



Board of Governors Special Meeting

<https://us02web.zoom.us/j/88422055734>

Wednesday, 4/17/2024

4:00 - 5:00 PM CT

I. Roll Call Presented By: Governor Lynn Parman

II. Approval of Minutes Presented By: Governor Lynn Parman

II.A. Open Minutes of the March 20, 2024, Special Meeting - Page 2

III. President's Report Presented By: President Clif Smart

A. Approval of the 2025-2026 Academic Calendar

III.A. Approval of Academic Calendar for 2025-2026 - Page 5

IV. 2024-2025 Fee Schedules Presented By: President Clif Smart; Matt Morris, Vice President for Administration and Finance; & Dr. Dennis Lancaster, Chancellor of the West Plains Campus

A. 2024-2025 Springfield Campus Fee Schedule Summary

IV.A. Springfield Campus Fee Resolution Summary 2024-2025 - Page 7

B. Approval of 2024-2025 Springfield Campus Fee Schedule

IV.B. Approval of 2024-2025 Fee Resolution - Springfield Campus - Page 10

C. 2024-2025 West Plains Campus Fee Schedule Summary

IV.C. West Plains Campus Fee Resolution Summary 2024-2025 - Page 39

D. Approval of 2024-2025 West Plains Campus Fee Schedule

IV.D. Approval of 2023-2024 West Plains Campus Fee Schedule - Page 41

V. Procurement & Financial

A. Approval of Procurement Activity Report Presented By: Matt Morris, Vice President for Administration and Finance

V.A. Approval of Procurement Activity Report - Page 54

B. Approval of Naming of the New University Advancement Center Presented By: Brent Dunn, Vice President for University Advancement

V.B. Approval for Naming the University Advancement Center - Page 57

VI. Resolution Authorizing Closed Meeting, Pursuant to the Revised Statutes of the State of Missouri 610.021

VI. Closed Special Meeting Resolution - Page 58

VII. Adjournment Presented By: Governor Lynn Parman

**MINUTES OF THE
BOARD OF GOVERNORS SPECIAL MEETING
MISSOURI STATE UNIVERSITY
WEDNESDAY, MARCH 20, 2024, 3:00 P.M.**

The Board of Governors for Missouri State University held a special meeting via Zoom webinar Wednesday, March 20, 2024, with Governor Lynn Parman, Chair of the Board, presiding. Governor Parman called the meeting to order at 3:02 p.m.

Roll Call

Present – Lynn Parman, Chair of the Board
Bradley Cooper, Student Governor
Anson Elliott, Governor
Tim Francka, Governor
Travis Freeman, Governor
Melissa Gourley, Governor
Ann Kampeter, Governor
Jeff Schrag, Governor
Chris Waters, Governor

Also present – Clif Smart, President
Brad Bodenhausen, Vice President for Community and Global Partnerships
Jeff Coiner, Chief Information Officer
Rachael Dockery, General Counsel and Vice President for Legal Affairs
and Compliance
Brent Dunn, Vice President for University Advancement
John Jasinski, Provost
Dennis Lancaster, Chancellor of the West Plains Campus
Natalie McNish, Director of Internal Audit and Risk Management
Kyle Moats, Director of Athletics
Matt Morris, Vice President for Administration and Finance
Zora Mulligan, Executive Vice President
Suzanne Shaw, Vice President for Marketing and Communications
Dee Siscoe, Vice President for Student Affairs
Rowena Stone, Secretary to the Board of Governors

Approval of Minutes

Governor Parman called for a motion to approve the open and closed minutes of the following meetings:

- January 17, 2024, Special Meeting
- February 9, 2024, Special Meeting
 - Closed minutes amended with correction to adjournment time from p.m. to a.m.
- February 15, 2024, Special Meeting
- February 27, 2024, Special Meeting
- February 29, 2024, Special Meeting
- March 1, 2024, Special Meeting

Governor Travis Freeman provided a motion for approval of all the minutes with one correction, receiving a second from Governor Tim Francka.

Motion passed 8-0.

Facilities and Equipment

Matt Morris, Vice President for Administration and Finance, presented a resolution for approval of proposal and award of contract to replace the roof at Garst Dining Center (Bids & Quotations No. 1614-24). Governor Ann Kampeter provided a motion for approval, receiving a second from Governor Chris Waters.

Motion passed 8-0.

Financial

Mr. Morris presented a resolution for approval of procurement activity report (Purchasing Activity Report No. 531-24). He provided information on the following items included in the report:

- Software for Faculty Database for the Office of Academic Affairs in West Plains
- Public Broadcasting Service Membership Dues for Broadcast Services, Ozarks Public Television (OPT)

Governor Jeff Schrag provided a motion for approval, receiving a second from Governor Anson Elliott.

Motion passed 8-0.

Presidential Transition

Governor Parman shared that Zora Mulligan, Executive Vice President, is leading the efforts on creating a transition plan for incoming President Richard Williams. Ms. Mulligan introduced Dr. David Attis, EAB Managing Director – Research, to present on best practices of presidential transitions. Highlights of his presentation included an overview of the presidential transition toolkit, how onboarding varies based on the president’s background, how the university should start preparations in advance, topics for briefing the incoming president, sources for supplementing the formal listening tour, and tips for the first 100 days in getting to know the community and helping the community to know the president.

Ms. Mulligan shared information on the process of creating the transition plan and others involved.

Closed Session

It was determined that the Board of Governors needed to meet in a closed session to consider items of business provided in the Revised Statutes of Missouri. Governor Parman asked if a resolution authorizing a closed meeting of the Board was prepared. Thereupon, the following resolution was presented for consideration:

BE IT RESOLVED by the Board of Governors for Missouri State University that a closed meeting, with closed records and closed vote, be held during a recess of this special meeting of the Board of Governors to consider items pursuant to:

R.S.Mo. 610.021(1). “Legal actions, causes of action, or litigation involving a public governmental body...”

R.S.Mo. 610.021(3). “Hiring, firing, disciplining or promoting of particular employees by a public governmental body...;” and

R.S.Mo. 610.021(13). “Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment...”

Governor Freeman provided a motion for approval, receiving a second from Governor Elliott.

A roll call vote was taken. Those voting in favor – Governors Elliott, Francka, Freeman, Gourley, Kampeter, Parman, Schrag, and Waters; those voting against – none.

The open meeting recessed at 3:36 p.m. to go into closed session.

The open meeting reconvened at 4:39 p.m.

Adjournment

With no additional information needing to be discussed, Governor Parman called for a motion to adjourn the meeting. Governor Kampeter made a motion, receiving a second from Governor Freeman.

Motion passed 8-0.

Meeting adjourned at 4:39 p.m.

Lynn Parman
Board Chair

Passed at the meeting of
April 17, 2024

Rowena Stone
Secretary to the Board

III.A.

MISSOURI STATE UNIVERSITY

BOARD RESOLUTION

CURRICULUM NO. 403-24
Approval of Academic Calendar
for 2025-2026

WHEREAS, the Academic Calendar Committee has coordinated preparation of the University's academic calendar for the 2025-2026 Academic Year; and

WHEREAS, the Academic Calendar is reviewed each year to assure responsiveness to both University and community needs; and

WHEREAS, the Academic Calendar Committee has made its recommendations after a careful review of the data collected and other input provided by the Academic Leadership Council, Administrative Council, faculty, students, Springfield Public School leadership, OTC and other community partners; and

WHEREAS, the Academic Calendar Committee will continue to collect data and insights from both faculty and students on the structure of the calendar; and

WHEREAS, attached hereto is the proposed Academic Calendar for the 2025-2026 Academic Year;

BE IT RESOLVED by the Board of Governors for Missouri State University that the Academic Calendar for 2025-2026 be approved.

Lynn Parman
Board Chair

Passed at meeting of
April 17, 2024

Rowena Stone
Secretary to the Board

Comments:

The Academic Calendar committee is recommending the following format of the calendar for 2025-2026.

MISSOURI STATE UNIVERSITY
Academic Calendar
2025 - 2026

FALL 2025 INTERSESSION

July 28	Monday	Interession Classes Begin
August 15	Friday	Interession Classes End

FALL 2025 SEMESTER

August 18	Monday	First Day of Classes
September 1	Monday	Labor Day Holiday*
October 7	Tuesday	First Block Classes End
October 8	Wednesday	Mid-Semester/First Block Final Exams
October 9	Thursday	Second Block Classes Begin
October 11	Saturday	Homecoming
October 16-19	Thursday-Sunday	Fall Break*
November 22-30	Saturday-Sunday	Thanksgiving Vacation*
December 4	Thursday	Last Day of Classes
December 5	Friday	Study Day*
December 6-11	Saturday-Thursday	Final Exams Period
December 12	Friday	Commencement

WINTER 2026 INTERSESSION

January 5	Monday	Interession Classes Begin
January 9	Friday	Interession Classes End

SPRING 2026 SEMESTER

January 12	Monday	First Semester & First Block Classes Begin
January 19	Monday	Martin Luther King Jr. Holiday*
February 16	Monday	Presidents' Day Holiday*
February 18	Wednesday	Monday evening classes meet (4:00 p.m. or later). Wednesday evening classes do NOT meet.
March 5	Thursday	First Block Classes End
March 6	Friday	Mid-Semester/First Block Final Exams
March 9	Monday	Second Block Classes Begin
March 14-22	Saturday-Sunday	Spring Break*
April 3-5	Friday-Sunday	Spring Holiday*
May 7	Thursday	Last Day of Classes
May 8	Friday	Study Day*
May 9-14	Saturday-Thursday	Final Exams Period
May 15	Friday	Commencement

SUMMER 2026 INTERSESSION

May 18	Monday	Interession Classes Begin
May 25	Monday	Memorial Day Holiday*
June 5	Friday	Interession Classes End

SUMMER 2026 SESSION

June 8	Monday	1st, 2nd, & 3rd Sessions Begin
June 19	Friday	Juneteenth Observed*
July 2	Thursday	3rd Session Ends
July 3	Friday	Independence Day Observed*
July 6	Monday	4th Session Begins
July 9	Thursday	2nd Session Ends
July 29	Wednesday	Last Day of Classes/1st & 4th Sessions
July 30-31	Thursday-Friday	Final Exams Period

*Classes will NOT meet on these dates.

2024-2025 Proposed Fee Schedule Summary
Board of Governors
April 17, 2024

Springfield Campus

Tuition	2023-2024	2024-2025	\$ Increase
Tuition Regular Instruction (per credit hour)			
Undergraduate Missouri Resident	\$ 279.00	\$ 290.00	\$ 11.00
Undergraduate Non-Missouri Resident	\$ 597.00	\$ 621.00	\$ 24.00
Graduate Missouri Resident	\$ 348.00	\$ 379.00	\$ 31.00
Graduate Non-Missouri Resident	\$ 694.00	\$ 756.00	\$ 62.00
Student Service Fees			
	2023-2024	2024-2025	\$ Increase
Seven credit hours or more per semester	\$ 606.00	\$ 691.00	\$ 85.00
Online only – Seven even credit hours or more per semester	\$ 303.00	\$ 346.00	\$ 43.00
Other Enrollment Fees			
	2023-2024	2024-2025	\$ Increase
William H. Darr College of Agriculture			
Course level 100 - 199	\$ 15.00	\$ 25.00	\$ 10.00
Course level 200 – 799 (except AGE 493, 494, 499)	\$ 30.00	\$ 45.00	\$ 15.00
McQueary College of Health and Human Services			
All MCHHS Courses – 000-599 (see exceptions)	\$ 25.00	\$ 30.00	\$ 5.00
College of Natural and Applied Science			
All CNAS Courses – 000 – 199 (see exceptions)	\$ 15.00	\$ 25.00	\$ 10.00
All CNAS Courses – 200 – 599 (see exceptions)	\$ 30.00	\$ 45.00	\$ 15.00
College of Business			
All COB level 100 courses	\$ 0.00	\$ 55.00	\$ 55.00
Program Fees			
	2023-2024	2024-2025	\$ Increase
McQueary College of Health and Human Services			
Doctor of Nursing Practice (enrolled 7 or more credit hours)	\$ 0.00	\$ 1,400.00	\$ 1,400.00
Doctor of Nursing Practice (enrolled 6 or fewer credit hours)	\$ 0.00	\$ 700.00	\$ 700.00
Family Nurse Practitioner	\$ 0.00	\$ 500.00	\$ 500.00
Acute Care Nurse Practitioner	\$ 0.00	\$ 500.00	\$ 500.00
Confirmation Fees/Deposits			
	2023-2024	2024-2025	\$ Increase
McQueary College of Health and Human Services			
Doctor of Occupational Therapy	\$ 0.00	\$ 500.00	\$ 500.00
Nurse Anesthesia Practice	\$ 500.00	\$ 1,000.00	\$ 500.00

Admission Application Fees	2023-2024	2024-2025	\$ Increase
Accelerated graduate degree-seeking students	\$ 0.00	\$ 40.00	\$ 40.00

Child Development Center Fees (per week)	2023-2024	2024-2025	\$ Increase
Infants - Employee	\$ 300.00	\$ 305.00	\$ 5.00
Infants – Community	\$ 310.00	\$ 319.00	\$ 9.00
Toddlers - Employee	\$ 300.00	\$ 305.00	\$ 5.00
Toddlers – Community	\$ 310.00	\$ 319.00	\$ 9.00
Two Year Olds - Employee	\$ 238.00	\$ 245.00	\$ 7.00
Two Year Olds – Community	\$ 245.00	\$ 252.00	\$ 7.00
Preschool - Employee	\$ 205.00	\$ 210.00	\$ 5.00
Preschool – Community	\$ 210.00	\$ 220.00	\$ 10.00

Greenwood Laboratory School (school year)	2023-2024	2024-2025	\$ Increase
Kindergarten	\$ 6,875.00	\$ 7,150.00	\$ 275.00
Grades 1-8	\$ 6,875.00	\$ 7,150.00	\$ 275.00
Grades 9-12	\$ 7,475.00	\$ 7,775.00	\$ 300.00
International Students I-20	\$ 9,275.00	\$ 9,645.00	\$ 370.00
Textbook Rental Fees K-11	\$ 175.00	\$ 200.00	\$ 25.00
Textbook Rental Fees Grade 12	\$ 150.00	\$ 200.00	\$ 50.00
Extracurricular Activities & Debate – per activity	\$ 225.00	\$ 250.00	\$ 25.00
Technology Fee	\$ 150.00	\$ 200.00	\$ 50.00
Safety Fee per family	\$ 45.00	\$ 175.00	\$ 130.00
Building Maintenance & Updates	\$ 100.00	\$ 125.00	\$ 25.00

Certificate in English Language Teaching for Adults – CELTA

A tuition Payment Plan is available to admitted CELTA trainees. Terms of the Payment Plan are:

- A fee of \$100 will be added to the total tuition to enroll in the Payment Plan.
- The Payment Plan includes two equal payments.
- The first payment is due no later than three weeks prior to the CELTA program start date, and the second payment is due no later than the midpoint of the CELTA program. Exact payment amounts and due dates can be found on the Payment Plan Enrollment Form for each CELTA session.

