Meeting Notes – Academic Leadership Council – December 1, 2010
Notes by Neosha Mackey

Members Present:

<table>
<thead>
<tr>
<th>Belinda McCarthy, absent</th>
<th>Dennis Kear</th>
<th>Guests:</th>
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<tr>
<td>Carey Adams</td>
<td>Neosha Mackey</td>
<td>Steve Willis</td>
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<tr>
<td>John Catau</td>
<td>Victor Matthews</td>
<td>Jamaine Abidogun</td>
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<td>Kathy Coy</td>
<td>Greg Rainwater</td>
<td>LaRita Denise Fredrick</td>
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<td>Rachelle Darabi</td>
<td>Helen Reid</td>
<td>Mary Ann Wood</td>
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<td>Frank Einhellig</td>
<td>Don Simpson</td>
<td>Jon Stubblefield</td>
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<td>Terrel Gallaway</td>
<td>Art Spisak</td>
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<td>Phil Harsha</td>
<td>Kelly Wood</td>
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<td>Tammy Jahnke</td>
<td>Rebecca Woodard</td>
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Public Affairs Conference—Mary Ann Wood. Planning is well under way. The Web site is being developed. Many of the panel members (not the plenary speakers) are willing to speak with classes. There will soon be more information so that professors can incorporate some of the activities into spring courses. As part of the conference there will be a Jazz Tap presentation on April 12. There is a Twitter site for the PA Conference MoStatePA. There are new people featured in the Public Affairs Spotlight.

Bears Backing Haiti—Jon Stubblefield. Jon is a senior Communications major. This group raised $43,100 of a pledged $40,000 for Convoy of Hope for Haiti relief. They will try to finish off the campaign the 2nd week of classes with the contribution buckets and with taking a collection at the Bears and Lady Bears basketball games Jan 18-20, 2011.

PEC—Steve Willis—All DESE/NCATE MOStep individual reports are due to the Committee by Feb. 28 and should be loaded on SharePoint. The Program Review Committee will complete reviews the week of March 21. Associate Deans will then get the reports and have until May 1 to review the reports. Departments and Deans will soon receive a sample individual Program Review and the revised schedule.

Administrative Council—Helen. Long-range planning discussion. The Friday Dec. 3 “Dear Colleague” message will talk about the 6 strategic directions (down from 9). There are 3 overarching commitments:

- **Student learning**
- **Inclusive excellence**
- **Institutional impact**

Diversity and inclusiveness statement was added to the Community Principles. “**Being open minded to embrace the benefits and richness that diversity and inclusiveness**
bring to the community of scholars and to recognize them as catalysts for educational excellence. “

Board of Governors will be Friday December 17 at 9 am after the Citizen Scholars Breakfast. The BOG schedule of presentations for 2011 was discussed.

Clif Smart is working on a new Food Policy and a new policy on paying of professional and club memberships.

Earl gave an update on the Tobacco Education policy and progress.

**Strategic Directions handout**—give feedback to Carey. What are the targets for the performance indicators? Emphasis on accountability—what are we doing to achieve these targets.

The **AABOG meeting** will be Thursday, December 16 at 3 pm in PSU 317. Low-completer review through MDHE will be discussed. There is a sunset statement in all programs.

The Doctorate of Nurse Practitioner and some accelerated Masters programs are ready to be signed by the president then put on the BOG agenda.

**Facilities Task Force**—Dennis. Has met twice. Dale and Shelly demonstrate the R25 database with is a powerful tool for scheduling. Trying to incorporate it into Banner. Computer Services is working on a bridge. Faculty can put in criteria for classroom needs and then R25 can match the need with an appropriate classroom. Working hard to automate the large classroom (80+) utilization and scheduling.

Task Force looked at a Lease Report which included all property leased, how utilized, square footage. Can’t incorporate all designated faculty and staff into the leased spaces. TF is looking at class time change on MWF. Perhaps 2 sets of twice a week classes would work. Kent Ragan will look at from logistical POV. There are continuing conflicts between academic and event scheduling. Two different offices do the scheduling and need to communicate better. Deans need to send Kathy information on large classroom issues.

**Course Transformation**—John

A. **NCAT Missouri Consortium**—Carol Twigg has now said the MO Consortium plan of identifying 13 courses across the state for redesign is not a good way to go. There will be a Call for Participation sent to all faculty at each institution to attend a conference on February 18, 2011 in Columbia. The Conference will provide a description of the process, what’s involved, etc. Teams would then go back to institutions and work on a course redesign readiness report and respond by March 15. NCAT will review and decide if department is truly ready. By March 22 those departments deemed ready will be invited to workshops beginning on April 8 to
go through the planning process. Final Project Proposals will be due July 15, 2011. By July institutions will be notified of winning proposals. There will be one per institution. The State is paying for 13 course redesigns for a total of $390,000. The Governor has committed $100,000 and the State is seeking additional funding. The local transformation needs support from both the Provost and President. We will have a course but departments have to attend the conference and present evidence of readiness. The tricky pay is what shows readiness? Rachelle and Chantal will look at NCAT Web site and see if they can determine from proposals listed there. Statewide there will be 13 hopefully diverse courses selected. There might be selection of three different levels of math courses for example.

The schedule for NCAT is:

- By July 30, courses have been selected
- Fall 2011—work on doing the redesign
- Spring 2012—pilot some sections
- Summer 2012—revise base on Spring experience
- Fall 2012—course redesign is fully implemented.

FCTL questions involving course redesign. Grants were discussed and notification should have been distributed by the time these notes are prepared. Courses done through FCTL not necessarily high DFW courses. Can be course or class. State-wide project the high DFW is very important.

B. AASCU—funding for blended classes. We applied for English. A total of 36 applied and AASCU will work with 14-16 programs.

Provost Communiqué—Art. Four items to be included.

Announcements:

Compensation Committee—suspend merit pay while less than 2% available. (must be approved by BOG) Still do annual evaluation but it is up to departments to decide what process but must still use department criteria.

Digital Measure—Must be updated through 2010 by Feb. 11, 2011. Deans would like notification on when reports are generated from Digital measures.

Search processes—Six different high level searches being done by the search firm.

West Plains 2+2 information being completed.
Bear Intelligence—faculty advisor section does show currently enrolled students who are not registered for next semester.

Intellectual Property is being looked at by Handbook Revision Committee.