLC for services in conjunction with the renovation of Ellis Hall. The University requested additional construction administration services and site visits for this project. The additional services amount is \$10,200.00. The new contract amount is \$693,275.00 plus reimbursables. This project is being funded by the Ellis Hall Renovation budget.

**September 8, 2017**

**Study Lounge Renovation  
Meyer Library**

A contract was signed with Cannon Design, Inc. for services in conjunction with the renovation of the study lounge. The fixed fee for the consultant's work is \$19,000.00. This project is being funded by the Meyer Library Second Floor Renovation budget.

**Improvements to the Bookstore  
Morris Hall – Baker Bookstore**

A contract was signed with Dake | Wells Architecture for services in conjunction with improvements to the bookstore. The fixed fee for the consultant's work is \$17,960.00. This project is being funded by the Administrative Services budget.

**Replace Boilers  
Kentwood Hall**

**Project Budget  
\$180,000.00**

A change order was signed with W.M.C., Inc. in the amount of \$6,751.00. This is the first change order on this project. This change order replaces the eight inch heating header located above the new boilers. The contract amount will be increased to \$155,255.00. This project is being funded by the Boiler Replacement – Kentwood budget.

**Expansion of Parking Lot 39  
Springfield Campus**

**Project Budget  
\$700,000.00**

A change order was signed with Base Construction & Management, LLC in the amount of \$6,479.89. This is the second change order on this project. This change order installs four inch conduit for future Networking and Telecommunication needs. The contract amount will be increased to \$584,936.89. This project is being funded by the Parking – South Kentwood / Lot 39 budget.

**Expansion of Parking Lot 39  
Springfield Campus**

**Project Budget  
\$700,000.00**

A change order was signed with Base Construction & Management, LLC in the amount of \$12,183.08. This is the third change order on this project. This change order removes and replaces a portion of the sidewalk. The contract amount will be increased to \$597,119.97. This project is being funded by the Parking – South Kentwood / Lot 39 budget.

**Expansion of Parking Lot 39  
Springfield Campus**

**Project Budget  
\$700,000.00**

A change order was signed with Base Construction & Management, LLC in the amount of \$1,386.96. This is the fourth change order on this project. This change order removes the drive island and replaces it with a concrete drive approach. The contract amount will be increased to \$598,506.93. This project is being funded by the Parking – South Kentwood / Lot 39 budget.

**Construction  
Health and Wellness Center**

**Project Budget  
\$13,000,000.00**

A change order was signed with K&S Associates, Inc. in the amount of \$223,895.85. This is the second change order on this project. This change order adds a dumbwaiter and modifies finishes to several areas. The contract amount will be increased to \$10,666,780.43, and seven calendar days will be added to the contract completion date. This project is being funded by the Health and Wellness Center budget.

**September 12, 2017**

**Bathroom Renovation, Shannon House  
Blair-Shannon House**

**Project Budget  
\$1,920,000.00**

A change order was signed with Bales Construction Company, Inc. in the amount of \$214,691.68. This is the first change order on this project. This change order includes additional casework and flooring in the ADA compliant suite bedrooms. The contract amount will be increased to \$1,753,491.68. This project is being funded by the Shannon House, Bathroom Renovation budget.

**September 19, 2017**

**Renovation of Hass-Darr Hall  
West Plains Campus**

**Project Budget  
\$5,220,000.00**

A change order was signed with Cahills Construction, Inc. in the amount of \$35,455.13. This is the fourth change order on this project. This change order adds additional steel due to the existing conditions. The contract amount will be increased to \$4,179,416.34, and fifteen calendar days will be added to the contract completion date. This project is being funded by the Hass-Darr Hall Renovation and Garnett Library Fire Suppression budgets.

**Improve District Chilled Water System, Phase II  
Campus Utilities**

**Project Budget  
\$2,105,000.00**

A change order was signed with DeWitt & Associates, Inc. in the amount of \$15,551.00. This is the fourth change order on this project. This change order replaces the picnic tables and landscaping that was removed for construction. The contract amount will be increased to \$1,989,203.00, and forty-five calendar days will be added to the contract completion date. This project is being funded by the District Chilled Water Improvement budget.

**September 20, 2017**

**Renovate South Elevator  
Professional Building**

**Project Budget  
\$135,000.00**

Bids were received on August 17, 2017 to renovate the south elevator. Following the September Board of Governors' Executive Committee meeting, a notice to proceed was issued to Thyssenkrupp Elevator Corporation in the amount of \$91,282.00. This project is being funded by the Elevator Refurbishing Professional Building budget.

**September 21, 2017**

**Renovation and Addition  
Glass Hall**

**Project Budget  
\$35,340,165.00**

A change order was signed with Dewitt & Associates, Inc. in the amount of \$390,563.00. This is the fourteenth change order on this project. This change order includes exterior façade improvements to the north elevation. The contract amount will be increased to \$28,829,787.00. This project is being funded by the Glass Hall Renovation and Addition budget.

**September 22, 2017**

**Elevator Interior Photo Wrap and Lighting Improvements  
Craig Hall**

**Project Budget  
\$24,500.00**

A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$19,559.14. This project was issued under the FY18 job order contracting services agreement. Work under this project installs a new elevator interior photo wrap and improves the lighting.

The project budget has been established as follows:



<b>Project Budget</b>	
Consulting Fees	\$ 0.00
Construction Contracts	19,559.14
Project Administration	1,955.91
Construction Contingency	2,984.95
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
<b>Total Project Budget</b>	<b>\$24,500.00</b>

This project is being funded by the Arts and Letters Administrative Operations budget.

**September 27, 2017**

<b>Wood Floor Repairs</b>	<b>Project Budget</b>
<b>Bill R. Foster and Family Recreation Center</b>	<b>\$1,400.00</b>

A notice to proceed was issued to Kenmar Construction, Inc. in the amount of \$733.50. This project was issued under the FY18 job order contracting services agreement. Work under this project repairs the wood floor due to moisture infiltration.

The project budget has been established as follows:

<b>Project Budget</b>	
Consulting Fees	\$ 0.00
Construction Contracts	733.50
Project Administration	166.50
Construction Contingency	500.00
Furniture, Fixtures, and Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
<b>Total Project Budget</b>	<b>\$1,400.00</b>

This project is being funded by the Foster Recreation Center – Maintenance and Custodial budget.

**September 28, 2017**

<b>Replace Flooring, Laundry Room</b>	<b>Project Budget</b>
<b>Woods House</b>	<b>\$25,500.00</b>

A change order was signed with Kenmar Construction, Inc. in the amount of \$2,205.70. This is the first change order on this project. This change order revises the countertop surfaces and upper cabinets in the laundry room. The contract amount will be increased to \$22,544.70. This project is being funded by the Residence Life Refurbishing budget.

MISSOURI STATE UNIVERSITY

III.E.1.

BE IT RESOLVED by the Board of Governors for Missouri State University that the actions indicated for academic employees, as itemized below, are hereby approved.

**RANKED FACULTY APPOINTMENT:**

<u>Name</u>	<u>Position-Department</u>	<u>Salary</u>	<u>Effective</u>
Haydory A. Ahmed	Assistant Professor Economics	\$72,000 annually	08/14/17
Lyle Q. Foster	Assistant Professor Sociology & Anthropology	\$53,000 annually	08/14/17
Olen L. Greer	Professor School of Accountancy (50% FTE)	\$53,370 annually	08/14/17 05/18/18
Aaron D. Sauer	Assistant Professor Technology & Construction Management	\$85,000 annually	08/14/17
Emmett Sawyer	Department Head Professor Reading, Foundations & Technology	\$90,000 annually	09/05/17 06/30/18
Anne M. Baker	Assistant Professor Library (12 month appointment)	\$65,000 annually	10/16/17
Stephen J. Stapleton	Director School of Nursing Associate Professor with Tenure School of Nursing	\$120,000 annually	01/01/18

**UNRANKED FACULTY APPOINTMENTS (Term):**

<u>Name</u>	<u>Position-Department</u>	<u>Salary</u>	<u>Effective</u>
Nathan Fent	Instructor Agriculture (10 month appointment)	\$45,000 annually	08/01/17 05/31/18
Jake Bartholomew	Instructor Philosophy	\$42,000 annually	08/14/17 05/18/18

Academic Personnel Board Actions, cont'd.

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Angela B. Bell	Visiting Assistant Professor English	\$54,000 annually	08/14/17 05/18/18
Tiglet Besara	Visiting Assistant Professor Physics, Astronomy & Materials Science	\$52,000 annually	08/14/17 05/18/18
Michele Brown	Visiting Instructor School of Social Work	\$40,000 annually	08/14/17 05/18/18
Tony Chackal	Instructor Philosophy	\$42,000 annually	08/14/17 05/18/18
Chelsea Eichholz	Instructor Media, Journalism & Film	\$40,000 annually	08/14/17 05/18/18
Tricia A. Haynes	Visiting Instructor Biomedical Sciences	\$41,534 annually	08/14/17 05/18/18
Kristen E. Jones	Instructor School of Accountancy	\$45,000 annually	08/14/17 05/18/18
Hariharan Naganathan	Visiting Assistant Professor Technology & Construction Management	\$75,000 annually	08/14/17 05/18/18
Ashley K. Paul	Visiting Assistant Professor School of Nursing	\$58,500 annually	08/14/17 05/18/18
Anna M. Tripi	Instructor Mathematics	\$37,000 annually	08/14/17 05/18/18
Fan Zhou	Instructor Mathematics	\$40,000 annually	08/14/17 05/18/18
Kevin James	Per Course China Programs	\$23,000 annually	09/01/17 06/30/18
Jennifer Lowenthal-Hershey	Instructor Management & Information Technology	\$21,000 annually	01/08/18 05/18/18

(See Addendum A for Per Course Faculty Appointments)

(See Addendum B for Summer Appointments)

(See Addendum C for Supplemental Payments)

(See Addendum D for Graduate Teaching Assistant Appointments)

**RESIGNATIONS:**

<u>Name</u>	<u>Position-Department</u>	<u>Effective</u>
Bret D. Cormier	Assistant Professor Counseling, Leadership & Special Education	05/19/17
Christopher Slinkard	Instructor School of Accountancy	05/19/17
Victoria J. Verheyen	Clinical Assistant Professor School of Nursing	05/19/17
Stephanie Bryant	Dean College of Business Professor School of Accountancy	12/31/17
Melissa B. Dallas	Professor Hospitality Leadership	05/18/18

**RETIREMENTS:**

<u>Name</u>	<u>Position-Department</u>	<u>Effective</u>
Dean Cuebas	Associate Professor Chemistry	12/15/17
Sandra D. Byrd	Professor School of Accountancy	12/15/17
Timothy D. Knapp	Professor Sociology & Anthropology	05/18/18

**NON-REAPPOINTMENTS:**

<u>Name</u>	<u>Position-Department</u>	<u>Effective</u>
Andrew Purvis	Instructor Criminology & Criminal Justice	05/19/17

**LEAVE WITH PAY:**

<u>Name</u>	<u>Position-Department</u>	<u>Effective</u>
Kimberly J. Van Ornum	Senior Instructor	01/09/17
	Mathematics	05/19/17
Anne Colombo	Senior Instructor	08/14/17
	Modern & Classical Languages	12/15/17
Natalie Curry	Clinical Instructor	09/01/17
	School of Social Work	12/20/17

**CHANGE OF STATUS:**

<u>Name</u>	<u>Position-Department</u>	<u>Action</u>	<u>Effective</u>
Letitia J. White	Department Head	Continuation of Appointment	07/01/17
	Professor		06/30/20
	Communication Sciences & Disorders		
Margaret Buckner	From: Professor Sociology & Anthropology	Status Change	08/01/17
	To: Faculty Emeritus Sociology & Anthropology		
Mary Ann Jennings	From: Professor School of Social Work	Status Change	08/01/17
	To: Faculty Emeritus School of Social Work		
Melissa R. Penkalski	From: Assistant Professor School of Nursing \$59,160 annually (9 month appointment)	Status Change	08/01/17
	To: Assistant Professor School of Nursing \$78,000 annually (12 month appointment)		

Melanie Kleeschulte	From: Visiting Instructor Modern & Classical Languages \$37,942 annually	Status Change	08/14/17 05/18/18
	To: Instructor Modern & Classical Languages \$42,500 annually		
Sandra D. Byrd	From: Professor School of Accountancy	Status Change	02/01/18
	To: Faculty Emeritus School of Accountancy		

**REAPPOINTMENTS:**

Non-tenured, unranked faculty, effective August 14, 2017 through May 18, 2018, unless otherwise noted.

COLLEGE OF EDUCATION

Department of Childhood Education & Family Studies

Melissa Schotthofer

Cara Smith

Clinical Instructor

Clinical Instructor

Department of Counseling, Leadership & Special Education

Russell E. Brock

Clinical Assistant Professor

Vote: \_\_\_\_\_ Yea

\_\_\_\_\_ Nay

**COMMENTS:**

**Haydory A. Ahmed, Assistant Professor, Economics**

Ph.D.	Kansas State University, Expected 2017
M.Sc.	University of Birmingham, 2004
M.S.S.	Shah Jalal University of Science & Technology, 2003
B.S.S.	Shah Jalal University of Science & Technology, 2002

Experience: 2012 – Present, Graduate Teaching Assistant, Kansas State University, Manhattan, Kansas; 2010 – 2012, Senior Lecturer, BRAC University, Dhaka, Bangladesh; 2006 – 2009, Senior Research Associate, BRAC Institute of Governance & Development, BRAC University, Dhaka, Bangladesh; 2005 – 2006, Research Officer, Department of Foreign Affairs & Trade, Dhaka, Bangladesh.

**Lyle Q. Foster, Assistant Professor, Sociology & Anthropology**

Ed.D.	University of Missouri, ABD
M.A.	Yale Divinity School, 2005
M.A.	Brown University, 1978
B.A.	Macalester College, 1976

Experience: 2014 – Present, Instructor, Missouri State University, Springfield, Missouri; 1998 – Present, Founder, Vision Group Partners, Springfield, Missouri; 2010 – 2014, Per Course Faculty, Missouri State University, Springfield, Missouri; 1998 – 2002, Adjunct Faculty, Missouri State University, Springfield, Missouri; Lewis University, Romeoville, Illinois; Drury University, Springfield, Missouri; University of Wisconsin, Kenosha, Wisconsin; North Park University, Chicago, Illinois; Loyola University, Chicago, Illinois; Moraine Valley Community College, Palos Hills, Illinois; Triton College, Chicago, Illinois.

**Aaron D. Sauer, Assistant Professor, Technology & Construction Management**

Ph.D.	Indiana State University, 2013
M.S.	University of Central Missouri, 2007
B.S.	Central Missouri State University, 1994

Experience: 2014 – Present, Associate Professor, University of Central Missouri, Warrensburg, Missouri; 2008 – 2014, Assistant Professor, University of Central Missouri, Warrensburg, Missouri; 2007 – 2008, Adjunct Instructor, University of Central Missouri, Warrensburg, Missouri; 2004 – 2007, President, Sauer Construction Company, Warrensburg, Missouri; 1995 – 2004, Septagon Construction Company, Columbia, Missouri.

**Stephen J. Stapleton, Director School of Nursing/Associate Professor with Tenure**

Ph.D.	University of Illinois at Chicago College of Nursing, 2010
M.S.N.	Aurora University, 1994
B.S.N.	St. Louis University, 1982
M.S.	Western Illinois University, 1980
B.S.	Western Illinois University, 1979

Experience: 2017 – Present, Accelerated Program Sequence Leader, Mennonite College of Nursing at Illinois State University, Normal, Illinois; 2016 – present, Associate Professor with Tenure, Mennonite College of Nursing at Illinois State University, Normal, Illinois; 2010 – 2016, Assistant Professor, Mennonite College of Nursing at Illinois State University, Normal Illinois; 2009 – 2010, Visiting Research Specialist, University of Illinois at Chicago College of Nursing, Chicago, Illinois; 2007 – 2009, Assistant Professor, West Suburban College of Nursing, Oak Park, Illinois; 1997 – 2007, Staff Nurse/Manager, Advocate Illinois Masonic Medical Center, Chicago, Illinois; 1997, Clinical Research Coordinator, University of Illinois at Chicago College of Medicine, Chicago, Illinois; 1990 – 1997, EMS System Coordinator, Highland Park Hospital, Highland Park, Illinois; 1985 – 1990, Staff Nurse, Illinois Masonic Medical Center, Chicago, Illinois.

**Anne M. Baker, Assistant Professor, Library**

M.L.S.	University of Maryland, 1989
B.A.	University of Denver, 1985

Experience: 2016 – Present, Interim Head, Special Collections & Archives, Missouri State University, Springfield, Missouri; 2001 – Present, Archivist, Missouri State University, Springfield, Missouri; 1993 – 1995, Project Archivist, Williams College, Williamstown, Massachusetts; 1992 – 1993, Fellow in Archival Administration, State Historical Society of Wisconsin, Division of Archives, Madison, Wisconsin; 1990 – 1992, Curator, Adams Museum, Deadwood, South Dakota; 1988 – 1990, Archivist, South Dakota School of Mines & Technology, Rapid City, South Dakota.



**ADDENDUM A**

**The following have been appointed as Per Course Faculty for the fall semester: August 14, 2017 through December 15, 2017.**

<u>Name</u>	<u>Department</u>	<u>Salary</u>
Adler, Aaron	Physical Therapy	\$1,830.00
Aleshire, Tabitha	Social Work	\$2,445.00
Allen, Nancy	Finance & General Business	\$4,000.00
Allgeier, Stephanie	Theatre & Dance	\$1,430.00
Ampleman, James	Marketing	\$2,600.00
Anderson, Barbara	English	\$4,896.00
Anderson, Jason	Counseling, Leadership & Spc Ed	\$3,660.00
Appelquist, John	Criminology	\$1,760.00
Archiniegas, Guillermo	Modern & Classical Languages	\$4,896.00
Armstrong, Barrington	Foreign Language Institute	\$2,448.00
Athmer, Keith	Management & Information Tech	\$3,000.00
Austin, Jerome	Agriculture	\$1,000.00
Baker, Shane	Childhood Ed & Family Studies	\$1,630.00
Balasundaram, Megan	Management & Information Tech	\$3,000.00
Baldwin, Justin	Theatre & Dance	\$5,145.00
Barker, Michael	Physical Therapy	\$3,045.00
Barnett, Helen	Sociology & Anthropology	\$5,210.00
Batchman, Marluce	Foreign Language Institute	\$2,448.00
Baur, Diane	Childhood Ed & Family Studies	\$2,445.00
Baum, Alicia	Counseling, Leadership & Spc Ed	\$2,745.00
Beck, Peggy	Social Work	\$2,445.00
Beckman, Daniel	Biology	\$14,833.00
Belongy, Sharon	Social Work	\$2,445.00
Bennett, Susan	Theatre & Dance	\$6,109.00
Bergant, Amy	Modern & Classical Languages	\$4,896.00
Berman, Ilan	Defense & Strategic Studies	\$6,800.00
Bihlmeyer, Jaime	Media Journalism & Film	\$1,400.00
Bishop, Rhonda	Childhood Ed & Family Studies	\$4,065.00
Black, Angela	Theatre & Dance	\$2,860.00
Bodenstein, Amanda	History	\$2,448.00
Borich, Lynn	Communication	\$5,508.00
Borich, Michael	Media Journalism & Film	\$960.00
Botsford, Diana	Media Journalism & Film	\$1,080.00
Bowden, Dennis	Defense & Strategic Studies	\$6,800.00
Boyt, Tamera	Childhood Ed & Family Studies	\$2,445.00

## Academic Personnel Board Actions, cont'd.

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Brady, Katherine	Marketing	\$5,780.00
Brammer, Ronald	Music	\$2,145.00
Brinkman, Bryan	History	\$2,754.00
	Modern & Classical Languages	\$2,754.00
Brocaille, Nicole	Psychology	\$2,445.00
Bronson, Lisa	Defense & Strategic Studies	\$6,798.00
Brown, Bryan	Communication	\$1,800.00
Brown, Erin	Communication	\$4,290.00
Bruce, Richard	Tech & Construction Mgmt	\$3,300.00
Brunner, Judy	Reading Foundations & Tech	\$2,445.00
Buening, Caitlin	Physical Therapy	\$915.00
Buergler, Melanie	Missouri State Outreach	\$2,448.00
Bunton, Molly	First Year Programs	\$2,400.00
Bush, Rachel	Theatre & Dance	\$1,240.00
Bussey, Marie	Art & Design	\$4,896.00
Byrket, Jacqueline	Psychology	\$2,445.00
Cagle, Michael	Mathematics	\$2,595.00
Call, Anna	Comm Sciences & Disorders	\$4,890.00
Campbell, Stephanie	Psychology	\$2,745.00
Cantrell, Jena	Music	\$2,138.00
Carleton-Marshall, Sarah	History	\$1,632.00
Carstens, Kenneth	Sociology & Anthropology	\$6,000.00
Carter, Jonathan	Computer Science	\$1,980.00
Carter, Randy	Art & Design	\$2,448.00
Carver, Jeanie	Criminology	\$3,000.00
Casada, Amy	Kinesiology	\$931.00
Chapman, Doren	Media Journalism & Film	\$2,448.00
Chenoweth, Amelia	Counseling, Leadership & Spc Ed	\$7,335.00
Christell, Todd	Management & Information Tech	\$3,000.00
Coker, Calvin	Communication	\$6,010.00
Coker, Whitney	Communication	\$920.00
Collier, Meaghan	Missouri State Outreach	\$2,448.00
Collins, Christopher	Missouri State Outreach	\$2,754.00
	Outreach Registration	\$2,754.00
	Communication	\$760.00
Coltharp, Joel	English	\$5,100.00
Condict, Glenda	Reading Foundations & Tech	\$2,445.00
Cook, Heather	English	\$2,448.00
Cornelius-White, Cecily	Psychology	\$5,490.00
Cowsert, Derek	English	\$4,896.00
Crabtree, Christopher	English	\$2,448.00

Academic Personnel Board Actions, cont'd.

