

# Admissions, Costs and Fees, and Financial Aid



**The Administration Building: Carrington Hall**

Admissions

Costs and Fees

Financial Aid

## Admissions

---

The Missouri State University system welcomes applications from qualified students. Our objective is to provide educational opportunities within the system for all students, either through the selective admission Springfield Campus or the open admission West Plains Campus. Admission requirements for the Springfield Campus are described below. For information on West Plains Campus admission requirements, please refer to [www.wp.missouristate.edu/](http://www.wp.missouristate.edu/).

### Freshman Admission

To qualify for admission, students must be graduates of accredited high schools\* and meet the high school core curriculum and selection index requirements, as follows.

\*Students who will graduate from non-accredited high schools, including home schooled students, are encouraged to contact the Office of Admissions regarding admission requirements and options.

### High School Core Curriculum

The following high school core curriculum, developed by the Missouri Coordinating Board for Higher Education, is required for admission to the Springfield Campus for the fall 2010 semester and future semesters.

- **English:** Four units, two of which must emphasize composition or writing. One unit may be speech or debate.
- **Mathematics:** Three units. High school level algebra and beyond, including algebra II.
- **Social Studies:** Three units. Must include American history and at least one semester of government.
- **Science:** Three units, not including general science. One unit must be a laboratory course.
- **Fine Arts:** One unit. Graduates of accredited Missouri high schools meet this through completion of the fine arts requirement for graduation.
- **Academic Electives:** Three units. Must be selected from foreign language and/or two or more of the areas listed above. Two units of a foreign language are strongly recommended.
- **Additional Electives:** Additional elective credit to bring total to 24 units (required of Missouri high school graduates).

### Selection Index

Eligibility for admission is based on a selection index, which is the sum of a student's class rank percentile (or grade point average equivalent) and ACT or SAT percentile\*. The selection index requirement is 108 for fall 2008 through summer 2010. Additionally, students will automatically qualify for admission if they are in the top quarter of their class or have a 3.50 or higher grade point average on a 4.00 scale or have either an ACT composite of 24 or higher or an SAT score (critical reading plus math) of 1110 or higher. A chart is available at [www.missouristate.edu/apply](http://www.missouristate.edu/apply) that shows the test score and class rank/grade point average combinations required for admission. Students who have received a General Educational Development (GED) diploma will be evaluated on the basis of their GED scores and ACT or SAT scores. GED scores are converted to a class rank equivalency for admission purposes. The selection index for fall 2011 and future semesters will be available from the Office of Admissions at least one year in advance and will be on the university web site.

\* The ACT/SAT requirement is waived for admission purposes for students age 22 and older and for international students. ACT or SAT scores must be less than five years old. High school students are encouraged to take the ACT or SAT in their junior year or early in the senior year (preferably by October). The University will accept the highest ACT composite for admission purposes. The Counseling and Testing Center and most high school counselors have information concerning ACT and SAT test dates and locations.

### College Credit

Students who have taken courses for college credit are expected to have a grade point average of 2.00 or higher on transferable courses.

### Freshman Admission Alternatives

As a selective admission institution, Missouri State University seeks to admit students with demonstrated potential for academic success. We recognize that some students have potential for success not clearly evident through standard measures of class rank, grade point average, and test scores. We therefore offer admission alternatives that are described online at [www.missouristate.edu/admissions/admissionalternatives.htm](http://www.missouristate.edu/admissions/admissionalternatives.htm). The deadlines to apply for these alternatives are April 1 for the summer and fall semesters and December 1 for the spring semester.

Missouri high school graduates who meet the core curriculum and apply by April 1 may enroll during the summer session, even if they do not meet the selection index requirement.

### Transfer Admission

Students who have completed 24 or more transferable credit hours subsequent to graduation from high school with at least a 2.00 cumulative grade point average are guaranteed admission as transfer students. Students with fewer than 24 transferable credit hours must also meet the freshman admission requirements.

## Applying for Admission

Applications for admission are available from the Office of Admissions and from most Missouri high schools and community colleges. An online application is also available on our web site at [www.missouristate.edu/apply](http://www.missouristate.edu/apply). Application deadlines are July 20 for fall semesters, December 20 for spring semesters, and May 20 for summer sessions. Students are encouraged to apply up to one year in advance. Early applicants may receive advantages in registration, housing, and financial aid.

Admission decisions are made on a rolling basis after necessary information is received by the Office of Admissions. Students who apply while still in high school may be admitted on a pending basis but must supply an official, final high school transcript verifying graduation and completion of the 16 unit high school curriculum to complete their admission. Students who apply while enrolled at another college or university may also be admitted on a pending basis but must supply an official, final transcript verifying an overall grade point average of 2.00 or higher on transferable courses to complete their admission.

If you have questions regarding admission policies or procedures or wish to request an application for admission, admission guide (viewbook), or undergraduate catalog, please call the Office of Admissions at: (417) 836-5517 or (800) 492-7900 or write to Office of Admissions, Missouri State University, Carrington Hall 204, 901 S. National Ave, Springfield, MO 65897; email: [info@missouristate.edu](mailto:info@missouristate.edu).

## Campus Visit

We encourage and welcome all prospective students to visit our campus. To assist us in planning your campus visit, please call the Office of Admissions ten days in advance of your visit. You may also schedule your visit online at [www.missouristate.edu/visit](http://www.missouristate.edu/visit).

## Orientation for Freshmen and Transfer Students

### Freshmen\*

New freshmen are required to participate in a "Student Orientation, Advisement and Registration" (SOAR) program. Non-traditional students (includes students age 22 and older, evening students, married students, and students with children) may, as an alternative, register through the orientation and registration services provided by the Office of Adult Student Services. Students who are admitted late and/or cannot attend a SOAR program or register through Adult Student Services may not register until after the last scheduled SOAR program for the semester. Exceptions to the above policy must be approved by the Orientation Coordinator. Questions regarding SOAR may be directed to the Orientation Coordinator mail at Plaster Student Union 417, 901 S. National Ave, Springfield, MO 65807, or phone (417) 836-7641 or (888) 352-6781, or via email at [SOAR@MissouriState.edu](mailto:SOAR@MissouriState.edu).

### Transfer Students\*

Transfer students may register with currently enrolled students based on credit hours completed and will be provided with registration instructions following their admission. All new transfer students, regardless of the number of hours completed, must have an advisor's release prior to registering. Resources and information specifically for transfer students can be found online at [www.missouristate.edu/transfer](http://www.missouristate.edu/transfer).