Participants who pay in full at least six weeks prior to the program’s start date are eligible for an Early Bird discount of \$250 off the course tuition.

International Health Insurance Fee

Students only will increase from \$1,640.00 to \$1,698.00 and will be prorated for various enrollment periods.

Room and Board

The combined room and board blended increase will not exceed 3.0%. Dining Dollars prices are as follows: \$192 with a value of \$210; \$242 with a value of \$265 and \$310 with a value of \$340.

Parking Permits

University Safety Parking Permits,	2023-2024	2024-2025	\$ Increase
Black & White Striped or Orange & White Striped (Overnight)	\$ 479.00	\$ 495.00	\$ 16.00
Blue (Reserved) or Silver SP	\$ 221.00	\$ 228.00	\$ 7.00
Brown (Service Vehicle)	\$ 221.00	\$ 228.00	\$ 7.00
Green or Red (Residence Hall)	\$ 230.00	\$ 238.00	\$ 8.00
Green Lot 27A – (Monroe Apartments)	\$ 442.00	\$ 457.00	\$ 15.00
Green & White Striped	\$ 476.00	\$ 492.00	\$ 16.00
Motorcycle	\$ 26.00	\$ 27.00	\$ 1.00
Orange (Evening and Remote)	\$ 78.00	\$ 81.00	\$ 3.00
Purple & White (Vendor)	\$ 221.00	\$ 228.00	\$ 7.00
Second Blue (Reserved)	\$ 14.50	\$ 15.00	\$ 0.50
Yellow or Yellow & White (Commuter)	\$ 140.00	\$ 145.00	\$ 5.00
Short-Term (Daily)	\$ 3.05	\$ 3.15	\$ 0.10
Metered Parking (Downtown) Per hour	\$ 3.00	\$ 3.25	\$ 0.25

Supplemental Course Fees

Supplemental course fees may be assessed on individual courses to cover the cost of specialized supplies, equipment, or services for instructional purposes that are provided by the University to all students enrolled in the course and are in addition to routine instructional expenses. Of the approximate 131 supplemental course fees for the Springfield campus listed in the FY24 Fee Resolution, six are eliminated and one is increased.

IV.B.

**Missouri State University
Fees No. 162-24
2024-2025 Fee Schedule
Board Resolution**

Springfield Campus

BE IT RESOLVED BY THE BOARD OF GOVERNORS OF MISSOURI STATE UNIVERSITY AS FOLLOWS:

The Board of Governors adopts the following fee schedule for the Springfield Campus, effective July 1, 2024.

Delegation of Responsibility

The Board of Governors delegates the responsibility for negotiating charges for on- and off- campus use of the Plaster Student Union, Juanita K. Hammons Hall for the Performing Arts, GSB Arena, Hammons Student Center, Plaster Sports Complex, Bill R. Foster and Family Recreation Center and other University facilities to the Vice President with administrative responsibility for each facility.

BE IT FURTHER RESOLVED, understanding that unanticipated circumstances may require immediate action, and to be able to respond efficiently as necessary in the judgment of the President, that the President of the University is hereby authorized to establish and implement additional fees, or make appropriate modifications to the fees as set forth here, except for "Required Student Fees," and that such fees will be immediately effective upon action by the President, but will be reported to the Board at the next meeting of the Board by either the President, Vice President for Administration and Finance or the Assistant Vice President for Finance and Accounting.

BE IT FURTHER RESOLVED that previous actions by the Board of Governors covered in this schedule of student fees and deposits be modified accordingly, the Board of Governors reserves its discretion to further modify fees and charges as it determines necessary and appropriate.

Lynn Parman
Board Chair

Passed at the meeting of
April 17, 2024

Rowena Stone
Secretary to the Board

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Springfield Campus Required Student Fees

Tuition (Fall 2024, Spring 2025, and Summer 2025)*

	Missouri Resident	Non-Missouri Resident
Instruction (per credit hour)		
Courses numbered 1-599	\$290.00	\$621.00
Courses numbered 600-999	\$379.00	\$756.00
Internet-Based Instruction (per credit hour)		
Courses numbered 1-599	\$290.00	\$290.00
Courses numbered 600-999	\$379.00	\$379.00

*See Exceptions to the Tuition Schedule below.

Student Services Fees (assessed in addition to Tuition)

Student Services Fees are based on the total credit hours for which a student enrolls, excluding credit hours associated with all Defense and Strategic Studies Students and with sections identified as Intersession and high school dual credit. Student Service Fees for students enrolled in at least one Springfield Campus Course will be charged as follows on all credit hours:

Fall 2024 and Spring 2025

	Credit Hours						
	1 hr	2 hrs	3 hrs	4 hrs	5 hrs	6 hrs	7 hrs or more
Student Initiatives							
Capital Projects – Wyrick	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Student Art Gallery	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Student Involvement	7.00	10.00	13.00	16.00	19.00	22.00	25.00
Student Security	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Centennial Leaders	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Student Government Association	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Student Initiatives Excluded Under the Higher Education Student Funding Act (SB 389)							
Bill R. Foster and Family Recreation Center *	31.00	41.00	51.00	61.00	72.00	81.00	92.00
Student Initiative Fund	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Sustainability Fee	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Flu Shot & Services Fee*	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Mental Health Fee	8.00	8.00	8.00	8.00	8.00	8.00	8.00
B.E.A.R. Fee*	19.00	24.00	29.00	34.00	39.00	44.00	50.00
Capital Improvement Fee Auxiliary Enterprise System*	11.00	14.00	17.00	20.00	23.00	26.00	29.00
Equipment & Facilities							
Operating & Designated Funds							
Computer Usage	44.28	51.83	58.94	67.05	74.60	82.72	105.45
JK Hammons Hall for the Performing Arts	0.25	0.36	0.45	0.55	0.66	0.76	1.06
Educational Fee	20.00	26.00	33.00	39.00	44.00	52.00	57.00
Auxiliary Enterprise System Funds							
Auxiliary System Operational Fee*	73.47	97.81	119.61	144.40	166.74	190.52	243.49
Athletic Fee	60.00	60.00	60.00	60.00	60.00	60.00	60.00
Total	294.00	353.00	410.00	470.00	527.00	587.00	691.00

*Net revenues from these fees are pledged as security for outstanding Auxiliary Enterprise System Bonds.

Summer 2024

	Credit Hours			
	1 hr	2 hrs	3 hrs	4 hrs or more
Student Initiatives				
Capital Projects - Wyrick	3.00	3.00	3.00	3.00
Student Art Gallery	0.00	0.00	0.00	0.00
Student Involvement	7.00	10.00	13.00	16.00
Student Security	5.00	5.00	5.00	5.00
Centennial Leaders	3.00	3.00	3.00	3.00
Student Government Association	0.00	0.00	0.00	0.00
Student Initiatives Excluded Under SB 389				
Bill R. Foster and Family Recreation Center *	20.00	32.00	41.00	52.00
Student Initiative Fund	0.00	0.00	0.00	0.00
Sustainability Fee	0.00	0.00	0.00	0.00
Flu Shot & Services Fee*	2.00	2.00	2.00	2.00
Mental Health Fee	0.00	0.00	0.00	0.00
B.E.A.R. Fee*	0.00	0.00	0.00	0.00
Capital Improvement Fee Auxiliary Enterprise System*	7.00	9.00	12.00	15.00
Equipment & Facilities				
Operating – Designated				
Computer Usage	34.85	40.24	45.63	50.99
JK Hammons Hall for the Performing Arts	0.17	0.27	0.37	0.46
Educational Fee	13.00	17.00	24.00	28.00
Auxiliary Enterprise System Funds				
Auxiliary Operational Fee*	64.98	88.49	111.00	139.55
Athletic Fee	0.00	0.00	0.00	0.00
Total	160.00	210.00	260.00	315.00

*Net revenues from these fees are pledged as security for outstanding Auxiliary Enterprise System Bonds.

Students enrolled only in courses identified as online or web conferencing or taught in any location other than the Springfield Campus and not enrolled in Springfield Campus Course will be charged as follows:

Fall 2024 and Spring 2025

	Credit Hours						
	1 hr	2 hrs	3 hrs	4 hrs	5 hrs	6 hrs	7 hrs or more
Total	147.00	177.00	205.00	235.00	264.00	294.00	346.00

Summer 2025

	Credit Hours			
	1 hr	2 hrs	3 hrs	4 hrs or more
Total	80.00	105.00	130.00	158.00

Scope of the Required Student Fees Schedule

All fees assessed must be paid in full by specified fee deadlines; otherwise, a student's future registration may be canceled. Courses audited count in the same way as courses taken for credit in determining fees. *The required student fee schedule is subject to revision by the Board of Governors without notice.*

Exceptions to the Required Student Fees Schedule

The Provost or designee has the authority to approve exceptions to the above required student fee schedule for specific course sections. These exceptions will generally be made for sections of courses that do not require students to come to the campus for more than a short period of time.

Fee Exchange for Section Changes after the Change of Schedule Period

Students may drop a section and add a different section of the same course during the same part of term and receive an even exchange of fees provided the section add and drop were processed during the same transaction. Students who drop and add a section of the same course but in a different part of term do not qualify for this fee exchange. Students who drop a special topics course and add the same course but with a different topic do not qualify for this fee exchange.

Exceptions to the Tuition Schedule

	Missouri Residents	Non-Missouri Residents
Per Credit Hour		
High School Dual Credit	\$70.00	\$70.00
AGE 728, 738	\$175.00	\$175.00
eMINTS (b)	\$100.00	\$100.00
R-12 enrollees in SFR 791/Step-Up (c)	\$45.00	\$45.00
R-12 enrollees in SFR 792 (d)	See note	
All EGR courses except EGR 110	Based on MO S&T rates	
Education Abroad (f)	See note	
All ANE Courses – 700-899	\$404.00	\$404.00
Master of Science in Information Technology** ITC, 732, 736, 738, 740, 744, 746, 747, 748, 754, 755, 756,758, 774, 775, & 795	\$500.00	\$500.00
Flat fee in place of per credit hour		
GEN 598 and GEN 798	\$75.00	\$75.00
MIL 225 and MIL 325	\$150.00	\$150.00
MS to DNAP courses(g)	\$2,700.00	\$2,700.00

**Courses in the Graduate Catalog requiring admission to the Master of Science in Information Technology program will be assessed at the rate shown but will not be assessed the Graduate-level College of Business Additional Per Credit Hour Fee.

(b) Reduced fees are charged for the eMINTS (enhancing Missouri's' Institutional Networked Teaching Strategies) program since it is cooperatively provided with DESE, resulting in reduced instructional costs.

(c) R-12 beginning teachers receiving graduate credit in the Step-Up program are eligible for this rate.

(d) Springfield R-12 teachers participating in the Missouri State University Partnership Fee Waiver program may enter into an agreement with the university whereby, in exchange for a fee waiver for the SFR 792 basic course fee for up to two (2) hours, these teachers will work in cooperation with the Department of Reading, Foundations, and Technology serving as on-site student teacher mentors in the Springfield R-12 School System.

(e) Enrollment tracking courses for students in the cooperative engineering program will be assessed tuition based upon the Missouri University of Science & Technology tuition, information technology, and engineering supplemental fees.

(f) For Education Abroad courses or exchanges administered by MSU, tuition will be assessed at the Missouri resident rate for both residents and non-residents. This does not apply to students registered in courses administered by affiliate program providers. (Additional program fees will be assessed.)

(g) For students admitted into the MS to DNAP completion program (coded NAPM-DNAP), tuition and fees will be assessed at the Flat Fee rate of \$2,700 for each three-credit course (\$900 per credit hour). This applies to ANE 754, 800, 803, 804, 806, 807, 810, 897, 898; or alternate. The Flat Fee includes tuition and program fees. It does not include application fees, books, parking, travel, or housing.