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Craigo, Karen	English	\$2,448.00
Crosby, Shannon	Biomedical Sciences	\$6,000.00
Dalbom, Clinton	Agriculture	\$2,000.00
Datema, Virginia	Counseling, Leadership & Spc Ed	\$2,445.00
DeBiaso, Peppino	Defense & Strategic Studies	\$6,800.00
Deering, Thomas	Reading Foundations & Tech	\$3,665.00
Derrick, Laura	Tech & Construction Mgmt	\$3,000.00
Dibble, Laurel	Media Journalism & Film	\$840.00
Dixon, Stephanie	Missouri State Outreach	\$2,448.00
Dorman, Chelsea	Reading Foundations & Tech	\$1,240.00
Eady, Jerry	School of Nursing	\$3,000.00
Easley, Zachary	Mathematics	\$4,560.00
Edington, Leann	Childhood Ed & Family Studies	\$2,445.00
Elliott, Travis	Agriculture	\$3,300.00
Elliott, W. Anson	Agriculture	\$6,308.00
Elliston, Hiromi	Foreign Language Institute	\$4,896.00
Fiset, Elizabeth	English	\$4,896.00
Fleetwood, Gabriel	Music	\$4,290.00
Ford, Heather	Social Work	\$2,445.00
Ford, Tiffany	Management & Information Tech	\$6,000.00
Foster, Jeffrey	Psychology	\$2,745.00
Fox, Doretta	Communication	\$2,754.00
Frietze, Joseph	Graduate College	\$960.00
Fulks, Genevieve	Music	\$1,423.00
Funk, Scott	Management & Information Tech	\$3,000.00
Gardner, Kenneth	English	\$2,448.00
Gentile Federica	Foreign Language Institute	\$2,448.00
George, Larry	Honors College	\$3,200.00
Glasmeyer, Carl	Art & Design	\$2,448.00
Goodman, Yelena	Foreign Language Institute	\$2,448.00
Goos, Ashley	Theatre & Dance	\$15,000.00
Gray, Bradley	Management & Information Tech	\$3,000.00
Greenwood, Molly	Communication	\$7,148.00
Grega, William	Music	\$2,862.00
Grisham, Craig	Agriculture	\$2,000.00
Groves, Jeffrey	Graduate College	\$800.00
Grzybowski, Kevin	English	\$2,448.00
Hains, Kathleen	Theatre & Dance	\$6,296.00
Harrison, Glenda	Missouri State Outreach	\$5,050.00
	Sociology & Anthropology	\$2,850.00
Haverly, Grant	Communication	\$4,290.00

Academic Personnel Board Actions, cont'd.

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Hawkins, Luciane	Childhood Ed. & Family Studies	\$1,066.00
Haynes, Heather	History	\$2,448.00
Hetzler, Brandon	Sports Med & Athletic Train	\$3,200.00
Hieber, Daniel	Philosophy	\$1,680.00
Hisle, Melissa	English	\$2,754.00
	Missouri State Outreach	\$2,448.00
Hittenberger-Ortiz, Rhonda	Childhood Ed & Family Studies	\$3,285.00
Hogan, Joy	Kinesiology	\$798.00
Holcomb, Kazumi	Foreign Language Institute	\$2,448.00
Hoovens, James	Management & Information Tech	\$3,000.00
	Marketing	\$3,300.00
Hoover, Christy	Counseling, Leadership & Spc Ed	\$2,445.00
Hopper-Owrey, Candice	Psychology	\$5,490.00
Hosmer, Thomas	Geography Geology & Planning	\$2,595.00
Howard, Amber	Reading Foundations & Tech	\$2,445.00
Howell, Meghan	Sports Med & Athletic Train	\$3,250.00
Hudson, Erin	Sociology & Anthropology	\$3,000.00
Huffman, Steven	Management & Information Tech	\$3,000.00
Hunt, Dana	School of Nursing	\$3,000.00
Hykes, Elizabeth	Social Work	\$2,445.00
Inmon, Joshua	Theatre & Dance	\$2,145.00
Jackson, Wendy	Social Work	\$600.00
Jamieson, Rachel	Theatre & Dance	\$4,896.00
Johnson, Julie	Modern & Classical Languages	\$12,420.00
Johnson, Stephen	Counseling, Leadership & Spc Ed	\$2,445.00
Jones, Dalton	Comm Sciences & Disorders	\$3,000.00
Jordan, Billy	Communication	\$2,448.00
Kalman, Katrina	Foreign Language Institute	\$4,896.00
Karr, Jeffrey	Modern & Classical Languages	\$680.00
Kartchner, Kerry	Defense & Strategic Studies	\$6,800.00
Kastner, Elliott	Missouri State Outreach	\$2,448.00
Keller, Ted	Geography Geology & Planning	\$4,325.00
Kelley, Theodore	Modern & Classical Languages	\$2,387.00
Kelts, Maureen	Missouri State Outreach	\$2,145.00
Keohane, Edward	Sociology & Anthropology	\$2,550.00
Kincaid, Jennifer	Psychology	\$2,445.00
King, Lori	Mathematics	\$3,040.00
Kiras, James	Defense & Strategic Studies	\$5,500.00
Kitchin, Jonathan	English	\$2,550.00
Kleinsmith, Stephen	Counseling, Leadership & Spc Ed	\$3,750.00
Knight, Jack	Philosophy	\$6,308.00

Academic Personnel Board Actions, cont'd.

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Krakow, Jeffrey	English	\$2,448.00
Krumme, Gregg	Biomedical Sciences	\$1,040.00
Lakin, Brenda	Counseling, Leadership & Spc Ed	\$4,225.00
Lale, Daniel	English	\$2,448.00
Land, Andrea	Art & Design	\$6,324.00
Langston, Lisa	Social Work	\$2,445.00
Leggitt, Stephen	Media Journalism & Film	\$720.00
Leibert, Don	Ctr for Business Excellence	\$9,500.00
Lineberry, Susan	Childhood Ed & Family Studies	\$2,445.00
Liston, Jennie	Defense & Strategic Studies	\$5,499.00
Lofaro, Brandi	Comm Sciences & Disorders	\$2,445.00
Long, Jessica	Management & Information Tech	\$3,000.00
Lord, Patrick	Psychology	\$5,490.00
Loughary, Jeffrey	Modern & Classical Languages	\$2,448.00
Lowenthal-Hershey, Jennifer	Management & Information Tech	\$6,000.00
Lukas, Daniel	First Year Programs	\$2,400.00
Lukavich, Andrew	Management & Information Tech	\$3,000.00
Maas, Richard	Physical Therapy	\$4,575.00
Maddox, Jane	English	\$2,448.00
Manley, Heather	Missouri State Outreach	\$2,448.00
Maslak, Mary	Media Journalism & Film	\$2,754.00
Massey, Dallas	Biomedical Sciences	\$1,520.00
Masterson, Gerald	Graduate College	\$760.00
Maxfield, Michael	Media Journalism & Film	\$5,508.00
McCleave, Cheryl	Geography Geology & Planning	\$5,190.00
McClure, Scott	Management & Information Tech	\$3,000.00
McCracken, Ramey	English	\$2,550.00
McDowell, Debra	Mech & Fashion Design	\$8,000.00
McElmurry, Robert	English	\$4,896.00
McGiffin, Curtis	Defense & Strategic Studies	\$5,499.00
McMullin, Mary	Childhood Ed & Family Studies	\$3,260.00
McRae, Jennifer	Sports Med & Athletic Train	\$2,400.00
Mehrhoff, Farida	Biomedical Sciences	\$5,400.00
Melley, Brendan	Defense & Strategic Studies	\$5,499.00
Michalka, Karen	Sociology & Anthropology	\$3,000.00
Michelfelder, Breanna	Geography Geology & Planning	\$2,595.00
Miller, Arden	Psychology	\$5,793.00
Miller, Blake	Communication	\$1,720.00
Miller, Katherine	Psychology	\$4,890.00
Miller, Myra	Missouri State Outreach	\$3,300.00
	Management & Information Tech	\$3,000.00

Academic Personnel Board Actions, cont'd.

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Miller, Worth	Honors College	\$3,200.00
Mitchell, Molinda	Missouri State Outreach	\$2,448.00
Montgomery, Hilary	English	\$2,448.00
Moyer, James	First Year Programs	\$3,200.00
Murphy, Lindsey	Childhood Ed. & Family Studies	\$1,440.00
Myers, Wendy	Social Work	\$2,445.00
Nelsen, Janice	Kinesiology	\$2,617.00
Nelson, Kerry	Criminology	\$3,000.00
Nelson, Oana	Mathematics	\$2,280.00
Newman, Kenneth	Management & Information Tech	\$3,000.00
Nivens, Jesse	Art & Design	\$2,448.00
Norman, Cherie	Psychology	\$2,745.00
Nye, Kimberly	Counseling, Leadership & Spc Ed	\$1,630.00
Oberdiar, Louis	Psychology	\$1,630.00
Osredker, Michael	Management & Information Tech	\$3,000.00
Owen, Carla	Childhood Ed & Family Studies	\$4,593.00
Padgett, Lori	Agriculture	\$3,200.00
	First Year Programs	\$2,400.00
Parisi, Sandra	Counseling, Leadership & Spc Ed	\$2,445.00
Parker, Lane	Tech & Construction Mgmt	\$4,460.00
Patterson, Jane	Finance & General Business	\$2,280.00
Pennington, David	Communication	\$1,720.00
Peterson, Don	Kinesiology	\$1,596.00
Pettijohn, James	Finance & General Business	\$1,600.00
Phillips, Melanie	Communication	\$1,760.00
Piland, Sherry	Art & Design	\$3,162.00
Pitt, Lisa	Childhood Ed & Family Studies	\$3,260.00
Pratt, Francine	African American Studies	\$2,499.00
Preston, James	Dept of Hospitality Leadership	\$3,060.00
Pritchard, Traci	Music	\$4,762.00
Prosono, Marvin	Sociology & Anthropology	\$7,633.00
Qualls, Lisa	Music	\$6,536.00
Quirk, Brady	Counseling, Leadership & Spc Ed	\$1,830.00
Rakowski, Karen	Sports Med & Athletic Train	\$3,200.00
Ramirez, Jorge	Modern & Classical Languages	\$2,448.00
Range, Bret	Counseling, Leadership & Spc Ed	\$2,745.00
Raynor, James	Sports Med & Athletic Train	\$2,250.00
Rice, Judith	History	\$1,680.00
Rideout, Jennifer	Sociology & Anthropology	\$4,310.00
Ridinger, Rhonda	Kinesiology	\$2,103.00
Robbins, Linda	Counseling, Leadership & Spc Ed	\$8,070.00

Academic Personnel Board Actions, cont'd.

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Roberts, Minnie	Psychology	\$815.00
Rogers, Valorie	Management & Information Tech	\$6,000.00
Rose, Aimee	Mech & Fashion Design	\$3,000.00
Rowe, Nancy	Communication	\$4,290.00
Russell, Maida	Mathematics	\$6,520.00
Russell, Timothy	Agriculture	\$2,000.00
Rutherford, James	Art & Design	\$2,448.00
Ryder, Christina	Sociology & Anthropology	\$2,700.00
Salchow, Jason	Agriculture	\$4,200.00
Savage, Jennifer	Comm Sciences & Disorders	\$2,445.00
Sawyer, Emmett	Reading Foundations & Tech	\$1,830.00
Sawyer, Rebecca	Reading Foundations & Tech	\$815.00
Scales, Megan	Sociology & Anthropology	\$10,460.00
Scarborough, James	Management & Information Tech	\$3,000.00
Schaefer, Jason	English	\$2,448.00
Scheele, Robert	Management & Information Tech	\$3,000.00
Schmidt, Allison	Psychology	\$2,445.00
Schmitt, Vicki	Reading Foundations & Tech	\$3,160.00
Schwendinger, Kate	Social Work	\$2,445.00
Segovia Liga, Argelia	History	\$5,508.00
Sheets-McKeag, Sarah	Art & Design	\$4,896.00
Shriver, Jayson	Agriculture	\$4,000.00
Sims-Giddens, Susan	School of Nursing	\$10,363.00
Skibiski, Kevin	Physics Astronomy & Mat Sci	\$6,000.00
Slone, Allison	Comm Sciences & Disorders	\$4,800.00
Smith, Sean	Tech & Construction Mgmt	\$1,040.00
Smith, Susan	Political Science	\$3,680.00
Squires, Susan	Counseling, Leadership & Spc Ed	\$2,445.00
St Pierre, Laurine	Music	\$7,122.00
Staats, Nicholas	Tech & Construction Mgmt	\$3,000.00
Stacy, William	Music	\$3,840.00
Starnes, David	Theatre & Dance	\$2,145.00
Stein, James	Biomedical Sciences	\$4,000.00
Stockburger, David	Psychology	\$4,789.00
Stotsbery, Lawrence	Music	\$4,582.00
Stout, Kristen	Communication	\$920.00
Strickler, John	Music	\$1,180.00
Stubbs, Sue	Music	\$539.00
Sutherland, Kelly	Childhood Ed. & Family Studies	\$760.00
Sutliff, Jackson	English	\$5,100.00
Sutliff, Jennifer	English	\$5,100.00

Academic Personnel Board Actions, cont'd.

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Sutliff, Kristene	English	\$6,218.00
Sutton, Kim	Childhood Ed. & Family Studies	\$1,400.00
Sutton, Melinda	Chemistry	\$3,040.00
Taylor, Amanda	Music	\$2,532.00
Thomas, Benjamin	Graduate College	\$4,998.00
Tintocalis, Stacy	English	\$5,508.00
Tomlinson, Lena	Counseling, Leadership & Spc Ed	\$2,595.00
Townsley, Megan	Missouri State Outreach	\$2,448.00
Tsahiridis, Peter	History	\$1,640.00
Tucker, Timothy	Reading Foundations & Tech	\$1,223.00
Turner, Melissa	Management & Information Tech	\$3,000.00
VanArsdale, Ernest	Management & Information Tech	\$3,000.00
Varava, Kira	Communication	\$880.00
Walker, Amy	Modern & Classical Languages	\$3,168.00
Walker, Kristen	Music	\$1,640.00
Wallenburg, Roger	Finance & General Business	\$1,120.00
Weaver, Marissa	Counseling, Leadership & Spc Ed	\$3,660.00
Wegenka, Sheila	Communication	\$8,580.00
Weiss, Janet	Physical Therapy	\$915.00
Wells, Jeffrey	Tech & Construction Mgmt	\$3,500.00
Whittaker, Lyle	Agriculture	\$2,400.00
Wiles, Mike	Agriculture	\$2,700.00
Williams, James	Music	\$505.00
Williams, Paul	Criminology	\$3,000.00
Willis, David	Psychology	\$4,890.00
Wilson, Zachary	Chemistry	\$4,890.00
Woodhouse, Ryan	Music	\$2,400.00
Young, Brett	English	\$2,448.00
Young, Mark	Geography Geology & Planning	\$6,520.00
Zhou, QiongQiong	Biomedical Sciences	\$3,007.00
Zinselmeier, Daniel	Accounting	\$480.00



**ADDENDUM B**

**The following have been appointed as Summer Faculty for the summer semester: June 12, 2017 through August 4, 2017**

<u>Name</u>	<u>Department</u>	<u>Salary</u>
Barnhart, Miles	Biology	\$6,877.00
Ampleman, James	Marketing	\$3,135.00
Aram, Roberta	Study Away	\$8,281.00
Barnett, Helen	Sociology & Anthropology	\$2,805.00
Barnhart, Miles	Biology	\$4,458.00
Black, Jill	Geography Geology & Planning	\$14,746.00
Boyd Carmen	Study Away	\$2,258.00
Brahnam, S. Berlin	Management & Information Tech	\$2,145.00
Busdieker-Jesse, Nichole	Study Away	\$594.00
Buyurgan, Nebil	Tech & Construction Mgmt	\$10,275.00
Byrd, Sandra	Accounting	\$4,785.00
Clouse Day, Sherry	Accounting	\$1,760.00
Correll, Pamela	Reading Foundations & Tech	\$3,000.00
Engler, Karen	Comm Sciences & Disorders	\$293.00
Foster, Lyle	Sociology & Anthropology	\$4,400.00
Frederick, Dana	Management & Information Tech	\$2,970.00
Gebken, Richard	Tech & Construction Mgmt	\$1,320.00
Hammond, Michael	Accounting	\$2,750.00
Harrison, Glenda	Sociology & Anthropology	\$3,080.00
Hawkins, Viktoriya	Study Away	\$2,286.00
Hermans, Charles	Marketing	\$4,565.00
	Study Away	\$7,694.00
Hines, Christopher	Accounting	\$2,090.00
Howell, Marcus	Study Away	\$3,162.00
Hubbard, Kevin	Tech & Construction Mgmt	\$1,925.00
Johnson, Richard	Management & Information Tech	\$1,485.00
Jones, Martin	Tech & Construction Mgmt	\$550.00
Kaatz, James	Study Away	\$4,415.00
Karuppan, Corine	Marketing	\$2,255.00
Kaula, Rajeev	Management & Information Tech	\$1,595.00
Keller, Carl	Accounting	\$1,540.00
Land, Andrea	Study Away	\$6,324.00
Land, Sarah Marie	Study Away	\$4,896.00
Oden, Debra	Accounting	\$1,870.00
Onyango, Benjamin	Agriculture	\$6,012.00

Academic Personnel Board Actions, cont'd.

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Patton, Marciann	Study Away	\$3,636.00
Pearce, Amy	Biomedical Sciences	\$825.00
Pham, Courtney	Marketing	\$3,425.00
	Study Away	\$4,532.00
Philpot, James	Finance & General Business	\$1,210.00
Prosono, Marvin	Sociology & Anthropology	\$605.00
Putzu, Vadim	Study Away	\$3,894.00
Rideout, Jennifer	Sociology & Anthropology	\$1,430.00
Rimal, Arbindra	Agriculture	\$7,963.00
Roberts, Jenifer	Merch & Fashion Design	\$3,594.00
Roberts, Tuesda	Reading Foundations & Tech	\$3,000.00
Schmelzle, George	Accounting	\$2,420.00
Scroggins, Wesley	Management & Information Tech	\$4,565.00
Shepard, Jason	Study Away	\$2,400.00
Simmers, Christine	Marketing	\$1,980.00
Soto, Stephen	Management & Information Tech	\$2,090.00
Stormer, Kimberly	Reading Foundations & Tech	\$3,000.00
Sullivan, Patrick	Mathematics	\$12,115.00
Thomas-Tate, Shurita	Comm Sciences & Disorders	\$1,320.00
Turner, Melissa	Management & Information Tech	\$1,980.00
Van Landuyt, Cathryn	Management & Information Tech	\$1,375.00
Walker, Alicia	Sociology & Anthropology	\$3,135.00
Walker, Elizabeth	Agriculture	\$3,953.00
Walstrand, Gwen	Study Away	\$3,614.00
Whisenhunt, Brooke	Psychology	\$3,080.00
Wisdom, Barry	Management & Information Tech	\$1,815.00
Wittenberg, Brittany	Childhood Ed & Family Studies	\$3,000.00

**The following have been appointed as Summer Faculty for the summer semester: June 11, 2018 through August 3, 2018**

<u>Name</u>	<u>Department</u>	<u>Salary</u>
Greer, Olen	College of Business EMBA	\$9,500.00
Haggard, Dana	College of Business EMBA	\$9,500.00
LaPreze, Melody	College of Business EMBA	\$9,500.00
Peterson, Dane	College of Business EMBA	\$19,000.00

**ADDENDUM C****Supplemental payment for teaching assignments:**

<u>Name</u>	<u>Department</u>	<u>Salary</u>
Adamson, Reesha	Counseling, Leadership & Spc Ed	\$1,933.00
Ajuwon, Paul	Counseling, Leadership & Spc Ed	\$840.00
Amidon, Ethan	Criminology	\$440.00
Anderson, Wayne	Finance & General Business	\$1,027.00
Artman, Amy	Religious Studies	\$1,920.00
Bailey, Sandra	Merch & Fashion Design	\$5,195.00
Balasundaram, Clement	Management & Information Tech	\$3,000.00
Balasundaram, Gautam	Management & Information Tech	\$3,000.00
Barffour, Antoinette	Modern & Classical Languages	\$440.00
Barnes, Ruth	Study Away	\$2,710.00
Barnett, Cynthia	First Year Programs	\$2,400.00
Barreda, Albert	Dept of Hospitality Leadership	\$760.00
Bass, Samuel	Accounting	\$3,300.00
Bauman, Isabelle	Honors College	\$2,800.00
Baumann, Denise	Counseling, Leadership & Spc Ed	\$2,745.00
Baumlin, James	Honors College	\$3,600.00
Bellis, James	First Year Programs	\$2,400.00
Bennett, Jessica	First Year Programs	\$2,400.00
Berquist, Charlene	Graduate College	\$600.00
Blevins, Brooks	History	\$520.00
Bloom, Scott	Economics	\$520.00
Bolyard, Chloe	Childhood Ed & Family Studies	\$1,240.00
Bonebrake, Tara	Greenwood	\$1,500.00
Bourhis, John	Graduate College	\$1,000.00
Boyd, Carmen	Biomedical Sciences	\$1,827.00
Boyle, Michael	Honors College	\$2,400.00
Brahnam, S. Berlin	College of Business EMBA	\$9,500.00
Brame, Erika	Media Journalism & Film	\$1,120.00
Bridges, Phillip	First Year Programs	\$2,400.00
Brown, Gina	Childhood Ed & Family Studies	\$1,440.00
Brown, Robert	Mathematics	\$1,480.00
Buchanan, Erin	Honors College	\$2,800.00
Burnett, Melissa	College of Business EMBA	\$9,500.00
Buyurgan, Nebil	College of Business EMBA	\$9,500.00
	Tech & Construction Mgmt	\$2,440.00

Academic Personnel Board Actions, cont'd.