\* Students are classified as freshmen if they enter having completed fewer than 24 transferable college credit hours subsequent to graduation from high school. Students who enter having completed 24 or more transferable college credit hours subsequent to graduation from high school are classified as transfer students.

## Nondegree Seeking Undergraduate Students

Students who are 18 years of age or older and who wish to take courses but do not plan to pursue a degree may be admitted as nondegree undergraduates without providing transcripts. Students in this classification may enroll for up to 8 credit hours per semester, may earn a maximum total of 24 credit hours, and are not eligible for financial aid. Students who later decide to seek a degree must meet requirements for regular admission as either freshmen or transfer students. Individuals interested in admission under this classification should contact the Office of Adult Student Services at (417) 836-6929 or toll-free at (800) 492-7900 for information.

## Postbaccalaureate Students

Students who have a bachelor's degree and wish to return to take additional courses but do not wish to pursue an additional degree may enroll as postbaccalaureate students without providing transcripts. Postbaccalaureate students may take either undergraduate or graduate courses (courses numbered 600 and higher automatically carry graduate credit for students in the postbaccalaureate classification and will be calculated in the graduate GPA). The only limitation is that no more than 9 hours of graduate credit may be accumulated under this classification. A maximum of 9 hours of graduate credit earned as a postbaccalaureate student can be applied toward a graduate degree, and this application of credit is contingent upon program requirements. Individuals interested in admission under this classification should contact the Office of Adult Student Services at (417) 836-6929 or toll-free at (800) 492-7900 for information. Generally, students in the postbaccalaureate classification are not eligible for financial aid.

Individuals who have a bachelor's degree from an accredited college or university, are seeking either initial certification to teach in Missouri or additional endorsements to an existing teacher certification, and are not enrolled in a degree program should contact the Teacher Certification Office, (417) 836-8772 or visit [www.missouristate.edu/certification](http://www.missouristate.edu/certification). This office provides a program evaluation service (a \$50 fee is charged for this service), as well as advisement and assistance to students seeking certification. Generally, teacher certification students are admitted under the postbaccalaureate classification. Official transcripts from all previous colleges attended are required for students seeking initial certification. Teacher certification students may be eligible for financial aid.

## Adult Students

Adult, non-traditional, and part-time students interested in undergraduate programs should contact the Office of Adult Student Services, (417) 836-6929 or toll-free at (800) 492-7900. Orientation programs are sponsored each fall and spring semester to assist adult/non-traditional students who wish to learn more about the University, learn ways to improve their chances for success with college work, and meet other students who have similar concerns.

## Precollege Enrollment

Highly qualified high school juniors and seniors may be admitted under the campus-based (dual enrollment) or the high school-based (dual credit) Precollege Programs. Students must have completed their sophomore year of high school, have at least a 3.00 cumulative grade point average on a 4.00 scale, and have an ACT composite score of 21 or higher (or an equivalent score on the PLAN, PSAT, or SAT). Freshman and sophomores students may qualify for the high school-based (dual credit) program by scoring at the 90th percentile or above on the ACT or SAT. Students must have written permission from a parent/guardian and written permission from a high school official (i.e., superintendent, principal, assistant principal, or counselor). Course selection(s) must be approved by the student's designated academic advisor.

Students interested in the campus-based precollege program or a combination of the campus-based and high school-based programs should contact the Associate Provost for Undergraduate Education at (417) 836-4589. Students interested strictly in the high school-based (dual credit) program should contact The Extended Campus at (417) 836-4128 or toll free (877) 678-2005.

## Graduate Students

Students interested in graduate programs are encouraged to contact the Graduate College at (417) 836-5331 or toll free at (866) 767-4723 for details regarding the admission policies and procedures, applications, and for a copy of the Graduate Catalog. Information regarding graduate programs and graduate admission is available online at <http://graduate.missouristate.edu>.

## International Students

Missouri State University welcomes applicants from around the world. International students may apply as first-time freshmen, transfer, postbaccalaureate, or graduate students. The University is authorized under federal law to enroll non-immigrant alien students. Admission requirements, policies, procedures, and fees for international students are different and they supersede any related policies stated elsewhere.

A brief summary of the admission requirements for international students is displayed below. However, students must refer to the detailed policies and procedures and the downloadable forms that are available on the International Student Services web site at [www.international.missouristate.edu](http://www.international.missouristate.edu). Requests for information may be submitted through the web site at [www.international.missouristate.edu](http://www.international.missouristate.edu), or by email to [InternationalStudentServices@missouristate.edu](mailto:InternationalStudentServices@missouristate.edu), or by phone at (417) 836-6618, or by fax at (417) 835-7656.

## International Application Deadlines

Fall semester (beginning in August): application and all required documents must be received by May 1.

Spring semester (beginning in January): Application and all required documents must be received by September 1.

## Admission Requirements

- A. Application for admission and the required application fee.
- B. Official documents of all prior academic studies in both the original language and a translated copy. These documents will be used to determine admissibility to Missouri State University. Note that the academic requirements for undergraduate, transfer, and graduate students are different.
- C. Documentation of financial support.
- D. Proof of English language proficiency as follows:

### Undergraduate Students

TOEFL-PBT (Paper-based test): Minimum score of 500 or more  
 TOEFL-CBT (Computer-based test): Minimum score of 173 or more  
 TOEFL-iBT (Internet-based test): Minimum score of 61 or more  
 IELTS: Minimum score of 5.0 or more  
 ELS-Intensive English Program: Level 109

### Graduate Students

TOEFL-PBT (Paper-based test): Minimum Score of 500 or more  
 TOEFL-CBT (Computer-based test): Minimum Score of 213 or more  
 TOEFL-iBT (Internet-based test): Minimum Score of 79 or more  
 IELTS: Minimum score of 6.0 or more  
 Missouri State English Language Institute (ELI) program: Completion of Level 5

## Returning Students

**Readmit Students:** Students who are in good academic standing and plan to return under the same classification may register without applying for readmission. Students who have attended another accredited institution since leaving will be required to provide official transcripts by the Office of Admissions or the Graduate College. Registration instructions are available online at [www.missouristate.edu/registrar](http://www.missouristate.edu/registrar).

For additional information, students should call the appropriate office based on the admission classification under which they plan to return, as follows:

**Undergraduate, degree-seeking:** Office of Admissions, (417) 836-5517 or (800) 492-7900

**Graduate, degree-seeking:** Graduate College Office, (417) 836-5331 or (866) 767-4723

**International:** Office of International Student Services, (417) 836-6618

**Nondegree undergraduate or postbaccalaureate:** Office of Adult Student Services, (417) 836-6929 or (800) 492-7900

**Reinstatement Students:** Students who were suspended following their last semester of enrollment must first adhere to the academic status policy as described in the "Academic Regulations" section of catalog. Such students must also apply for reinstatement by the semester application deadlines as described in the "Applying for Admission" section and as noted on the published Academic Calendar.