Other Enrollment Fees (applies to Internet-Based Instruction as well)*

Additional Per Credit Hour Fee	Missouri Residents	Non-Missouri Residents
William H. Darr College of Agriculture		
All COAG courses – 100-199	\$25.00	\$25.00
All COAG courses – 200-799 (except AGE 493, 494, 499)	\$45.00	\$45.00
Reynolds College of Arts, Social Sciences and Humanities		
Media, Journalism, and Film Production-Intensive courses: JRN 384, JRN 388, JRN 478, JRN 481, JRN 493, JRN 592, MED 120, MED 130, MED 274, MED 290, MED 361, MED 365, MED 382, MED 383, MED 390, MED 461, MED 462, MED 465, MED 466, MED 472, MED 490, MED 493, MED 498, MED 561, MED 562, MED 583, MED 762, MED 793	\$45.00	\$45.00
All MUS Courses – 000-799 (except MUS 107, 108, 149, 151, 152, 153, 155, 156, 157, 158, 159, 160, 207, 208, 249, 251, 252, 253, 255, 256, 257, 258, 259, 260, 298, 307, 308, 349, 351, 352, 353, 355, 356, 357, 358, 359, 360, 398, 407, 449, 451, 452, 453, 455, 456, 457, 458, 459, 460, 488, 494, 496, 498, 499, 649, 651, 652, 653, 655, 656, 657, 660, 749, 751, 752, 753, 755, 756, 757, 760, 798)	\$25.00	\$25.00
All ART, DES and MST Courses – 000-799 (except ART 360, 366, 374, 377, 381, 387, 388, 390, 399, 401, 407, 469, 471, 472, 474, 475, 476, 478, 479, 480, 483, 484, 485, 486, 487, 490, 491, 492, 494, 495, 496, 497, 598, 672, 675, 678, 680, 684, 685, 692, 698, 760, 783, 794, 795 and MST 495, 501)	\$45.00	\$45.00
All THE and DAN Courses – 000-799 (except THE 490, 491, and 493)	\$35.00	\$35.00
Undergraduate-level College of Business		
All COB courses – 100-599	\$55.00	\$55.00
Graduate-level College of Business**		
All ACC and ITC- 601-799 All BUS, ENT, FIN, RMI, LAW, MFD, MGT, MKT, QBA, TCM – 600-799	\$65.00	\$65.00
Undergraduate-level McQueary College of Health and Human Services		
All MCHHS Courses – 000-599 (except all NUR, and KIN 135, 493, 496, 498)	\$30.00	\$30.00
Nursing (Pre-licensure, 4-year program) Bachelor of Science in Nursing (BSN) NUR 302, NUR 303, NUR 304, NUR 312, NUR 315, NUR 322, NUR 323, NUR 325, NUR 331, NUR 342, NUR 355, NUR 360, NUR 416, NUR 442, NUR 478, NUR 482, NUR 487, NUR 490	\$75.00	\$75.00
Graduate-level McQueary College of Health and Human Services		
All ATC, BMS, CSD, OTE, PAS Courses 600-999	\$30.00	\$30.00
All DTN, NUR, PTE Courses 700 - 999	\$30.00	\$30.00
College of Natural and Applied Sciences		
All AST, BIO, CHM, CSC, GEO, GLG, GRY, MAT, MTH, PHY, PLN, and SCI Courses 000-199 (except MTH 101, MTH 103, and MTH 107)	\$25.00	\$25.00
All AST, BIO, CHM, CSC, GEO, GLG, GRY, , MAT, MTH, PHY, PLN, and SCI Courses 200-599 (except MTH 493, MTH 494, MTH 496, , SCI 499)	\$45.00	\$45.00

*Other enrollment fees will not be assessed for sections identified as Dual Credit/High School.

**Courses taken for degree credit in the Master of Science in Information Technology program are not assessed the graduate-level College of Business Additional Per Credit Hour fee.

Program Fees

A program fee will be assessed to cover the additional costs required for faculty, equipment, facilities, clinical instruction, and supervision for selected programs. This fee is in addition to the applicable tuition, additional per-credit-hour fees, supplemental course/section fees, and student services fees.

McQueary College of Health and Human Services

Program	Effective Term	Fee		
		Enrolled 1 to 3 Credit Hours	Enrolled 4 to 6 Credit hours	Enrolled 7 or more Credit Hours
Doctor of Nursing Practice	Program fee assessed each fall, spring and summer of enrollment	\$700.00	\$700.00	\$1,400.00
Family Nurse Practitioner	Program fee assessed each fall, spring and summer of enrollment	\$500.00	\$500.00	\$500.00
Acute Care Nurse Practitioner	Program fee assessed each fall, spring and summer of enrollment	\$500.00	\$500.00	\$500.00
Doctor of Nurse Anesthesia Practice BS to DNAP (NAPB-DNAP code)	Fee assessed each fall, spring, and summer of enrollment.	N/A	N/A	\$3,500.00
Master of Science in Physician Assistant Studies	Fee assessed each fall, spring, and summer of enrollment.	\$3,035.00	\$3,035.00	\$3,035.00
Doctor of Physical Therapy	Fee assessed each fall, spring, and summer of enrollment.	N/A	N/A	\$1,000.00
Master of Science in Athletic Training (MSAT)	Fee assessed each fall and spring of enrollment	\$ 250.00	\$ 250.00	\$ 250.00
Master of Athletic Training (MATC)	Fee assessed each fall, spring, and summer of enrollment	\$ 250.00	\$ 250.00	\$ 250.00
Master of Social Work (MSW)	Fee assessed each fall, spring, and summer of enrollment	\$ 50.00	\$ 50.00	\$ 100.00
Master of Occupational Therapy (MOT)	Fee assessed each fall, spring, and summer of enrollment.	\$ 700.00	\$ 700.00	\$1,400.00
Nutrition and Dietetics Program (MSND)	Fee assessed each fall, spring, and summer of enrollment	\$ 50.00	\$ 125.00	\$ 250.00
Dietetic Internship (DI)	Fee assessed each fall, spring, and summer of enrollment	\$ 500.00	\$ 500.00	\$ 500.00
Psychology Doctorate (PsyD)	Fee assessed each fall, spring, and summer of enrollment	\$1,400.00	\$1,400.00	\$1,400.00
Doctor of Occupational Therapy	Fee assessed each fall, spring, and summer of enrollment	\$ 700.00	\$ 700.00	\$1,400.00

Supplemental Course Fees

Supplemental course fees may be assessed on individual courses to cover the cost of specialized supplies, equipment, or services for instructional purposes that are provided by the University to all students enrolled in the course and are in addition to routine instructional expenses. The supplemental course fees will be assessed at the time of registration. Supplemental course fees will not be assessed for sections identified as Dual Credit/High School. The Provost shall be authorized to approve additional supplemental course fees needed for selected courses during the year.

Digital Course Materials

Some courses require access to digital course materials. A charge for access to these materials will be applied to the student's account.

Confirmation Fees/Deposits

Students offered admission to the McQueary College of Health and Human Services Graduate Health Programs will be required to pay a non-refundable confirmation deposit. \$500.00 for Doctorates in Physical Therapy, Nursing Practice, and Occupational Therapy, Master of Science in Physician Assistant Studies, Master of Occupational Therapy and the Dietetic Internship Graduate Certificate Program. \$1,000.00 for the Doctor of Nurse Anesthesia Practice. Payment by the deadline specified by their program will reserve their place in the program. The deposit will be applied toward tuition for the first semester of enrollment following the end of the first week of that semester. Students who do not enroll will forfeit the deposit.

Students offered admission to the Bachelor of Science in Nursing (Pre-licensure, 4-year program) will be required to pay a non-refundable confirmation deposit of \$100.00 by the deadline specified by their program to reserve their place in the program. The deposit will be applied toward tuition for the first semester of enrollment following the end of the first week of that semester. Students who do not enroll will forfeit the deposit.

Nursing Clinical Makeup Supervision Fee

Bachelor of Science in Nursing (BSN) students will be charged a fee of \$25.00 per contact hour for faculty supervision of makeup clinical time. Clinical time refers to any clinical experiences that require faculty supervision of students.

Program Application Fees

A program application fee of \$50.00 will be charged for each of these programs: the Bachelor of Science in Nursing, the Master of Science in Nursing, the Doctor of Nursing Practice, and all Doctor of Nurse Anesthesia Practice programs. This is in addition to the University Application for Admission fee.

Out-of-State and Non-Resident Fees

For purposes of scholarships, waivers and other forms of financial aid, the difference between the amount charged to a Missouri Resident and the amount charged to a Non-Missouri Resident is referred to as "out-of-state fees," "out-of-state tuition," or "non-resident fees."

College of Education**Bear POWER (Promoting Opportunities for Work, Education and Resilience) Fee**

There is a one-time application fee of \$50.00. A fee of \$4,035.00 per semester will be charged to participants. This fee is in addition to other costs for tuition, room and board, and other incidentals.

Required Student Fees Refund Schedules - Refunds of Tuition and Other Enrollment Fees

Refunds for Full Semester-Length Classes (Fall and Spring)

If a student drops or withdraws from a full semester-length class, the refund shall be as follows:	
On or before the fifth day of the semester	100%
Days 6 through 10 of the semester	75%
Days 11 through 20 of the semester	50%
Days 21 through 40 of the semester	25%
After the 40 th day of the semester	No refund

Refunds for Block Classes (Fall and Spring)

If a student drops or withdraws from a block class (first block or second block), the refund shall be as follows:	
On or before the fifth day of the block	100%
Days 6 through 10 of the block	75%
Days 11 through 14 of the block	50%
Days 15 through 20 of the block	25%
After the 20 th day of the block	No refund

Refunds for Summer Classes

If a student drops or withdraws from a session 1 (8 weeks) summer class, the refund shall be as follows:	
On or before the fifth day of the semester	100%
Days 6 through 10 of the semester	75%
Days 11 through 14 of the semester	50%
Days 15 through 20 of the semester	25%
After the 20 th day of the semester	No refund
If a student drops or withdraws from a session 2 or 4 (4 weeks) summer class, the refund shall be as follows:	
On or before the first day of the term	100%
Days 2 and 3 of the term	75%
Days 4 and 5 of the term	50%
Days 6 through 10 of the term	25%
After the 10 th day of the term	No refund
If a student drops or withdraws from a session 3 (5 weeks) summer class, the refund shall be as follows:	
On or before the second day of the term	100%
Day 3 of the term	75%
Days 4 through 6 of the term	50%
Days 7 through 12 of the term	25%
After the 12 th day of the term	No refund

Refunds for Classes with a term* of 19 days or less (including Intersession)

The refund for courses with a term* of 19 days or less (including Intersession) is 100% if the class is dropped by the end of the first day of the term, except if the term is a one day term. After the first day of the term, refunds are made on the basis of the number of days in the term per the following schedule:

Number of Days in Term	100%	75%	50%	25%
1	Prior to day 1	n/a	n/a	n/a
2	1	n/a	n/a	n/a
3	1	2	n/a	n/a
4	1	2	n/a	3
5	1	2	3	4
6	1	2	3	4
7	1	2	3	4
8	1	2	3	4
9	1	2	3	5
10	1	2	3	5
11	1	2	3	6
12	1	2	4	7
13	1	2	4	7
14	1	2	4	8
15	1	2	4	8
16	1	2	5	9
17	1	3	5	9
18	1	3	5	10
19	1	3	5	10

Refunds for Classes with a term* of 20 days or more (except for standard sessions listed above):

The refund for classes with a term* of 20 days or more is 100% if the class is dropped before the end of the second day of the term (even if the class does not meet on the second day of the term). Additional refund periods are proportionate to the refund periods described above for full semester classes. Refund deadlines are calculated as follows:

- 75% refund = 0.133 times the length of term
- 50% refund = 0.267 times the length of term
- 25% refund = 0.533 times the length of term

Standard rounding rules apply (e.g., the 75% refund deadline for a 25-day term is 0.133×25 or 3.325, which will be rounded down to day 3; the 50% refund deadline for a 25-day term is 0.267×25 or 6.675, which will be rounded up to day 7). The Office of the Registrar maintains refund deadline dates for each class length.

*For classes that are not full semester or block classes, refunds are based on the 'length of term.' For those classes, the 'term' begins with the start date of the class and ends with the end date. The length of term is the number of days in that period, including the start and end date but excluding weekends and holidays when classes are not in session.

Refunds for Dual Credit Classes

If a student drops or withdraws from a fall-only dual credit class, the refund shall be as follows:	
On or before the Friday of the eighth week of the semester	100%
Between the Friday of the eighth week and the Friday of the twelfth week of the semester	50%
Between Friday of the twelfth week of the fall semester and the last day of full semester fall classes	No refund with "W"
Last day of full semester fall classes	Last day to drop with a "W"

If a student drops or withdraws from a full-year dual credit class, the refund shall be as follows:	
On or before the Friday of thirteenth week of the fall semester	100%
Between the Friday of the thirteenth week of the fall semester and the Friday of the third week of the spring semester	50%
Between Friday of the third week of the spring semester and the last day of full semester spring classes	No refund with "W"
Last day of full semester spring classes	Last day to drop with a "W"

If a student drops or withdraws from a spring-only dual credit class, the refund shall be as follows:	
On or before the Friday of the eighth week of the semester	100%
Between the Friday of the eighth week and the Friday of the twelfth week of the semester	50%
Between Friday of the twelfth week of the semester and the last day of full semester spring classes	No refund with "W"
Last day of full semester spring classes	Last day to drop with a "W"

If a student drops or withdraws from a summer dual credit class, the refund shall be as follows:	
On or before the Friday of the fourth week of the semester	100%
Between the Friday of the fourth week and the Friday of the sixth week of the semester	50%
Between Friday of the sixth week of the semester and the last day of summer full semester classes	No refund with "W"
Last Day of summer full semester classes	Last day to drop with a "W"

Requests to deviate from the required student fees refund schedules should be submitted to the Office of the Registrar with appropriate approval.

Student Services Fee Refunds

One hundred percent (100%) of Student Services Fees will be refunded for full semester, first block and second block classes dropped on or before the fifth day of the semester; for classes with a duration of 19 days or less dropped on or before the first day of the term; for classes with a duration of 20 days or more (but not first block, second block or full semester) dropped on or before the second day of the term.

For classes dropped outside the above deadlines, student services fees are recalculated based on the credit hours in which a student remains, plus the percentage of the dropped credit hours for which the student remains liable (liability is based on the tuition refund percentage period in place at the time of the drop).

Example 1: Student originally enrolls for the fall semester in 12 on-campus credit hours and is assessed full student services fees (i.e., the amount for seven or more credit hours). During the 50% refund period, the student drops six credit hours. The amount that the student owes following the drop is recalculated to include the six remaining credits plus 50% of the six credit hours dropped (or three credit hours), which totals nine liable credit hours. In this example, there is no change in student services fees.

Example 2: Student originally enrolls in six on-campus credit hours and is assessed student services fees for those credit hours. During the 25% refund period, the student drops three credit hours. The amount the student owes following the drop is recalculated to include the three remaining credits plus 75% of the three dropped credit hours (2.25), which totals 5.25 liable credit hours. Student services fees will be assessed based on six liable credit hours (credit hours are rounded up).

