Meeting Notes – Academic Leadership Council –August 24, 2011
Notes by Neosha Mackey

Members Present:

Frank Einhellig  |  Pawan Kahol  |  Guests:
Carey Adams      |  Dennis Kear  |  Jim Baker
Stephanie Bryant |  Neosha Mackey |  Jim Baker
John Catau       |  Victor Matthews |
Kathy Coy        |  Joye Norris  |
Rachelle Darabi  |  Kent Ragan   |
Terrel Gallaway  |  Greg Rainwater |
Chris Herr       |  Helen Reid   |
Tammy Jahnke     |  Don Simpson  |

Guest: Jim Baker – Sponsored Research Update

- **Long Range Expectations** -- Long Range Plan indicates that we would hope to get $25 million a year with about 300 proposals submitted. FY12 target balance of teaching, research, and service grants. Up to deans, department heads and others to work that out. Goal is to reach $20 million. Good head start for this year with awards made after July 1 of proposals submitted in FY11. Number of proposals submitted went down in FY11. Need to get proposals submitted--can't get money unless submitted. Goal for this year is to have 260 submitted. Sponsored programs covers outside funding for everything—not research vs. teaching. Broad perspective. 30% research, 70 educational.

- **Documentation of applications and award. Handout on this.** Shows what different cost centers have done. Not all are included but he will work on that (Bureau of Economic Research and the Center for Economic Education were mentioned as missing.) Also need the School of Agriculture listed. This will be done on a month-to-month basis to track where we are. Jim explained the Bull Shoals line. Numbers in the Applying and Awarded columns can differ from the Credit Share and Actual columns. Credit share—2 faculty in different depts. then both are counted. This is agreed to before submitting to determine the share of work by person. This is necessary for distributing overhead. **Actual** is the real number submitted and awarded. The awarded column might be larger because of awards being made in different FY than the proposal. Deans want to know the number of faculty writing grants. Jim asked if the chart is helpful. Deans said yes.

- **Reference reports at OSRP** [http://srp.missouristate.edu](http://srp.missouristate.edu) Should be able to find all needed information on web site. Let Jim know of any other types of reports that might be useful. There are several ways in which the OSR can help with the grant investigation and writing. See http://srp.missouristate.edu/85381.htm for more information. There are also many ways to get grants and get companies to support programs and projects.

Tammy

**Administrative Council Update**

Clif distributed the summary of **budget committees** that was passed out at the AAA meeting. He added one charge to the Executive Budget Comm. --Incentives for
enrollment growth. This revision will be posted. Budget calendar on the Budget Committee guidelines will be revised by Steve Foucart—don’t go by the ones given.

Clif said two or three new Board members may be named soon. There will be a Special session of the legislature in September which may impact when new BOG members are appointed and approved.

The Executive Enrollment Management Committee will meet on Sept. 22 at 3 pm. Nov. 5th there will be both Bears’ basketball games in Joplin. Hope to have lunch in Joplin for alumni and friends. This may involve some of ALC people.

Personnel Reallocation Taskforce. Bill Cheek will chair. Various staff in HR and other places along with two faculty will be on it. Frank will invite Bill to ALC to discuss. The deans requested that no final decisions be made until deans had been consulted.

Organization charts are due to Mary Lynne by September 6. Include names and positions, both full and part-time. Do not include GAs or per course. Be sure to date.

Kyle Moats is working to get more students to go to football games.

Frank Discussions

1) Update on Organizational Charts—see above.
2) Budget Committees. Hearing good things about budget committees being formed. Letting faculty know where things are. Good and he appreciates everyone doing this.
3) Carrington Auditorium. Take a tour and see how it is. Looks really different. Seats 370. Need to be using it. It is available for spring scheduling.
4) Senior Citizen Enrollment Day. How to advocate. Only done on one day—availability of seating. More of a window to do this. Why not the Friday before and then the first week. Waive the $25 late fee. Everyone agreed to this change.

Don

1) Enrollment Update. 132 fewer students. 1st time in 6 yrs. and only 2nd time in 15. 1st time freshmen down 83. Down 3%. Change in scholarship. Was $6200 and apply by March 15. Now apply by Jan 15 and receive $5000. Students pay additional $1000. ACT (24.1) and GPA are holding steady. Transfers down 8. Actually up in domestic transfers. Big decline in WP China and Springfield China--120. Total degree seeking undergraduates up a little. New graduate degree seeking up about 60; non-degree seeking graduates down. Official enrollment will be 4th week. That will include dual credit enrollment. OTC grew by 1000 students. We are up some out of state.
2) Challenges for next year. Smaller freshmen and sophomore classes next year. High School graduates will be down. Glad that the Executive Enrollment Management Committee has been reactivated. Outreach and alternate pathways will be important.
For next year emphasis on freshmen. Target Illinois. Focus on dual credit class students. Significant drop in freshmen undecided. More are decided. Historically under represented students will be emphasized. Continue to promote academic programs. Recruit veterans. Promote facilities. Recruit back students who have left us with a lot of hours and no degrees. Continue to work with OTC. Be creative. Funnel questions, ideas, etc. to Victor Matthews the Dean representative. (Funnel space questions to Stephanie Bryant who is Dean Representative for the space committee.)

John
1) **Per Course Faculty.** Previous policy 6hr/semester now 12 hours over 12 months. It’s in the faculty handbook. Probably an HR rule. May need further discussion.
   a. MSU Committee. Etta Madden (have not decided what our quality initiative will be even though Etta is chairing Gen Ed comm.) There have to be alternative possible pathways.
   b. Open Pathway

Joye
HLC Offsite. Sept. 26 in Joplin; Sept. 27 in West Plains, and Oct. 6 Fairfax, VA.