Students who plan to apply for financial aid are encouraged to initiate the admission and registration processes well in advance of the semester for which they plan to return.

## Admission to Degree Program

Admission to the University does not guarantee admission to a specific degree program. Some programs, such as the Athletic Training major, Nursing major, majors within the College of Business Administration, the School of Social Work, the School of Communication Studies, the Teacher Education Program, and others have grade point average and test score requirements higher than the minimum required for admission. Some programs, such as Athletic Training, Nursing, and Early Childhood Education, have enrollment limits. Students should refer to the appropriate sections of this catalog for program admission requirements.

## Notice to All Students

The University reserves the right to deny admission or readmission or to restrict enrollment of individuals who are determined to represent a threat to students, faculty, staff, or property. This determination will be made by the Dean of Students or his/her designee. Appeals to such a decision may be directed to the Vice President for Student Affairs.

## Costs and Fees

---

### Choice and Predictability in Tuition (CAP-IT)

Missouri State University is already known as a great educational value. Cost comparisons show that our fees are just below the average for public institutions in Missouri and the nation and our room and board rates are among the lowest in the state and well below the national average. Even so, Missouri State wants to do more to make its cost affordable and predictable for students. The CAP-IT program has three major components:

- A. **Tuition Plan Options:** Tuition plan options are the primary feature of CAP-IT. The following three options, available to degree-seeking undergraduate students, are designed to provide choice and predictability in tuition.
  1. **Standard Tuition Plan:** Students will be assessed under the fee policy in effect for the current year, and fees will be subject to change from year to year. See Required Student Fees section for details.
  2. **Two Year Fixed Tuition Plan:** Students will pay slightly higher basic fees for one year but will pay the same rate for the following academic year, regardless of increases in the Standard Tuition Plan rates. For the 2009-10 academic year, the two year fixed tuition plan is not being offered because we have had modest to no tuition increase each of the last two years.
  3. **Tuition Prepayment Plan (2-, 3- or 4-year):** Students may make a lump-sum prepayment that will cover basic fees for all courses they take during the period of the plan (excluding summers), regardless of changes in the Standard Tuition Plan rates or the number of credit hours taken.
- B. **Graduation in Four Years:** Another important way that students can manage the cost of their education is to graduate on schedule. By following basic guidelines, students can graduate in four years from nearly all undergraduate programs at Missouri State. For most programs, specific curricular maps are available to illustrate specific plans students can follow to ensure graduation in four years. Additionally, accelerated master's programs are available in several disciplines.
- C. **Financial Aid:** We encourage students to be aware of the financial aid and scholarship opportunities available through federal, state, and institutional programs, as well as opportunities for student employment. The Deferred Payment Plan is another tool that students can use to manage their payments.

For current details and answers to frequently asked questions, refer to the CAP-IT web site at [www.missouristate.edu/capit](http://www.missouristate.edu/capit).

### Required Student Fees for Fall 2009, Spring 2010, Summer 2010

Required Student Fees are a combination of Basic Fees-Tuition and Student Services Fees. Basic Fees-Tuition are assessed based on the student's chosen tuition plan and the level, type, location, and delivery of the course. Audited courses are assessed the same fees as courses taken for credit. *The Required Student Fees are subject to revision by the Board of Governors without notice.* For more detailed information regarding fees for BearNet sites, dual high school courses, and other exceptions, refer to the Costs and Fees web site at: [www.missouristate.edu/registrar/costs.htm](http://www.missouristate.edu/registrar/costs.htm).

## Basic Fees-Tuition

### Regular Instruction (per credit hour rate)\*

- Courses numbered 1-599: \$186 for Missouri resident, \$362 for non-Missouri resident
- Courses numbered 600-899: \$214 for Missouri resident, \$418 for non-Missouri resident

\*The CAP-IT 2-year Fixed Rate applies only to courses assessed at this rate.

### Internet Instruction (per credit hour rate)

- Master of Science in Administrative Studies courses numbered 600-799: \$235 for Missouri resident, \$235 for non-Missouri resident
- Master of Science in Computer Information Systems courses: \$410 for Missouri resident, \$410 for non-Missouri resident
- All other courses taught via the internet: \$275 for Missouri resident, \$275 for non-Missouri resident

## Student Services Fees

Student Services Fees are assessed for classes meeting on the Springfield Campus. Fees are based on an incremental scale based on the number of hours enrolled with the maximum amount being \$348 for the fall and spring semesters, and \$188 for the summer session. The Student Services Fees are committed to provide activities, programs, and services available to students and cannot be waived regardless of whether or not a student desires to utilize the activities, programs, or services offered.

The student services fees are assessed at the current semester rate regardless of students' chosen tuition plan. However, the student services fees will generally not be assessed for sections identified in the semester class schedule as: Workshop, Dual Credit/High School Based, Intersession, Cable TV, Video Rental, Cable TV and Video Rental, Internet, Interactive CD. and courses taught in any location other than Springfield Campus. Sections identified as "short" will only be assessed Student Services Fees if the class is scheduled to meet on campus more than four times. Rates for the 2009-2010 academic year are as follows. For more detailed information regarding the Student Services Fees, refer to the Costs and Fees web site at: [www.missouristate.edu/registrar/costs.htm](http://www.missouristate.edu/registrar/costs.htm).

### Fall 2009 and Spring 2010

1 credit hour: \$106
2 credit hours: \$140
3 credit hours: \$172
4 credit hours: \$205
5 credit hours: \$238
6 credit hours: \$271
7 or more credit hours: \$348

### Summer 2010

1 credit hour: \$86
2 credit hours: \$118
3 credit hours: \$151
4 or more credit hours: \$188

## Supplemental Course Fees

Supplemental course fees may be assessed on individual courses to cover the cost of specialized supplies, equipment, or services for instructional purposes that are provided by the University to all students enrolled in the course and are in addition to routine instructional expenses. Such courses and fees are identified in the course description section of the catalog and will be assessed at the time of registration. Students should also be aware that other courses may require the student to purchase specialized materials. For a complete listing of supplemental course fees, refer to the Costs and Fees web site at: [www.missouristate.edu/registrar/costs.htm](http://www.missouristate.edu/registrar/costs.htm).