Example 3: Student originally enrolls in 12 on-campus credit hours and is assessed full student service fees (i.e., the amount for seven or more credit hours). During the 75% refund period, the same student drops all 12 credit hours. Student services fees are recalculated to charge for the 25% liability of the 12 credit hours dropped, which is three liable credit hours. Student services fees will be assessed based on three liable credit hours. Thus, the student will receive a credit (refund) for the difference between the student services fee for three hours and seven hours.

Supplemental Course Fee Refunds

If a student drops during the 100% refund period for tuition (as indicated above), then 100% of supplemental fees will be refunded (with the exception of fees that have already been expended on the part of the student). No refund of supplemental or section fees is issued for students who drop after the 100% refund period.

Refunds for Recipients of Federal Aid

For students who are recipients of Federal Title IV student aid, refunds will be made in accordance with all applicable federal regulations.

Exceptions to the Required Student Fees Refund Policy

Student-Initiated: Exceptions to the fee refund policy are generally granted only for documented exceptional circumstances that were beyond the control of the student (e.g., medical emergency or death in the immediate family) or when a documented University error has occurred. A change in assessment can only be adjusted or prorated to a refund percentage rate already established in the published University tuition and required fees schedule (100%, 75%, 50%, or 25%). The documented date of the exceptional circumstances and the associated refund percentage will be evaluated when considering prorated or full refunds.

Class(es) must have been dropped/withdrawn from in order to be considered for a refund. If a grade was received (including a failing grade or incomplete grade), a refund appeal cannot be considered. Appeals for a fall semester must be received on or before June 30 of the following year; appeals for a spring semester must be received on or before November 30 of the same year; appeals for a summer semester must be received on or before February 28 of the following year.

Post-semester refund exceptions may also be considered when a University policy-based grade change is approved by the Scholastic Standards and Revision of Records Committee.

Requests for exceptions to the refund policy must be submitted to the Office of the Registrar and must be accompanied by appropriate supporting documentation. Requests for exceptions to the refund policy will be considered by the Refund Exception Committee. The Refund/Credit Appeal form and more information concerning the appeal process can be found on the Office of the Registrar's website.

The University will consider requests for full refunds of tuition and fees based on non-attendance, if it is determined that a student:

- Did not attend any classes during the semester;
- Did not live any length of time in University student housing;
- Did not have other campus charges on their accounts;
- Did not have any financial aid returned causing the returned aid to be placed on the student's account;
- Was assigned a "W" grade in all classes for the semester either by withdrawing from all classes by the last day to drop as indicated on the academic calendar or through a successful grade appeal to the Scholastic Standards and Revision of Records Committee;
- Submitted a refund appeal to the Office of the Registrar by the deadlines indicated above; and,
- Has not been given a full refund for non-attendance for a previous semester.

Department-Initiated: Exceptions may also be made when course(s) are dropped and added after the change of schedule period if the department of the course(s) dropped and added provides written verification to the Office of the Registrar stating that the late schedule change was required or recommended by the department.

Admission Application Fees

Non-refundable admission application fee is required of all first-time applicants*	
Accelerated graduate degree-seeking students	\$40.00
Graduate degree-seeking students	\$72.00
International students (undergraduate level)**	\$40.00
International students (graduate level)	\$72.00

*The application fee will not apply toward payment of the Required Student Fees. A student's application fee may, in certain circumstances, be deferred to another semester should the student not enroll for the initial semester of application. The determination on deferring of the fee will be made by the administering office (Graduate College, or International Services).

**The international student undergraduate application fee will go to International Programs to support international application processing.

Students applying for admission as non-degree seeking students are not assessed the application fee. Such students will be assessed the fee should they apply for regular admission as indicated above.

Enrollment Deposit

First-time, admitted students who have fewer than 24 transferable credit hours earned **AFTER** high school graduation are required to pay a \$150.00 enrollment deposit. Payment of the enrollment deposit serves as the student's official acceptance of their offer of admission and qualifies the student to register for a required Student Orientation, Advisement, and Registration (SOAR) program. The enrollment deposit is refundable for students admitted for the summer or fall semesters if a refund is requested on or before May1 and is refundable for students admitted for spring semester if requested on or before October 1st.

The enrollment deposit may be deferred for students who demonstrate significant financial need.

Orientation (Student Orientation, Advisement, and Registration) Fees

Fees related to orientation are collected at the time of registration for SOAR and are noted below.

SOAR family member (per person)	\$30.00
Additional overnight accommodations for students and/or Family Members (per person, per night)	\$25.00

Prior Learning Assessment and Credit by Examination

A department may choose to assess a nonrefundable fee of \$100.00 to administer an examination/assessment given to determine if academic credit will be awarded. The Office of the Provost will establish procedures for administering this fee.

Testing Center – Testing Fees

Testing Center (CTC) Tests	
ACT-R - ACT score valid only at MSU (\$32.00 test cost + \$18.00 sitting fee)	\$50.00
CLEP – College Level Examination Program (sitting fee only – students pay for exam directly to CLEP. \$25 per 2-hours testing period, or any portion thereof.)	\$25.00
Correspondence – Non-MSU Classes (sitting fee only - \$25 per 2-hour testing period, or any portion thereof.)	\$25.00
DSST (formerly Dantes Standardized Subject Test) (sitting fee only – students pay for exam online. \$25 per 2-hour testing period, or any portion thereof.) Fully funded DSST site: No sitting fee is required for military members and/or their spouses.	\$25.00
MAT – Miller Analogy Tests (\$50.00 test cost + sitting fee, \$25 per 2-hour testing period, or any portion thereof.)	\$75.00

PE Lockers (Fall, Spring, and Summer)

Hammons Student Center (Fall and Spring)	\$10.00
Hammons Student Center (Summer)	\$5.00
McDonald Arena	\$1.00

Student Conduct – Alcohol & Other Drug Fines

Alcohol – First Violation	\$90.00
Alcohol – Second Violation	\$180.00
Alcohol – Third Violation	\$200.00
Drugs - First Violation	\$100.00

Music Fee

Private music lesson taken by Missouri State University students. Students enrolling in Applied Music courses will automatically be assessed a private music lesson fee.		
	1 Credit Hour Class	2 or More Credit Hour Class
MUS Courses – 149, 151, 152, 153, 155, 156, 157, 158, 159, 160, 249, 251, 252, 253, 255, 256, 257, 258, 259, 260, 349, 351, 352, 353, 355, 356, 357, 358, 359, 360, 398, 449, 451, 452, 453, 455, 456, 457, 458, 459, 460, 498, 649, 651, 652, 653, 655, 656, 657, 660, 749, 751, 752, 753, 755, 756, 757, 760, 798)	\$60.00	\$105.00
Other Music Fees		
Musical instrumental rental fee per semester (The rental fee is to cover normal maintenance of the instrument. Students will pay the cost of any extraordinary repairs to the instrument.)		\$35.00
Band Camp, dress uniform, and equipment fees will vary from year to year based on actual costs of services and equipment.		Variable
Music locker rental fee (per semester)		\$20.00

Psychoeducational Evaluations Fee

A psychoeducational evaluation is a battery of tests used to assess learning, cognition, and psychological functions. The purpose is to provide information to guide and support the individual needs of those served.	
Missouri State University students, faculty, staff, staff dependents, University departments, and cost centers	\$400.00
Community individuals and other clients	\$500.00

Project Success Fee

Project Success is an academic support program for college students with a learning disability, ADHD, or other diagnosis who desire more comprehensive services than those covered under the Americans with Disabilities Act (ADA). The cost is \$1,800.00 per semester.

Intelligence Quotient (I.Q.) Test

A \$100.00 fee will be charged per test.

Lost Identification Card (BearPass Card) Fee

There will be a \$25.00 charge for replacement of a lost student identification card (BearPass Card). For inactive BearPass Card accounts, a service charge of \$1.00 per month will be assessed.

Returned Check Charge Fee

A fee of \$30.00 will be charged to the person presenting a check to the University that is not honored by the bank on which the check is drawn. The charge will be for each check returned.

Credit Card Processing Fee

Missouri State University contracts with a third party to process credit card payments to pay balances on accounts for charges. The third-party processing company will charge a separate convenience fee which will apply to all credit card payments. Please review the Bursar’s Office website for payment options.

Thesis Processing Fee

A \$50.00 fee will be charged during the semester the student submits the thesis to the Graduate College.

International Programs Academic Experience Fee

An International Programs Academic Experience Fee must be paid by individuals traveling with an international Education Abroad program and/or participating in an international academic experience. Individuals who are abroad on a short-term faculty-directed program will pay a \$150.00 fee. However, approved guests per the Education Abroad Guest and Participant Guidelines must pay a \$300 fee. For short-term faculty-directed programs larger than 40 individuals, collaborating with another university department for all travel arrangements and payments, the International Programs Academic Experience Fee (IPAEF) will be reduced from \$150.00 to the following:

- Groups traveling 1-19 days: \$50.00 per person
- Groups traveling 20-29 days: \$75.00 per person
- Groups traveling 30-40 days: \$100.00 per person
- Groups traveling 41 plus days will incur the full IPAEF of \$150.00 each

All other individuals studying abroad will pay a \$300.00 fee per semester. All students participating in an international Education Abroad program or international academic experience are required to carry University-approved health insurance that includes emergency medical, political, and natural disaster evacuation, as well as repatriation of remains. The cost of the insurance is included in the International Programs Academic Experience Fee. This fee is non-refundable.

Education Abroad Processing Fee

A \$100.00 fee must be paid by students who participate in domestic or remote Education Abroad programs. This fee is non-refundable and does not include insurance. Students who participate in an in-person international Education Abroad program must pay the International Programs Academic Experience Fee.

Transfer of Academic Credit without Prior Compliance or Approval Fee

A \$100.00 fee will be assessed to currently enrolled students who earn academic credit abroad and expect to transfer credit back to Missouri State University, but who have not complied with University policy regarding Education Abroad. This fee applies to students who were enrolled at the University the last full (fall or spring) semester prior to their Education Abroad experience and who return to the University within a year of completing their Education Abroad experience.

International Programs Sponsored Student Fee

Students who attend Missouri State University, to include the English Language Institute, whose room and board and/or tuition and fees are paid by a sponsoring organization, will be charged a sponsored-student fee of \$200.00 for fall and spring semesters; \$100.00 for summer semester; and \$200.00 per 12 -week session for English Language Institute. This fee is non-refundable.

International Student Fee

An International Student Fee of \$75 per semester (Fall & Spring only) will be charged to each MSU student in a non-immigrant visa status (F-1/F-2 and J-1/J-2 visa holders). This fee applies to both undergraduate and graduate students enrolled in one or more credit hours. This fee will fund transitional support services, health and wellness advocacy, and academic success programs for the international student population. This fee is non-refundable.

Diploma/Transcript Fees

A \$10.00 fee will be charged for each official transcript (hard copy, fax, or electronic) requested by a current or former student.

A \$10.00 fee will be charged for the issuance of a digital reissued diploma or reissued certificate.

A \$20.00 fee is charged for the issuance of a paper reissued diploma or reissued certificate.

A \$20.00 delivery fee will be charged for transcripts, enrollment verification, and other documents sent via express or overnight mail from the Office of the Registrar (domestic deliveries within the U.S. only).

Financial Aid Fees

Emergency Short-Term Loan Service Charge: There is a service charge of \$10.00 for each Short-Term Loan processed for the student.

Laboratory Course Deposit

A deposit is not required for laboratory courses. A student is responsible for unusual breakage or loss of equipment.

Supervised Teaching/Certification Fee

Supervised teaching, except CSD 796 (see Appendix A)	\$350.00 per 16-week placement (Supervised teaching includes two student teaching courses for each program at \$175.00 per student teaching course)
Clinical Experience in Teaching II (see Appendix A)	\$150.00 per 16-week placement
Supervised teaching outside of service area	\$450.00 additional per 16-week placement

Missouri Fine Arts Academy

Per 3-week Residential Program	
Full fee students	\$1,600.00
Reduced-lunch students	\$700.00
Free-lunch students	\$400.00

Child Development Center Fees

Non-refundable enrollment fee	\$100.00
Non-refundable application fee	\$25.00
Program Charges assessed per-week	
Infant Classroom - Employee	\$305.00
Infant Classroom – Community	\$319.00
Toddler Classroom – Employee	\$305.00
Toddler Classroom – Community	\$319.00
Two-Year-Old Classroom – Employee	\$245.00
Two-Year-Old Classroom – Community	\$252.00
Preschool Classroom - Employee	\$210.00
Preschool Classroom – Community	\$220.00

Greenwood Laboratory School

Payment of the laboratory school fee reserves a classroom position for the elementary or secondary student who has been accepted for admission. This fee is not refundable after the start of classes. Failure to pay Greenwood Laboratory School fees by the end of the fall semester may result in the student being dismissed from the laboratory school program. The laboratory school summer session will operate on a self-supporting basis. The fee for each course will be set at the level needed for projected revenues to equal projected expenses.

Fees:	
Grades:	School Year
Kindergarten	\$7,150.00
1 – 8	\$7,150.00
9 – 12	\$7,775.00
I-20 Students, all grades*	\$9,645.00
Textbook Rental Fee	
Kindergarten through grade 12	\$200.00
Kindergarten, Elementary & Secondary Fees – Grades K - 12	
Vocal Music (purchase music, support performances)	\$30.00
Art (consumable supplies used in class)	\$30.00
Secondary Fees – Grades 6 – 12	
Locker Fee	\$20.00
Instrumental Music (purchase music, repair/replace instruments & equipment)	\$50.00
Foreign Language (software and consumable supplies)	\$20.00
Extracurricular Activities & Debate – per activity (equipment, transportation, no maximum)	\$250.00
Science Olympiad (entry fees, sponsor supervision, and transportation)	\$100.00
Computer Class & Independent Study	\$50.00
Elementary & Secondary Fees – Grades Primary – 12	
Technology Fee	\$200.00
Processing Fee – New Application	\$50.00
Safety Fee per family	\$175.00
Building Maintenance & Updates	\$125.00

*Inclusive of all Greenwood fees.

Greenwood tuition will be prorated for students who enroll a month or more after the first day of school. The prorated amount is based on the number of school attendance days remaining in the school year times the daily tuition charged. Daily tuition (DT) is the annual tuition divided by the number of total school days. Greenwood provides a discount of \$1,500 per family unit for Greenwood employees working at least 1,000 hours per year and for MSU employees regardless of the salary-funding source.

