



Master of Social Work Degree Application for Admission

Program of Choice:

Springfield: (Check appropriate boxes)

- Regular FULL-TIME
Regular PART-TIME
Advanced Standing FULL-TIME
Advanced Standing, PART-TIME

Joplin: (In-State Tuition)

- Regular PART-TIME
Advanced Standing FULL-TIME
Advanced Standing, PART-TIME

Application Year: Beginning term: Fall Summer (Advanced Standing Students ONLY)

Check here if you are applying for Title IV-E funds through your employer?

Personal Information

Last Name:

First Name/Middle Initial:

Do you have any school records in a previous name? If so, please indicate:

Social Security No. Date of Birth (month/day/year):

(Privacy Statement: This information will be kept confidential and secured in a locked cabinet. It will not be given to any external, non-MSU entities.)

Permanent Address (number and street):

City/State/Zip Code:

Phone Number (with area code first) Home Cell Work

E-mail:

Current Address (number and street):

City/State/Zip Code:

Phone Number (with area code first) Home Cell Work

Date this Information Expires: OR Same as Above Address:

Gender: Male Female

**Ethnicity:** Answering this question is optional and will no way affect your application. The answer is used for statistical purposes only.

- |   |  |
|---|--|
| <input type="checkbox"/> Native American/Alaskan Native | <input type="checkbox"/> Asian American/Pacific Islander |
| <input type="checkbox"/> African American               | <input type="checkbox"/> Hispanic American               |
| <input type="checkbox"/> Caucasian                      | <input type="checkbox"/> Other _____                     |

**Citizenship and Residency:**

Are you a US citizen?  YES  NO If no, country of citizenship: \_\_\_\_\_

If you are an international student, in what country do you reside? \_\_\_\_\_

Are you a legal resident of Missouri?  YES  NO If no, what state you are a resident: \_\_\_\_\_

**Educational Background**

**SUMMARY OF PREVIOUS COLLEGE/UNIVERSITY EXPERIENCE:**

List in chronological order, starting with the most recent, all colleges, universities and/or professional schools attended. Transcripts must be submitted from each undergraduate school where you earned credits from all graduate programs.

Name of school	City and State	Dates of Attendance (m/yr)	Credits Earned	Institution GPA	Title of Degree or Certificate earned

**PREREQUISITE COURSES:** At least 3 credits of statistics or research methods/design must be taken prior to admission into the MSW Program. Indicate the semester and year you completed the listed prerequisite courses. If you have not yet taken a course, please list the semester and year you plan to take the course.

UNDERGRDUATE COURSES	COURSE NUMBER	COURSE NAME	DATE COMPLETED OR EXPECTED COMPLETION	GRADE	INSTITUTION TAKEN AT
Statistics					
Research Design or Methods					

**VERIFICATION OF LIBERAL ARTS EDUCATION:** Please indicate which of the following subject areas you have had undergraduate courses in and the number of semester credits (or equivalent) earned in each area.

Note: A general liberal arts undergraduate education is required for the program but courses in all subject areas below are not required. Also, at least 9 credits of social sciences and/or child, family or aging studies is preferred (but not required).

- |   |  |
|---|--|
| <input type="checkbox"/> Economics (Micro or Macro): ____     | <input type="checkbox"/> Sociology: ____                                     |
| <input type="checkbox"/> Political Science/Government: ____   | <input type="checkbox"/> Humanities: ____                                    |
| <input type="checkbox"/> Biology or other Life Sciences: ____ | <input type="checkbox"/> English Composition: ____                           |
| <input type="checkbox"/> Psychology: ____                     | <input type="checkbox"/> History, Anthropology or other Social Studies: ____ |

**Work or Volunteer Experience**

**SUMMARY OF WORK OR VOLUNTEER EXPERIENCE:** Please list any and all social work related experience you have below. This includes any paid or volunteer positions in which you worked in a helping capacity to others in need.