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Byrd, Sandra	Accounting	\$3,400.00
	Graduate College	\$1,560.00
Cabrera-Hurtado, Juan	Modern & Classical Languages	\$2,448.00
Cabrera-Hurtado, Kelly	Modern & Classical Languages	\$2,754.00
Callahan, Richard	Tech & Construction Mgmt	\$1,160.00
Camp, Deanne	Reading Foundations & Tech	\$6,680.00
Caravella, David	Kinesiology	\$2,367.00
Cemore-Brigden, Joanna	Childhood Ed & Family Studies	\$1,840.00
Chackal, Anthony	Philosophy	\$1,680.00
Chang, Chih-Cheng	College of Business EMBA	\$9,500.00
Chang, Ching-Wen	First Year Programs	\$2,800.00
	Reading Foundations & Tech	\$2,133.00
Claborn, David	Political Science	\$680.00
Clark, Sara	First Year Programs	\$2,400.00
Cobb, Barry	College of Business	\$12,657.00
	College of Business EMBA	\$9,500.00
Cornelison, David	First Year Programs	\$3,200.00
Cornelius-White, Jeffrey	Counseling, Leadership & Spc Ed	\$480.00
	First Year Programs	\$3,200.00
Correll, Pamela	Reading Foundations & Tech	\$520.00
Cox, Nora	First Year Programs	\$2,400.00
Crain, Susan	College of Business EMBA	\$9,500.00
	Finance & General Business	\$720.00
Dallas, Melissa	Dept of Hospitality Leadership	\$1,040.00
DePaepe, Paris	Counseling, Lead & Spc Ed	\$560.00
Dicke, Thomas	History	\$3,440.00
Dillon, Randy	Communication	\$760.00
	First Year Programs	\$3,200.00
Dixon, Tamarah	First Year Programs	\$2,400.00
Dubash-Buskirk, Elizabeth	Communication	\$560.00
Dubinsky, Julie	Finance & General Business	\$1,720.00
Dyer, Samuel	Honors College	\$2,800.00
Eassey, John	Criminology	\$1,733.00
Easter, Lauren	First Year Programs	\$2,400.00
Ehlers, Abigale	Dept of Hospitality Leadership	\$400.00
Eisenhauer, Isabel	First Year Programs	\$2,400.00
Ellickson, Mark	Political Science	\$5,120.00
Engler, Karen	Comm Sciences & Disorders	\$320.00
Fan, Jinzi	Foreign Language Institute	\$2,448.00
Feeney, Sylvia	Biomedical Sciences	\$440.00
Foster, Michael	First Year Programs	\$3,200.00

Academic Personnel Board Actions, cont'd.

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Fox, Daniel	First Year Programs	\$2,400.00
Franka, Samantha	First Year Programs	\$2,400.00
Franklin, Thomas	First Year Programs	\$5,600.00
Frederick, Dana	Management & Information Tech	\$3,362.00
Frizell, Michael	First Year Programs	\$2,400.00
Garcia-Pusateri, Yvania	First Year Programs	\$2,400.00
Garg, Vinay	College of Business EMBA	\$9,500.00
Garland, Diana	First Year Programs	\$3,226.00
Gartin, Patrick	Criminology	\$720.00
Gattis, Lyn	English	\$4,384.00
Gebken, Richard	College of Business	\$9,808.00
Geiger, Lacey	Management & Information Tech	\$3,000.00
Goodwin, David	Reading Foundations & Tech	\$1,440.00
Grosso, Karen	First Year Programs	\$2,400.00
Haggard, Kelly	Finance & General Business	\$2,040.00
Haggard, Stephen	College of Business EMBA	\$9,500.00
Hallgren, Deanna	Childhood Ed & Family Studies	\$3,260.00
Hammond, Michael	Accounting	\$7,720.00
Hammons, David	Marketing	\$6,000.00
Harper, Sharon	Art & Design	\$1,846.00
Harris, Hannah	First Year Programs	\$2,400.00
Hart, James	Management & Information Tech	\$7,020.00
Hass, Aida	Criminology	\$6,973.00
Hatz, Kirsten	Kinesiology	\$1,103.00
Haynes, Vickie	Childhood Ed & Family Studies	\$1,040.00
Heitger, Lester	Accounting	\$400.00
Hermans, Charles	Marketing	\$1,640.00
Hill, Julie	First Year Programs	\$2,400.00
Hines, Christopher	Accounting	\$1,360.00
Hines, James	Accounting	\$6,886.00
Hobbs, Lora	Religious Studies	\$3,960.00
Hoegeman, Catherine	Sociology & Anthropology	\$1,760.00
Hoelscher, Carrisa	Graduate College	\$960.00
Hoelscher, Seth	Finance & General Business	\$1,320.00
Hopper, Tina	Biology	\$4,500.00
Hornberger, Robert	Management & Information Tech	\$3,300.00
Hornsby-Gutting, Angela	History	\$560.00
Horton, Leonard	First Year Programs	\$2,400.00
Hough, Lyon	Biomedical Sciences	\$10,323.00
Howard, Jason	Communication	\$3,000.00
Hubbard, Kevin	Tech & Construction Mgmt	\$1,640.00

## Academic Personnel Board Actions, cont'd.

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Hulgus, Joseph	Counseling, Leadership & Spc Ed	\$915.00
Hurst, Beth	Reading Foundations & Tech	\$2,240.00
Iman, Gary	Communication	\$1,400.00
Ituarte, Julie	Counseling, Leadership & Spc Ed	\$480.00
Jackson-Brown, Grace	First Year Programs	\$2,800.00
Jean-Charles, Alex	Reading Foundations & Tech	\$360.00
Jean-Charles, Loretta	Counseling, Leadership & Spc Ed	\$2,445.00
Jessee, Katy	Merch & Fashion Design	\$1,000.00
Johns, Justin	Social Work	\$2,445.00
Johnson, Alex	First Year Programs	\$2,400.00
Johnson, David	Political Science	\$2,840.00
Johnson, Laura	Childhood Ed & Family Studies	\$1,520.00
Johnson, Richard	Management & Information Tech	\$2,400.00
Jones, A`dja	First Year Programs	\$2,400.00
Jones, Jeffrey	College of Business EMBA	\$9,500.00
Jones, Martin	Tech & Construction Mgmt	\$2,200.00
Jones, Steven	Reading Foundations & Tech	\$7,772.00
Kaf, Wafaa	Honors College	\$3,200.00
Kageyama, Yoshimasa	Dept of Hospitality Leadership	\$440.00
Kane, Thomas	Psychology	\$5,777.00
Kaula, Rajeev	College of Business EMBA	\$9,500.00
Kennedy, Kathleen	History	\$240.00
Knowles, Amy	English	\$2,550.00
Koerber, Robin	Childhood Ed & Family Studies	\$2,445.00
Koroglu, Didem	Communication	\$1,200.00
Kwon, Sockju	Biomedical Sciences	\$3,480.00
Kyle, Jerri Lynn	First Year Programs	\$4,800.00
	Communication	\$6,278.00
Kyle, Michael	Criminology	\$1,720.00
Lane, Thomas	Counseling, Leadership & Spc Ed	\$2,745.00
Larkin, Kathleen	College of Business	\$7,707.00
Laws, Bethany	First Year Programs	\$2,400.00
Leamy, Diane	Criminology	\$1,600.00
	First Year Programs	\$2,400.00
Leasure, Stanley	Finance & General Business	\$640.00
Leonard, Erin	First Year Programs	\$2,400.00
Lewis, Kayla	Reading Foundations & Tech	\$40.00
Liang, Yating	First Year Programs	\$3,200.00
Lombilla, Luis	Modern & Classical Languages	\$1,280.00
Lopez, Joyce	Management & Information Tech	\$3,139.00
Maimone, Luciane	Modern & Classical Languages	\$440.00

## Academic Personnel Board Actions, cont'd.

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Mantie-Kozlowski, Alana	First Year Programs	\$2,800.00
Martin, Galen	First Year Programs	\$2,400.00
Martin, Judith	Modern & Classical Languages	\$760.00
Martin, Michelle	First Year Programs	\$2,400.00
Martindale, Susan	First Year Programs	\$2,400.00
Matthews, James	Counseling, Leadership & Spc Ed	\$1,306.00
Mayes, Hillary	Biomedical Sciences	\$1,600.00
McCarthy, Bernard	Criminology	\$2,680.00
	Honors College	\$3,200.00
McLean, Annice	Reading Foundations & Tech	\$5,920.00
Meek, Russell	Finance & General Business	\$2,240.00
Mendez, Joanna	First Year Programs	\$2,400.00
Metcalf, Holly	Comm Sciences & Disorders	\$320.00
Miller, F. Thornton	History	\$2,640.00
Mingo, Taryne	Counseling, Leadership & Spc Ed	\$560.00
Mitchell, Shauna	Criminology	\$2,360.00
Moore, Robert	First Year Programs	\$2,400.00
Morris, Taleyna	Communication	\$960.00
Morton, Carla	First Year Programs	\$2,400.00
Moser, Linda	Honors College	\$3,200.00
Muchnick, Amy	English Language Institute	\$1,280.00
Murray, Michael	Honors College	\$3,200.00
Murray, Sarah	First Year Programs	\$2,400.00
Naganathan, Hariharan	Tech & Construction Mgmt	\$1,160.00
Nelson, Eric	History	\$1,120.00
Nelson, Kerry	Criminology	\$1,120.00
Nelson, Walt	Finance & General Business	\$3,320.00
	College of Business	\$10,895.00
Nichols, Carl	Childhood Ed & Family Studies	\$24,480.00
Nixon, Sarah	Reading Foundations & Tech	\$1,200.00
Nordyke, Katherine	First Year Programs	\$2,400.00
Nye, Kimberly	Counseling, Leadership & Spc Ed	\$933.00
Oetting, Kristi	First Year Programs	\$2,400.00
Oetting, Tara	Comm Sciences & Disorders	\$320.00
Olsen, Reed	Economics	\$560.00
Olson, Stevan	Accounting	\$2,758.00
	College of Business EMBA	\$9,500.00
Overmyer, Allison	First Year Programs	\$2,400.00
Oyeniya, Bukola	History	\$240.00
Pace, Glenn	College of Business EMBA	\$9,500.00
	Management & Information Tech	\$3,596.00

Academic Personnel Board Actions, cont'd.

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Patterson, Paula	First Year Programs	\$2,800.00
Pavlovsky, Robert	Study Away	\$3,133.00
Pearman, Cathy	First Year Programs	\$3,200.00
	Reading Foundations & Tech	\$2,600.00
Pfeil, Timothy	Greenwood	\$1,500.00
Pham, Courtney	College of Business	\$7,000.00
Philpot, James	Finance & General Business	\$1,320.00
Piccolo, Diana	Childhood Ed & Family Studies	\$3,665.00
Price, Debra	Childhood Ed & Family Studies	\$5,045.00
Price, Melissa	First Year Programs	\$2,400.00
Qiao, Yuhua	Political Science	\$440.00
Rabon, John	Economics	\$3,389.00
Ragan, Kent	College of Business EMBA	\$9,500.00
Rector, Paula	Criminology	\$4,813.00
Reed, Jerilyn	First Year Programs	\$2,400.00
Reed, Ryan	First Year Programs	\$2,400.00
Remley, Melissa	First Year Programs	\$2,400.00
Rice, Victoria	First Year Programs	\$2,400.00
Rimal, Arbindra	Agriculture	\$3,879.00
Roam, Kimberly	Childhood Ed & Family Studies	\$5,658.00
	First Year Programs	\$2,400.00
Robertson, Jessica	First Year Programs	\$2,400.00
Roessler, Kate	First Year Programs	\$2,400.00
Rojas-McWhinney, Jennifer	Childhood Ed & Family Studies	\$1,760.00
Rowe, Roberta	Communication	\$3,117.00
Ryan, Ashley	First Year Programs	\$2,400.00
Salinas, Patti	Criminology	\$2,947.00
Satterfield, Michelle	Childhood Ed & Family Studies	\$2,029.00
Saunders, Georgianna	Biology	\$2,920.00
Saxon, Caryn	Criminology	\$3,432.00
	First Year Programs	\$2,400.00
Schaefer, Allen	College of Business EMBA	\$9,500.00
Schlinder, Kelly	Foreign Language Institute	\$2,448.00
Schmelzle, George	Accounting	\$880.00
Schotthofer, Melissa	Childhood Ed & Family Studies	\$4,200.00
Scott, Shari	Counseling, Leadership & Spc Ed	\$2,530.00
Setzer, Shelby	Greenwood	\$1,500.00
Sexton, Randall	Management & Information Tech	\$8,860.00
Shirley, Corinne	Modern & Classical Languages	\$2,079.00
Siebert, Matthew	Chemistry	\$1,448.00
	First Year Programs	\$2,400.00



Academic Personnel Board Actions, cont'd.

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Simmers, Christine	College of Business EMBA	\$9,500.00
	Marketing	\$1,040.00
Simmons, Daniel	Communication	\$333.00
Skibiski, Barbara	Biomedical Sciences	\$2,560.00
Smart-Winegar, Sandra	Management & Information Tech	\$3,000.00
Smith, Cara	Childhood Ed & Family Studies	\$3,600.00
	Study Away	\$3,371.00
Spates, Stephen	Communication	\$480.00
Spaulding, Cynthia	First Year Programs	\$2,400.00
Stafford, Gary	Mathematics	\$1,920.00
Stagner, Kim	First Year Programs	\$2,400.00
Stanton, Rhonda	English	\$4,110.00
Stewart, Rabekah	First Year Programs	\$2,400.00
Stinnett, Kathleen	First Year Programs	\$2,400.00
Stormer, Kimberly	Reading Foundations & Tech	\$320.00
Strong, John	Religious Studies	\$1,840.00
Stulce, Tara	Biomedical Sciences	\$1,560.00
Suttmoeller, Michael	Criminology	\$3,347.00
Templeton, Kelly	Theatre & Dance	\$1,360.00
Test, Joan	Childhood Ed & Family Studies	\$1,360.00
Thompson, Kip	Master of Public Health	\$1,045.00
Tinsley, Tonia	Modern & Classical Languages	\$4,666.00
Tipton, Sara	Childhood Ed & Family Studies	\$2,445.00
Tivener, Kristen	Biomedical Sciences	\$1,800.00
Tracey, Poston	First Year Programs	\$2,400.00
Turner, John	First Year Programs	\$4,800.00
Turner, Valerie	English	\$2,550.00
Uribe-Zarain, Ximena	Counseling, Leadership & Spc Ed	\$240.00
Van Ornum, Kimberly	Mathematics	\$2,280.00
Wait, Alexander	Honors College	\$3,200.00
Walker, Elizabeth	Agriculture	\$1,683.00
Walters, Heather	Communication	\$3,440.00
Webb, Susan	First Year Programs	\$2,400.00
Weber, Andrea	Counseling, Leadership & Spc Ed	\$1,500.00
Wilhelm, Paula	Management & Information Tech	\$3,000.00
Winstead, Cynthia	First Year Programs	\$3,200.00
Witte, Hugh	College of Business EMBA	\$9,500.00
Wittenberg, Brittany	Childhood Ed & Family Studies	\$2,745.00
Wood, Gina	Childhood Ed & Family Studies	\$915.00
Wood, Michael	First Year Programs	\$2,400.00
Wu, Yi	Foreign Language Institute	\$2,848.00

Academic Personnel Board Actions, cont'd.

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Yang, Zhiquo	Management & Information Tech	\$2,400.00
Yarchow-Brown, Ivy	Criminology	\$3,720.00
Yeap, Emily	First Year Programs	\$2,400.00
Zhang, Ying	College of Business EMBA	\$9,500.00
Ziegler, Raeleen	First Year Programs	\$2,400.00

**ADDENDUM D**

**The following have been appointed as Graduate Teaching Assistants for the fall semester: August 14, 2017 through December 15, 2017.**

<u>Name</u>	<u>Department</u>	<u>Salary</u>
Abolade, Oluwasegun M.	Chemistry	\$4,386.00
Aubuchon, Emily	English	\$4,386.00
Bashir, Radeeb Junayed	Computer Science	\$4,386.00
Bates, Brandy D.	Chemistry	\$4,386.00
Beasley, Emily	Biology	\$5,336.00
Bian, Ning	Physics Astronomy & Materials Science	\$5,336.00
Botha, Theunis	Music	\$4,386.00
Boyd, Benjamin M.	Chemistry	\$4,386.00
Bradley, Anthony	English	\$4,386.00
Chen, Ziyun	English	\$4,386.00
Clark, Brandy	English	\$4,386.00
Clark, Kayla	English	\$4,386.00
Conaway, Christy	English	\$4,386.00
Duszynski, Molly E.	Chemistry	\$4,386.00
Eckelmann, Andrew	Chemistry	\$5,336.00
Grimes, Mark	English	\$4,386.00
Hall, Jared Wayne	Computer Science	\$4,386.00
Hankins, Mary Beth	Communication	\$4,386.00
Hasan, Samiul	Physics Astronomy & Materials Science	\$5,336.00
Henry, Brandon	English	\$4,386.00
Herbig, Ellen	Citizenship & Service Learning	\$5,336.00
Horsman, Kayla	Music	\$4,386.00
Illy, Gregory K.	Chemistry	\$2,193.00
Islam, Md Shafiqul	Physics Astronomy & Materials Science	\$5,336.00
Jefferson, Alex	School of Accountancy	\$4,386.00
Kang, Malgeum	Music	\$4,386.00
Klein, Talia	Geography, Geology & Planning	\$4,386.00
Mahbub, Ahmed R.	Physics Astronomy & Materials Science	\$5,336.00
Marlin, Wenonah	College of Agriculture	\$4,386.00
Martin, Aiden	Mathematics	\$5,336.00
Meadows, Sherry M.	Chemistry	\$4,386.00
Melgren, Ty	English Language Institute	\$4,386.00
Middleton, Tessa C.	Chemistry	\$4,386.00
Mothershead, Meghan	College of Agriculture	\$5,336.00
Mueller, Elizabeth	Comm Sciences & Disorders	\$4,386.00

Academic Personnel Board Actions, cont'd.

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Neeson, Alec G.	Chemistry	\$4,386.00
Nichols, Erin	Comm Sciences & Disorders	\$4,386.00
Pandey, Krishna	Physics Astronomy & Materials Science	\$5,336.00
Powers, Asa	English	\$4,386.00
Pryor, Kristin	Comm Sciences & Disorders	\$4,386.00
Ray, Joaly	Modern & Classical Languages	\$4,386.00
Remick, Tyler	Biology	\$5,336.00
Shelton, Alan	English	\$4,386.00
Shoemake, Julie	Comm Sciences & Disorders	\$4,386.00
Shuford, Elsy B.	Modern & Classical Languages	\$4,386.00
Spangler, Sarah	Biology	\$5,336.00
Stine, Carla	Art & Design	\$4,386.00
Swift, Danae	Comm Sciences & Disorders	\$4,386.00
Tate, Raysha	College of Agriculture	\$4,386.00
Temple, Weston	English	\$4,386.00
Whitener, Caitlin	Comm Sciences & Disorders	\$2,193.00
Yeomans, Alana	Music	\$2,193.00

**The following have been appointed as Graduate Teaching Assistants for the Academic Year: August 14, 2017 through May 18, 2018.**

<u>Name</u>	<u>Department</u>	<u>Salary</u>
Adams, Loreli	Media, Journalism & Film	\$8,772.00
Aderhold, Emily	English	\$8,772.00
Adkins, Casey L.	Biology	\$8,772.00
Aliaga Antillon de Munoz, Maria V.	Modern & Classical Languages	\$8,772.00
Amadi, Charles	Mathematics	\$10,672.00
Anderson, Briana N.	Biology	\$10,672.00
Arnone, Nicole	First Year Programs	\$10,672.00
Ashirova, Ainura	Art & Design	\$8,772.00
Ashley, Shannon	English	\$8,772.00
Auten, Madison	Media, Journalism & Film	\$8,772.00
Beehler, Aric	Geography, Geology & Planning	\$8,772.00
Birkenfeld, Samantha	English	\$8,772.00
Blankenship, Jacob R.	Chemistry	\$10,672.00
Bogart, Christopher	Biology	\$8,772.00
Booker, Robert	Kinesiology	\$10,672.00
Bose, Daniel	Mathematics	\$10,672.00
Bouche, Matthew	Psychology	\$8,772.00
Brown, Mark	Geography, Geology & Planning	\$8,772.00

Academic Personnel Board Actions, cont'd.