Dual enrollment at Missouri State University is available to Greenwood students at the regular instruction per-credit rate and all related fees. However, seniors will have their basic and student fees waived for three credit hours per semester during their senior year, in addition to their basic and student fees resulting from Calculus and Pre-Calculus courses taken.

Library Fines

Loan Period	Fine Rate	Maximum
2-hour Reserve	\$.25 per hour overdue	\$25.00
Recalled Items	\$1.00 per day	\$25.00
Replacement/Repair Fee	Actual Cost	N/A
Overdue Laptops (including tablets and Chromebooks)	\$5.00 per day	\$30.00

Fees below \$2.00 are waived.

English Language Institute

English for Academic Purposes (EAP) program fees per 12-week session: \$6,950.00. English for Academic Purposes program fees cover the core courses of Writing, Reading, Listening, and Speaking, as well as all textbooks and instruction materials. Permanent Residents to the U.S. will receive a 50% discount on application and program fees. International Partner discounts are determined per agreement.

EAP Application Fee (Non-Refundable)	\$150.00
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Other courses/workshops may be offered by ELI with fees to be determined.

Certificate in English Language Teaching for Adults – CELTA

Full fees are due 21 days before the course begins. CELTA may also be taken for Missouri State University academic credit, with regular tuition and fees applying. Tuition collected for courses offered as part of the CELTA program will go to the CELTA program. CELTA fees are non-refundable.

CELTA On-Site Session Fees	\$2,450.00
CELTA Online Course Fees	\$2,700.00

A tuition Payment Plan is available to admitted CELTA trainees. Terms of the Payment Plan are below:

- A fee of \$100 will be added to the total tuition to enroll in the Payment Plan.
- The Payment Plan includes two equal payments.
- The first payment is due no later than three weeks prior to the CELTA program start date, and the second payment is due no later than the midpoint of the CELTA program. Exact payment amounts and due dates can be found at the Payment Plan Enrollment Form for each CELTA session.

Participants who pay in full at least six weeks prior to the program start date are eligible for an Early Bird discount of \$250 off the course tuition.

International Students Health Insurance

Fall 2024, Spring 2025, and Summer 2025

This charge will be assessed each semester to all registered students for whom Missouri State University has issued F-1 or J-1 student visa documents.

Insurance Plan	Amount	Approximate Coverage Dates
Annual	\$1,698.00	08/10/24 -08/09/25
Fall 2024 – Regular	\$849.00	08/10/24 -12/31/24
Spring/Summer 2025 – Regular	\$849.00	01/01/25 -08/09/25
Summer 2025 – Regular (for students not attending spring)	\$326.00	06/01/25 -08/09/25
Continuation coverage for one Month after semester	\$141.50	
Fall 2024 – EAP Term	\$566.00	08/10/24 -12/17/24
Spring 2025 – EAP Term	\$566.00	12/18/24 -04/14/25
Summer 2025 – EAP Term	\$566.00	04/15/25 -08/09/25
Continuation coverage for one week after EAP	\$32.66	

Housing Fees

For actual detail rates with meal plans for all locations, see <https://reslife.missouristate.edu/rates.htm>

The combined room (housing) and board (meals) blended increase will not exceed 3.0% for Fall 2024, Spring 2025, and Summer 2025. Dining Dollars prices are as follows: \$192 with a value of \$210; \$242 with a value of \$265 and \$310 with a value of \$340.

Residence hall rates include utilities and unlimited access to washers and dryers.

Single occupancy may be approved for the Fall and Spring semesters only if space is available. An additional charge equal to 1½ times the double occupancy rate will be made for a single occupancy.

There is a \$12 per semester/\$24 per academic year Residence Hall Association Activity Fee.

Guest Housing

Residence Hall Space	\$25.00 per night
Apartment Space	Varies

Conferences and Institutes (effective May 1, 2023)

Daily room rates for double occupancy with air conditioning, no meal plan		
	Housing Without Linen Service	Housing With Linen Service
Non-student groups*	\$ 30.00	\$ 35.00
Prospective student groups	\$ 27.00	\$ 32.00
Current student groups*	\$ 25.00	\$ 30.00
Other Rates		Amount
Children (age 3-12) with accompanying parents		\$ 5.00 per day
Athletic groups		\$18.75 per night

*Rates are negotiable for large groups; rate exceptions for current student groups or individuals must be approved by the Vice President for Student Affairs.

Residence Hall Deposit

A \$100.00 security deposit is required for all new applicants for University housing.

The deposit serves as the applicant’s guarantee that the contract will be completed. Also, it may be used to cover damages or other charges if the contract is completed. The contract period is for the Fall and Spring semesters. Housing for the Summer session is covered by a separate contract and deposit. Provisions for refund/forfeiture of deposits are stated in the *Student Housing Contract*.

Other Fees/Fines

Key Replacement (mail box, room, hall)	\$10.00
Recore/Reprogram Room or Hall Lock	\$50.00
Lock Out Access (third time & thereafter)	\$5.00
Annual Residence Hall Association Activity Fee	\$24.00
Building Access Card	\$25.00
Excessive Printing (over 350/semester, 700/year) per 100 pages	\$5.00
Improper Checkout	\$75.00
Damages	Varies

Expanded housing discounts: Students assigned to expanded housing are eligible for a discount. When students are moved to a permanent room, the prorated time spent in expanded housing is discounted at 20%.

Mountain Grove Housing Fees

Room Rate	\$380.00 per month
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University Safety

Parking Permits* (Students/Faculty/Staff)**

	Fall & Spring Rate	Summer Rate	Per Year
Black & White Striped or Orange and White Striped (Overnight)	N/A	N/A	\$495.00
Blue (Reserved) or Silver SP**	N/A	N/A	\$228.00
Brown (Service Vehicle)	N/A	N/A	\$228.00
Green or Red (Residence Hall)	\$198.00	\$40.00	\$238.00
Green Lot 27A – (Monroe Apartments)	N/A	N/A	\$457.00
Green & White Striped	N/A	N/A	\$492.00
Motorcycle	N/A	N/A	\$27.00
Orange (Evening and Remote)	\$67.00	\$14.00	\$81.00
Purple & White (Vendor)	N/A	N/A	\$228.00
Second Blue (Reserved)** Alternate	N/A	N/A	\$15.00
Yellow or Yellow & White (Commuter)**	\$121.00	\$24.00	\$145.00
Reserved Space			\$750.00
Short-Term (Daily)		\$3.15	
Metered Parking		\$1.25 per hour, plus mobile convenience fee, if any.	
Metered Parking (Downtown)		\$3.25 per hour, plus mobile convenience fee, if any.	

*Replacement parking permits are up-to one-half of original cost. Transportation Services will provide pro-rata refund for early termination of parking privileges.

**Payroll deduction required for full-time University employees.

Parking permits will be provided at no cost to University guests of faculty and staff if requested in advance from the Transportation Services Office.

Parking Violation Fines

Failure to Register	\$ 53.00
Permit Not Present	\$ 36.00
Altered/Stolen Permit	\$158.00
Permit Does Not Apply to Lot	\$ 32.00
No Parking Zone	\$ 36.00
Parked over the Line	\$ 23.00
Accessible Permit Not Present 1 st Offense	\$111.00
Accessible Permit Not Present 2 nd Offense	\$167.00
Accessible Permit Not Present 3 rd Offense	\$221.00
Parking Time Expired	\$ 26.00
Obstructing Traffic	\$ 29.00
Reserved Space	\$ 47.00

Fines revert to individual faculty, staff, and student Accounts Receivable accounts if not paid or appealed within 5 days. No late fees apply; however, Accounts Receivable accounts accrue a 1% per month service fee for unpaid charges.

Key Control – Replacement Keys (loss or theft)

Maximum for Contractor (for lost or stolen keys)	\$10,000.00
High Security Keys (Master Keys)	\$ 500.00
Medium Security Keys (Submasters, Campus Labs, Chemical Labs, and Box Office locations)	\$ 250.00
Select Submaster Key (a key that opens a limited number of multiple doors)	\$ 125.00
Exterior Door Key	\$ 50.00
Standard Room Key	\$ 25.00

Miscellaneous Transportation Fees

Gate Arm Replacement Fee	\$ 66.00
Auto Clamp Removal Fee	\$ 53.00
Vehicle Removal Fee	\$ 53.00
Bike Impoundment Return Fee	\$ 25.00

Bill R. Foster and Family Recreation Center Membership Rates

Missouri State Students

Type of student	Fall/Spring Semester Cost	Summer
Current student assessed the full Springfield student service fee	No additional cost	No additional cost
Current students and Greenwood Laboratory School (Junior and Seniors Only) not assessed full Springfield student service fee	\$92.00 per semester or balance of full Springfield student service fee	\$52.00 or balance of full Springfield student service fee or \$20 per month
Special use (summer only for those students who were enrolled in the previous spring semester)		\$52 for full summer or \$20 per month

Additional Eligible Members

Type of Member	Monthly	Annual
MSU full-time employees, current and retired	\$ 20.00	\$236.00
Active Alumni	\$ 30.00	\$315.00
MSU Affiliates	\$ 30.00	\$315.00
Household members	\$ 30.00	\$315.00

Day Pass Pricing

Type of Pass	Guest Rate	Non-member MSU employee/student not assessed student service fee
One-Day with no group fitness	\$7.00	\$5.00
Group fitness (BearFit)	\$5.00	\$5.00
Child one-day pass during family hours	\$5.00	N/A

Hammons Student Center Usage Fees

Family Plan	\$ 15.00 per semester
Guest with Member	\$ 5.00 per day
Qualified Alumni	\$ 2.00 per day
Single Plan	\$175.00 per year
Family Plan	\$200.00 per year

Facility Fees

Non-Missouri State University Events	
Hammons Student Center	\$ 3.00 per ticket
GSB Arena	\$ 3.00 per ticket
Blue & Gold Tournament	\$ 2.00 per ticket
SPS Tournament of Champions	\$ 2.00 per ticket
JKH Hall for the Performing Arts	\$ 3.00 per ticket

Other

In the event a student received University services which is not fully paid for from the student's tuition and fees, the student will be charged the difference.

Appendix A

Supplemental Course Fees for Springfield Campus for Fall 2024, Spring 2025, and Summer 2025

College	Course	Number	Title	Amount
Reynolds College of Arts , Social Sciences and Humanities				
RCASH	ART	598	Seminars in Art Education	<i>Vary by section</i>
RCASH	ANT	351/751	Field Archaeology/Graduate Field Archaeology	<i>Vary by section</i>
RCASH	DSS	ALL	All Defense and Strategic Studies Courses	\$700.00
RCASH	PLS	333	Model United Nations	\$260.00
RCASH	ENG	373	Writing with Technology	\$ 75.00
RCASH	ENG	421	Advanced Technical Writing	\$ 75.00
RCASH	ENG	473	Writing with Technology II	\$ 75.00
RCASH	ENG	573	Writing for the Web	\$ 75.00
RCASH	ENG	679	Writing for the Web	\$ 75.00
RCASH	ENG	773	Writing for Computer Industry	\$ 75.00
RCASH	ENG	775	Designing Technical Documents	\$ 75.00
RCASH	MUS	398	Junior Recital	\$ 25.00
RCASH	MUS	498	Senior Recital	\$ 25.00
College of Business				
COB	IDC	424	Business Practices	\$100.00
COB	TCM	110	Introduction to Engineering Design	\$ 20.00
COB	TCM	121	Construction Principles and Practice	\$ 65.00
COB	TCM	122	Construction Materials and Methods	\$ 55.00
COB	TCM	322	Electrical Systems for Buildings	\$ 40.00
COB	TCM	326	Construction Soils and Foundations	\$ 40.00
COB	TCM	331	Materials and Manufacturing Processes	\$ 50.00
COB	TCM	347	Electrical Circuits	\$ 40.00
COB	TCM	438	Systems Integration	\$ 50.00
COB	TCM	494	Professional Internship	\$100.00
COB	TCM	498	Senior Design	\$ 50.00
College of Education				
COE	CFD	260	Observing, Assessing, and Creating Activities for Young Children	\$ 15.00
COE	CFD	360	Planning and Implementing Curriculum for Child Development Centers	\$ 15.00
COE	CFD	455	Infants and Toddlers: Development and Program Planning	\$ 15.00
COE	EAD	870	Specialized Topics in Educational Leadership	<i>Vary by section</i>
COE	EAD	882	Superintendency Internship-Part 1	\$ 60.00
COE	EAD	883	Superintendency Internship-Part 2 II	\$ 60.00
COE	ECE	301	Emerging Literacy and Communication Arts	\$ 15.00
COE	ECE	302	Social Studies and Sociomoral Development	\$ 15.00
COE	ECE	303	Mathematics and Science for Young Children	\$ 15.00
COE	ECE	401	Curriculum For Early Childhood Education	\$ 15.00
COE	ECE	402	Assessing Young Children	\$ 15.00
COE	ELE	500/600	Current Issues and Applications in Elementary Education	\$25.00
COE	CTE	502/602	Study Tour	<i>Vary by section</i>
COE	SPE	346	Educational Evaluation of Exceptional Students Lab	\$ 25.00
COE	SPE	605	Braille Reading and Writing I	\$ 25.00
COE	SPE	711	Braille Reading and Writing II	\$ 25.00
COE	SPE	712	Instructional Techniques and Strategies of Orientation and Mobility	\$150.00
COE	SPE	750	Practicum in Blindness and Low Vision – Within Area (\$350 + \$110)	\$460.00
COE	SPE	760	Internship – Orientation and Mobility	\$250.00

Appendix A (continued)

Supplemental Course Fees for Springfield Campus for Fall 2024, Spring 2025, and Summer 2025

