Meeting Notes – Academic Leadership Council –September 15, 2010

Notes by Neosha Mackey

Members Present:

<table>
<thead>
<tr>
<th>Belinda McCarthy,</th>
<th>Dennis Kear</th>
<th>Guests: none</th>
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<tr>
<td>Carey Adams</td>
<td>Neosha Mackey</td>
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<tr>
<td>John Catau</td>
<td>Victor Matthews</td>
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<td>Kathy Coy-absent</td>
<td>Greg Rainwater</td>
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<td>Rachelle Darabi</td>
<td>Helen Reid</td>
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<td>Frank Einhellig</td>
<td>Don Simpson</td>
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<td>Terrel Gallaway</td>
<td>Art Spisak</td>
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<td>Phil Harsha</td>
<td>Kelly Wood</td>
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<td>Tammy Jahnke</td>
<td>Rebecca Woodard</td>
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There was some discussion of the presentation of Dr. McCarthy by Dr. McCarthy on Tuesday afternoon at the research seminar organized by Kishor Shah. The title of her presentation was "What are the goals of an undergraduate education? The beginning of a discussion." In her presentation she did cover some of the issues in the Bok book “Our Underachieving Colleges.” Many faculty see the National Center for Academic Transformation (NCAT) process as just one more thing to do on top of the current work load and as a way to increase class size and decrease quality. There needs to be a better understanding of course transformation and the process. Dr. McCarthy will be in Nashville October 11-12 to talk with people in the University of Tennessee system about how the NCAT process worked there. Tammy has been to UMSL to learn about the math program there and will prepare information on that visit. Rachelle Darabi will confer with Eric Nelson and begin work on a Local Issues paper related to the NCAT process. It needs to be remembered that this is a political issue in that the Governor is the one who invited Dr. Twigg to the Governor’s conference and expects all universities to follow this model. Other related issues:

CBHE— is analyzing **low completer programs** and has distributed spread sheets showing undergraduate programs at the state institutions. We are working with Central, SEMO, Northwest on how there might be some collaboration. MSU has 125 programs listed; SEMO-118, MU-87, UMKC-58 and UMSL-63 programs are listed. It takes careful analysis to see how the comparison really works—e.g. our secondary B.S. Ed. is listed as a separate program in each department that supports that major. Some universities have only one B.S. Ed. Program listed in the college of education. B.A. and B.S. degrees for the same subject can be collapsed; comprehensive and non-comprehensive programs can be considered together. Deans are analyzing and comparing the information provided and we will provide relevant analysis to CBHE on the program comparisons.

**Budget cut**—don’t know anything specific though the figures, 10 to 15% cuts to universities are mentioned. The Budget Process document is not yet finalized by Dr. Cofer.
Course transformation—the NCSAT process—this will be worked on.
Undergraduate education, especially general education – first we have to analyze undergraduate education and its purpose before we can really look at general education. More on this later.

Collaboration—There will be a statewide conference on course transformation, collaboration efforts, etc. that is being arranged by most of the four year Chief Academic Officers (CAO’s). The dates are October 25 – 26 probably in Columbia. There is no other information at this time.

Administrative Council Update—Helen Reid. Dr. Cofer reported on various state wide meetings related to budgets, low-completer programs and other issues related to higher education. It is important that everyone understand the demands from the State concerning these issues. He is meeting each member of the Board of Governors (BOG) in his/her home area and attending alumni events in different parts of the state. Dr. Cofer will be discussing the nine goals that he presented to the BOG and also the process for the long-range plan at the State of the University Address on September 28 at noon in PSU Theater. Didi Tang and the new editor of the Springfield News Leader will meet with the Administrative Council to get better acquainted. They will also be scheduled to meet with leaders of other units on campus (already scheduled with Dr. McCarthy and deans).

Jana Estergard and Leslie Anderson are scheduling meetings with vice-presidents, deans and other unit heads to discuss both compliance issues and enrichment opportunities.
Ken McClure reported on Phelps Grove noise issues and the newly created downtown security committee.

BKD is beginning the annual audit of the university.

Undergraduate Education:
The committee being formed to look at undergraduate education is going to look at big picture items—purposes and content, assessment, design, instructional format, pedagogy and report to the President and the Board of Governors. This committee will not be looking at individual courses to redesign them. The committee has not been formed. We are waiting for word on the AACU grant application (Oct. 15). Dr. McCarthy has been meeting with Rebecca Woodard and the Senate leadership to discuss this process.

Curricular implementation is the part that will look at course design and transformation.

OTC 2 + 2.—Don Simpson and John Catau. There is a good web site at http://www.missouristate.edu/admissions/otc.htm for seeing the information that is provided for OTC students. A sample Transfer Degree Guide was distributed and discussed. Each guide should also include information on whether the degree can be completed online or in the evenings. There may be special requirements for transferring into some programs. Tammy Jahnke has already worked with OTC on the Associate of Science degree and transferring to
MSU. Everyone needs to transcribe the current articulation plans into these Transfer Degree Guides, however these new guides will not replace the articulation agreements. It helps to have all information presented in a similar manner. **These are needed by October 15.** These guides will be discussed at Academic Administrators Assembly on Monday. MSU will host OTC sometime in October or November for the annual visit to share information.

Course Rotations are supposed to be up (online) by next Monday, This is for the accelerated 3 year degrees and for 4 year degrees and include modality.

**Major/Minor Change Procedure-John Catau.** What is the process when a student changes a major from a comprehensive to non-comprehensive or vice-versa? Some changes are dictated by the department changing the major/minor. We need to see what other places such as Drury and MU do. We need to make it easy and understandable for the changes to happen.

**Goals for 2010-11.** This is the handout on the **Positioning Statement** that the president discussed with the BOG. Deans should go ahead and discuss. For ease of discussion the goals were numbered 1-10. Some points discussed. #1. The need for a goal specifically related to having quality faculty with specifics on recruitment and development was brought up by Terrell Galloway. Include Student Affairs more prominently. #2 we need not only diverse student body but diverse staff and faculty. #4. Bring in items about increasing extramural funding in all areas. #6. We need to emphasize broadly utilizing best practices. Efforts are made to integrate all types of students, transfer, traditional, adult, executive, online, etc. #7. Insert Co-Curricular in bullets in this section as needed. #8. Move extramural funding to #4 as this is something all areas should be doing. #9. We need to explore branding of public affairs across the country as it seems a number of places emphasize this. Public Affairs needs to effectively incorporate into all parts of the curriculum not just the core. Again, these are just comments made during a short discussion on the items in the Positioning Statement.

**Bok book.** Each unit needs to have a plan on how to use and discuss the Bok book. CNAS admin team is discussing an article a week related to issues raised in the book. Other colleges have provided additional copies for each department so faculty can easily read.

**Public Affairs Mission at Missouri State University**—Draft was distributed. Included is a Curricular Map which includes the Faculty Senate Learning objectives for PA. The examples provided are just examples and can be used as a springboard to identify others. Faculty from the University of North Texas will be coming in February to discuss the transformation of the American government course there.

**Academic Administrators Assembly on Monday Sept. 20, 3-4:30 in Meyer 101.**
- Public Affairs Curricular Map
- Transfer Issues
- Undergraduate Review
- Assessment
- Webinar on Assessment.