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Bryant, Emery	Kinesiology	\$8,772.00
Buschhorn, Lauren	Kinesiology	\$10,672.00
Callaway, Thomas C.	Physics Astronomy & Materials Science	\$10,672.00
Carter, John	Mathematics	\$10,672.00
Cercea Alvarado, Mildred S.	Modern & Classical Languages	\$8,772.00
Chamberlin, Michael	Kinesiology	\$8,772.00
Clark, Celcey	Sports Med & Ath Training	\$8,772.00
Coleman, Amanda L.	Biology	\$8,772.00
Collette, Zachary	Geography, Geology & Planning	\$8,772.00
Cook, Kyle	Biomedical Sciences	\$8,772.00
Cornish, Christine M.	Biology	\$10,672.00
Delgado Cruz, Mariel	Biology	\$10,672.00
DeLong, Ashley	Geography, Geology & Planning	\$8,772.00
DeVasure, Kelsey	Communication	\$8,772.00
DeYoung, Samuel	Geography, Geology & Planning	\$8,772.00
Dingman, Kelsey	Music	\$8,772.00
Djordjevic, Vladan	Art & Design	\$8,772.00
Dorff, Nathan C.	Biology	\$8,772.00
Duncan, Nicole	English	\$8,772.00
Ellis, Zoe	Financial Services	\$8,772.00
Enright, Samuel	Kinesiology	\$10,672.00
Farley, Hannah	English	\$8,772.00
Flattery, Luke	Mathematics	\$8,772.00
Forbes, Flora-Jean	Psychology	\$8,772.00
Forde, Cindy N.	Hospitality Leadership	\$8,772.00
Gardner, Katlyn M.	Biology	\$8,772.00
Geren, Allison	English	\$8,772.00
Gray, Jamie L.	Chemistry	\$10,672.00
Green, Bruce E.	Biology	\$8,772.00
Green, Demetria	Communication	\$8,772.00
Grisham, Katelyn	English	\$8,772.00
Gunder, Calbi J.	Physics Astronomy & Materials Science	\$10,672.00
Hall, Courtney	Agriculture	\$8,772.00
Hall, Kailyn	English	\$8,772.00
Hamaker, Joseph	Communication	\$8,772.00
Hatley, Clarissa	Geography, Geology & Planning	\$8,772.00
Henn, Mary	English	\$8,772.00
Holland, Elizabeth	Biomedical Sciences	\$8,772.00
Hollender, Ethan C.	Biology	\$10,672.00
Hoog, Tanner G.	Biology	\$8,772.00
Hunt, Jessica	Music	\$8,772.00

Academic Personnel Board Actions, cont'd.

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Hunter, Ellen Rebecca	Mathematics	\$10,672.00
Jensen, Jordan	Biomedical Sciences	\$8,772.00
Johnson, Lauren	Media, Journalism & Film	\$8,772.00
Jones, Nathaniel	Communication	\$8,772.00
Jordan, Miranda	Geography, Geology & Planning	\$8,772.00
Jordan, Nicolas Charles	Geography, Geology & Planning	\$8,772.00
Joseph, Dani	Biology	\$8,772.00
Kasson, Samuel P.	Chemistry	\$10,672.00
Kenning, Brett	Geography, Geology & Planning	\$8,772.00
Kern, Joshua W.	Physics Astronomy & Materials Science	\$10,672.00
King, Dylan	Geography, Geology & Planning	\$8,772.00
King, Kayla R.	Biology	\$8,772.00
Koch, Kimberly	Psychology	\$8,772.00
Kohout, Merrilee	English	\$8,772.00
Kohout, Spencer	English	\$8,772.00
Lawson, Justin	Biomedical Sciences	\$8,772.00
Lehane, Phillip T.	Hospitality Leadership	\$8,772.00
Lesue, Benjamin	English	\$8,772.00
Leuty, Zachary B.	Physics Astronomy & Materials Science	\$10,672.00
Lockwood, Benjamin	Geography, Geology & Planning	\$8,772.00
Loughridge, Audrey	Comm Sciences & Disorders	\$8,772.00
Lower, Lindsey	Comm Sciences & Disorders	\$8,772.00
Lynn, Colton S.	Biology	\$10,672.00
Mabary, Abbigale J.	Biology	\$8,772.00
Martin, Chelsea E.	Biology	\$10,672.00
Massengale, Brooksie	English	\$8,772.00
McCormick, Emily	English	\$8,772.00
Mccoy, Ciera M.	Biology	\$10,672.00
McWoods, Anna	Biomedical Sciences	\$8,772.00
Medley, Joel M.	Biology	\$8,772.00
Meilink, Samantha A.	Biology	\$8,772.00
Meinders, Alex J.	Biology	\$10,672.00
Merrill, Shawna	Communication	\$8,772.00
Mitchell, Benjamin	Biomedical Sciences	\$8,772.00
Mitchell, Christy	Comm Sciences & Disorders	\$8,772.00
Moule, Heather	Geography, Geology & Planning	\$8,772.00
Naffa-Wack, Keslie	Biology	\$8,772.00
Nandi, Sourav Krishna	Geography, Geology & Planning	\$8,772.00
Nelson, Amber	Music	\$8,772.00
Nelson, Esther	Agriculture	\$10,672.00
Nischwitz, Emilyl	Biomedical Sciences	\$8,772.00

## Academic Personnel Board Actions, cont'd.

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Orlandos, Christina	English	\$8,772.00
Page, Shane	English	\$8,772.00
Pascoe, Abraham	Mathematics	\$10,672.00
Patton, Leanna J.	Chemistry	\$10,672.00
Pecoraro, Dominic	Communication	\$8,772.00
Preston, Rhonda	Communication	\$8,772.00
Proske, Taylor	Comm Sciences & Disorders	\$8,772.00
Ratliff, Teahna	Kinesiology	\$8,772.00
Reedy, Austin	Communication	\$8,772.00
Roberts, Justin	First Year Programs	\$10,672.00
Roccaro, Mary	English	\$8,772.00
Rodriguez, Angeline E.	Biology	\$8,772.00
Rogers, Sydney	Communication	\$8,772.00
Roy, Morgan	English	\$8,772.00
Ruzicka, Garrett	Communication	\$8,772.00
Sardina, Kristen E.	Biology	\$10,672.00
Schaefer, Kirsten	Geography, Geology & Planning	\$8,772.00
Schutt, Breea	English	\$8,772.00
Service, Rajiv D.	Biology	\$10,672.00
Shattique, Muhammad Rubaiet	Physics Astronomy & Materials Science	\$10,672.00
Short, John C.	Biology	\$10,672.00
Sickler, Stephanie M.	Biology	\$10,672.00
Smith, Natalie L.	Biology	\$8,772.00
Springer, Isaac	Biomedical Sciences	\$8,772.00
Stewart, Matthew	English	\$8,772.00
Stroud, Rachel	Biomedical Sciences	\$8,772.00
Sundell, Tyler	Geography, Geology & Planning	\$10,672.00
Sutton, Mary Kathryn	English	\$8,772.00
Tappmeyer, Brandon S.	Biology	\$10,672.00
Thomas, Spencer	Biomedical Sciences	\$8,772.00
Thompson, Danielle	First Year Programs	\$10,672.00
Thompson, Myesha	Kinesiology	\$8,772.00
Tran, Dung My	English	\$8,772.00
Troy, Lauren	English	\$8,772.00
Van Nuland, Abigail	Psychology	\$8,772.00
VanLaningham, Ryan	English	\$8,772.00
Wang, Yu	Mathematics	\$10,672.00
Wikowsky, Addie Jo	Psychology	\$8,772.00
Wilson, Evan	Biomedical Sciences	\$8,772.00
Wingfield, Carly	Music	\$8,772.00
Wyatt, Quinton K.	Chemistry	\$10,672.00

Young, Justin

Sports Med & Ath Training

\$8,772.00



MISSOURI STATE UNIVERSITY

III.E.2

BE IT RESOLVED by the Board of Governors for Missouri State University that the actions indicated for non-academic employees, as itemized below, are hereby approved.

**APPOINTMENTS:**

<u>Name</u>	<u>Position-Department</u>	<u>Grade</u>	<u>Salary</u>	<u>Effective</u>
Matthew R. Lawson	Assistant Coach Intercollegiate Athletics	UN	\$50,000 annually	07/24/17
Celeste A. Hopson-Rimpson	Residence Hall Receptionist Residence Life, Housing & Dining Services (10 month position)	10	\$18,217 annually	07/31/17
Edna Lassiter	Residence Hall Receptionist Residence Life, Housing & Dining Services (10 month position)	10	\$18,217 annually	07/31/17
Matthew Magruder	Associate Director, Admissions Office of Admissions	46	\$54,000 annually	07/31/17
Francis J. Ryan	Maintenance General Mechanic Facilities Maintenance	25	\$31,012 annually	08/01/17
Anna Simmons	Administrative Assistant II Residence Life, Housing & Dining Services	12	\$27,040 annually	08/03/17
Kelli Helton	Academic Administrative Assistant I Psychology	11	\$23,962 annually	08/07/17
Devery D. Hoppe	Custodian I Custodial Services	21	\$21,237 annually	08/07/17
Chelsea M. Morrow	Assistant Project Manager Planning, Design & Construction	43	\$42,158 annually	08/07/17

Non-academic Personnel Board Actions, cont'd.

Page 2

Jeanette R. Waldo	Assistant Coach Intercollegiate Athletics	UN	\$45,000 annually	08/07/17
David L. Withrow	Maintenance Painter Facilities Maintenance	25	\$30,784 annually	08/07/17
Elizabeth Belden	Administrative Assistant II Residence Life, Housing & Dining Service	12	\$27,040 annually	08/08/17
Jordan T. Hoskins	Academic Advisor/First Year Experience Coordinator TRIO TRIO Programs	42	\$34,000 annually	08/09/17
Kimberly Cook	Administrative Assistant II Merchandising, Fashion & Design (9 month position)	12	\$20,670 annually	08/14/17
Clyta A. DeWitt	Administrative Assistant II Bookstore	12	\$27,040 annually	08/14/17
Alexandria M. Wroniak	Administrative Assistant I School of Nursing	11	\$23,962 annually	08/14/17
Jody D. Brake	Custodian I Custodial Services	21	\$21,237 annually	08/21/17
Meagan L. Campbell	Admissions Evaluator Office of Admissions	13	\$29,224 annually	08/21/17
Cody Denson	Systems Analyst Computer Services	35	\$54,000 annually	08/21/17
Mariah M. Greer	Diversity Transition & Support Coordinator Multicultural Services	42	\$32,602 annually	08/21/17
Victor Houston	Assistant Coach Intercollegiate Athletics	UN	\$34,198 annually	08/21/17

Non-academic Personnel Board Actions, cont'd.

Page 3

Leah Walcott	Residence Hall Host/Hostess Residence Life, Housing & Dining Services (10 month position)	10	\$17,697 annually	08/21/17
Thomas J. Appleby	Warehouse & Delivery Clerk Property Control	21	\$22,006 annually	08/28/17
Merica Clinkenbeard	Instructional Specialist Agency for Teaching, Leading & Learning	45	\$50,000 annually	08/28/17
Sherry B. Elkins	Academic Advisor/Retention Specialist College of Business	42	\$33,000 annually	08/28/17
Shaun A. Fossett	Mental Health Clinician Counseling Center	44	\$43,000 annually	08/28/17
Jonathan D. Schekorra	Academic Advisor/Retention Specialist College of Business	42	\$33,500 annually	08/28/17
Maxwell L. Sommers	Centralized User Support Specialist Computer Services	33	\$41,919 annually	08/28/17
Simon C. Templar	Enterprise System Administrator Computer Services	35	\$53,572 annually	08/28/17
Douglas E. Greiner	Mental Health Clinician Counseling Center (9 month position)	44	\$37,500 annually	08/31/17
Christina Schanda	Administrative Assistant II Agency for Teaching, Leading & Learning (75% FTE)	12	\$20,670 annually	08/31/17
Ryan D. Clayton	Custodian I Residence Life, Housing & Dining Services	21	\$21,237 annually	09/01/17

Non-academic Personnel Board Actions, cont'd.

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Shaun M. Elder	Workflow Systems Analyst Computer Services	35	\$53,572 annually	09/05/17
Brad Hannum	Centralized User Support Specialist Computer Services	33	\$41,919 annually	09/05/17
Larry Caudle	Patrol Corporal Safety & Transportation	25	\$30,284 annually	09/11/17
Korey Haun	Systems Analyst Computer Services	35	\$53,572 annually	09/11/17
Anthony Storie	Custodian Apprentice Residence Life, Housing & Dining Services	20	\$20,800 annually	09/14/17
Rachael A. Dix	Custodian I Residence Life, Housing & Dining Services	21	\$21,237 annually	09/20/17
Carly B. Totsch	Executive Assistant I College of Health & Human Services	12	\$29,994 annually	09/25/17
Rashaud L. Turner	Public Safety Officer Safety & Transportation	24	\$26,196 annually	10/02/17
Susanna J. Hill	Positive Behavior Support Consultant Agency for Teaching, Leading & Learning	45	\$53,500 annually	10/09/17
Christopher A. Bibbs	Public Safety Officer Safety & Transportation	24	\$30,285 annually	10/16/17

**RESIGNATIONS:**

<u>Name</u>	<u>Position-Department</u>	<u>Effective</u>
Corey Vestal	Journeyman Plumber Facilities Maintenance	07/21/17
Michael Webb	Preventative Maintenance Coordinator Facilities Maintenance	07/21/17

Non-academic Personnel Board Actions, cont'd.

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Lori L. Slater	Positive Behavior Support Consultant Agency for Teaching, Leading & Learning	07/31/17
Courtney J. Lawson	Professional Education Advisor College of Education	07/31/17
Bradley J. Walters	Enterprise System Administrator Computer Services	08/01/17
Jedonna L. Marckmann	Administrative Assistant II Alumni Relations	08/04/17
Daniel A. Lukas	Event & Meeting Services Coordinator Plaster Student Union – Event & Meeting Services	08/11/17
Michelle L. Martin	Assistant Director Achievement Center for Intercollegiate Athletics Mary Jo Wynn Academic Achievement Center	08/11/17
Kaleb Daws	Athletic Equipment Stores Intercollegiate Athletics	08/11/17
Andrew Garcia	Custodial Supervisor Residence Life, Housing & Dining Services	08/16/17
Natalie Seever	Business Process & Reporting Analyst Office of the Registrar	08/18/17
Jordan Hawkins	Senior Research Scientist Center for Biomedical & Life Sciences	09/13/17
Erin E. Parrish	Director Office of Research Administration	09/15/17
Wesley A. Simpson	Clinical Education Coordinator Southwest Missouri Area Health Education Center	09/19/17
Michael W. Edwards	Admissions Coordinator Graduate College	09/22/17
Mark Frietchen	Project Manager-Engineer Planning, Design & Construction	09/22/17

Non-academic Personnel Board Actions, cont'd.

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Terry C. Grier	Administrative Assistant II Office of Student Conduct	09/27/17
Elizabeth Belden	Administrative Assistant II Residence Life, Housing & Dining services	10/06/17
Jacob C. Peterson	Ranch Hand Journagan Ranch Agriculture	10/08/17
William Willis	Public Safety Officer Safety & Transportation	10/15/17
Sandra Arthur	Executive Assistant III Office of the Provost	10/20/17

**RETIREMENTS:**

<u>Name</u>	<u>Position-Department</u>	<u>Effective</u>
Daniel Maloney	Custodian I Custodial Services	07/31/17
Donald Moreno	Custodian I Custodial Services	07/31/17
Barbara A. Opfer	Administrative Assistant II International Services	08/31/17
Earl Wall	Parking-Transit Supervisor Safety & Transportation	08/31/17
Harry Monzella	Custodian I Residence Life, Housing & Dining Services	09/04/17
Eugene George	Public Safety Officer Safety & Transportation	09/30/17
Carol A. Plymire	Assistant to the Program Director/Nurse Anesthesia Biomedical Sciences/Nurse Anesthesia	09/30/17
Kirk A. Whittington	Laundry Services Repair Technician Residence Life, Housing & Dining Services	09/30/17

Terry L. Rowland	Project Manager – Architect Planning, Design & Construction	10/31/17
Mary C. McManus	Controller Financial Services	12/31/17

**SEPARATION FROM EMPLOYMENT:**

<u>Name</u>	<u>Position-Department</u>	<u>Effective</u>
Daniel Rowland	Distance Learning Media Production Specialist Missouri State Outreach	07/21/17
Mitchell Bess	Administrative Specialist II Library	07/28/17
Sherry Niell	Administrative Specialist I College of Business	09/08/17

**LEAVE WITH PAY:**

<u>Name</u>	<u>Position-Department</u>	<u>Effective</u>
Mary C. McManus	Controller Financial Services	08/25/17 12/31/17

**LEAVE WITHOUT PAY:**

<u>Name</u>	<u>Position-Department</u>	<u>Effective</u>
Harry Monzella	Custodian I Residence Life, Housing & Dining Services	05/29/17 08/06/17

**CHANGE OF STATUS:**

<u>Name</u>	<u>Position-Department</u>	<u>Action</u>	<u>Effective</u>
Teresa L. Moore	From: Associate Director John Q. Hammons Arena, Hammons Student Center & Plaster Stadium John Q Hammons Arena GR 44, \$49,901 annually	Title Change & Salary Adjustment	02/01/17
	To: Associate Director Athletic & Entertainment Facilities John Q. Hammons Arena GR 44, \$50,000 annually		

Non-academic Personnel Board Actions, cont'd.

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Cynthia Thieman	From: Professional Education Advisor/ Recruiter Childhood Education & Family Studies To: Professional Education Advisor/ Recruiter Education Advise ment	Transfer	05/08/17
Jennifer Jensen	From: Professional Education Advisor/ Recruiter Reading, Foundations & Technology To: Professional Education Advisor/ Recruiter Education Advise ment	Transfer	07/01/17
Gilbert G. Adkins	From: On-Site Outreach Coordinator Missouri State Outreach To: Regional Outreach Administrator Missouri State Outreach	Title Change	07/17/17
Larry W. Nichols	From: On-Site Outreach Coordinator Missouri State Outreach To: Regional Outreach Administrator Missouri State Outreach	Title Change	07/17/17
Deanna M. Smith	From: On-Site Outreach Coordinator Missouri State Outreach To: Regional Outreach Administrator Missouri State Outreach	Title Change	07/17/17
Crystal R. Dettmers	From: Administrative Assistant II Office of Human Resources GR 12, \$26,196 annually To: Accounting Specialist Student Employment GR 13, \$29,994 annually	Promotion	07/27/17



Non-academic Personnel Board Actions, cont'd.

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Linda A. Totten	From: Custodial Foreman Custodial Services To: Staff Emeritus Custodial Services	Status Change	08/01/17
Jacquelyn L. Coones	From: Director of Development Office of Development To: Director of Prospect Management & Research Office of Development	Status Change	08/01/17
Tamara Flores	From: Administrative Specialist II Institutional Research GR 12, \$28,172 annually To: Administrative Specialist III College of Business GR 13, \$30,160 annually	Promotion	08/01/17
Lisa Langston	From: Mental Health Clinician Counseling Center To: Staff Emeritus Counseling Center	Status Change	08/01/17
Lauren M. Webster	From: Contract Compliance Manager Planning, Design & Construction GR 44, \$52,513 annually To: Associate Director Planning, Design & Construction GR 46, \$69,500 annually	Promotion	08/10/17
Dennis Erfling	From: Maintenance Electrician Facilities Maintenance GR 26, \$38,086 annually To: Maintenance Foreman GR 27, \$43,680 annually	Promotion	08/16/17

Non-academic Personnel Board Actions, cont'd.

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Marcia B. Dowdy	<p>From: Sr. Instructor Counseling, Leadership &amp; Special Education \$46,958 annually (9 month faculty appointment)</p> <p>To: Professional Developer Agency for Teaching, Leading &amp; Learning GR 45, \$50,000 annually (12 month staff position)</p>	Status Change	08/22/17
Paula M. Wilhelm	<p>From: Assistant Director of Human Resources, Employee Development &amp; Performance Office of Human Resources</p> <p>To: Assistant Director of Human Resources, Performance Management Office of Human Resources</p>	Title Change	08/29/17
Rachel M. Anderson	<p>From: Entrepreneurial Specialist eFactory GR 42, \$47,476 annually</p> <p>To: Interim Director Business Incubator Entrepreneurial Specialist eFactory GR 42, \$47,476 annually (\$1,200 monthly supplemental)</p>	Status Change	09/01/17 11/30/17
Gautam I. Balasundaram	<p>From: Procurement Card Coordinator Office of Procurement Services GR 42, \$38,358 annually</p> <p>To: Senior Procurement Card Coordinator Office of Procurement Services GR 43, \$42,666 annually</p>	Promotion	09/01/17

Non-academic Personnel Board Actions, cont'd.