Name of Organization	Position Title	Dates of Service	Duration	Paid or Volunteer
<b>Duties or Description of Activities:</b>				
<b>Duties or Description of Activities:</b>				
<b>Duties or Description of Activities:</b>				
<b>Duties or Description of Activities:</b>				

(Note: if more room is needed, you may submit a resume to show the additional experience)

**LETTERS OF RECOMMENDATION:** Three letters of recommendation are required as part of the application. List the names and information of the references you are submitting with this application packet.

**Note:** These letters should come from people who can speak of your professional or academic capacity. Ideally, the admissions committee prefers to see a combination of references who can certify your qualifications for both: a) successful graduate level study; b) to work successfully with people in a helping relationship (i.e., *doing* social work). Personal character and/or traits may also be beneficial to know. **The letters of reference must be enclosed in your application packet and signed on the back of the envelope by the reference.**

Name of Reference	Position/Title	Phone Number	Email Address	Mailing Address

### Other Required Application Information

**GRE SCORES:** Verbal: \_\_\_\_\_ Quantitative: \_\_\_\_\_ Analytical : \_\_\_\_\_

Date GRE taken: \_\_\_\_\_ Name of Testing Center and location: \_\_\_\_\_

**Note :** The GRE must be taken **prior** to submitting your application. Applications not reporting GRE valid scores will **not** be reviewed or processed. Official GRE scores must be received by the university prior to full admission.

**TOEFL Scores** (for non- native English speaking International applicants): \_\_\_\_\_ Date taken: \_\_\_\_\_

**GENERAL INFORMATION:**

Are you currently or have you previously been **enrolled** at Missouri State University School of Social Work?

Yes  No If yes, when? \_\_\_\_\_

Have you previously applied to Missouri State University MSW program?

Yes  No If yes, when? \_\_\_\_\_

Are you currently or have you previously been enrolled at another graduate school of social work?

Yes  No If yes, when? \_\_\_\_\_

Are you currently or have you previously been enrolled at another graduate program in the counseling , helping other social work related field (i.e., psychology, counseling, family therapy or public health, public welfare)?

Yes  No If yes, when? \_\_\_\_\_

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### Optional Information

**How did you hear about the MSW Program at MSU?**

- |  |  |
|--|--|
| <input type="checkbox"/> Advertisement   | <input type="checkbox"/> MSU Social Faculty        |
| <input type="checkbox"/> Employer        | <input type="checkbox"/> Other MSU Faculty         |
| <input type="checkbox"/> Family Member   | <input type="checkbox"/> Faculty, Other University |
| <input type="checkbox"/> Friend          | <input type="checkbox"/> MSU Student               |
| <input type="checkbox"/> MSU/MSW Website | <input type="checkbox"/> Other _____               |

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**Certification:** I hereby certify that the statements presented in this application are true and correct. I understand that any intentionally fallacious or inaccurate information submitted will be grounds from immediate dismissal from the program regardless of my progress toward completion or good standing in other areas.

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**

**Nondiscrimination Policy:** Missouri State University is an academic institution that, in compliance with federal, state and local laws, does not discriminate on the basis of race, color, creed, religion, age, sex, gender, national origin, marital or parental status, sexual orientation citizenship status, veteran status, disability or any other basis prohibited by law.

No otherwise qualified person shall be discriminated against in any programs or activities of the University because of disability. Likewise, no person shall be discriminated against on the basis of sex. A compliance officer is available to address any complaints alleging discrimination.

Missouri State University does not knowingly support or patronize any organization that engages in discrimination.

For more information about the program or application process, please call the MSW Program Coordinator at 417-836-6953. For application status or other general information, contact the admin staff at 417-836-6953 or email us at [swk@missouristate.edu](mailto:swk@missouristate.edu).

**MAIL FULL APPLICATION PACKET TO:**

**MSW Admissions Committee  
School of Social Work  
901 S. National Ave.  
Springfield, MO 65897**