College	Course	Number	Title	Amount
COE	SPE	783	Advanced Assessment to Support Individuals with Developmental and Sensory Disabilities	\$ 50.00
COE	SPE	789	Supervised Teaching – The Exceptional Child	\$115.00
COE	SPE	791	Clinical Practicum for Individuals with Autism and Challenging Behavior	\$ 25.00
COE	SPE	792	Advanced Diagnosis and Remediation of Students with Disabilities Lab	\$ 25.00
McQueary College of Health and Human Services				
MCHHS	ANE	726	Introduction to Clinical Anesthesia	\$100.00
MCHHS	ANE	735	Clinical Practicum	\$100.00
MCHHS	BMS	622	Molecular Cell Biology	\$ 40.00
MCHHS	BMS	625	Molecular Biology	\$ 40.00
MCHHS	BMS	629	Molecular Genetics	\$ 40.00
MCHHS	BMS	658	Recombinant DNA and Protein Techniques	\$ 40.00
MCHHS	BMS	645	Clinical Gross Anatomy	\$255.00
MCHHS	BMS	707	Medical Human Anatomy	\$255.00
MCHHS	BMS	717	Medical Human Anatomy and Radiology	\$255.00
MCHHS	BMS	727	Human Gross Anatomy	\$255.00
MCHHS	BMS	728	Human Neurophysiology and Anatomy	\$255.00
MCHHS	COU	752	Career Development	\$ 25.00
MCHHS	COU	781	Secondary School Counseling Internship	\$115.00
MCHHS	COU	783	Elementary School Counseling Internship	\$115.00
MCHHS	COU	785	Mental Health Counseling Internship	\$115.00
MCHHS	CSD	795/895	Advanced Clinical Practice	\$120.00
MCHHS	CSD	797	Speech-Language Pathology Externship	\$100.00
MCHHS	CSD	844	Auditory Electrophysiology II	\$ 40.00
MCHHS	KIN	135	Selected Activities	<i>Vary by section</i>
MCHHS	KIN	669	Health Appraisal & Exercise Testing Techniques	\$ 16.00
MCHHS	NUR	730	Family Practice I	\$225.00
MCHHS	NUR	734	Advanced Physical Assessment and Clinical Reasoning	\$225.00
MCHHS	NUR	750	Family Practice II	\$225.00
MCHHS	NUR	770	Family Practice III	\$225.00
MCHHS	NUR	790	Family Nurse Practitioner Advanced Practicum	\$225.00
MCHHS	OTE	624	Therapeutic Modalities	\$ 20.00
MCHHS	OTE	645	Clinical Gross Anatomy	\$255.00
MCHHS	PSY	720	Individual Intelligence Testing	\$150.00
MCHHS	PTE	707	Medical Human Anatomy	\$255.00
MCHHS	SWK	780	Social Work Field Practicum and Seminar II	\$125.00

Appendix A (continued)

Supplemental Course Fees for Springfield Campus for Fall 2024, Spring 2025, and Summer 2025

Student Teaching Course Fee (per 12-16-week placement)			
Course	Number	Title	Amount
AGE	493	Supervised Teaching (Secondary Agriculture)	\$175.00
AGE	494	Supervised Teaching (Secondary Agriculture)	\$175.00
COM	490	Supervised Teaching (Secondary Speech and Theatre)	\$175.00
COM	491	Supervised Teaching (Secondary Speech and Theatre)	\$175.00
ECE	495	Supervised Teaching-Early Childhood	\$175.00
ECE	496	Supervised Teaching-Early Childhood	\$175.00
ELE	495	Supervised Teaching (Elementary)	\$175.00
ELE	496	Supervised Teaching (Elementary)	\$175.00
ENG	432	Supervised Teaching (Secondary English)	\$175.00
ENG	433	Supervised Teaching (Secondary English)	\$175.00
CTE	493	Supervised Teaching (Secondary Family and Consumer Sciences)	\$175.00
CTE	494	Supervised Teaching (Secondary Family and Consumer Sciences)	\$175.00
HST	422	Supervised Teaching (Secondary Social Studies)	\$175.00
HST	423	Seminar in Supervised Teaching	\$175.00
KIN	493	Supervised Teaching (Secondary Physical Education)	\$175.00
KIN	496	Supervised Teaching (Elementary Physical Education)	\$175.00
LCR	493	Supervised Teaching Seminar	\$175.00
LCR	496	Supervised Teaching (Elementary Foreign Language)	\$175.00
MID	493	Supervised Teaching (Middle School)	\$175.00
MID	494	Supervised Teaching (Middle School)	\$175.00
MTH	493	Supervised Teaching (Secondary Mathematics)	\$175.00
MTH	494	Supervised Teaching (Secondary Mathematics)	\$175.00
MUS	494	Supervised Teaching (Elementary Music K-6)	\$175.00
MUS	496	Supervised Teaching (Secondary Music 7-12)	\$175.00
SCI	493	Supervised Teaching (Secondary Science)	\$175.00
SCI	494	Supervised Teaching (Secondary Science)	\$175.00
SEC	493	Supervised Teaching (Secondary)	\$175.00
SEC	494	Supervised Teaching (Secondary)	\$175.00
SPE	495	Supervised Teaching (Special Education)	\$175.00
SPE	496	Supervised Teaching (Special Education)	\$175.00
THE	490	Supervised Teaching (Secondary Speech and Theatre)	\$175.00
THE	491	Supervised Teaching (Secondary Speech and Theatre)	\$175.00
Supervised Teaching Course Fee (per 16-week placement)			
ART	490	Supervised Teaching	\$350.00
SEC	784	Internship in Teaching II – 10 credit hour section	\$350.00
SPE	796	Supervised Teaching	\$350.00

Appendix A (continued)

Supplemental Course Fees for Springfield Campus for Fall 2024, Spring 2025, and Summer 2025

Teacher's Aide Rule Course Fee (per 16-week placement)			
AGE	499	Clinical Experiences in Teaching II (Agriculture 9-12)	\$150.00
ART	469	Clinical Experiences in Teaching II (Art K-12)	\$150.00
COM	493	Clinical Experiences in Teaching II (Speech and Theatre 9-12)	\$150.00
ECE	499	Clinical Experiences in Teaching II (Early Childhood B-Grade 3)	\$150.00
ELE	499	Clinical Experiences in Teaching II (Elementary Education 1-6)	\$150.00
ENG	434	Clinical Experiences in Teaching II (English 9-12)	\$150.00
CTE	498	Clinical Experiences in Teaching II (Family & Consumer Sciences B-12)	\$150.00
HST	499	Clinical Experiences in Teaching II (Social Studies 9-12)	\$150.00
KIN	498	Clinical Experiences in Teaching II (Physical Education K-12)	\$150.00
LCR	491	Clinical Experiences in Teaching II (Foreign Languages K-12)	\$150.00
MID	499	Clinical Experiences in Teaching II (Middle School 5-9)	\$150.00
MTH	496	Clinical Experiences in Teaching II (Mathematics 9-12)	\$150.00
MUS	499	Clinical Experiences in Teaching II (Music Education K-12)	\$150.00
SCI	499	Clinical Experiences in Teaching II (Sciences 9-12)	\$150.00
SEC	499	Clinical Experiences in Teaching II	\$150.00
SPE	499	Clinical Experiences in Teaching II (Special Education K-12)	\$150.00
THE	493	Clinical Experiences in Teaching II (Speech and Theatre 9-12)	\$150.00

IV.C.

2024-2025 Proposed Fee Schedule Summary

Board of Governors

April 17,2024

West Plains Campus

Tuition and Student Service Fees

Tuition Regular Instruction (per credit hour)	2023-2024	2024-2025	\$Increase
Undergraduate Missouri Resident	\$ 149.00	\$ 155.00	\$ 6.00
Undergraduate Non-Missouri Resident	\$ 298.00	\$ 310.00	\$ 12.00
Common Fee	2023-2024	2024-2025	\$Increase
Total Common Fee (per credit hour)	\$ 34.00	\$ 42.00	\$ 8.00

Exceptions to Tuition Schedule

	2023-2024	2024-2025	\$Increase
NUR Courses (seated) – Missouri Resident	\$ 194.00	\$ 205.00	\$ 11.00
NUR Courses (seated) – Non-Missouri Resident	\$ 388.00	\$ 410.00	\$ 22.00
NUR Courses (online) – Missouri Resident	\$ 201.00	\$ 210.00	\$ 9.00
NUR Courses (online) – Non-Missouri Resident	\$ 402.00	\$ 420.00	\$ 18.00
Online Courses – Resident & Non-Resident	\$ 179.00	\$ 185.00	\$ 6.00
VESTA	\$ 230.00	\$ 240.00	\$ 10.00

ASCEND Program fees of \$3,000 per semester will not be assessed to students for 2024 – 2025. Program costs will be covered by grant funding.

International Health Insurance Fee, Students only will increase from \$1,640.00 to \$1,698.00 and will be prorated for various enrollment periods.

Residence Hall room and board rate for Grizzly Lofts will increase from \$3,500.00 to \$3,575.00 per semester and \$7,000.00 to \$7,150.00 per year.

Non-Resident Meal Plans	2023-2024	2024-2025	\$Inc/(Decr)
10 meal punch card – Faculty/Staff/Students	\$ 0.00	\$ 70.00	\$ 70.00

Summer Room & Board	\$ 1,750.00	\$2,100.00	\$ 350.00
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Conferences and Institutes – daily room rates	2023-2024	2024-2025	\$Increase
Non-student groups	\$ 20.00	\$ 25.00	\$ 5.00
Prospective student groups	\$ 17.00	\$ 21.00	\$ 4.00
Current student groups	\$ 15.00	\$ 20.00	\$ 5.00
Children (ages 3-12) with accompanying parents	\$ 7.00	\$ 10.00	\$ 3.00

Key replacement fee will increase from \$25.00 to \$50.00.

Supplemental Course Fees

Supplemental course fees may be assessed on individual courses to cover the cost of specialized supplies, equipment, or services for instructional purposes that are provided by the University to all students enrolled in the course and are in addition to routine instructional expenses. Of the approximate 124 supplemental course fees for the West Plains campus listed in the FY25 Fee Resolution, 5 are newly added, 2 are decreased, and 13 are increased.

**Missouri State University
West Plains Fees No. 22-24
2024-2025 Fee Schedule
Board Resolution**

West Plains Campus

BE IT RESOLVED BY THE BOARD OF GOVERNORS OF MISSOURI STATE UNIVERSITY AS FOLLOWS:

The Board of Governors adopts the following fee schedule for the West Plains Campus, effective July 1, 2024.

Delegation of Responsibility

The Board of Governors delegates the responsibility for negotiating charges for on- and off- campus use of the West Plains Campus facilities to the Chancellor of the West Plains Campus.

BE IT FURTHER RESOLVED, understanding that unanticipated circumstances may require immediate action, and to be able to respond efficiently as necessary in the judgment of the President, that the President of the University is hereby authorized to establish and implement additional fees, or make appropriate modifications to the fees as set forth here, except for "Required Student Fees," and that such fees will be immediately effective upon action by the President, but will be reported to the Board at the next meeting of the Board by either the President, Vice President for Administration and Finance or the Assistant Vice President for Finance and Accounting.

BE IT FURTHER RESOLVED, that previous actions by the Board of Governors covered in this schedule of student fees and deposits be modified accordingly, the Board of Governors reserves its discretion to further modify fees and charges as it determines necessary and appropriate.

Lynn Parman
Board Chair

Passed at the meeting of
April 17, 2024

Rowena Stone
Secretary to the Board

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 Parking Violation Fines _____ 10

Physical Plant – Replacement Keys (loss or theft) _____ 10

Appendix A _____ 11-13

West Plains Campus

Required Student Fees

Tuition (Fall 2024, Spring 2025, and Summer 2025)

	Missouri Resident	Non-Missouri Resident
Undergraduate course per-hour fee	\$155.00	\$310.00

Corporate Education

Corporate education course fees will be negotiated on a case-by-case basis.

Common Fee (assessed in addition to Tuition)

The Common Fee is assessed in addition to tuition and is based upon the total credit hours for which a student enrolls. The Common Fee is used to cover a variety of student and administrative focused activities. To calculate the total Common Fee incurred each semester, multiply the total Common Fee for one (1) hour by the total number or credit hours enrolled for the semester.

Fall 2024, Spring 2025, and Summer 2025

Description	Per Credit Hour
Student Services Fees	\$ 8.80
Administrative Fees	\$17.73
Computer & Technology Fee	\$15.47
Total per credit hour	\$42.00

Scope of the Required Student Fees Schedules

- All fees assessed must be paid in full by specified fee deadlines; otherwise, a student's future registration is canceled.
- Courses audited are counted in the same way as courses taken for credit in determining fees.
- *The required student fee schedule is subject to revision by the Board of Governors without notice.*

Exceptions to the Required Student Fee Schedule

The Vice-Chancellor of Academic Affairs has the authority to approve exceptions to the required student fee schedule for courses for which the fees must be negotiated with outside agencies.

Exceptions to the Tuition Schedule

	Missouri Residents	Non-Missouri Residents
Per Credit Hour		
High School Dual Credit*	\$ 70.00	\$ 70.00
High School Dual Enrollment	\$ 88.00	\$ 88.00
NUR Courses (seated)**	\$205.00	\$410.00
NUR Courses (online)	\$210.00	\$420.00
Online Courses	\$185.00	\$185.00
TEC Courses	\$180.00	\$180.00
UAS Courses	\$180.00	\$180.00
VIN Courses	\$240.00	\$240.00
WLD Courses	\$300.00	\$300.00

*High school students who enroll in dual credit courses are charged a lesser amount than the seated tuition rate for a Missouri resident and are not charged the common fee. High school students who enroll in any other course, whether on campus or online, are charged \$88.00 per credit hour and the common fee. Supplemental course fees will be charged in full for dual credit and dual enrollment courses, if applicable.

**Per credit hour rate for courses with a NUR (Nursing) prefix, except for NUR 197, and NUR 297.

Program Fee

The non-refundable program fee of \$3,000.00 per semester is assessed for students who are selected for participation in the ASCEND program. ASCEND will provide additional support for students who have a diagnosis of Autism Spectrum Disorder or similar neurodivergent diagnosis and program fees will be utilized to aid in the delivery of needed support resources. A maintenance program (ASCEND-M) fee of \$1,500.00 per semester is available for second year students who may no longer have high level support needs. In 2024-2025, a grant has been received to cover the cost of the program and program fees will not have to be assessed to participants for the year.