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Jacqueline Patterson	From: Executive Assistant I College of Health & Human Services GR 12, \$30,000 annually To: Executive Assistant II College of Health & Human Services GR 13, \$33,010 annually	Promotion	09/01/17
Elisabeth A. Burger	From: Admissions Counselor Office of Admissions GR 41, \$30,820 annually To: Regional Admission Counselor Office of Admissions GR 42, \$49,962 annually	Promotion	09/05/17
A'Dja Jones	From: Academic Advisor Mary Jo Wynn Academic Achievement Center GR 41, \$32,171 annually To: Assistant Director The Achievement Center for Intercollegiate Athletics Mary Jo Wynn Academic Achievement Center GR 42, \$36,324 annually	Promotion	09/08/17
Carla Morton	From: Academic Advisor Mary Jo Wynn Academic Achievement Center GR 41, \$29,782 annually To: Assistant Director The Achievement Center for Intercollegiate Athletics Mary Jo Wynn Academic Achievement Center GR 42, \$36,324 annually	Promotion	09/08/17

Non-academic Personnel Board Actions, cont'd.

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Karen D. Eisman	<p>From: Academic Administrative Assistant II  Management &amp; Information Technology  GR 12, \$28,039 annually</p> <p>To: Academic Administrative Assistant III  Management &amp; Information Technology  GR 13, \$34,362 annually</p>	Promotion	09/25/17
Eugene George	<p>From: Public Safety Officer  Safety &amp; Transportation</p> <p>To: Staff Emeritus  Safety &amp; Transportation</p>	Status Change	10/01/17
Kirk A. Whittington	<p>From: Laundry Services Repair Technician  Residence Life, Housing &amp; Dining Services</p> <p>To: Staff Emeritus  Residence Life, Housing &amp; Dining Services</p>	Status Change	10/01/17
Alicia R. Coverston	<p>ELI Admissions Specialist  English Language Institute</p> <p>From: GR 14 \$31,705 annually  (100% FTE)</p> <p>To: GR 14, \$23,779 annually  (75% FTE)</p>	Status Change	10/01/17
DeAndre Branch	<p>Admission Counselor – Diversity  Outreach &amp; Recruitment  Office of Admissions</p> <p>From: GR 41, \$30,222 annually</p> <p>To: GR 41, \$30,826 annually</p>	Salary Adjustment	10/02/17

Non-academic Personnel Board Actions, cont'd.

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Abby M. Brown	From: Administrative Assistant Residence Life, Housing & Dining Services GR 15, \$34,137 annually To: Administrative Coordinator Facilities Management GR 44, \$40,000 annually	Promotion	10/02/17
Ben Utne	From: Centralized User Support Specialist Computer Services GR 33, \$41,919 annually To: Enterprise Systems Administrator Computer Services GR 35, \$53,572 annually	Promotion	10/02/17
Cynthia Warnow	From: University Operator Networking & Telecommunications GR 11, \$30,848 annually To: Administrative Assistant II Alumni Relations GR 12, \$32,323 annually	Promotion	10/02/17
Xiao'ou Gong	China Program Specialist College of Business From: GR 43 \$48,000 annually To: GR 43 \$52,624 annually	Salary Adjustment	10/03/17
Sammie Hernandez	From: Residence Hall Receptionist Residence Life, Housing & Dining Services GR 10, \$21,852 annually To: Administrative Specialist II Library GR 12, \$28,600 annually	Promotion	10/09/17
Terry L. Rowland	From: Project Manager – Architect Planning, Design & Construction To: Staff Emeritus Planning, Design & Construction	Status Change	11/01/17

Vote: \_\_\_\_\_ Yea  
          \_\_\_\_\_ Nay

III.F.1.

**RECOMMENDED ACTION** – Approval of Revised Title and Plan Name within G2.01 Emergency Response Plan Adoption Procedure.

The following resolution was moved by \_\_\_\_\_ and seconded by:

**WHEREAS**, G2.01 Emergency Response Plan Adoption Procedure is the governing policy setting forth the responsibility for approval and adoption of an emergency response plan; and

**WHEREAS**, the Board has determined that revision to the title and plan name is consistent with national guidelines for emergency management.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Governors for Missouri State University that G2.01 Emergency Response Plan Adoption Procedure be revised by title and plan name as reflected in the attached document.

**VOTE:**      **AYE** \_\_\_\_\_

**NAY** \_\_\_\_\_

**COMMENTS:**

The recommended revision of language, changing the plan name from “emergency response plan” to “emergency operations plan, enables the University to conform with national guidelines for emergency management that will assist communications with community responders in the event of a campus emergency. The University will continue to follow the original intent of the policy, having in effect an emergency operations plan, approved by the President of the University. The President formally approved the University’s updated emergency operations plan on August 1, 2017.

# Emergency ~~Response-Operations~~ Plan Adoption Procedure

## *G2.01 ~~Emergency Response-Operations~~ Plan Adoption Procedure*

It is the policy of Missouri State University to have in effect an emergency ~~response-operations~~ plan which is designed to maximize human survival, preserve property, minimize danger, and restore normal operations of the University in the event of a campus crisis. The President of the University is responsible for approving the University's emergency ~~response-operations~~ plan.

### Line of authority

Responsible administrator and office: Vice President for Administrative Services

Contact person in that office: Emergency Preparedness Manager

Effective date:

Approved by Board of Governors:



IV.B.1.

**Recommended Action – Approval of Revisions to Governing Policy 5.02 -- Expressive Activity**

The following resolution was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_.

**WHEREAS**, Missouri State University is committed to providing an environment where issues can be openly discussed and explored;

**WHEREAS**, Missouri State University’s G5.02 Expressive Activity policy is in place to provide a community environment in which open discussion can occur without disrupting the academic mission or daily University functions subject to constitutional time, place, and manner limitations and without unconstitutionally interfering with the rights of others; and

**WHEREAS**, in an effort to promote a safe and orderly campus atmosphere, Administration recommends that the G5.02 Expressive Activity Policy be revised to provide additional time, place, and manner limitations to expressive activity subject to the Policy.

**WHEREAS**, the proposed revisions to G5.02 Expressive Activity Policy are set forth in the attached Schedule 1.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Governors for Missouri State University authorize the requested revision to policy G5.02.

VOTE:                    AYE \_\_\_\_\_

                              NAY \_\_\_\_\_

NOTES:

Pursuant to the proposed revisions, participants would be prohibited from carrying weapons of any kind (as defined by state law), ammunition, explosives, body armor, helmets, mace/pepper spray, masks, torches, vehicles, and any other item identified by the University policy, Op1.01-1, as increasing the risk of injury to the campus community or event attendees.

Finally, the proposed revisions to G5.02 would limit the place and manner for indoor forums, rallies, demonstrations, or similar activities. The revised policy permits such activities inside certain University facilities (excluding University residence halls and apartments, Greenwood Laboratory School, and the University’s entertainment and athletic facilities) to the extent that such activities: i) are silent demonstrations (e.g., “sit-ins”); ii) do not interfere with the reasonable operations of the specific indoor space; iii) comply with campus instruction; iv) do not extend beyond the business hours of the university’s indoor space; or iv) do not otherwise violate any policy of the University, including the Expressive Activity Policy.

## Schedule 1

### Expressive Activity Policy

#### [G5.02 Expressive Activity Policy](#)

Missouri State University is committed to providing an environment where issues can be openly discussed and explored. The freedom to exchange views is essential to the mission of the University. This policy is in place to provide a community environment in which open discussion can occur without disrupting the academic mission or daily University functions, subject to constitutional time, place, and manner limitations and without unconstitutionally interfering with the rights of others.

All individuals may exercise the right of assembly, free speech, and expression throughout the outdoor areas of campus, when doing so does not disrupt the academic mission or daily University functions, and is consistent with University policy regarding time, place, and manner limitations. Expressive activities will not be limited to any specific outdoor areas on the University campus. However, the right of assembly and expression does not include unlawful activity that endangers the safety of the campus community or that destroys University property. Expressive activities are not to unduly disrupt traffic, either vehicular or pedestrian, or violate other time, place, and manner parameters specified in this policy. Forums, rallies, demonstrations, and other similar expressive activities are also not to occur within academic or other University buildings including University residence halls and apartments, or Greenwood Laboratory School. Expressive activities are not to unduly disrupt traffic, either vehicular or pedestrian or violate other time, place and manner parameters specified in this policy.

The following three locations on campus are most appropriate for outdoor forums, rallies, demonstrations, and other similar activities:

- The Bear Paw, located in the North Mall
- Trottier Plaza, located at the northwest entrance to Robert W. Plaster Stadium
- Strong Hall Amphitheater, located outside the east entrance to Strong Hall

Individuals are not restricted to these outdoor locations for expressive activities. Priority to use ~~these the~~ forementioned locations will be as follows:

- Members of the University community with a reservation
- Other individuals or groups with a reservation
- Members of the University community without a reservation on a first come, first serve basis
- Other individuals or groups without a reservation on a first come, first serve basis

Any member of the University community may reserve one of these locations through the [Event and Meeting Services Office](#) (417-836-5653). All other individuals or groups may reserve one of these locations by registering with the [Office of Safety and Transportation](#) (417-836-5509). The University encourages

everyone to coordinate with the Office of Safety and Transportation before conducting expressive activity on campus so appropriate arrangements can be made.

Amplification shall be limited to activities held at the Bear Paw and will be permitted only for individuals or groups who have reserved the Bear Paw. Amplification levels must not unreasonably interfere with the University's daily operations, and shall not be permitted during the University's final examination periods.

### **Time, place and manner parameters**

This policy will be construed and applied on a content neutral basis. The following is a list of parameters for the time, place, and manner of activities that apply to all expressive activities on campus:

- The activity may not violate local ordinances or state or federal laws.
- The activity may not unduly disrupt traffic, either vehicular or pedestrian, or interfere with the ingress or egress to or from any building.
- The activity may not create unreasonable safety risks.
- Participants in the activity must not carry or bring to the activity the following items: weapons of any kind (including but not limited to those defined in Missouri Revised Statute § 571.010), ammunition, explosives, body armor, helmets, mace/pepper spray, masks, vehicles (including but not limited to motorcycles, automobiles, all-terrain vehicles, golf carts and bicycles), torches, and any other item identified by the University as increasing the risk of injury to event attendees and the campus community, including without limitation, any item identified in Op1.01-1 University Rules for Speakers and Facilities Usage.
- The activity may not deface or destroy, or create an unreasonable risk of defacing or destroying, University or other property.
- Noise levels ~~should are~~ not ~~to~~ interfere with classes, meetings, campus events, or operations and activities on campus. Amplification equipment shall be limited to activity held at the Bear Paw with a reservation. Moreover, amplification shall not be permitted during the University's final examination periods.
- No event may exceed 8 hours in length in a 24 hour ~~period~~day.
- The location will be left in its original condition at the conclusion of the event, and reasonable charges or deposits may be imposed to enforce this requirement.
- Expression that is obscene, defamatory, or consists of fighting words, threats of physical harm, incites imminent lawless action, or is otherwise not entitled to protection as expression is not permitted.

Generally, indoor University spaces are not appropriate for forums, rallies, demonstrations, or similar activities; however, such activities may be permitted inside University facilities (excluding University

residence halls and apartments, Greenwood Laboratory School, and University's entertainment and athletic facilities) to the extent that such activities:

- Are silent demonstrations (e.g., "sit-ins")
- Do not interfere with the reasonable operations of the specific indoor space
- Comply with campus instruction
- Do not extend beyond the business hours of the university's indoor space, or
- Do not otherwise violate any policy of the University, including this Expressive Activity Policy.

### **Objections to expressive activities**

The University recognizes that individuals or groups may be opposed to certain expressive activities or speakers. Disagreement with different opinions is acceptable; however, use of violence or violation of law or University policy is counter to creating an environment where issues can be openly discussed. An individual or group wishing to protest an event is subject to the same standards as the presenters. Individuals who choose to listen bear the responsibility of recognizing and honoring the right of free speech.

### **Response to violations**

Violations of this policy may result in removal from campus, police arrest, and/or criminal charges. Members of the University community are subject to judicial review and disciplinary sanctions. Students will be subject to procedures established in the Code of Student Rights and Responsibilities. Faculty and staff disciplinary procedures will be processed according to guidelines established in the Faculty Handbook and the Employee Handbook. Any police arrest and criminal charges of students, faculty, or staff are separate from University judicial review or disciplinary sanction.

### **Related policies**

All commercial expressive activities will be subject to the restrictions found in this policy and the restrictions found in the [Advertising, Distribution, Solicitation and Facilities Usage Policy](#).

### **Line of authority**

Responsible administrator and office: President

Contact person in that office: Chief of Staff and Assistant to the President for Governmental Relations

### **Effective date**

Approved by Board of Governors: ~~February 5, 2016~~TBD

IV.C.1.

**RECOMMENDED ACTION** – Approval of Revisions to G1.18 Contract Authorization Policy.

The following resolution was moved by \_\_\_\_\_ and seconded by:

**WHEREAS**, the Board of Governors has established in G1.18 Contract Authorization Policy a delegation of contracting authority to University Administration and determination of when contracts and purchases are to be presented to the Board of Governors for approval; and

**WHEREAS**, the Board has determined that revision to the policy to delegate additional purchasing and construction authority to the Administration would improve efficiency of operations, yet maintain appropriate review by the Board of Governors.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Governors for Missouri State University that G1.18 Contract Authorization Policy be revised as reflected in the attached document.

**VOTE:**      **AYE** \_\_\_\_\_

**NAY** \_\_\_\_\_

**COMMENTS:**

The modification increases from \$100,000 to \$250,000 the authority for purchasing contracts that is delegated to the Administration (see section 1 and 2).

The modification increases the approval and reporting of single purchases from \$25,000 to \$100,000 (see section 1).

Contract amendment thresholds for approval would also increase from 10% or \$25,000 to 25% or \$50,000 (see section 2).

Specific language was added to define short-term and long-term leases and requirements for approval (see section 2).

The modification increases from \$50,000 to \$250,000 the authority for entering into contracts for architectural, engineering and surveying services that is delegated to the Administration (see section 3).

The University Architect position title was updated to University Architect and Director of Planning, Design and Construction (see section 3, 5, and 9).

The modification increases from \$100,000 to \$250,000 the authority for construction contracts that is delegated to the Administration (see section 4).

Specific language was added to note that all awards for construction projects greater than \$100,000 will be reported at each regular meeting of the Board for review and approval (see section 4).

Language was changed to indicate that change orders that do not cause the approved budget for the project to be exceeded need not be reported to the Board for approval in the Planning, Design and Construction Activity Report. Change orders resulting in the approved budget for the project being exceeded will continue to require pre-approval by the Board (see section 5).

The authority for international purchases would increase from \$25,000 to \$100,000 (see section 7).

Language was added to include the use of carryforward funds and dedicated revenue for modifications (see section 8).

Language was changed to remove reference to ratification and approval of specific policies, while maintaining the delegation of authority to the Administration to amend policies and procedures (see section 12).

The authority for entertainment and performance contracts would increase from \$250,000 to \$400,000 (see section 13).

# Contract Authorization Policy

## GI.18 Contract Authorization Policy

### **Contracts, Generally**

The Administration, in furtherance of the public policy of efficient and responsible operation of the University, is expressly delegated the authority to enter into, execute and administer as agent of the Board of Governors, certain contracts and appropriations requiring the expenditures of funds, subject to the following terms and conditions:

#### **1. Contracts Recurring or Non-Recurring in Nature - Not to Exceed \$250,000.00**

Contracts for the purchase of goods and services ~~estimated~~ not to exceed ~~\$100,000.00~~ \$250,000.00 (excluding new construction, remodeling and repair of facilities, ~~and~~ architectural, engineering and surveying services, ~~and long-term leases of a duration more than 24 months~~), whether recurring or non-recurring in nature, for which an appropriation has been made in the annual budget, or the use of carryforward funds, or the use of dedicated revenue may be processed by the Administration according to the University Procurement Procedures ~~and prevailing law~~ without reporting the same to the Board of Governors or requiring formal Board approval except as set forth in this policy, such contracts and appropriations being considered ministerial in nature, and authorized and approved by the action of the Board in approving the annual budget. Single purchases of more than ~~\$25,000.00~~ 100,000.00 (~~< \$100,000~~ < \$250,000.00) if a bid other than the low bid is accepted should be presented to the Board for information purposes subsequent to the award.

The following purchasing activities should be presented to the Board for information purposes subsequent to the award: Single purchases of more than ~~\$25,000.00~~ 100,000.00 but less than ~~\$100,000.00~~ 250,000.00 if only one bid is received, or single feasible source purchases pursuant to the Procurement Procedures.

Any procurement activity that is determined to be sensitive or of significant impact to the University, at the discretion of the ~~Chief Financial Officer~~ Vice President for Administrative and Information Services, the Chancellor of the West Plains campus and/or the President of the University, should be presented to the Board for approval.

#### **2. Contracts Recurring or Non-Recurring - to Exceed \$250,000.00**

Contracts for the purchases of goods and services ~~estimated~~ to exceed ~~\$100,000.00~~ \$250,000.00 (excluding new construction, remodeling and repair of facilities, ~~and~~ architectural, engineering and surveying services, and long-term leases of a duration more than 24 months), whether recurring or non-recurring in nature, for which an appropriation has been made in the annual budget, or the use of carryforward funds, or the use of dedicated revenue, may be processed according to the University Procurement Procedures, ~~and prevailing law~~, but such contracts must be approved by the Board, by a majority vote of all members, before execution of said contract, whenever possible (provided, however, that items purchased for resale according to the University's Procurement Procedures are not required to be submitted to the Board for approval, but individual transactions exceeding ~~\$100,000.00~~ \$250,000.00, or contracts likely to exceed ~~\$100,000.00~~ \$250,000.00 per fiscal year, must be approved in writing by the appropriate Vice President or Chancellor of a branch campus prior to purchase).

~~Property leases and eContracts, excluding short-term leases of a duration of 24 months or less, and contracts~~ for the purchase or sale of real estate should be presented to the Board for approval, regardless of value by the Vice President for Administration Services. Short-term leases of a duration of 24 months or less are considered contracts and are reported as required under item 1 or 2 above.

~~Per-unit eContracts~~ may be amended without Board approval, unless the amendment would cause the originally estimated annual value of such contracts to be exceeded by ~~1025%~~ \$2550,000.00, whichever is less. If the amendment would cause the originally estimated annual value of a ~~per-unit~~ contract to be exceeded by ~~1025%~~ \$2550,000.00, whichever is less, the recommended action should be presented to the Board for approval prior to finalizing the amendment.

### 3. Architectural, Engineering and Surveying Services

The University adopts as a formal procedure for procurement of architectural, engineering and surveying services, the provisions of Missouri Revised Statutes ~~§8.287-8.291~~, but such contracts must be approved by the Board, by a majority vote of all members, prior to the execution of said contract if such contracts exceed \$250,000.00. The Vice President for Administrative Services and the University Architect and Director of Planning, Design and Construction are delegated the authority to select and sign contracts for such sources for \$250,000.00 or less without Board approval for all campuses. ~~The Chancellor and Director of Business and Support Services are also delegated this authority for the West Plains campus.~~



#### 4. New Construction, Remodeling and Repair of Facilities

Contracts for new construction, remodeling and repair of facilities, ~~for which an appropriation has been made in the annual budget,~~ with a project budget ~~estimated to be of \$250,000.00~~ 100,000.00 or less may be processed according to Missouri Revised Statutes, and the University "~~Planning, Design and Construction Policy and Procedures Manual,~~" Policy Library without reporting the same to the Board or requiring formal pre-approval by the Board, such contracts being considered ministerial in nature, ~~and authorized and approved by the action of the Board in approving the annual budget, but shall be reported to the Board for approval in the Planning, Design and Construction Activity Report at the next regular Board meeting following execution of the contract.~~ Management of these contracts shall be carried forth in accordance with all university policies which may include notices to proceed, proposal requests, change orders, substantial completion certificates, etc. as long as the project budget is not exceeded.

No contract for new construction, remodeling, or repair of facilities which exceeds a project budget of ~~\$250,000.00~~ 100,000.00, shall be executed by the Administration until the project has been first approved by the Board. ~~Such approval shall be conditioned upon any approval and selection of architects, engineers, surveyors, any required advertising for bids, plans and specifications prepared, and a financial plan (budget) established and presented to the Board for approval when the contract is authorized.~~

The Board of Governors will be provided at each regular meeting of the Board for review and approval all notice of awards for construction projects that are greater than \$100,000.00 that did not originally require action by the Board. These would include notices of awards to consultants and contractors. ~~a Planning, Design and Construction Activity Report which documents activities connected with construction projects, including projects not originally required to be presented to the Board for approval. Information provided will be consultant selection and cost, bids received, notices to proceed, and all change orders, regardless of dollar value, issued on construction projects.~~

#### 5. Change Orders

Changes in the scope of the work to be performed pursuant to any contract described in G1.18.3 through G1.18.4 above, which result in a change order approved by the Vice President for Administrative Services or the University Architect and Director of Planning, Design and Construction, which do not cause the approved budget for the project, including a contingency for change orders, to be exceeded need not be pre-approved by the Board, ~~but will be reported to the~~

~~Board for approval at the next regular Board meeting in the Planning, Design and Construction Activity Report.~~ However, if such change order does result in the approved budget for the project being exceeded, the change order and revised project budget must be approved by the Board prior to any work being performed pursuant thereto.

## 6. Emergency Procedures

In those circumstances where emergency, inefficiency or waste of state resources would occur, contracts and appropriations authorized by G1.18.2, G1.18.3, G1.18.4 or G1.18.5 may be verbally approved by the Chair or Vice Chair of the Board and must then be brought to the Board for approval at the next regular meeting of the Board of Governors.