## Calculating Required Student Fees

Multiply the number of credit hours for each course by the appropriate per credit hour fee based on the tuition plan chosen and the level, type, location, and delivery of the course. Sum the basic fees for all courses, and add the student services fees appropriate for the total number of credit hours enrolled that are assessed this fee. Add applicable supplemental course fees. Example for a Missouri resident utilizing the standard tuition plan for the Fall 2009 semester:

Course	Credit Hours	Per Credit Hour Fee	Basic Fees	Course Fees	
IDS 110	1	\$186	\$186	\$0	Total Basic Fees-Tuition: \$2,790
ENG 110	3	\$186	\$558	\$0	Total Student Services Fees: \$348
COM 115	3	\$186	\$558	\$0	Total Supplemental Course Fees: \$45
MTH 261	5	\$186	\$930	\$0	
PED 118	1	\$186	\$186	\$45	<b>Total: \$3,183</b>
CIS 101	2	\$186	\$372	\$0	
<b>Total Tuition</b>	<b>15</b>		<b>\$2,790</b>		

## Books and Supplies

Students purchase their own books. A full-time student will spend approximately \$400 per semester for books and supplies. Actual book costs will vary based on the student's major, course load, and availability of used textbooks. The total cost can be reduced for by reselling used books.

## Selected Other Fees

For a listing of selected other fees (application, music, ID replacement, etc.) refer to the Costs and Fees web site at: [www.missouristate.edu/registrar/costs.htm](http://www.missouristate.edu/registrar/costs.htm).

## Policy on Residency for Fee Purposes

Because Missouri State is a public, state-assisted institution, the fees for Missouri residents are lower than those for non-residents. A student's residence status is determined at the time of admission according to a policy established by the Missouri Coordinating Board for Higher Education and adopted by the Missouri State Board of Governors. Current students seeking a change in their residence classification should contact the Office of Admissions. The complete policy is available on the Admissions Office web site at: [www.missouristate.edu/admissions/residency.htm](http://www.missouristate.edu/admissions/residency.htm).

## Deferred Payment Plan

Missouri State has a Deferred Payment Plan which allows students to defer payment of required student fees and residence hall charges. In addition, Missouri State students, faculty, and staff will be allowed to use their identification numbers to charge miscellaneous charges and fines, including Taylor Health and Wellness Center charges, long distance telephone charges, Missouri State Bookstore charges, and library fines. These miscellaneous charges are not deferred, but are due when billed. Finance charges accrue on the second statement sent.

Fee payment deadlines are published in the semester Registration Guide and appear on each student's online account summary. The Required Student Fees and residence hall charges, if applicable, must be paid in monthly installments with the balance being paid in full by the fifteenth of the month preceding the end of the semester. Use of the Deferred Payment Plan does incur the assessment of finance charges.

The terms and conditions of the Deferred Payment Plan are printed on the reverse of the Registration Request form and the monthly accounts receivable statement. Students who violate the terms and conditions will be removed from participating and will be required to pay fees in full by the due date.

## Fee Payment Guidelines

Students who have had the privilege of participating in the DPP revoked by the Financial Services Office must pay full fees according to the Fee Payment Deadlines based on date of initial registration. Students may appeal to the Financial Services Office to be reinstated to the Deferred Payment Plan. Payments must be *received* by the Missouri State Bursar's Office, not simply *postmarked* by the due date specified. In addition, students who withdraw from the University will continue to owe fees if the withdrawal is not requested in writing on or before the 100 percent refund deadline for the course(s) enrolled. Refer to the "Refund Policy for Drops and Withdrawals" section below for further information. Financial aid, employee waivers, graduate assistant fee waivers and/or credit balances are not always automatically applied towards outstanding fees. It is the student's responsibility to ensure that aid or waivers are applied properly or to request a credit balance from a previous semester be applied to the appropriate fees prior to the applicable deadline(s).

Students who do not complete payment of current semester Required Student Fees and residence hall charges by the deadline will:

- A. Have their future registration(s), if any, cancelled (thereby making those classes available to other students)
- B. Be removed from the Deferred Payment Plan
- C. Will have a hold placed on their record until paid

## Fee Payment Methods and Locations

In person at the Bursar's Office, Carrington Hall 102, 8:30 a.m. - 4:00 p.m., Monday through Friday, Cash, Check, Debit, or Credit Card (American Express, MasterCard, Visa, and Discover)

Mail payment to: Bursar's Office, Missouri State University, 901 S National, Springfield MO 65897

Phone in credit card payment to (417) 836-5128, 8:30 a.m. - 4:00 p.m., Monday through Friday

Drop Box: Bursar's Office, Carrington Hall 102, 7:00 a.m. - 9:00 p.m., Monday through Friday (check only)

Online with credit card or E-Check at [www.missouristate.edu/bursar](http://www.missouristate.edu/bursar)

## Policies Regarding Payment of Fees

The purpose of this section is to inform students of the actions which may be taken when fees assessed by the University are not paid in a timely fashion.

All charges assessed by the University are due and payable within 30 days of the date the debt was incurred. If a student makes payment by check and that check is not honored by the student's bank, the student will be notified and must make restitution within ten days from receipt of notification.

When a student has unpaid charges which are over 30 days past due or has otherwise failed to make satisfactory arrangements for the settlement of a University account, the University may: place an encumbrance on the student's record which will prevent registration for future semesters and the release of transcripts and diplomas, as well as access by the student to other University services except where an emergency medical situation may exist; offset the student's payroll checks (for student employees) or refunds issued through University offices until the debt is repaid; assess a late registration fee (when a check for required student fees is not honored by the student's bank); remove the student from University housing; and/or disenroll the student. Failure to repay short-term loans by the specified date could make a student ineligible for future financial assistance. Charges which remain unpaid after an extended period of time may be reported to

the Credit Bureau of Springfield for credit reporting and collection purposes. The reported data are compiled on the debtor's permanent credit file. Past due charges may also be reported to the Missouri Department of Revenue to be offset against the debtor's Missouri income tax refund.

Inquiries regarding unpaid charges should be directed to: Financial Services Office, Missouri State, 901 South National, Springfield, Missouri 65897, phone (417) 836-5632.

Should a student feel that a notification of indebtedness is incorrect, the student may submit a written appeal, citing the grounds for the appeal, through the Vice President for Student Affairs Office within ten school days from the date of notification.

### **Refund Policy for Drops and Withdrawals**

Students who withdraw from the University or drop a course may receive a partial refund of the required student fees (or a change in their fee assessment if all fees have not been paid) provided they complete the formal drop or withdrawal process by the established deadlines appropriate to the length or delivery method of the class. Students who are enrolled in the Deferred Payment Plan are responsible for the amount of unpaid fees after the refund or re-assessment.

