Meeting Notes – Academic Leadership Council – October 27, 2010

Notes by Neosha Mackey-revised 10/29/10

Members Present:

<table>
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<tr>
<th>Belinda McCarthy,</th>
<th>Dennis Kear</th>
<th>Guests:</th>
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<tr>
<td>Carey Adams</td>
<td>Neosha Mackey</td>
<td>Pam Sailors</td>
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<td>John Catau</td>
<td>Victor Matthews</td>
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<td>Kathy Coy</td>
<td>Greg Rainwater</td>
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<td>Rachelle Darabi</td>
<td>Helen Reid</td>
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<td>Frank Einhellig</td>
<td>Don Simpson</td>
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<td>Terrel Gallaway</td>
<td>Art Spisak</td>
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<td>Phil Harsha</td>
<td>Kelly Wood</td>
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<td>Tammy Jahnke</td>
<td>Rebecca Woodard</td>
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1) Administrative Council Update – Helen: Homecoming was discussed with consensus that it was outstanding. BOG is working on Board training and development for BOG members. Brief discussion of Long Range Planning and Larry Gates. Leslie Anderson reported on the excellent meeting in Houston sponsored by AACU on diversity. There was discussion on Goal 3, Create a positive, collegial environment for faculty and staff on all campuses and how that doesn’t seem to be happening right now. There is much negativity. It would be nice to decrease the level of negative rhetoric. A new statement will be added to the Declaration of University Community Principles on being open minded. All fountains on campus will be turned off for the winter after the football game on Saturday, Oct. 30.

2) Update from Statewide Conference – John, Phil & Rachelle: MSU had a good representation at the meeting. On Tuesday, there were outstanding speakers on the different models of course transformation. Monday was spent on exploring the different collaborative efforts. Missouri State will participate in the physics collaboration with Pawan will take the lead for MSU. MSU did not sign to participate on economics. MSU did agree to participate on modern languages—German. Missouri will participate in the NCAT process with 10 courses being re-designed. The Governor will provide $100,000 toward this effort. The state is 2 months behind in getting started, but NCAT says that the work can still go forward beginning now. MSU will work on the re-design of Political Science 101. We will then share our transformed course with the other 12 schools. Missouri may end up doing 13 courses, one for each 4 year institution. George L. Mehaffey gave an excellent presentation. John will see if we can get the video along with the PowerPoint. He wants to get the group that participated in this conference together soon to debrief and see where we go from here. The president sees doing the NCAT course transformation as very important. We need to create an environment where learning takes place—ask ourselves what we do for learning.

3) MDHE Low Completer Review – Frank & John and Kathy—Low completer reviews were due to John or Frank by noon on Wednesday Oct. 27. As soon as reviewed Kathy
will input into the correct format. All information is being collected by 4-digit CIP code. If a program is being proposed for deletion then the appropriate form signed by the Department Head needs to be attached with the note that all such curricular actions require the vote of the faculty. Belinda will meet with Didi Tang on Friday afternoon. After that, Didi may be in touch with deans and department heads about the Low Completers.

4) Provost meetings with:
   A. Faculty Senators—will meet with senators separate from Senate to talk about issues.
   B. Others suggested by deans—deans should send to her names of groups/individuals that it may be useful to meet with
   C. Purpose – What’s on your mind?
   D. Roles and Rewards (Compensation and other means)

5) Facilities Inventory: has been completed.
   A. Teaching Labs and Research Labs—9 labs were identified in Temple that need work. These are high impact teaching labs. Some research labs have been converted to storage, offices, or teaching spaces. Need to evaluate Research Labs in terms of grants and publications as taken from Digital Measures.
   B. Classroom & Equipment Funding: Frank only has $200,000 for research equipment this year. The Provost is considering what the most strategic focused use of these funds should be—are requests meeting research, teaching laboratory, classrooms needs?
   C. Strategic Planning and Space Management
   D. Task Force/Committee: Dr. Cofer wants a task force to look at research space, equipment, effectiveness. (possible members to include Kathy, Dale, Logistics faculty, Bob or Doug, Dean, etc.) : Frank is looking at Temple research space and has been talking with people about labs usage. Must remember the number of theses that are created due to use of lab space. Many issues. Sent comments, suggestions on space to Kathy.

6) Comprehensive Retention Plan (handout): Handout from Rachelle.

7) AA Goals and Retreats Planning: Colleges have been assigned to person in provost area for suggesting revisions to goals. COAL-Art, COBA-John, COE-Don, CHHS0Kathy, CHPA-Rachelle, CNAS-Frank. Nothing definite on a retreat.

8) Vacant Line Analysis due Nov 1—this is due to the Provost by Monday, November 1, 2010. Vacant line, when last filled, what are plans for the line.

9) Budget Process
   A. Executive & Academic Committees: All committees will meet on Friday, October 29, 2010 for Nila’s presentation on the budget.
   B. Faculty Senate Budget & Priorities
10) **William Funk & Associates visit**: November 11, 2010 to work on recruitment issues.

11) **Communique’ Items** – Art (handout)—Get any news to Chuck Busby no later than 3 pm every Wednesday.

12) **AA Goals (no updates since 10/20/10 version)** See [http://www.missouristate.edu/provost/priorities.htm](http://www.missouristate.edu/provost/priorities.htm) for the current version.

**Looking Ahead:**

**Due Dates**

**November**

1   Vacant Line Analysis
1   2 + 2 Plan with West Plains

**Events for October - December**

**October 2010**

27   Leadership in a Sustainable Society Event
29   Nila Hayes – College Budget Committee Presentation, 1:00pm, PSU 313 *(Note date & time)*

**November 2010**

6/7   Daylight Savings (Fall Back)
9   David Russell
17   Provost Open Forum, 3:00-5:00pm, PSU East Ballroom
24-26   Thanksgiving Holiday

**December 2010**

2   Academic Affairs Day for USA program
10   Study Day
11-16   Finals
17   BOG
17   Commencement, Noon & 4:30pm
24-31   University Closed