## 7. International Purchases

Purchases by University officials located outside the U.S. originated in or intended for use at an international location, up to \$~~100,000.00~~25,000.00, may be purchased with locally generated funds according to procedures authorized in the Procurement Procedures, without Board approval.

## 8. Budget Authorization

Contracts and appropriations which would exceed the major administrative area annual budget or the use of carryforward funds, or the use of dedicated revenue or not otherwise approved by the Board must be approved prior to the contract or appropriation. Appropriations and disbursements may be authorized and approved by the Board by the adoption of the annual budget, or the use of carryforward funds, or the use of dedicated revenue or subsequent Board action approving any modification.

## 9. Delegation of Authority to Execute and Administer Contracts Appropriations, or Change Orders.

The authority to proceed and execute and administer any contracts, documents and instruments, appropriations, disbursements or change orders described in G1.18.1 through G1.18.7 above, is hereby delegated to the President of the University (who may subdelegate such authority in writing to appropriate Vice-Presidents or Chancellors of the University, or other officer or employee of the University as the President determines appropriate, either generally or specifically) and to the University Procurement officers, University Architect and Director of Planning, Design and Construction, and as otherwise set forth and subject to the requirements stated herein, or as set forth

in this policy. It is the determination of the Board of Governors that such delegation is necessary to the furtherance of the public policy of efficient and responsible operation of the University, and no further action of the Board is required regarding matters and actions hereby delegated to the Administration.

## **10. Personnel Appointments**

Academic and full-or part-time regular employee appointments will be made by the Board following recommendation by the President. Academic appointments include 12-month, 9-month, semester, summer, intersession, per course and supplemental teaching assignments. Certain part-time employees may be approved by the President as authorized by Board bylaws. Academic and full-or part-time regular appointments will be approved by the Board prior to commencement of duties if possible, and if not, at the next regular meeting of the Board.

## 11. Notice of Action by the Board

The Board shall duly note in Board minutes on any approval by the Board on any contracts requiring Board approval, as set forth in this Policy, and the Board may otherwise authorize and approve contracts by description or incorporation by reference.

## 12. Administrative Authority

Pursuant to the rulemaking and management authority of the Board, the Administration is authorized from time to time to promulgate purchasing and facility policies and procedures in compliance with prevailing law. The Board ~~hereby ratifies and approves the University's current Procurement Procedures, and the "Planning, Design and Construction Policy and Procedures Manual," and the procedures contained therein, and~~ delegates to the Administration the authority from time to time to amend ~~such~~ policies and procedures, which shall then be observed by the Administration in all purchases of goods and services as set forth in this policy. (~~Res. Board Policies No. 37-04; Bd. Min. 10-22-04.~~)

## 13. Entertainment and Performance Contracts

Contracts with entertainers and performers estimated not to exceed \$~~400,000.00~~250,000 may be approved by the Administration without reporting the same to the Board or requiring formal preapproval by the Board. No such contract exceeding \$~~400,000.00~~250,000 shall be executed by the Administration until the contract has first been approved by the Board.

NOTE: Nothing in this policy is intended to diminish or otherwise affect the contracting authority granted to the University's health center and bookstore to execute any and all agreements for the purchase of goods or services for use by the health center and/or bookstore (e.g., pharmaceuticals, books, etc.).

IV.C.2.

**RECOMMENDED ACTION** – Approval of Revisions to G8.06 Contracts for Construction Policy and G8.07 Contracting for Professional Services – Architects, Engineers and Land Surveyors Policy.

The following resolution was moved by \_\_\_\_\_ and seconded by:

**WHEREAS**, G8.06 Contracts for Construction Policy is the governing policy setting forth the parameters for contracts for construction on any property owned or used by Missouri State University, and G8.07 Contracting for Professional Services – Architects, Engineers and Land Surveyors is the governing policy setting forth the parameters for all professional service contracts involving architects, engineers, and land surveyors used by Missouri State University;

**WHEREAS**, Administration recommends that G8.06 Contracts for Construction and G8.07 Contracting for Professional Services – Architects, Engineers and Land Surveyors be revised in order to provide an efficient process to utilize donor’s preferred vendors; and

**WHEREAS**, specifically, Administration recommends that G8.06 Contracts for Construction and G8.07 Contracting for Professional Services – Architects, Engineers and Land Surveyors be revised to enable the University to dispense with competitive bidding and advertising requirements for construction and qualifications based selection of consultants if a private donor providing all or substantially all of the money for such project specifies, as a condition precedent to the donation, the contractor or the consultant to be utilized.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Governors for Missouri State University that G8.06 Contracts for Construction Policy and G8.07 Contracting for Professional Services – Architects, Engineers and Land Surveyors Policy be revised as reflected in the attached documents.

**VOTE:**      **AYE** \_\_\_\_\_

**NAY** \_\_\_\_\_

**COMMENTS:**

The recommended addition of language related to private donations enables the University to use the donor’s preferred vendors versus utilizing a general contractor and subcontractors to accomplish projects. The University will continue to review capabilities/prior experience of the contractor/consultant, ensure the project meets all construction standards and compliance with University contract terms.

# Contracts for Construction

## G8.06 Contracts for Construction

As a state institution, all contracts involving construction on any property owned or used by Missouri State University shall be procured, executed, and administered in strict compliance with the statutes and laws of the State of Missouri including, but not necessarily limited to, applicable sections of chapters 8 and 290 of the Missouri Revised Statutes as well as any applicable sections of the Code of State Regulations. In addition, all University contracts shall comply with Governing Policy: Contract Authorization, G1.18.

The Board of Governors, at its discretion, may dispense with the competitive bidding and advertising requirements as they relate to the construction of building on University property if a private donor providing all or substantially all (defined as at least 90 percent) of the money for such construction project specifies, as a condition precedent to the donation, the consultant (architect, engineer, and/or land surveyor) and/or the contractor to be utilized. In exercising its discretion concerning such donations, the Board of Governors considerations will include, but not necessarily be limited to, the capabilities and prior experience of the consultant and/or contractor with similar construction projects, the ability of the University to assure that the building meets all applicable construction standards and codes, any conflicts of interest that may exist for the donor, the consultant, and/or contractor and the ability of the University to assure compliance with all applicable contract terms and laws related to such construction projects. Any such approval by the Board of Governors to dispense with the competitive bidding and advertising requirements shall be contingent upon the willingness of the specified consultant and/or contractor to agree in writing to comply with standard University contract terms and conditions and to perform such contractual obligations for a specified amount within the specified budget for the construction project.

All work involving contracts for construction shall be the responsibility of the office of Planning, Design, and Construction.

Construction as defined by the state statutes includes construction, reconstruction, improvement, enlargement, alteration, painting and decorating, major repair, conversion, or increase in size and/or capacity. Replacement of a damaged, deteriorated, or worn item, system, or asset for the purpose of reestablishing the original capacity or capability is defined as repair by replacement and is considered construction.

# Contracting for Professional Services—Architects, Engineers and Land Surveyors

## G8.07 Contracting for Professional Services - Architects, Engineers, and Land Surveyors

As a state institution, all professional service contracts involving architects, engineers, and land surveyors (consultants) used by Missouri State University shall be procured, executed, and administered in strict compliance with the statutes and laws of the State of Missouri including, but not necessarily limited to, applicable sections of chapter 8 of the Missouri Revised Statutes as well as any applicable sections of the Code of State Regulations. In addition, all University contracts shall comply with Governing Policy: Contract Authorization, G1.18.

The selection of consultants, negotiation with the selected consultant, and administration of the consultant's contract shall be the responsibility of the office of Planning, Design and Construction. Definition of the project scope needed for the selection process shall be the responsibility of the University Architect with assistance from Planning, Design and Construction as determined.

Consultants shall be selected based upon their demonstrated qualifications. The criteria to be used to judge the qualifications of the consultant shall include the specialized experience and technical competence of the firm with respect to the type of services required; the capacity and capability of the firm to perform the work in question, including specialized services, within the time limitations fixed for the completion of the project; the past record of performance of the firm with respect to such factors as control of costs, quality of work, and ability to meet schedules; and the firm's proximity to and familiarity with the area in which the project is located.

Upon selection as the best qualified consultant, Missouri State University will negotiate with the selected firm or individual based upon an agreed scope of work. Should negotiations be unsuccessful with the selected firm or individual, negotiations will be terminated. Missouri State University shall then start negotiations with the second most qualified firm selected for the project. Should those negotiations also fail to reach an acceptable agreement, the negotiations shall be terminated and the process started with the University's third highest rated consultant for the project. Once negotiations are terminated, no further negotiations for the project will be allowed. Should negotiations fail with the top three selected firms or individuals for the project,

the selection process shall be reevaluated with respect to the necessary services needed for the project including the review of the scope of desired work or services. Once the reevaluation is complete, the University shall again go through the process of determining the best consultants for the project and start the process again.

The Board of Governors, at its discretion, may dispense with qualification based selection of consultants on University property if a private donor providing all or substantially all (defined as at least 90 percent) of the money for such construction project specifies, as a condition precedent to the donation, the consultant (architect, engineer, and/or land surveyor) to be utilized. In exercising its discretion concerning such donations, the Board of Governors considerations will include, but not necessarily be limited to, the capabilities and prior experience of the consultant with similar projects, the ability of the University to assure that the building meets all applicable standards and codes, any conflicts of interest that may exist for the donor, the consultant, and the ability of the University to assure compliance with all applicable contract terms and laws related to such projects. Any such approval by the Board of Governors to dispense with the qualifications based selection requirements shall be contingent upon the willingness of the specified consultant to agree in writing to comply with standard University contract terms and conditions and to perform such contractual obligations for a specified amount within the specified budget for the project.



## **PRESIDENT'S REPORT**

President Clif Smart's report will include updates and comments on the following topics:

1. Welcome to Homecoming
2. Making Our Missouri Statement Moment – Students Kara Powelson and Cady Goble
3. Report on West Plains Chancellor Search
4. Approval of 2017 Bronze Bear Award Recipient (resolution to be provided at the meeting)
5. Approval of 2017 Government Excellence Award Recipient (resolution to be provided at the meeting)

**Missouri State University Board of Governors  
October 27, 2017 meeting**

**Report by Dr. Drew Bennett  
Chancellor, West Plains Campus**

**Enrollment:** A total of 1,930 students are enrolled this fall at Missouri State University-West Plains. This figure is slightly less than last year's overall tally of 1,951 students. We are pleased that enrollment continues to be consistently above 1,900 students at a time when enrollment is projected to be down at almost every two-year college and several four-year colleges across Missouri. The fall enrollment numbers show that our increased focus on retention is paying off with a 6 percent increase in the retention rate of full-time freshman compared to last fall. Moving forward, we will focus on our mission of providing accessible, affordable and quality educational opportunities, while continuing to expand our recruitment and retention efforts.

**Higher Learning Commission Update:** Missouri State-West Plains is on the Standard Pathway of the HLC accreditation process. As part of the Standard Pathway, institutions are required to submit an Assurance Argument at Year 4 of the process. This review is to ensure institutions are meeting the Criteria for Accreditation, but is not a comprehensive evaluation. The HLC team will visit the West Plains campus Nov. 6 and 7. One team member will also visit the Missouri State-West Plains branch campus in Dalian, China, in mid-November. The branch campus is an educational cooperation project between Liaoning Normal University (LNU) and the Missouri State University System, which offers a curriculum leading to an Associate of Arts in General Studies degree, with an emphasis in business, through Missouri State-West Plains.

**Amphitheater Grant:** Missouri State-West Plains has been awarded a \$202,137 grant from the U.S. Department of Interior's Land & Water Conservation Fund for construction of an outdoor amphitheater. This project has been a goal for the West Plains campus for many years. The grant, along with private donations already received or pledged, will allow for the amphitheater to become a reality. Plans call for an 850-seat venue, which will be constructed just west of the Smith-London Centennial Bell Tower, and provide the university and the greater West Plains community an outdoor venue for spectator events, concerts, rallies, films and theatrical performances.

**Respiratory Care Program:** After a review of the Respiratory Care program and following the process for program elimination outlined in the Missouri State-West Plains Faculty Handbook, the Faculty Senate voted to eliminate the Associate of Applied Science degree in Respiratory Care effective January 1, 2018. Elimination of the program means that the current continuing cohort (those students beginning their second year of the program) would, in keeping with our institution's adherence to the Missouri Department of Higher Education and HLC policy, continue in the program until their expected completion in December 2018. Low enrollment and high programs costs were the two major factors for the decision. This action is consistent with the Missouri State University System's focus on improving efficiency.

VII.A.

**FACULTY SENATE REPORT**

Dr. Cynthia MacGregor, Chairperson for the Faculty Senate, will make a report to the Board of Governors. The report will be made within the guidelines approved at the October 21, 1983, meeting of the Board of Regents.

VII.B.

**Report from the Provost**

Provost Frank Einhellig's report will include updates and comments regarding Academic Affairs:

1. Recent Accreditation Visits for Programs in Nursing, Audiology, and Speech-Language Pathology
2. Summary of Faculty and Administrative Turnover, Hiring for AY2017-2018, and Orientations
3. Projected Faculty Recruitment for AY2018-2019



**THE OFFICE OF RESEARCH ADMINISTRATION  
ACTIVITY REPORT – FISCAL YEAR 2018 THROUGH SEPTEMBER**

Missouri State University faculty, staff, and students are involved in research, education, and service projects through the support of governmental, business, and philanthropic entities. This report summarizes key aspects of this activity and highlights awards received in FY 2018 through the month of September.

**PROJECT HIGHLIGHTS**

- **Alicia Mathis**, Biology Department Head, received **\$276,328** from the **National Park Service** to continue the Heartland Network Partnership to Conduct Vital Signs Monitoring in 15 NPS Units. This funding (1) continues an on-going collaboration between MSU and the National Park Service. This project will engage University faculty and students for the benefit of natural resources in National Parks through research and education; (2) monitors “vital signs” of ecosystem health in 15 national park service units to enhance science-based natural resource stewardship; (3) facilitates the awareness of resource conservation to students and the public; and (4) provides opportunities for young people to learn about the environment by spending time working on the project in national forests.
- **Andrea Hellman**, Assistant Professor of the English Department, received **\$538,379** from the **US Department of Education** to continue the iELT – Ozarks Project. The overarching goal of the project is to provide access to affordable, customizable, state-of-the-art English language teacher training to better the educational outcomes of the language minority student population within the Ozarks region. The project builds partnership with three local educational agencies to make available coursework and clinical field experiences required for the Missouri K-12 English Language Learner (ELL) endorsement to in-service teachers within the partner districts and other high-need districts within the region that serve ELLs and have a shortage of highly qualified ELL specialists.
- **Russell Brock**, Director of the Agency for Teaching, Leading & Learning, received **\$1,310,500** from the **US Department of Education**, through the **Missouri Department of Elementary and Secondary Education**, to fund several important projects including: the Regional Professional Development Center, Migrant English Language Learners, Special Education Improvement, IDEA Compliance, the Blindness Skills Specialist, Career Pathway Regional Consultant, and a Dyslexia Specialist, as well as other projects that are essential to education in Missouri.

**RESULTS**

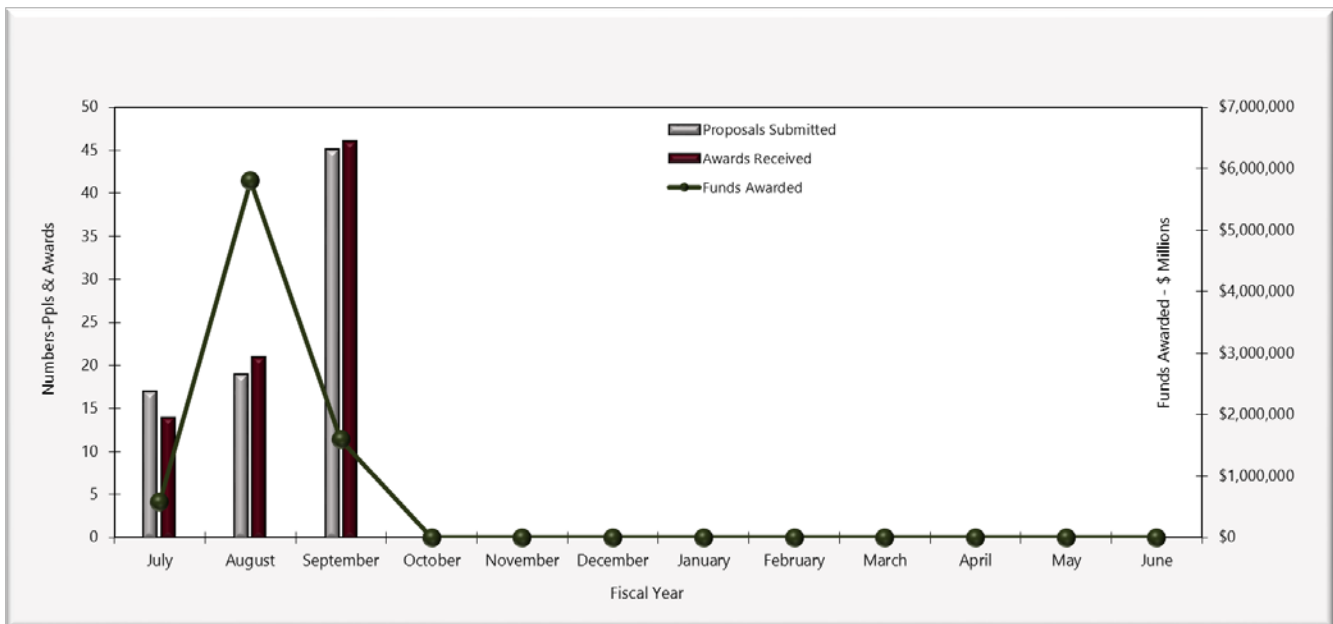
As of the end of September, the University has submitted 81 proposals for support of University-based projects. To date, 81 awards have been received – some of which are from proposals submitted during the previous fiscal year. The commitment of funds in these grants and contracts to date is \$7.97 million. Some of these awards are for projects that extend over more than one year, but the full commitment for funds is allocated to the first year.

Key Indicators	Activity for FY 2018	% Change from FY 2017
Proposals Submitted	81	-17%
Funds Requested	\$18,442,559	73%
Named Investigators	60	-2%
Grants & Contracts Awarded	81	5%
Funds Awarded	\$7,970,737	39%

External funding activity so far in FY 2018:

Sponsored Program Activity FY 2018

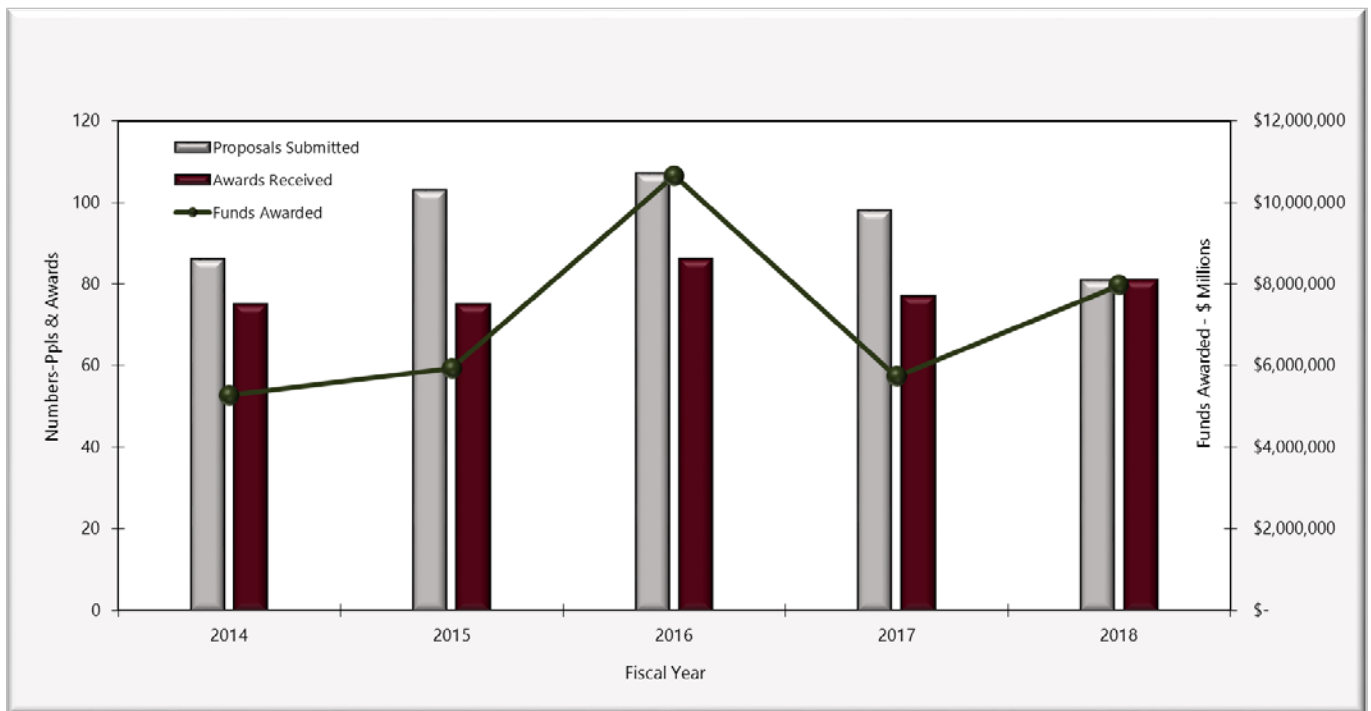
Month	Proposals Submitted	Total Awards	Dollars Awarded
July	17	14	\$577,736
August	19	21	\$5,800,593
September	45	46	\$1,592,408
October	0	0	\$0
November	0	0	\$0
December	0	0	\$0
January	0	0	\$0
February	0	0	\$0
March	0	0	\$0
April	0	0	\$0
May	0	0	\$0
June	0	0	\$0
	81	81	\$7,970,737