If a student receives a scholarship, grant, or loan from the University the refund is used to repay the scholarship, grant, or loan. A refund is made to the student only if the refund exceeds the amount of the award from the University. For students who are recipients of Federal Title IV student aid, refunds will be made in accordance with all applicable federal regulations. Examples of refund calculations for Title IV aid recipients are available in the Office of Student Financial Aid.

Refer to the "Academic Regulations" section of this catalog for information regarding the drop and withdrawal policies and procedures. Refund deadline dates are available on the web at: [www.missouristate.edu/registrar/costs.htm](http://www.missouristate.edu/registrar/costs.htm) and on the Master calendar and in the semester Registration Guides.

The date used in determining the refund of fees shall be the date the student completes the transaction online or submits an official withdrawal request to the Office of the Registrar or the postmark date of withdrawal requests submitted by mail. If a student drops or withdraws from a full semester length class prior to the ninth week, the refund shall be of follows:

- On or before the fifth day of the semester: 100% of Basic Fees-Tuition\*
- Days 6 through 10 of the semester: 75% of Basic Fees-Tuition\*
- Days 11 through 20 of the semester: 50% of Basic Fees-Tuition\*
- Days 21 through 40 of the semester: 25% of Basic Fees-Tuition\*
- After the 40th day of the semester: No refund

\*After the last day to withdraw, the student must have permission of the Provost or Associate Provost to withdraw from the class.

Refunds for all other class lengths including the summer session are proportionate to the length of the above refund periods. Specific dates and deadlines are published in the semester Registration Guides.

Student Services Fees are not refunded based on a percentage of the amount paid. Rather, students are responsible for the liable billing hours (i.e., the hours in which they remain enrolled.)

Note: Students who drop courses during the Change of Schedule period will be issued a refund in accordance with the Required Student Fee Refund Schedule. Because courses are not supposed to be added after the Change of Schedule period, dropped courses and added courses (including section changes) will result in an additional financial obligation for the student. Exceptions may be granted when the department of the course(s) dropped and added provides written verification to the Office of the Registrar stating that the change was required or recommended by the department.

### **Exceptions to the Fee Refund Policy**

Exceptions to the Withdrawal and Change of Schedule refund policies must be approved by the Office of the Registrar and are generally granted only when a documented University error has occurred. Refund exceptions may also be granted when the deadline is missed by a few days due to documented exceptional circumstances that were beyond the control of the student (e.g. medical, death in the family, etc.). Appeals must be submitted in writing to the Office of Registrar, 320 Carrington Hall, within one month of the withdrawal or change of schedule and must be accompanied by appropriate supporting documentation.

Courses which are offered through the Missouri State Online Program (Internet-based instruction) and are self-paced or off-sequence in regard to the regular semester schedule will utilize a special refund schedule adapted to the specific time frames of the individual courses. The administrators of the online program will maintain a refund schedule and authorize refunds for such courses.

Courses in the Master of Science in Computer Information Systems program, which combine an intensive on-campus residency and distance learning in an extended semester format, will utilize a special refund schedule adapted to the specific time frames of the individual courses. The College of Business Administration will maintain the refund schedule and authorize refunds for such courses.

### **Room and Board Costs**

See the "Housing" section of the undergraduate catalog.

## Financial Aid

---

The faculty and administration of the University, recognizing the desirability of excellence in scholarship and aware of the financial needs of many students, have developed a program of financial assistance consisting of scholarships and grants. These awards complement the federal student aid programs, which include grants, loans, and work study. In addition, athletic grants-in-aid are provided for selected student athletes, and the Student Employment Office helps students find part-time work.

### How to Apply for Financial Aid

To apply for federal financial aid students need to complete the Free Application for Federal Student Aid (FAFSA). An electronic application may be filed at <http://www.fafsa.ed.gov/>. This application requires information from the student's (and/or the student's parents) previous year's tax return and should be completed as soon as possible after January 1 and prior to March 31 of each year to determine the student's eligibility for aid for the upcoming academic year (fall/spring/summer). Applications received after March 31 will be considered only if funds are available. Financial aid is awarded for fall and spring semesters with summer aid being available only if the student has not already used all of the maximum annual or aggregate limits of eligible aid for the academic year. Because summer aid is determined separately, you must register for the summer session prior to having summer aid eligibility processed.

To apply for University scholarships you must apply and be admitted to the University. Applications for admission can be obtained from the Office of Admissions and from most high schools. An application is also available at [www.missouristate.edu/apply](http://www.missouristate.edu/apply).

### Scholarships

The following is a selective summary of University funded scholarships for the 2009-2010 academic year. Scholarships require students to be enrolled full-time (a minimum of 12 credit hours per semester). Unless otherwise noted, scholarships cannot be combined and are renewable for up to three additional years (eight semesters total). The criteria for selection, the application process, the value and number of scholarships listed below are all subject to change without notice. For a complete list of scholarships for 2009-2010, visit [www.missouristate.edu/financialaid](http://www.missouristate.edu/financialaid). Prospective students for fall 2009 and beyond are encouraged to contact the Office of Student Financial Aid for information.

#### Freshman Scholarships

*Freshman scholarships are limited to students who enter the year they graduate from high school. Current students are not eligible to apply.*

#### Presidential Scholarship

**Value:** Required student fees and on-campus room and board (approximate value of \$13,000 per year for Missouri residents; \$18,000 for non-residents; adjusted annually as fees are set)

**Number Available:** 40

**Selection Criteria:** Top 10 percent of class (or 3.90 GPA on a 4.00 scale) combined with a minimum ACT of 30 (or SAT of 1320\*) to apply, interview for final selection.

**Renewal criteria:** Complete 30 Missouri State credit hours each academic year with a 3.50 cumulative grade point average. Participate in two public affairs activities each year.

**Application:** Complete the Missouri State Presidential Scholarship Application and return to the Office of Admissions by January 15. The December ACT is the last score accepted for consideration.

#### Board of Governors Scholarship

**Value:** \$5,952 per year (A flat amount based on basic required fees for 32 credit hours at the resident rate). Non-Missouri residents will also receive a full waiver of non-resident fees. Total current value is over \$11,000 per year for non-residents.

**Number available:** Unlimited

**Selection criteria:** Top 10 percent of class (or 3.90 GPA on a 4.00 scale) combined with a minimum ACT of 28 (or SAT of 1240\*) or International Baccalaureate diploma recipient.