Supplemental Course Fees

Supplemental course fees may be assessed on individual courses to cover the cost of specialized supplies, equipment or services for instruction purposes that are provided by the University to all students enrolled in the course and are in addition to routine instructional expenses. The listing of supplemental course fees in Appendix B will be identified in the catalog and class schedule and will be assessed at the time of registration.

There may be additional supplemental course fees needed during the year for selected courses. For such courses, the Chancellor of the West Plains Campus shall be authorized to recommend supplemental course fees. Supplemental fees recommended will be presented to the President for approval and reported to the Board of Governors at the next meeting of the Board.

Lost Identification Card Fee

There will be a \$5.00 charge for replacement of a lost student identification card.

Returned Check Charge Fee

A fee of \$30.00 will be charged to the person presenting a check to the University that is not honored by the bank on which the check is drawn. The charge will be for each check returned.

Credit Card Processing Fee

Missouri State University contracts with a third party to process credit card payments to pay balances on accounts for charges. The third-party processing company will charge a separate convenience fee which will apply to all credit card payments. Please review the Business Office website for payment options.

Diploma/Transcript Fees

All transcript requests will be made through Parchment, Inc. Electronic transcripts will cost \$7.50, and mail delivered transcripts will cost \$10.00. Transcripts for the China campus will be processed directly through Registration and Records at no cost.

A \$25.00 delivery fee will be charged for transcripts, enrollment verifications, and other documents sent via express or overnight mail inside the continental United States. International transcripts cost is \$47.50/transcript. The actual cost to the University will be charged for enrollment verifications, and other documents sent via express or overnight mail outside the continental United States. Third-party transcripts will be charged \$12.00 per transcript.

Reissued diploma requests will be made through Parchment, Inc. A \$5.00 delivery fee will be charged by Parchment, Inc. for reissued diplomas.

International Programs Academic Experience Fee

An International Programs Academic Fee (IPAEF) must be paid by individuals traveling with an international Education Abroad program and/or participating in an international academic experience. West Plains students participating in a West Plains short-term faculty-directed program will pay a \$50.00 fee. West Plains students participating in a short-term faculty-directed program through the Springfield campus will pay the Springfield IPAEF of \$150. All students participating in an international Education Abroad program or international academic experience are required to carry University-approved health insurance that includes emergency medical, political, or natural disaster evacuation, as well as repatriation of remains. The cost of insurance is included in the International Programs Academic Experience Fee. This fee is non-refundable.

Required Student Fees Refund Schedules

Refunds are determined separately for tuition, common fees, and supplemental and sections fees as indicated below. In all cases, the date used in determining refunds shall be the date the student completes the transaction online or submits an official withdrawal or change of schedule request to the Office of Registration and Records. For withdrawal requests submitted by mail, the postmark date shall be used.

Refunds of Tuition

If a student drops or withdraws from a full semester-length class prior to the ninth week, the tuition refund shall be as follows:	
On or before the fifth day of the semester	100%
Days 6 through 10 of semester	75%
Days 11 through 20 of semester	50%
Days 21 through 40 of semester	25%
After the 40 th day of semester	No refund

Refunds for Block Classes (Fall and Spring)

If a student drops or withdraws from a block class (first block or second block), the refund shall be as follows:	
On or before the fifth day of the block	100%
Days 6 through 10 of the block	75%
Days 11 through 14 of the block	50%
Days 15 through 20 of the block	25%
After the 20 th day of the block	No refund

Refunds for Summer Classes

If a student drops or withdraws from a session 1 (8 weeks) summer class, the refund shall be as follows:	
On or before the fifth day of the semester	100%
Days 6 through 10 of the semester	75%
Days 11 through 14 of the semester	50%
Days 15 through 20 of the semester	25%
After the 20 th day of the semester	No refund
If a student drops or withdraws from a session 2 or 4 (4 weeks) summer class, the refund shall be as follows:	
On or before the first day of the term	100%
Days 2 and 3 of the term	75%
Days 4 and 5 of the term	50%
Days 6 through 10 of the term	25%
After the 10 th day of the term	No refund
If a student drops or withdraws from a session 3 (5 weeks) summer class, the refund shall be as follows:	
On or before the second day of the term	100%
Day 3 of the term	75%
Days 4 through 6 of the term	50%
Days 7 through 12 of the term	25%
After the 12 th day of the term	No refund

Refunds for Classes with a term* of 19 days or less (including Intersession)

The refund for courses with a term* of 19 days or less (including Intersession) is 100% if the class is dropped by the end of the first day of the term. After the first day of the term, refunds are made on the basis of the number of days in the term per the following schedule:

Number of Days in Term	100%	75%	50%	25%
1	Prior to day 1	n/a	n/a	n/a
2	1	n/a	n/a	n/a
3	1	2	n/a	n/a
4	1	2	n/a	3
5	1	2	3	4
6	1	2	3	4
7	1	2	3	4
8	1	2	3	4
9	1	2	3	5
10	1	2	3	5
11	1	2	3	6
12	1	2	4	7
13	1	2	4	7
14	1	2	4	8
15	1	2	4	8
16	1	2	5	9
17	1	3	5	9
18	1	3	5	10
19	1	3	5	10

Refunds for Classes with a term* of 20 days or more:

The refund for classes with a term* of 20 days or more is 100% if the class is dropped before the end of the second day of the term (even if the class does not meet on the second day of the term). Additional refund periods are proportionate to the refund periods described above for full semester classes. Refund deadlines are calculated as follows:

- 75% refund = 0.133 times the length of term
- 50% refund = 0.267 times the length of term
- 25% refund = 0.533 times the length of term

Standard rounding rules apply (e.g., the 75% refund deadline for a 25-day term is 0.133×25 or 3.325, which will be rounded down to day 3; the 50% refund deadline for a 25-day term is 0.267×25 or 6.675, which will be rounded up to day 7). The Office of the Registrar maintains refund deadline dates for each class length.

*For classes that are not full semester classes, refunds are based on the 'length of term.' For those classes, the 'term' begins with the start date of the class and ends with the end date. The length of term is the number of days in that period, including the start and end date but excluding weekend and holidays when classes are not in session.

Student Services Fee Refunds

If a student drops during the 100% refund period for tuition (as indicated above), then 100% of the Common Fee will be refunded. No refund of the Common Fee will be issued for students who drop after the 100% refund period, unless officially approved through the Refund Exception Appeal Committee.

Supplemental Course Fee Refunds

If a student drops a course(s) during the 100% refund period for tuition (as indicated above), then 100% of supplemental fees for the course(s) being dropped will be refunded (with the exception of fees that have already been expended on the part of the student, or an access code that has been opened). No refund of supplemental or section fees is issued for students who drop a course(s) after the 100% refund period, or for an access code that has been opened/used that was purchased through use of a supplemental course fee.

Refunds for Recipients of Federal Aid

For students who are recipients of Federal Title IV student aid, refunds will be made in accordance with all applicable federal regulations.

Refunds for Non-Attendance

Students will be administratively withdrawn for the following circumstances:

- Reported as Never Attended by the
 - 10th class day of the 16-week or longer term
 - 7th class day of the 8-week term
 - 4th class day of the 5-week and 4-week term
 - 2nd class day of a 2-week or less term
- Determined to have enrolled in a course without the appropriate pre-requisite course
- Are academically suspended and have not been reinstated through the academic appeal process

Students who are administratively withdrawn will have their schedule removed and tuition and fees will be refunded at 100%. However, non-tuition related charges will continue to be the responsibility of the student.

Changes of Schedule

Students who drop courses during the change of schedule period will receive a credit on their account in accordance with the Required Student Fees Refund Schedule (see Required Student Fees Refund Schedules). Because courses are not supposed to be added after the change of schedule period, dropped courses, and added courses (including section changes), **will result** in an additional financial obligation for the student. Exceptions may be granted when the department of the course(s) dropped and added provides written verification to the Office of Academic Affairs stating that the late schedule change was required or recommended by the department. Courses may be added during the change of schedule period. Additional cost of courses added must be paid at the time the change of schedule is processed, or the student must be completely enrolled in the My Payment Plan.

Exceptions to the Withdrawal and Change of Schedule Fee Refund Policy

Exceptions to the withdrawal and change of schedule fee refund policy must be approved by the Refund Exception Appeal Committee. Appeals must be submitted within one month of the date of the withdrawal or change of schedule and should be accompanied by appropriate supporting documentation. The Refund Exception Appeal Request form can be found at <https://wp.missouristate.edu/recreg/forms.htm>.

Missouri State University-West Plains will make the following efforts to identify students who are registered but not attending classes:

- Attendance tracking – Instructors will monitor class rosters. After the allotted time for attendance to be reported, instructors will report students who meet the following conditions:
 - o A student is attending class but not on their class roster.
 - o A student is listed on the class roster but not attending class.
- If a student is attending but is not registered, the registration and records office notifies the student via University email and requests he/she contact the office immediately to resolve the situation. Students registered but not attending classes will be withdrawn from all classes or dropped from the class they are not attending.

Laboratory Course Deposit

No deposit is required for laboratory courses. A student responsible for unusual breakage or loss of equipment will be required to pay for such breakage or loss.

International Students Health Insurance

Fall 2024, Spring 2025, and Summer 2025

This charge will be assessed each semester at the time of registration to all students for whom Missouri State University has issued F-1 or J-1 student visa documents.

Insurance Plan	Amount	Approximate Coverage Dates
Annual	\$1,698.00	08/10/24 -08/09/25
Fall 2024 – Regular	\$849.00	08/10/24 -12/31/24
Spring/Summer 2025 – Regular	\$849.00	01/01/25 -08/09/25
Summer 2025 – Regular (for students not attending spring)	\$326.00	06/01/25 -08/09/25
Continuation coverage for one Month after semester	\$141.50	

Library Fines

Loan Period	Fine Rate	Maximum
2-hour Reserve	\$1.00 per hour overdue	\$25.00
AV Equipment	\$5.00 per day overdue	\$30.00
Recalled Items	\$1.00 per day	\$25.00
Replacement/Repair Fee	Actual Cost	N/A

Fees below \$2.00 are waived.

Student Conduct – Alcohol & Other Drug Fines

Alcohol – First Violation	\$ 25.00
Alcohol – Second Violation	\$ 50.00
Alcohol – Third Violation	\$100.00
Drug Violations	\$ 50.00

Housing Fees

Residence hall rates include utilities, internet access, unlimited access to washers and dryers, and additional printing in the residence hall computer lab.

Fall 2024 and Spring 2025

Room and Board Facilities (19-meal-per-week plan)		
	Per Semester	Per Year
West Plains Residence Hall – Grizzly Lofts	\$3,575.00	\$7,150.00
Non-Resident Meal Plans		Per Semester
10 meal punch card – Students		\$70.00
10 meal punch card – Faculty/Staff		\$70.00

Summer 2025

Room and Board (Room \$1,668.00 + 10 Meal Weekly Plan \$432.00)	\$2,100.00
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Utilities are included in the above rates.

Single occupancy may be approved for the Fall and Spring semesters only if space is available. An additional charge of \$500.00 per semester will be made for student requesting single occupancy.

Residence Hall Deposits

A \$100.00 security deposit is required of all applicants for University housing.

The deposit serves as the applicant’s guarantee that the contract will be completed. Also, it may be used to cover damages or other charges if the contract is completed. The contract period is for the Fall and Spring semesters. Housing for the Summer session is covered by a separate contract and deposit.

Provisions for room and board refund/forfeiture of deposits are stated in the *Student Housing Contract*.

Conferences and Institutes (Effective May 1, 2023)

Daily room rates for double occupancy with air conditioning, no meal plan	
	Housing Without Linen Services
Non-student groups*	\$ 25.00
Prospective student groups	\$ 21.00
Current student groups*	\$ 20.00
Children (ages 3-12) with accompanying parents	\$ 10.00

*Rates are negotiable for large non-student groups (larger than 50 persons); rate exceptions for current student groups or individuals must be approved by the Vice-Chancellor of Student Services.

Other Fees/Fines

Key Replacement	\$ 50.00
Damages	Various

Student Recreation Center Usage Fees

Students	No charge
Faculty and staff (full-time and part-time)	No charge
All others (SGA approved days only)	\$3.00 per day

*Community members under the age of 16 must be accompanied by an adult.

Parking Permits/Fines**Parking Permits (Students/Faculty/Staff)**

Students*	\$25.00 per year
Faculty	\$30.00 per year
Staff	\$30.00 per year
Part-time Faculty or Staff	\$15.00 per year
Additional/Replacement Parking Permit	\$5.00

*Parking permits for students are included in the Common Fee. Students not having the Common Fee assessed may request a parking permit for \$25.00 per academic year.

Parking Violation Fines

Permit Not Present	\$ 10.00
Altered/Stolen Permit	\$ 60.00
Parked in "No Parking" Zone	\$ 10.00
Not Parked Wholly in Space	\$ 10.00
No Disabled Permit	\$ 60.00
Obstructing Traffic	\$ 10.00
Parked in Visitors' Space	\$ 10.00

Physical Plant – Replacement Keys (loss or theft)

Standard Key	\$ 25.00
Outside Door Key	\$ 50.00
High Security Key	\$ 250.00
Campus Master Key	\$ 500.00
Maximum Contractor Fine for Lost/Stolen Keys	\$ 5,000.00

Fines revert to individual faculty, staff, and student Accounts Receivable accounts if not paid or appealed within 15 days. No late fees apply; however, Accounts Receivable accounts accrue a 1% per month service fee for unpaid charges.