A comparison of activity over the last five years:

Cumulative Sponsored Program Activity Through the Month of September (FY 2014 - FY 2018)

Fiscal Year	Proposals Submitted	Number of Awards						\$Millions	
		Education	Equipment	Facilities & Infrastructure	Research	Service	Ttl Awds	Requested	Awarded
2014	86	17	0	1	20	37	75	\$ 13,802,308	\$ 5,274,863
2015	103	19	0	0	13	44	75	\$ 15,219,481	\$ 5,934,295
2016	107	20	2	2	10	52	86	\$ 25,802,576	\$ 10,654,987
2017	98	16	0	2	16	43	77	\$ 10,674,845	\$ 5,736,871
2018	81	23	0	2	16	40	81	\$ 18,442,559	\$ 7,970,737



Grant and contract activity for FY 2018, through September:

**Missouri State University  
FY 18 Grant/Contract Activity by Unit**

Unit	# Applying		# Awarded		Credit Share*			Actual**		
	Staff	Faculty	Staff	Faculty	Grants / Contracts		Award	Grants / Contracts		Award
					Submit	Awards	\$	Submit	Awards	\$
Administrative Services	0	0	0	0	0	0	\$ -	0	0	\$ -
College of Agriculture	0	2	0	1	6	5	\$ 115,423	6	5	\$ 115,423
Center for Grapevine Biotechnology	0	0	0	1	0	1	\$ 69,999	0	1	\$ 69,999
Mid-America Viticulture & Enology Center	2	1	1	0	3	1	\$ (8,053)	2	1	\$ (8,053)
College of Arts & Letters	0	1	0	1	1	1	\$ 538,379	1	1	\$ 538,379
Center for Dispute Resolution	0	1	0	1	1	1	\$ 12,784	1	1	\$ 12,784
Center for Writing in College, Career, & Community	1	1	1	1	5	5	\$ 51,946	3	3	\$ 51,946
College of Business	0	1	0	1	2	2	\$ 743,325	2	2	\$ 743,325
Center for Project Innovation & Management	0	0	0	1	0	1	\$ 30,000	0	1	\$ 30,000
College of Education	1	5	1	4	5	5	\$ 227,651	5	5	\$ 227,651
Agency for Teaching, Leading and Learning	0	1	0	1	2	2	\$ 1,331,317	2	2	\$ 1,331,317
Institute for Play Therapy	0	0	0	0	0	0	\$ -	0	0	\$ -
Institute for School Improvement	0	0	0	0	0	0	\$ -	0	0	\$ -
College of Health & Human Services	1	10	2	11	11	15	\$ 495,280	8	11	\$ 438,544
Center for Research & Service	0	0	0	0	0	0	\$ -	0	0	\$ -
College of Humanities & Public Affairs	0	2	0	1	2	1	\$ 121,875	1	1	\$ 121,875
Center for Archaeological Research	0	1	0	1	1	1	\$ 20,568	1	1	\$ 20,568
Center for Community Engagement	0	0	0	0	0	0	\$ -	0	0	\$ -
Center for Economic Research	0	0	0	0	0	0	\$ -	0	0	\$ -
Center for Social Science & Public Policy Research	0	0	0	0	0	0	\$ -	0	0	\$ -
College of Natural & Applied Sciences	0	11	0	8	14	9	\$ 569,325	12	8	\$ 557,325
Bull Shoals Field Station	0	1	0	1	1	1	\$ 16,720	1	1	\$ 16,720
Center for Resource Planning & Management	2	0	2	0	8	8	\$ 145,490	6	5	\$ 145,490
Ozark Environmental Water Research Institute	1	1	1	1	5	4	\$ 98,000	4	3	\$ 110,000
Diversity & Inclusion	1	0	0	0	1	0	\$ -	1	0	\$ -
Graduate College	0	0	0	0	0	0	\$ -	0	0	\$ -
Information Services	0	0	0	0	0	0	\$ -	0	0	\$ -
Library	1	0	0	1	1	1	\$ 5,105	0	1	\$ 5,105
President	1	0	1	0	1	1	\$ 6,000	2	1	\$ 6,000
Provost	1	2	1	2	3	3	\$ 14,915	3	3	\$ 14,915
Ozarks Public Health Institute	0	1	0	1	6	5	\$ 81,239	6	5	\$ 137,975
Southwest Missouri Area Health Education Center	1	0	1	0	1	1	\$ 22,863	1	1	\$ 22,863
Research & Economic Development	2	0	2	0	4	4	\$ 307,356	4	4	\$ 307,356
Center for Applied Science & Engineering	4	0	4	0	5	5	\$ 2,093,387	3	3	\$ 2,093,387
Center for Biomedical & Life Sciences	0	1	0	1	2	4	\$ 35,927	2	4	\$ 35,927
International Leadership & Training Center	0	0	0	0	0	0	\$ -	0	0	\$ -
Jordan Valley Innovation Center	1	0	1	0	2	2	\$ 243,970	2	2	\$ 243,970
Small Business Development & Technology Center	1	0	1	0	1	1	\$ 4,950	1	1	\$ 4,950
Student Affairs	0	0	1	0	0	2	\$ 302,373	0	2	\$ 302,373
West Plains	0	1	1	1	1	2	\$ 272,624	1	2	\$ 272,624
<b>TOTAL</b>	<b>21</b>	<b>44</b>	<b>21</b>	<b>41</b>	<b>95</b>	<b>94</b>	<b>\$ 7,970,737</b>	<b>81</b>	<b>81</b>	<b>\$ 7,970,737</b>

\* Credit Share - divides the proposals/awards between the PI's, therefore proposals/awards may be reflected in the totals more than once.

\*\* Actual - proposals/awards will only be shown in the originating unit.



IX.A.

**RECOMMENDED ACTION** - Approval of consultant and authority to enter into an agreement for professional services in conjunction with the expansion of MSU and UM S&T Engineering space in the Robert W. Plaster Center for Free Enterprise.

The following resolution was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_:

**BE IT RESOLVED** by the Board of Governors of Missouri State University that the professional services of The Clark Enersen Partners in conjunction with the expansion of MSU and UM S&T Engineering space in the Robert W. Plaster Center for Free Enterprise be accepted, approved, and awarded.

**BE IT FURTHER RESOLVED** that The Clark Enersen Partners perform this work for a not-to-exceed fee of Two Hundred Thousand and 00/100ths dollars (\$200,000.00) plus reimbursable expenses.

**BE IT FURTHER RESOLVED** that this be paid from the Plaster Center Mechanical Engineering budget funded by the Mechanical Engineering Program budget.

**BE IT FURTHER RESOLVED** that the Vice President for Administrative Services or the University Architect and Director of Planning, Design & Construction be authorized to sign the agreement with the firm selected, incorporated herein by reference, and perform those acts necessary to carry out and perform the terms of the agreement.

**VOTE:**        **AYE** \_\_\_\_\_

**NAY** \_\_\_\_\_

**COMMENTS:**

Missouri State University is working with Missouri University of Science and Technology on the development of a cooperative mechanical engineering program to be held on campus. Space has been identified at the Robert W. Plaster Center for Free Enterprise for this program adjacent to the current Civil and Electrical Engineering space. The first phase of this project is to develop a master plan for the program, to include anticipated growth. Upon completion of the master plan, Phase I will design and construct improvements that are needed to start the program in August 2018.

The Clark Enersen Partners was the firm jointly selected for this effort due to expertise in these types of programs. The firm has completed successful projects for both Missouri State University and Missouri University of Science and Technology.

This project will be paid from the Plaster Center Mechanical Engineering budget funded by the Mechanical Engineering Program (\$200,000.00) budget.

**REPORT TO BOARD OF GOVERNORS  
FROM ASSISTANT TO PRESIDENT/CHIEF DIVERSITY OFFICER  
Submitted for Board of Governors Meeting (October 27, 2017)**

**Division for Diversity & Inclusion Diversity (DDI) Initiatives**

**6<sup>th</sup>Annual Collaborative Diversity Conference** – Planning Committee meeting started for April 25-28, 2018 Conference. Conference will feature keynote and presenter in residence Dr. Damon A. Williams, Inclusive Excellence Tour, along with business/corporate and higher education best practices in diversity and inclusion.

**Bears LEAD [Transition Support Program]**

The CDO continues to chair a collaborative workgroup that includes DDI, the Student Affairs Division, and First Year Programming representatives that “oversees” Bears Leadership, Empowerment, Achievement, and Diversity (LEAD) development as a pilot transition support program funded by the Office of the President. Bears LEAD provides support services for 50 to 75 newly enrolled traditional students who may be first generation, Pell-grant eligible, and who scored in the 17-23 range on the ACT. Mariah Greer has been hired as the new Bears LEAD Coordinator; the curriculum for a 2-day early arrival session and the Fall semester has been developed; and peer mentors have been selected to work with student participants in Bears LEAD.

The program facilitates student orientation to the MSU college experience through “on-boarding” and connectivity to student resources such as the Bear Claw; leadership development; cultural consciousness/awareness activities, as well as community engagement throughout the academic year to enhance student retention and academic success. The Bears LEAD office is in the Meyer Library and student group sessions are held in the Mary Jean Price Multicultural Annex. Assistant Vice President for Student Affairs, Dr. Michele Smith, supervises Bears LEAD.

**Facing Racism Institute (FRI)**

The FRI is being reconvened at Missouri State University with co-sponsors the Springfield Area Chamber of Commerce, the Community Foundation of the Ozarks, and City Utilities of Springfield. Sessions are scheduled for October 12-13, 2017 and in 2018. “A CHANGING DYNAMIC: Facing Racism in 2017”, this year’s FRI program, goals include understanding origins of racism; engaging in meaningful conversations about its impact while developing strategies to mitigate and eliminate divisive racist attitudes and behaviors. Dr. Leslie A. Anderson, Counseling, and Professor Lyle Q. Foster, Sociology, will facilitate sessions with 20 participants including managers and administrators from the Springfield Region Chamber of Commerce, City

of Springfield, City Utilities, Greene County, Cox Health Systems, other local employers and community members.

### **Giving Voice**

Giving Voice is a theatrical organization sponsored by a collaboration that includes DDI and the College of Arts and Letters that represents the challenges of underrepresented, marginalized and oppressed persons based upon research.

### **Staff Diversity Composition Initiative (SDCI)**

The first and only applicant approved for the SDCI forgivable loan program was Juan Meraz, Assistant Vice President for Diversity & Inclusion.

### **Faculty Diversity Coordinator**

Professor Lyle Q. Foster, Sociology, was appointed as the Faculty Diversity Coordinator, in the Division for Diversity & Inclusion. Professor Foster will assist the CDO, Provost and academic departments in providing cultural consciousness professional development to new and existing faculty and facilitate Tough Talks among students, faculty, and staff as well as Community Conversations for local/regional residents. Professor Foster is the featured presenter for the St. Louis Graduates Professional Development Institute at St. Louis University on October 27, 2017, that will be attended by high school counselors, non-profit youth advisors and postsecondary professionals who want to use the Courageous Conversations model he developed to address racial and cultural disparities within their own organizations.

### **Faculty Mentoring Program**

University-level Faculty Mentoring Program Proposal to be submitted by Diversity Fellow to the Chief Diversity Officer for review. Surveys collected for each session of the Diversity Scholar & Inclusive Instruction workshop series and for the Scholar 2 Scholar programs. Randy Meredith, FCTL, compiled the data and Diversity Fellow writing up program summaries based on the data and outcomes and recommendations over the summer for these two programs.

### **President's Councils on Diversity**

President's Community Diversity Council will be convened this fall and will be focusing on diversity and inclusion best practices that enhance cultural consciousness/competencies that benefit business, corporate, public, and nonprofit entities throughout the region.

President's Student Diversity Council will focus on enhancing campus and community stakeholders' capacity to increase student retention and success while ensuring access to campus and community services available for historically underrepresented students.

**Scholar 2 Scholar Program (S2S)** – Information meetings scheduled for fall 2017, scholars and faculty mentors. S2S is a campus-wide research initiative for students awarded work-study

funds and who have interest in helping faculty from all disciplines as research assistants by engaging in faculty research projects.

### **Lumina Project 2025 Diversity “Train the Trainer” Program**

The MSU “Train the Trainer” team conducted last “Cultural Consciousness in the Classroom” professional development session for MSU faculty/staff on April 27, 2017. During fall 2016 and spring 2017 semesters, were conducted with the first cohort of 20 GEP faculty trained on 8/10/2016 and the second cohort of 15 GEP instructors and/or existing faculty participated on 11/4/2016. The first spring 2017 semester training was held on 1/12/2017 with 17 attendees participating. [NO UPDATE].

### **Springfield 2020: Pathway to Educational Success [Talent Hub]**

Background: Lumina Foundation and Rockefeller Enterprises Philanthropy Advisors collaborating on development and funding of **Talent Hubs** for next phase of Project 2025 to increase post-secondary attainment of traditional-age underrepresented students ages 18-24 who are just entering or are currently enrolled in post-secondary education with certifications, 2-year and 4-year degrees.

Talent Hubs are communities that organize and align themselves around talent goals to offer and create multiple pathways to success, and work to retain, attract, and cultivate talent. Via Talent Hubs, Lumina Foundation intends to accelerate community and regional attainment efforts and, based on research, believes a significant role exists within communities for postsecondary attainment as well as to improve the ecosystem in which students follow pathways to, through and out of their postsecondary experience with a high-quality degree or credential.

**“Springfield 2020: Pathway to Educational Success”** organized to apply for **Talent Hubs** grant to fund programs with Missouri State University and Ozarks Technical Community College as partner institutions. Initial Application denied as 10 Talent Hubs selected nationwide. Springfield 2020 asked by Lumina to resubmit for fall 2017 grants. The community partnership group includes: Dr. Mark Biggs, COAL, and Dr. Michele Smith, Assistant VP for Student Affairs, with MSU; Abigail Ganz, Strategic Planning Director, with OTC; and Francine Pratt, Prosper 2015 Coordinator.

*Application for funding to be submitted November 2017 for collaborative approach to outreach, recruitment, and retention of underrepresented students by partnership comprised of MSU, OTC, Prosper 2015, Community Partnership of the Ozarks, and Community Foundation of the Ozarks. Technical assistance telephone conference with Lumina Foundation Project Manager was held October 13, 2017.*

**Interfaith Diversity Taskforce** – Taskforce selected temporary site for Interfaith center at the Mary Jean Price Annex. The group will be working to provide materials and equipment for space.

*Eboo Patel, CEO from Interfaith Youth Core visited MSU:* Howard Cavner, Ekklesia, and Interfaith Diversity Task Force continues planning for temporary Interfaith Center and CDO following up with IFYC Interfaith leadership for collaboration at MSU for student, administrators and Interfaith community advocates.

**Brother 2 Brother (B2B)**

B2B is a local student mentoring program and affiliate of the Student African American Brotherhood (SAAB) <http://saabnational.org/> that has a MSU chapter and an OTC chapter. The CDO is advisor to MSU chapter. A mentor appreciation bar-be-que was held in July 2017 with 40 plus invitees.

**Assistant to the President/Chief Diversity Officer (CDO) Activity Report:**

CDO attended former Dean Gloria Galanes Retirement Receptions week of June 12 and 30, 2017.

CDO attended Faculty Recruitment & Retention Meeting with Provost Frank Einhellig.

CDO attended community “Juneteenth” celebration at Barclay-Decatur Neighborhood Center on June 17, 2017.

CDO attended Springfield Police Chief Citizen Advisory Group Meeting on June 19, 2017.

CDO attended Academic Leadership Council meeting on June 21, 2017 to discuss DDI initiatives, 2017-2018 Action Plan, and Inclusive Excellence Implementation plans.

CDO met with State Representative Crystal Quade regarding support and health services for former MSU student mentee.

CDO attended Volunteer Leadership Conference at PSU Ballroom West on June 24, 2017.

CDO meeting with President Smart and Springfield NAACP President on June 26, 2017 regarding NAACP State Convention.

CDO meeting with Missionary Baptist Church State Convention representative on June 27, 2017 regarding October Education Banquet participation by MSU President and DDI.

CDO participated in Administrative Council Retreat on June 29, 2017.

CDO participated in Executive Enrollment Management Committee meeting on June 30, August 24, and September 21, 2017.

CDO attended Good Morning Springfield event sponsored by Chamber of Commerce on July 6, 2017.

CDO attended MIB Networking Meeting on July 11, 2017.

CDO attended Missouri Legislative Black Caucus Legislative Day @ Kansas City Marriott Country Club Plaza on July 20-21, 2017.

CDO attended Transition Support Program Task Force Meeting on July 26, August 1, 8, 15, 2017.

CDO attended Information Security Officer open forum on July 26, 2017.

CDO attended MIB Board of Directors meeting on July 27, 2017.

CDO attended Springfield Project 2025 Steering Committee meeting on July 28, 2017.

CDO attended GEP 1 Faculty Workshop on July 28, 2017.

CDO attended AC and Director of Emergency Operations Director Table Top Exercise on August 1, 2017.

CDO attended Board of Governors' Retreat on August 3, 2017.

CDO attended MSU Commencement Ceremonies on August 4, 2017.

CDO attended Chamber of Commerce Annual Membership Luncheon on August 9, 2017.

CDO attended New Faculty Orientation with Deputy Provost Craig to welcome new faculty on August 14, 2017.

CDO attended New Faculty and Per Course Orientation Provost Presentation on August 15, 2017.

CDO attended Springfield Business Journal Men of the Year Luncheon on August 18, 2017.

CDO attended Bears LEAD "Meet and Greet" on August 18, 2017.

CDO attended President's New Family Dessert Reception on August 18, 2017.

CDO accompanied Bears LEAD students on city tour on August 19, 2017.

CDO attended New Student Convocation and Belong-B-Que on August 20, 2017.

CDO met with Adolos and Baptist Student Union Director Chris Wilson regarding diversity and inclusion issues on campus and in Springfield community on August 23, 2017.

CDO participated in Public Entities Diversity Initiatives Group meeting at City Utilities Training Center on August 23, 2017.

CDO attended Bears LEAD Student meeting on August 24, 2017.

CDO attended Alpha Kappa Phi reception on August 25, 2017.

CDO attended 1 Million Cups event re “Springfield Prosper 2025” on August 30, 2017.

CDO and President met with students regarding DACA issues on campus on September 6, 2017.

CDO and President participated on Associated Black Collegians panel discussion at Ice Cream Social on September 6, 2017.

CDO attended President’s Student Diversity Council at PSU and Diverse Administration, staff, faculty and student Welcome Reception at Welcome Center on September 7, 2017.

CDO attended Latinx Heritage Month Kick-Off on September 8, 2017.

CDO attended Eboo Patel various meetings on campus regarding Interfaith cooperation on September 11-12, 2017.

CDO participated in Shattering the Silences - Latinx Heritage Month Immigration Panel Discussion on September 19, 2017.

CDO attended NAACP State Convention workshops and Freedom Fund Dinner September 21-22, 2017.

CDO attended State of University Address and SGA Administrator Banquet on September 25, 2017.

CDO and AVPDI attended MSU-West Plains Administrative Council meeting on September 26, 2017.

CDO attended “Tough Talks” discussion on September 28, 2017.

CDO meeting w/COC CEO President Matt Morrow on October 2, 2017 regarding diversity and inclusion issues.

CDO attended LGBTQ+ Pride Month Kick-Off on October 2, 2017.

CDO meeting with Branson Chamber representatives and SCVB representatives on October 3, 2017 regarding diversity and inclusion issues.

CDO attended 2017 Kellogg/NADOHE Chief Diversity Officer Summit at Northwestern University, October 4-6, 2017. The C-suite program was designed to bring together leading CDOs from the corporate, higher education, government, military, and nonprofit sectors to discuss the latest academic research, trends, and leading practices in diversity and inclusion.

CDO attended AC MSU Way/United Way Leadership Breakfast meeting on October 10, 2017.

CDO attended Diversity Meet & Greet “Springfield Diversity Talent Hub” with students and Springfield area employees at eFactory on October 10, 2017.

President Smart and CDO speak at Missionary Baptist State Convention of Missouri Education Banquet on October 11, 2017.

CDO participates in Facing Racism Workshop sponsored by MSU, COC and MIB on October 12-13, 2017.

CDO attended Taste of Tlaquepaque Sister Cities event on October 13, 2017.

CDO attended Springfield Regional Arts Council Ozzie Awards Banquet on October 14, 2017.

CDO attended quarterly fall conference meeting for Missouri Diversity Officers in Higher Education (MODOHE) at Washington University in St. Louis, MO, October 16-17, 2017.

MODOHE is the Missouri regional chapter of the National Association of Diversity Officers in Higher Education.

### **Assistant Vice President for Diversity & Inclusion Activity Report:**

Organized the Springfield Convention and Visitors Bureau Diversity Committee, Thursday, August 31, 2017, 10:00 – 11:00 a.m. Working on Structure, Priorities, Diversity Sessions and Common Reader for 2017-2018.