**Renewal criteria:** Complete 30 Missouri State credit hours each academic year with a 3.50 cumulative grade point average. Participate in at least two public affairs activities each year.

**Application:** Apply for admission by March 1.

#### Academic Scholarship

**Value:** \$2,250 per year for Missouri residents. Non-Missouri residents will also receive a full waiver of non-resident fees. Total current value is approximately \$7,530 per year for non-residents.

**Number available:** Unlimited

**Selection criteria:** Top 20 percent of class (or 3.70 GPA on a 4.00 scale) combined with a minimum ACT of 26 (or SAT of 1170\*) or rank first or second in graduating class.

**Renewal criteria:** Complete 30 Missouri State credit hours each academic year with a 3.40 cumulative grade point average.

**Application:** Apply for admission by March 1.

#### Recognition Scholarship

**Value:** \$1,125 per year for Missouri residents. Non-Missouri residents will also receive a full waiver of non-resident fees. Total current value approximately \$6,400 per year for non-residents.

**Number available:** Unlimited

**Selection criteria:** Top 10 percent of class (or 3.90 GPA on a 4.00 scale) combined with a minimum ACT score of 24 (or SAT of 1110\*).

**Renewal criteria:** Complete 30 Missouri State credit hours each academic year with a 3.30 cumulative grade point average.

**Application:** Apply for admission by March 1.

#### Hutchens/SGA Centennial Leaders Scholarship

**Value:** \$1,250 per year or \$2,500 for students with documented financial need.

**Number available:** 24

**Selection Criteria:** Upper one-half of class (or 3.0 GPA on a 4.00 scale) combined with a minimum ACT score of 20 (SAT of 950\*).

**Renewal criteria:** Complete 24 Missouri State credit hours with a 2.75 cumulative grade point average; renewable for one year.

**Application:** Complete the Hutchens/SGA Centennial Leaders Application and apply for admission by December 1. Please complete FAFSA as soon after January 1, 2009, as possible.

**Note:** This scholarship can be combined with the Academic, Recognition, Multicultural Leadership, Missouri State Leadership and Out-of-State Fee Waiver/Midwest Student Exchange Program scholarships.

### Missouri State Promise Scholarship

**Value:** Equal to the cost of full-time tuition and fees and a standard book allowance of \$800 per year (\$400 per semester) minus any gift aid received by the student.

**Number available:** Unlimited

**Selection Criteria:** This innovative program will provide students from households with incomes at or below 150% of the poverty level with an institutional grant to supplement federal, state, institutional, and/or private grants and scholarships they may receive to ensure that the total gift aid will cover tuition and fees for full-time enrollment per year and a standard book allowance. A student must enroll full-time each semester.

**Renewal criteria:** Complete 24 or more Missouri State credit hours in the academic year with a cumulative grade point average of 2.00 or higher and who continue to meet the need requirement.

**Application:** Students entering in the summer or fall semesters who submit a FAFSA by June 30 will automatically be considered. For students entering in the spring, the FAFSA must be filed by October 31. No special application is required. We encourage students to submit the FAFSA online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

### Missouri State University Leadership Scholarship

**Value:** \$1,000

**Number Available:** Southwest Missouri high schools may recommend one student for every 100 graduates.

**Selection Criteria:** Nomination by counselor from the southwest district including schools in the following counties: Barry, Barton, Cedar, Christian, Dade, Dallas, Douglas, Greene, Howell, Jasper, Laclede, Lawrence, McDonald, Newton, Oregon, Ozark, Polk, Shannon, Stone, Taney, Texas, Vernon, Webster and Wright.

**Renewal criteria:** Complete 30 Missouri State credit hours each academic year with a 3.25 cumulative grade point average.

**Application:** Schools submit letters of nomination to the Financial Aid Office by May 1.

**Note:** This scholarship can be combined with all other freshmen scholarships.

### Multicultural Leadership Scholarship

**Value:** Required in-state student fees (approximate value of (\$6256)

**Number Available:** 50

**Criteria:** Top one-half of their class (or 2.90 GPA on a 4.00 scale) with demonstrated leadership in multicultural school or community activities.

**Renewal criteria:** Complete 24 Missouri State credit hours each academic year with a 2.75 cumulative grade point average and participate in two multicultural activities annually. This scholarship is renewable for an additional 4 years (10 semesters total).

**Application:** Apply for admission to the University **and** complete the Multicultural Leadership Application and return to the Office of Financial Aid by February 1.

**Note:** This scholarship can be combined with the Missouri State Leadership, Hutchens/SGA Centennial Leaders and Out-of-State Fee Waiver scholarships.

## Transfer Scholarships

### Community College

**Value:** \$2,000

**Number available:** Two for each Missouri public community college

**Selection criteria:** Missouri public community college presidents may each nominate two students to receive this scholarship. Students must have completed at least 30 transferable credit hours at the community college with a minimum 3.25 cumulative, community college grade point average.

**Renewal criteria:** Successfully complete 30 hours at Missouri State with a 3.40 cumulative grade point average; renewable for one year.

**Application:** Presidents submit letter of recommendation to the Office of Student Financial Aid by May 1.

### Phi Theta Kappa Scholarship

**Value:** \$5,952 per year (A flat amount based on basic required fees for 32 credit hours at the resident rate).

**Number available:** 4

**Selection criteria:** Entering students must be current members of Phi Theta Kappa.

**Renewal criteria:** Successfully complete 30 hours at Missouri State with a 3.50 cumulative grade point average. Participate in at least two public affairs activities; renewable for one year.

**Application:** Apply for admissions and complete the Phi Theta Kappa Scholarship Application and return to the Office of Student Financial Aid. Documentation of Phi Theta Kappa membership from your chapter advisor is required with the application. Students may not receive both the Phi Theta Kappa and Transfer Academic or Community College Scholarships. Summer/fall applicants must apply by March 1; spring applicants by October 1.

### Transfer Academic Scholarship

**Value:** \$1,500

**Number available:** Unlimited

**Selection criteria:** Entering students must be community college transfers who have completed at least 45 transferable credit hours at the community college with a 3.60 or higher cumulative, community college grade point average.

**Renewal criteria:** Successfully complete 30 hours at Missouri State with a 3.40 cumulative grade point average; renewable for one year.

**Application:** Apply for admission and complete the online [Transfer Academic Scholarship Application](#) by the deadline. Summer/fall applicants must apply by March 1; spring applicants by October 1.

**Note:** This award is not available to recipients of the Phi Theta Kappa, Community College or Multicultural Leadership Scholarships.