Appendix A

Supplemental Course Fees for West Plains Campus for Fall 2024, Spring 2025, and Summer 2025

Course	Number	Title	Amount
ACC	290	Accounting Software Applications	\$137.00
AGR		All AGR courses except AGR 162, 163, 164, 171, 172, 173, 175, 262, 263, and 264 (per credit hour)	\$ 15.00
AGR	162	Introduction to Riding	\$130.00
AGR	163	Introduction to Hunt Seat Equestrian Competition	\$130.00
AGR	164	Introduction to Stock Seat Equestrian Competition	\$130.00
AGR	171	Controlled Environment Agriculture	\$ 50.00
AGR	172	Greenhouse Management	\$ 50.00
AGR	173	Aquaponics and Hydroponics	\$ 50.00
AGR	175	Vegetable and Fruit Production	\$ 50.00
AGR	262	Riding for Horse Training	\$155.00
AGR	263	Intermediate Hunt Seat Equestrian Competition	\$150.00
AGR	264	Intermediate Stock Seat Equestrian Competition	\$150.00
ALH	100	Certified Nurse Assistant	\$ 15.00
ALH	105	Certified Nurse Assistant Clinical	\$ 85.00
ART		All ART courses except ART 270 and 274 (per credit hour)	\$ 25.00
AST	113	Modern Astronomy (per credit hour)	\$ 15.00
AST	114	Survey of Astronomy (per credit hour)	\$ 15.00
AST	115	Basic Astronomy (per credit hour)	\$ 15.00
BHS	291	Field Practicum I	\$125.00
BIO	100	Biological Science for Educators (per credit hour)	\$ 15.00
BIO	101	Biology in Your World (per credit hour)	\$ 15.00
BIO	102	Principles of Biology (per credit hour)	\$ 15.00
BIO	111	Understanding Biology Systems Through Inquiry (per credit hour)	\$ 15.00
BIO	121	General Biology I (per credit hour)	\$ 15.00
BIO	122	General Biology II (per credit hour)	\$ 15.00
BIO	197	Selected Topic in Biology (per credit hour)	\$ 15.00
BIO	205	Life Science for Middle School (per credit hour)	\$ 30.00
BIO	210	Elements of Microbiology (per credit hour)	\$ 30.00
BIO	215	Introduction to the Diversity of Life (per credit hour)	\$ 30.00
BIO	235	Genetics (per credit hour)	\$ 30.00
BMS	110	Introduction to the Biomedical Sciences (per credit hour)	\$ 25.00
BMS	111	Introduction Laboratory in Biomedical Sciences (per credit hour)	\$ 25.00
BMS	197	Selected Topics in Biomedical Sciences (per credit hour)	\$ 25.00
BMS	221	Anatomy & Physiology I (per credit hour)	\$ 30.00
BMS	222	Anatomy & Physiology II (per credit hour)	\$ 30.00
BMS	230	Human Genetics (per credit hour)	\$ 30.00
BMS	231	Human Genetics with Lab (per credit hour)	\$ 30.00
BMS	232	Human Genetics Laboratory (per credit hour)	\$ 30.00
BMS	267	Human Anatomy (per credit hour)	\$ 30.00
BMS	268	Human Physiology (per credit hour)	\$ 30.00
CFD		All CFD courses (per credit hour)	\$ 10.00
CGP		All CGP courses (per credit hour)	\$ 35.00
CHM	116	Fundamentals of Chemistry (per credit hour)	\$ 15.00
CHM	117	Fundamentals of Chemistry Lab (per credit hour)	\$ 15.00
CHM	160	General Chemistry I (per credit hour)	\$ 15.00
CHM	161	General Chemistry I Laboratory (per credit hour)	\$ 15.00
CHM	170	General Chemistry II (per credit hour)	\$ 15.00
CHM	171	General Chemistry II Laboratory (per credit hour)	\$ 15.00
CHM	197	Selected Topics in Chemistry (per credit hour)	\$ 15.00
CHM	200	Essentials of Organic Chemistry (per credit hour)	\$ 30.00

Appendix A (continued)

Supplemental Course Fees for West Plains Campus for Fall 2024, Spring 2025, and Summer 2025

Course	Number	Title	Amount
CIS		All CIS courses (per credit hour)	\$ 15.00
CSC		All CSC courses (per credit hour)	\$ 35.00
EGR		All EGR courses (per credit hour)	\$ 35.00
ENG	101	Integrated Reading and Writing	\$ 20.00
FCA	150	Culinary Arts I	\$400.00
FCA	155	Culinary Arts II	\$400.00
GLG	110	Principles of Geology (per credit hour)	\$ 15.00
GLG	115	Life of the Past (per credit hour)	\$ 15.00
GLG	171	Environmental Geology (per credit hour)	\$ 15.00
GLG	197	Popular Topics in Geology (per credit hour)	\$ 15.00
GRY	100	World Regional Geography (per credit hour)	\$ 15.00
GRY	108	The Principles of sustainability (per credit hour)	\$ 15.00
GRY	110	Economic Geography (per credit hour)	\$ 15.00
GRY	135	Atmospheric Science (per credit hour)	\$ 15.00
GRY	142	Introductory Physical Geography (per credit hour)	\$ 15.00
GRY	197	Geoscience Orientation (per credit hour)	\$150.00
GRY	240	Earth Science for Teachers (per credit hour)	\$ 30.00
HIT	100	Intro to HIT	\$125.00
HIT	270	Medical Assistant – Office Procedures	\$200.00
HIT	280	Medical Assistant Clinical Procedures	\$100.00
HIT	290	Medical Assistant Laboratory Procedures	\$100.00
HIT	297	Professional Practice in HIT	\$200.00
HIT	298	Professional Practice Experience	\$125.00
HIT	299	Medical Assistant Practicum	\$125.00
IST		All IST courses (per credit hour)	\$ 35.00
MTH	130	Contemporary Mathematics (per credit hour)	\$ 15.00
MTH	136	Pre-Calculus I: Algebra (per credit hour)	\$ 15.00
MTH	137	Pre-Calculus II: Trigonometry (per credit hour)	\$ 15.00
MTH	138	Pre-Calculus Mathematics (per credit hour)	\$ 15.00
MTH	220	Foundations of Mathematics for Teachers (per credit hour)	\$ 30.00
MTH	240	Statistical Method (per credit hour)	\$ 30.00
MTH	260	Foundations of Geometry for Teachers (per credit hour)	\$ 30.00
MTH	261	Analytical Geometry and Calculus I (per credit hour)	\$ 30.00
MTH	280	Analytical Geometry and Calculus II (per credit hour)	\$ 30.00
MTH	285	Calculus for the Business and Social Sciences (per credit hour)	\$ 30.00
MTH	292	Multivariate Calculus (per credit hour)	\$ 30.00
MTH	297	Mathematic Topic in Globalization (per credit hour)	\$ 30.00
MUS		All Music courses except 239 and 241 (per credit hour)	\$ 25.00
NUR	100	Fundamentals of Nursing	\$330.00
NUR	101	Nursing Systems for the Adult Client I	\$255.00
NUR	190	Nursing Systems for the Adult Client: LPN to RN Program	\$280.00
NUR	201	Nursing Systems for the Promotion of Mental Health	\$105.00
NUR	202	Pharmacology	\$105.00
NUR	204	Nursing Systems for the Adult Client II	\$255.00
NUR	212	Nursing Systems for the Family	\$255.00
NUR	220	Current Trends and Issues in Nursing	\$155.00
PHY	100	Survey of Physics with Laboratory (per credit hour)	\$ 15.00
PHY	101	Physics by Inquiry for Educators (per credit hour)	\$ 15.00
PHY	102	Survey of Physics (per credit hour)	\$ 15.00
PHY	123	Introduction to Physics I (per credit hour)	\$ 15.00
PHY	124	Introduction to Physics II (per credit hour)	\$ 15.00
PHY	197	Selected Topics in Physics (per credit hour)	\$ 15.00

Appendix A (continued)

Supplemental Course Fees for West Plains Campus for Fall 2024, Spring 2025, and Summer 2025

Course	Number	Title	Amount
PHY	203	Foundation of Physics I (per credit hour)	\$ 30.00
PHY	204	Foundation of Physics II (per credit hour)	\$ 30.00
RDG	107	Critical Reading and Study Skills for Academic Texts	\$ 20.00
TEC		All TEC courses except TEC 120 (per credit hour)	\$100.00
THE	112	Performance Project (per credit hour)	\$ 20.00
UAS		All UAS courses (per credit hour)	\$ 75.00
VIN	111	Introduction to Viticulture & Vineyard Establishment	\$ 90.00
VIN	212	Winter Viticulture Technology	\$ 90.00
VIN	214	Spring Viticulture Technology	\$ 90.00
VIN	215	Summer/Fall Viticulture Technology	\$ 90.00
VIN	246	Fall Intermediate Enology	\$ 90.00
VIN	247	Winter/Spring Intermediate Enology	\$ 90.00
VIN	257	Wine Production Internship	\$180.00
VIN	259	Cellar Operations Technology	\$180.00
VIN	266	Sensory Evaluation	\$180.00
VIN	268	Wine & Must Analysis	\$180.00
WLD		All WLD Courses (per credit hour)	\$100.00

V.A.

MISSOURI STATE UNIVERSITY

BOARD RESOLUTION

PURCHASING ACTIVITY REPORT NO. 532-24
Approval of Procurement Activity Report

BE IT RESOLVED by the Board of Governors for Missouri State University that the attached Activity Report for all reportable actions since the last Board of Governors' meeting, as presented by the Office of Procurement Services, be approved.

Lynn Parman
Board Chair

Passed at meeting of
April 17, 2024

Rowena Stone
Secretary to the Board

COMMENTS:

Recommend the attached report summarizing all reportable Office of Procurement Services activity from March 13, 2024 through April 10, 2024 be approved.

**ACTIVITY REPORT
MISSOURI STATE UNIVERSITY
OFFICE OF PROCUREMENT SERVICES**

FOR APPROVAL

Single purchase > \$250,000 from established cooperative contract

Cheek Hall Data Center Networking and Telecommunications	\$260,000.00 (Estimated)
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Pursuant to University policy, which allows the University to participate in contract agreements established by other public entities, the University seeks to utilize the NCPA/OMNIA Cooperative Contract through Huber & Associates.

Networking and Telecommunications has identified a location for a data center that can be prepared in advance of the upcoming renovation of Cheek Hall, where the current data facility is located. The alternate location would allow technology services to be maintained throughout the renovation process.

Intent of this procurement is to obtain and install equipment racks, cooling equipment, fire suppression, and uninterruptable power supplies for use in the new smaller data center. The existing data center is oversized for the University's needs and the new smaller data center would have improved physical security and fire suppression. Equipment and services from this purchase would provide the necessary environment for a secure, safe, and highly available facility.

Note: Funding to be from the Networking and Telecommunications FY24 operational budget.

Single purchase > \$250,000 from established cooperative contract

Scanning Electron Microscope with Focused Ion Beam Jordan Valley Innovation Center (JVIC)	\$690,000.00
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Pursuant to University policy, which allows for participation in contract agreements established by other public entities, the University is recommending utilization of the National Association of State Procurement Officials (NASPO) Cooperative Contract CC160627001 with Fisher Scientific to purchase a Scanning Electron Microscope with Focused Ion Beam.

March 13, 2024 through April 10, 2024

**ACTIVITY REPORT
PAGE TWO**

Thermo Scientific Scios 2 HiVac Scanning Electron Microscopes with Focused Ion Beam (SEM-FIB) allow for simultaneous cross-sectional milling/polishing of samples that are to be imaged. The SEM-FIB also has an Energy Dispersive Spectrometer (EDS) attachment to conduct elemental analysis of the sample of interest and will be used to study conformal coatings on various substrates for uniformity and morphology.

As a requirement to meet the deliverables of a federally funded program, the SEM-FIB is funded by the Air Force Research Laboratory (AFRL), on the project *Cost-Effective Solutions for the Reliability of Combat Cloud Communications Systems*.

Note: Funding to be from Cooperative Agreement Award FA8650-23-2-1088.

Payment is to be made through CASE-Cloud Communication Systems, Center for Applied Science and Engineering Capital Equipment Research I03169 072008 75001 021.

March 13, 2024 through April 10, 2024

V.B.

MISSOURI STATE UNIVERSITY

BOARD RESOLUTION

GIFTS NO. 178-24

Approval for Naming the University
Advancement Center

WHEREAS, an anonymous donor and alum of Missouri State University has made a major seven-figure gift commitment to the Missouri State Foundation.

WHEREAS, the donor supports the plans for a new University Advancement Center to be built at the front entrance of the campus at Bear Boulevard and National Avenue to be opened in 2026. The facility will be home to the Missouri State Foundation and the Missouri State Alumni Association and house the offices of University Advancement.

WHEREAS, the donor wants to honor the university career of the 11th President of Missouri State University, Clifton M. Smart III by naming the new university advancement center after President Clif Smart.

NOW, THEREFORE, BE IT RESOLVED the Missouri State University Foundation recommends to the Board of Governors of Missouri State University that it hereby recognize the extraordinary support of the anonymous donor and the Board of Governors agrees to name the new facility the CLIFTON M. SMART III UNIVERSITY ADVANCEMENT CENTER.

Lynn Parman
Board Chair

Passed at meeting of
April 17, 2024

Rowena Stone
Secretary to the Board

VI.

RECOMMENDED ACTION - Resolution authorizing closed meeting

BE IT RESOLVED by the Board of Governors for the Missouri State University that a closed meeting, with closed records and closed vote, be held during a recess of this special meeting of the Board of Governors to consider items pursuant to the [revised statutes of the State of Missouri 610.021](#):

- A. R.S.Mo. 610.021(1). “Legal actions, causes of action, or litigation involving a public governmental body...”
- B. R.S.Mo. 610.021(2). “Leasing, purchase or sale of real estate by a public governmental body...”
- C. R.S.Mo. 610.021(3). “Hiring, firing, disciplining or promoting of particular employees by a public governmental body...”
- D. R.S.Mo. 610.021(6). “Scholastic probation, expulsion, or graduation of identifiable individuals...”
- E. R.S.Mo. 610.021(9). “Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups;”
- F. R.S. Mo. 610.021(11) and (12). “Specifications for competitive bidding...;” and “Sealed bids and related documents...;”
- G. R.S.Mo. 610.021(13). “Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment...;”
- H. R.S.Mo. 610.021(14). “Records which are protected from disclosure by law;” and
- I. R.S.Mo. 610.021(17). “Confidential or privileged communications between a public governmental body and its auditor,...”