Organized “Diversity Donuts” program for CNAS Students in collaboration with Dean Jahnke with the CNAS Diversity Committee, Friday, September 29, 2017 at 3:30 p.m. Temple 156 with the event scheduled for Wednesday, October 4, 2017 from 9:00 – 11:00 a.m. in the Plaster Student Union.

Provided Diversity Training session for MSU athletic coaches, assistant coaches, and staff on Monday, October 2, 2017 focusing on “OUCH! That Stereotype Hurts”; Diversity Gallery as well as the future implementation of the Inclusive Excellence Model.

Provided Diversity Training for faculty at Arkansas State University Mountain Home Campus on October 6, 2017.

Organized “Diversity Doughnuts: A Casual Conversation about Diversity and Inclusion at MSU-West Plains” program for all students with MSU West Plains Student Services scheduled for Monday, November 6, 2017, from 5:00 – 7:00 p.m. on the MSU West Plains Campus.

Assisted in developing program and providing logistical support for Facing Racism Institute sessions with facilitators of training that was held October 12-13, 2017 at MSU Alumni Center.

### **DDI Diversity Fellow Report-Dr. Adena Young-Jones**

Fall 2017

Core Responsibilities:



Book Talk 1—9 attendees

Book Talk 2—5 attendees

Scholar2Scholar Orientation Session 1—8 faculty members

Scholar2Scholar Informational Session—7 faculty, 2 students

Shattering the Silences Panel—33 attendees

Mini-Diversity Workshop—12 (first session) and 11 (second session)

Diversity Scholar Stipend—23 awardees (\$250/each)

Extra Activities:

- Created a section in the GEP handout entitled: “Common Reader Supplemental Diversity Materials”
- Presented two portions at the “Cultural Consciousness in the Classroom” Workshop
- Participated in an informal orientation for new faculty/staff through FCTL
- Hosted a FCTL Showcase Scholar2Scholar event table
- Attended the Multicultural Networking Reception for Faculty, Staff, and Students
- Recruited Psychology Club students to hand out flyers for the “Shattering the Silences” panel
- Attended the work-study recruitment fair for Scholar2Scholar
- Attended a SGA meeting for Scholar2Scholar recruitment

Upcoming Activities:

-LGBTQ+ Pride Month Kick-Off celebration on Monday, October 2, 2017

-Sustaining First-Generation Students Conference on Friday, October 6, 2017, from 9:00 am-4:00 pm

The books recommended for 2017 – 2018 are for fall 2017, the Common Reader, The Good Food Revolution by Will Allen; and for spring 2018, The Blind Spot, by M.R. Banaji and A.G. Greenwald.

XI.A.

**REPORT BY STUDENT BODY PRESIDENT**

Mr. Brandon McCoy, President of the Student Body, will make a report to the Board of Governors.

**Student Affairs Report**  
**Missouri State University Board of Governors**  
October 27, 2017

The Division of Student Affairs' mission is to support student success, foster student engagement, inspire a commitment to public affairs, and instill pride and tradition. Highlights since the June Board Meeting include:

**Enrollment Management & Services:**

- Enrollment reports, as of the census, show a ***total enrollment of 24,350 students for fall 2017***, up 234 (1.0%) over fall 2016. This is a new record, of course, topping last year's record.
- First-time new in college (formerly referred to as first-time freshmen): 3,184, up 58 (1.9%). This is our largest enrollment in this category since we began raising our admission standards in 1995, topping the previous record of 3,178 set in 2015.
- New transfers: 1,664, down 118 (6.6%).
- Total degree-seeking undergraduates (new and returning): *17,660, up 125 (0.7%)*.
- New degree-seeking graduate students: 782, up 110 (16.4%).
- Total graduate students (new and returning/degree and non-degree seeking): 3,505, up 128 (3.8%). This is our largest graduate enrollment total ever, topping the previous record of 3,434 set in fall 2015.
- Students from underrepresented groups: 3,159, up 181 (6.1%). This is also a record.
- International students (non-resident alien category under ethnicity): 1,302, down 212 (14.0%).
- In the months of August and September, the Career Center hosted 7 career events (4 resume madness programs and 3 career fairs) involving 232 employers and serving 1,379 students. Additionally, they conducted 272 in-office student appointments and 238 individual resume reviews.

**Campus Recreation:**

- The Foster Recreation Center hosted the **Wise & Well Health & Benefit Fair** on October 10. This annual event is a collaboration between Campus Recreation, Taylor Health & Wellness Center, and Human Resources. The Fair features an opportunity for both employees and students to learn about campus and community health and wellness resources and services.

**Taylor Health and Wellness:**

- Construction of the new University Health Center remains on schedule for the opening in early January.
- Over 1200 free Flu shots have been administered to Faculty, Staff and Students (as of 10/10/17).
- Dr. Wittmer, new physician in Taylor Health, has been extended full privileges and regular appointment to the Medical Staff.

**Disability Resource Center:**

- The DRC sponsored an event at Bear Bash that was an overwhelming success, creating sensory stress balls. They ran out of materials after an hour and a half.
- The DRC sponsored an event at The Library Pizza Party in which students wore blindfold or simulated vision impairment goggles while doing a modified puzzle game.
- Progress continues toward the goal of adding captioning in JQH Arena as well as live captioning for streaming events. The goal is to have this work complete before commencement.
- The DRC is undertaking a new process, creating a proctor/lab assistant pool made of student employees. The goal is to create more stability and consistency in providing accommodations such as reader/scribes for exams, or lab assistants in classrooms for students with disabilities.

**Office of Student Engagement:**

- Leadership Programs has worked with the Multicultural Programs Office to pilot a MASC program (Men Addressing Social Construction). These groups have been meeting with their facilitators each week to complete an 8 week inter-group dialogue program focusing on Men and Masculinities. We are looking forward to seeing how this program can evolve in the future to enhance engagement of masculine identified students.

- Tau Sigma (new Honorary Transfer Student organization) elected its first executive committee.
- Missouri State currently has 291 registered student organizations.
- Fraternity and sorority roster updates are complete and we now have 3,600 students in the FSL community! Last fall we ended with 3,259 members, a 10.4% increase in membership.
- 9 of our 20 IFC fraternities have over 100 members and the average size of Panhellenic chapters is 239.
- NPHC has 34 members.
- Alpha Omicron Pi and Alpha Tau Omega joined our community and recruited 160+ students that would not have otherwise participated in the recruitment process.

### **Residence Life, Housing and Dining:**

- Residence Hall occupancy was at 100.5% as of move-in, currently, we are at 98.2% with a handful of men still in expanded housing. The room change process has been open for women since just after Labor Day and as soon as we have all our men from expanded housing placed, we'll open the room change process for men.
- All of the traditional opening events for fall 2017 made for a very engaging and spirited beginning of school.
- We continue to work on a 3 year plan for renovations/refurbishment of Woods House. We now have the final plans for Woods House Phase 1 and are working through the bidding process.

### **Counseling Center:**

- In collaboration with the Dean of Students Office and VP for Student Affairs Office, the Counseling Center provided the RESPOND training to 23 MSU staff and faculty. RESPOND is an 8-hour workshop that provides training on how to recognize signs and symptoms of mental health concerns in university students and teaches participants how to effectively assist students in gaining the help they need.
- The Counseling Center hired two replacement mental health clinicians in August: Shaun Fossett, MA, PLPC, 12-Month Mental Health Clinician, and Doug Greiner, PhD, 9-Month Mental Health Clinician.
- The Counseling Center hosted "Fresh Check Day" on September 21<sup>st</sup>. It brings together many offices to help destigmatize and promote awareness of mental health. It also provides education on suicide prevention.

### **New Student and Family Programs:**

- 6,389 people (3,232 students and 3,157 family members) attended this summer's Student Orientation, Advisement and Registration (SOAR) sessions.
- 138 FTNIC students and 40 upper-class students attended the Ursa Experience, a record in its 3-year existence.
- 1,710 families attended Family Weekend on September 15 through 17.
- NSFP staff presented at the *Sustaining First-Generation Students Conference* on October 6. Their presentation, "Engaging Family Members of First-Generation Students in the College Experience," discussed the rationale and methods of support networks for first-generation students.

### **Office of Student Conduct:**

- 46 faculty, staff, and students attended a 3 hour hearing panel refresher training
- The Office of Student Conduct Staff and Hall Directors have adjudicated 231 cases from August–October.

### **Multicultural Services:**

- Total number of students that attended Step2Empowerment Student Conference: 275 with the following schools in attendance. Dr. Kelly Cabrera was the guest speaker and students had the opportunity to participate in breakout sessions.
 

○ Central High School: 41	○ Cassville High School: 46
○ Glendale High School: 12	○ Carthage High School: 37
○ Hillcrest High School: 29	○ McDonald High School: 42
○ Parkview High School: 20	○ Republic High School: 16
○ Kickapoo High School: 20	○ Neosho High School: 12

Respectfully submitted by,  
Dr. Dee Siscoe, Vice President for Student Affairs

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MarCom updates since the June 23, 2017 meeting

**Brand Refresh Roll-out**

We continue the rollout of the brand refresh across campus.

- August – View books and the majority of materials being sent to prospective students have been completed using the new branding.
- August – College of Business publications redesigned with the new branding completed.
- September – The creation of a sub-brand for the Alumni Association and the Foundation in partnership with Ologie is complete and was reviewed with the Advancement team for their use moving forward. The winter edition of Missouri State magazine will incorporate the new sub-brand design and messaging elements.

**Web and New Media**

- The team is in the process of completing the conversion of university websites from http to https format. HTTPS is an application protocol created to secure website communication. It is designed to protect the privacy and integrity of data exchanged online. You typically looked for this when conducting online purchases, banking, etc.

Beginning in October, Chrome will label HTTP pages as insecure if users can input any data. Google highlights this will apply to any page with a search box. Since we have updated our website, this security alert will not appear when anyone is using the MSU website. It will also help us with our search results within Google Search engine.

- The social media team continues to promote Missouri State using a fresh engaging approach via Facebook, Twitter and Instagram that garners positive feedback from prospective students, alums and the community.
- The social media team continues to successfully monitor the pulse of social media outlets in an effort to identify, address and contain potential adverse situations. This information is also used to alert other units on campus.

**University Communications**

- The team is actively promoting the university with StL and KC newspapers. Working with Clif, we have seen very positive and prominent results from this effort. We maintain a positive, pro-active relationship with the News Leader and other local media outlets.

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- The team is also actively promoting professors and their associated research with national media – not only to identify them as expert resources, but also to promote their articles for use across the U.S. We are having success with this as we continue to develop contacts in the media.
- The team, in conjunction with Web and New Media and David Hall (Manager for Emergency Preparedness), continues our work on expanding and updating the crisis communication plan.

**Photo and Video Services**

- *What's New 2017* debuted at the State of the University presentation. As a result, others are using it when speaking to large groups outside of the university.
- The video team completed production of four compelling videos highlighting faculty who were featured in the latest Mind's Eye publication.
- The video team continues to produce creative videos that inspire the campus community.
- Our photography team continues to produce quality work that incorporates the new brand, becoming a highlight in our publications.

**Publications**

- The team has spent the last year designing award winning communication pieces incorporating the messaging and design elements of the new brand. Many of these pieces are noted above under Brand Refresh Roll-out.
- The team, in conjunction with University Communication and Photo and Video Services, completed the publication of the most recent Minds Eye magazine – another beautiful and compelling piece highlighting research at Missouri State.

XIII.A.

**REPORT FROM STAFF SENATE**

Mr. Robert Moore, Chair of the Staff Senate, will make a report to the Board of Governors.

**Report of Gifts  
to the  
Missouri State University Foundation  
Monthly and Year-to-Date**

	Year	MONTHLY						YEAR-TO-DATE		
		Designations under \$1,000		Designations \$1,000 and over		Totals for September		Running Totals		Year
		No.	Amount	No.	Amount	No.	Amount	No.	Amount	
<b>Annual Gifts</b>	FY 17	4,148	\$191,614	114	\$301,467	4,262	\$493,081	11,960	\$1,820,889	FY 17
	<b>FY 18</b>	4,567	\$153,857	96	\$340,297	4,663	\$494,154	13,570	\$1,508,480	<b>FY 18</b>
<b>Special Campaigns</b>	FY 17	35	\$4,432	9	\$443,192	44	\$447,624	526	\$1,041,020	FY 17
	<b>FY 18</b>	35	\$8,592	6	\$492,430	41	\$501,022	576	\$829,067	<b>FY 18</b>
<b>One Time Gifts</b>	FY 17	0	\$0	5	\$32,979	5	\$32,979	23	\$1,353,716	FY 17
	<b>FY 18</b>	0	\$0	11	\$52,752	11	\$52,752	49	\$3,357,236	<b>FY 18</b>
<b>TOTALS</b>	FY 17	4,183	\$196,046	128	\$777,638	4,311	\$973,684	12,509	\$4,215,625	FY 17
	<b>FY 18</b>	4,602	\$162,449	113	\$885,479	4,715	\$1,047,928	14,195	\$5,694,783	<b>FY 18</b>



MISSOURI STATE UNIVERSITY FOUNDATION  
 INCOME SUMMARY TOTALS BY TYPE AND SOURCE  
 07/01/2017 TO 9/30/2017

SOURCE	UNRESTRICTED CURRENT	RESTRICTED CURRENT	ENDOWMENT	GIFTS OF PROPERTY	TOTAL 7/1/2017 TO 9/30/2017	TOTAL 7/1/2016 TO 9/30/2016
G I F T S						
ALUMNI	\$18,974	\$473,800	\$517,214	\$32,458	\$1,042,446	\$1,267,085
FRIENDS	1,359	620,454	73,979	128,206	\$823,998	674,557
PARENTS	0	25,389	1,545	540	\$27,474	43,344
FOUNDATIONS	0	371,603	0	0	\$371,603	209,431
ORGANIZATIONS	1,650	78,968	34,227	2,540,116	\$2,654,961	917,383
BUSINESSES	1,713	679,517	18,654	74,417	\$774,301	1,103,825
GIFT TOTAL	<u>\$23,696</u>	<u>\$2,249,731</u>	<u>\$645,619</u>	<u>\$2,775,737</u>	<u>\$5,694,783</u>	<u>\$4,215,625</u>

	NUMBER OF DONORS 7/1/2017 TO 9/30/2017	NUMBER OF DONORS 7/1/2016 TO 9/30/2016
ALUMNI	2,050	2,548
FRIENDS	5,263	4,826
PARENTS	349	341
FOUNDATIONS	14	14
ORGANIZATIONS	48	36
BUSINESSES	377	204
TOTAL	<u>8,101</u>	<u>7,969</u>

**Energy Management - Missouri State University  
Board of Governors  
October 27, 2017**

The university relies on City Utilities for electricity, natural gas, water, and sanitary sewer while producing steam and chilled water on campus. The university's relationship with City Utilities coupled with monitoring internal utility production and campus infrastructure for efficiencies, enable the university to manage utility costs while reducing the campus Energy Utilization Index (EUI) even with square footage increases due to campus growth.

The EUI, one of Missouri State University's Key Performance Indicators, measures the total energy consumed in a building and is expressed as energy per square foot per year. The university's EUI was calculated at 180 in 1994. Since then, the university has implemented strategies for energy efficiency. These successes, noted below, lowered our EUI annually. The EUI was reduced to 79 by 2016.

Energy conservation improvements are funded by Maintenance and Repair, Student Sustainability, Energy Revolving, and Capital Project funds. Through incorporating sustainable principles into renovation and new construction projects and continued improvements in efficiency and conservation for existing buildings and systems, the university is able to meet the heating, cooling, lighting, and electrical requirements of the campus in the most cost effective manner possible, by eliminating and reducing wasted energy consumption.

**Successes:**

- The first Energy Performance Contract was implemented in 1996 to improve efficiency, with a second contract in 2004. Efficiencies included expanding temperature controls system, lighting retrofits, installing high efficiency, variable speed motors on fans and pumps, electrical metering on buildings, and replacing aging, inefficient steam absorption chillers with the district chilled water system and electric driven chillers.
- Steps were taken to modernize the Power House steam generation equipment through replacing or refurbishing boilers and installing new boiler plant controls.
- Coordinating scheduling of the HVAC system with space scheduling for classes and events, allowing for class consolidation into fewer buildings or areas of buildings and temperatures to be set to save energy when not in use.
- Retrofit of parking lot, outdoor walkway, and indoor lighting to LED with occupancy sensors and lighting controls where possible.
- Continued expansion of the district chilled water system.
- Replacement of inefficient boilers with new equipment.
- Incorporating sustainable principles into renovation and new construction projects to include increasing insulation values with state of the art insulation methods; daylighting high efficiency lighting sources, and lighting controls; high performance glass, patterned glass, and shading to reduce solar heat gain; and reflective materials to reduce building heat gain and heat island effect.

**Sustainability - Missouri State University**  
**Board of Governors**  
**October 27, 2017**

As a higher education institution, Missouri State is in a unique position to adopt and model sustainable actions to the surrounding community and to educate students in lifelong strategies for sustainable living. Ultimately, it is the university's duty and goal to provide education on how to be sustainable citizens and consider the global ramifications of actions, both by the university and others.

Because of this, the university has adopted the following sustainability vision statement:

*In accordance with the Public Affairs Mission, Missouri State University is committed to incorporating sustainability into campus operations and fostering principles of environmental stewardship among all university employees and students. Therefore, the university commits to advance environmental, social, and economic sustainability as measured by continued improvement within the Sustainability Tracking, Assessment & Rating System (STARS), a program of the Association for the Advancement of Sustainability in Higher Education (AASHE).*

AASHE is a national organization that works to facilitate and advance sustainability in higher education. STARS was developed by AASHE and the higher education community as a self-reporting framework for colleges and universities to measure sustainability performance. The STARS program allows Missouri State to compare its sustainability performance to other institutions, and it serves as a roadmap for becoming a more sustainable university. The university has continually improved its STARS score and is currently rated Silver, as a result of the below successes.

**Successes:**

- The Student Sustainability Fund projects including solar stop, solar tables, recycling program, and the campus garden.
- The Sustainability Minor includes 29 programs over 15 departments and serves 60+ students.
- The university has 26 Green Teams, offices across campus working to reduce the environmental footprint of their office or department.
- The university has 20 Eco-Reps, student educators who provide sustainability education to their peers, increase involvement in sustainability, and encourage behavior change.
- Bears for Sustainability is one of twelve Living Learning Communities in the residence halls.
- Missouri State Dining utilizes Carbon Footprint software. This software allows the dining centers to collect and review metrics related to waste generation and consumption. Through initiatives and programming, Missouri State Dining has reduced water use by 113,000 gallons per month, saved 875,000 gallons of water per year through trayless dining, reduced pounds of waste generated per person by 66%, and are growing fresh produce on-site with Zipgrow Towers.
- The university encourages use of sustainable transportation through the Bear Line shuttle, bike paths and bike maintenance stations, and the Green Bike program.

- Strategies for recycling and composting have been implemented to include educational displays, enabling the university to divert 42% of waste generated from the landfill.
- Hydration stations were installed, eliminating an equivalent of 2.7 million water bottles.
- Water conservation strategies are utilized, including installation of a water reclamation system at Darr Agricultural Center, Water Sense purchasing procedure, plumbing upgrades in the residence halls, and utilization of a water conservation plan during drought periods.
- The university offers 194 Sustainability-oriented courses.
- The MSU Fund for Sustainability was created through the Missouri State Foundation.
- The adoption of a Sustainability Strategic Plan, allows the university to take a systematic approach to advancing the sustainability of the campus and community.



**BOARD OF GOVERNORS TERMS**

**Current Term through January 1, 2019**

- Governor Virginia Fry
- Governor Kendall Seal
- Governor Gregory Spears

**Current Term through January 1, 2021**

- Governor Gabriel E. Gore
- Governor Beverly Miller
- Governor Carrie Tergin

**Current Term through January 1, 2023**

- Governor Amelia Counts
- Governor Craig Frazier
- Governor Carol Silvey

XVI.

RECOMMENDED ACTION - Resolution authorizing closed meeting

The following resolution was moved by \_\_\_\_\_ and seconded  
by \_\_\_\_\_:

BE IT RESOLVED by the the Board of Governors for the Missouri State University that a closed meeting, with closed records and closed vote, be held during a recess of the meeting of the Board of Governors to consider items pursuant to

- A. R.S.Mo. 610.021(1). “Legal actions, causes of action, or litigation involving a public governmental body...”
- B. R.S.Mo. 610.021(2). “Leasing, purchase or sale of real estate by a public governmental body...”
- C. R.S.Mo. 610.021(3). “Hiring, firing, disciplining or promoting of particular employees by a public governmental body...”
- D. R.S.Mo. 610.021(6). “Scholastic probation, expulsion, or graduation of identifiable individuals...”
- E. R.S.Mo. 610.021(9). “Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups;”
- F. R.S. Mo. 610.021(11) and (12). “Specifications for competitive bidding...;” and “Sealed bids and related documents...;”
- G. R.S.Mo. 610.021(13). “Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment...”
- H. R.S.Mo. 610.021(14). “Records which are protected from disclosure by law;” and
- I. R.S.Mo. 610.021(17). “Confidential or privileged communications between a public governmental body and its auditor,....”

VOTE: \_\_\_ AYE

\_\_\_ NAY