### **Multicultural Leadership Scholarship**

**Value:** Required in-state student fees (approximate value of (\$6256)

**Number Available:** 50

**Selection Criteria:** Transfer students must have completed at least 24 transferable hours with a 2.75 grade point average. Applicants must have demonstrated leadership in the minority community through involvement in school or community organizations.

**Renewal criteria:** Complete 24 Missouri State credit hours each academic year with a 2.75 cumulative grade point average and participate in two multicultural activities annually. This scholarship is renewable for an additional 2 years (6 semesters total).

**Application:** Apply for admission to the University **and** complete the Multicultural Leadership Application and return to the Office of Financial Aid by February 1.

### **Missouri State Promise Scholarship**

**Value:** Equal to the cost of full-time tuition and fees and a standard book allowance of \$800 per year (\$400 per semester) minus any gift aid received by the student.

**Number available:** Unlimited

**Selection Criteria:** Transfer students (after completion of an associate degree from a regionally-accredited Missouri community college or associate-degree granting college, including Missouri State University-West Plains) who come from households with incomes at or below 150% of the poverty level.

**Renewal criteria:** Complete 24 or more Missouri State credit hours in the academic year with a cumulative grade point average of 2.00 or higher and who continue to meet the need requirement.

**Application:** Students entering in the summer or fall semesters who submit a FAFSA by June 30 will automatically be considered. For students entering in the spring, the FAFSA must be filed by October 31. No special application is required. We encourage students to submit the FAFSA online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

## **Out-of-State Fee Programs for Freshmen and Transfer Students**

### **Continue the Tradition**

**Value:** A full waiver of non-resident fees.

**Number Available:** Unlimited

**Selection Criteria:** Entering students must be classified as non-residents for fee purposes, and at least one of their parents or grandparents must be a graduate (associate's, bachelor's, or master's degree) of Missouri State.

**Renewal Criteria:** Successfully complete 24 hours at Missouri State each year and maintain satisfactory academic progress.

**Application:** Apply for admission and submit the Continue the Tradition application. While there is no application deadline, students are encouraged to apply early to be considered for scholarships which do have deadlines.

**Note:** Cannot be combined with other Out-of-State Fee Waiver programs.

### **Out-of-State Fee Waiver/Midwest Student Exchange Program**

**Value:** A full waiver of non-resident fees.

**Number Available:** Unlimited

**Selection Criteria:** Students must meet one of the following: a class ranking in the top 20 percent or a 3.70 GPA (on a 4.00 scale) or a minimum ACT of 24. Residents of Kansas, Michigan, Minnesota, Nebraska, or North Dakota receive the Midwest Student Exchange Program Award.

**Renewal Criteria:** Successfully complete 30 hours each year at Missouri State with a minimum 3.25 cumulative GPA.

**Application:** No special application required. Eligible students will be identified based on their application credentials. While there is no application deadline, students are encouraged to apply early to be considered for scholarships which do have deadlines.

**Note:** Cannot be combined with other Out-of-State Fee Waiver programs.

### **Missouri Income Tax Credit**

Non-resident students may offset non-resident fees against income taxes paid to the state of Missouri. Dependent students may utilize Missouri income tax paid by their parents. Contact the Financial Services Office at 417-836-5632 for information.

### **Departmental Scholarships**

Many academic departments offer scholarships to students who have declared majors in their departments. Detailed information about eligibility criteria and value can be found at [www.missouristate.edu/financialaid](http://www.missouristate.edu/financialaid). Interested students should contact the academic department head for more information about departmental scholarships and deadlines.

### **Athletic Awards**

Grants-in-aid for men and women athletes are awarded each year to student athletes who possess those qualities of character and academic ability essential for college success. The requirements and regulations governing athletic grants-in-aid are set and supervised by the National Collegiate Athletic Association and the Missouri Valley Conference. Contact the Office of Men's Athletics or the Office of Women's Athletics for information.

### **Scholarship Development**

The University finds it increasingly important to explore new avenues of securing scholarship and financial aid funds for students. To assist in this, as well as other areas of University development, the University has established the Foundation. Through the generosity of Missouri State University alumni and friends, many scholarships have been established to assist students. These scholarships carry the names of individuals who have been honored or memorialized by private donations made through the Foundation. Persons interested in establishing a scholarship or helping the University in some equally meaningful way are encouraged to contact the Director of Development at 417/836-4143 for information.

## Federal Financial Aid Programs

The following is a summary of federal financial aid programs. Most of these programs are based on need. Need is defined as the cost of attending the University minus the contribution of the student and the student's parents.

**Academic Competitiveness Grant (ACG).** This program is for Pell eligible freshmen and sophomores who can document completion of a rigorous secondary school program of study and who meet other eligibility criteria. First academic year students receive up to \$750 and second academic year students receive up to \$1,300. This grant does not require repayment.

**Pell Grant.** This program provides grants, which need not be repaid, to help students with their college expenses. Grants range between \$300 to \$5,350 for the academic year.

**Science and Mathematics Access to Retain Talent (SMART) Grant.** This program is for Pell eligible third and fourth year students majoring in specific science and math programs of study and who meet other eligibility criteria. Students can receive up to \$4,000 for each of the third and fourth academic years. This grant does not require repayment.

**Supplemental Educational Opportunity Grant (SEOG).** These grants are limited in number and amount. Like the Pell Grants, they need not be repaid. Priority in awarding SEOG grants will be given to those students with the highest need.

**Work-Study.** This program provides part-time jobs to students while they are in school. A work-study award is a promised opportunity to work enough hours to earn the amount awarded. Jobs will be assigned in a manner that will provide work learning opportunities which complement and reinforce the student's educational programs. Students are paid by the hour and receive paychecks once a month. Most students will work eight to twelve hours per week.

**Perkins Loan.** The Perkins Loan Program provides low interest (5 percent) loans that must be repaid after the student leaves school. The typical loan amount is \$1,000 or less. Cumulative limits are \$15,000 for undergraduates and \$30,000 for graduate students.

**Subsidized Stafford Loan.** These loans carry a fixed interest rate of 5.6 percent and require repayment after the student leaves school. The school approves the loan and private lenders such as banks, savings and loans, or credit unions provide the funds. Annual loan limits are \$3,500 for freshmen, \$4,500 for sophomores, and \$5,500 for juniors and seniors. Graduate students can borrow up to \$8,500. Cumulative limits are \$23,000 for undergraduates and \$65,500 for graduate work combined. Eligibility for this program is based on demonstrated financial need. Students who qualify on the basis of financial need may have their in-school interest paid by the federal government.

**Unsubsidized Stafford Loan.** Students who do not qualify for a Subsidized Stafford Loan based on need or have their maximum loan eligibility reduced may receive an unsubsidized loan. The interest rate is fixed at 6.8 percent and deferment requirements are the same as the Stafford Loan. However, the student must pay the interest while they are in school or capitalize the interest and have it added to the principal of the loan.

**Federal Parent Loan (PLUS).** Parents of dependent undergraduates are eligible to borrow money for their children's educational expenses under this program. Loans are obtained from private lending institutions and are certified by the school. These loans carry a fixed interest rate of 8.5 percent which accrues immediately upon disbursement. The amount of this loan may not exceed the student's cost of education less any other aid received.

## State Programs

**Missouri Higher Education Academic Scholarship Program (Bright Flight).** This program provides scholarships in the amount of \$2,000 to eligible Missouri residents attending a participating Missouri college or university. To qualify, a high school graduate must have a composite score on the ACT or SAT in the top three percent of all Missouri students taking those tests. The current applicable ACT score is 31. The Missouri Department of Higher Education (MDHE) administers this program.

**Access Missouri Financial Assistance Program:** This is a need-based program designed to provide students with a simplified financial aid process, provide predictable, portable awards, and increase access to a students' school of choice. Eligibility is determined by the student's expected family contribution (EFC) as calculated through the Free Application for Federal Student Aid (FAFSA).

**Missouri Teacher Education Scholarship.** This scholarship program, created by the Missouri Legislature in 1985, was established to attract high ability students into the teaching profession. The scholarship is valued at \$2,000 for one academic year. Half of each award is paid by the state of Missouri, the other half is paid by the University. The program is administered by the Missouri Department of Elementary and Secondary Education (DESE).

## Scholarship Appeals

For disputes related to the awarding or renewal of scholarships, the student should consult the Financial Aid Office or the particular college or department under which the award is granted to ascertain the appropriate channel of inquiry. Students should also obtain a copy of the scholarship eligibility criteria. Such disputes can be referred for appellate review only upon recommendation of the Vice President for Student Affairs or the Provost or their designee.

## Student Employment

In addition to the Federal Work-Study program, most departments and offices on campus employ students. The University has established a student employment service to assist students in locating jobs, both on campus and in the community. The Student Employment Office is located in Blair-Shannon Residence Hall, Room 113, telephone (417) 836-5627, or see the web site at [www.missouristate.edu/studentemp](http://www.missouristate.edu/studentemp).

## Graduate Assistantships

Graduate assistantships are available in many areas to assist students with expenses and to enhance learning while studying for advanced degrees. Graduate assistantships are offered in both academic and administrative areas and may involve teaching, research, and/or administrative responsibilities.

To be eligible for a graduate assistantship, a student must be admitted to a graduate degree program. Graduate assistants must have a minimum cumulative GPA of 3.00; or on the last 60 hours of course work, or on nine or more hours of the most recent graduate course work.

The graduate assistantship provides a student with a stipend of either \$7,340 or \$9,730 for the academic year (nine months). Graduate assistants are required to enroll in a minimum of six hours of graduate course work (600-900 level) each semester they receive an assistantship. A limited number of graduate assistantships are available during the summer.

To apply for a graduate assistantship, the student must submit an application directly to the department in which an assistantship is sought. Applications are available from the Graduate College, Carrington Hall Room 306, (417) 836-5335 or online at <http://graduate.missouristate.edu>.

## Graduate Scholarships

**Fee Waiver Scholarships.** Students who receive graduate assistantships are also eligible for fee waiver scholarships. Fee waivers are intended to cover graduate courses required on the Advisor Approved Program of Study. Fee-waiver scholarships are for up to 15 hours of graduate course work for each of the fall and spring semesters. Those receiving summer term fee-waiver scholarships have fee coverage for up to 6 hours of graduate course work.

**Missouri Outreach Graduate Opportunity (MOGO) Scholarship.** The MOGO Scholarship has a value of three-fourths of the non-resident graduate student fees for 9 credit hours (5 credits hours in the summer). To be eligible, a student must be considered a non-resident of Missouri for fee purposes, have an undergraduate GPA of at least 3.25, have official GRE or GMAT or MAT scores on file with the Missouri State University Graduate College, be a first-time, degree-seeking graduate student admitted into an eligible program and be enrolled in at least 9 graduate credit hours during the fall and during the spring semester or 5 graduate credit hours during the summer. No application is required. Once a student meets the eligibility criteria, the scholarship will automatically be offered. The MOGO Scholarship cannot be combined with other forms of University aid, including scholarships, graduate assistantships, or fee waivers. To renew the MOGO Scholarship for subsequent semesters, students must remain enrolled in an eligible program, complete at least 9 graduate credit hours during each semester the award is received and at least 5 graduate credit hours during each summer session the award is received, maintain a cumulative graduate GPA of 3.00 and remain classified as a non-resident for fee purposes. Eligibility will be verified at the end of each semester. Enrollment in the MOGO program during the summer semester is optional.

**Programs *not* eligible for the MOGO Scholarship:**

Administrative Studies (MS)	Physical Therapy (DPT)
Business Administration (MBA)	Physician Assistant Studies (MS)
Computer Information Systems (MS)	
Defense and Strategic Studies (MS)	
Educational Leadership (Ed.D)	
Nurse Anesthesia (MS)	

## MSU 62 Fee Waiver Program

Missouri State has a special fee waiver program designed to assist senior citizens who are interested in continuing their education through regular academic courses offered by the University. To be eligible, participants must be 62 years of age or older, and enroll only for credit courses (up to a maximum of 8 credit hours per semester and 24 credit hours overall), and be admitted to the University as a nondegree seeking student. Persons taking advantage of this program will have all required student fees waived. It should be understood, however, that registration can be done only on a "seats available" basis. Seniors may register through the fee waiver program only at a special registration program scheduled the Friday prior to the first day of classes for the semester between the hours of 9:00 a.m. and 12:00 noon. For additional information, please contact the Office of Adult Student Services, (417) 836-6929 or toll free at (800) 492-7900.

## Veterans Benefits

Missouri State University is approved for certification of students eligible to receive educational assistance (G.I. Bill) from the U. S. Department of Veterans Affairs (DVA). The Veterans Certifying Official is located in Carrington Hall Room 320. For more information please call (417) 836-5520 or send an email to [VeteransServices@missouristate.edu](mailto:VeteransServices@missouristate.edu). See "Registrar" in the Resources and Services section of the catalog for more information.