Guest: Mary Ann Wood & Kurt Heinlein re: Public Affairs update Handout. Public Affairs theme for 2011-12 is *Culture of Connectivity*. Library subject guide is available. Mary Ann and Kurt will talk with classes, just contact them. Public Affairs Week is September 12 – 16 and is organized by students. Students want to connect with past. They are collecting a Mile of Quarters ($15,000) for Ozarks Honor Flight. Will present money in PSU Lounge. Post card campaign to service people. GEP 101 sections are in a competition to see who can raise the most money. 9/11 anniversary is on Sunday. There will be Taps at noon and a Carillon Concert that evening. Highlights include: Noon on 9/12 convocation on how emergency response has changed; Oxfam hunger banquet on 9/1 at 5 pm; The Good, The Bad and The Ugly of the Internet in 3 session on Wednesday, Sept. 14; Friday Sept. 16 is Constitution Day and will have a video of students reading the Preamble of the Constitution. Convocation Lecture will be on Oct. 6 and feature Douglas Rushkoff speaking on the “Impact of technology and digital media on society.”

**University Staff Ambassadors day.** December 1st. Last year was great. Highlighted special programs. Mary Ann will be in touch with all about scheduling sessions.

**Public Affairs Conference Committee.** Kurt Heinlein is leader. Thanks to all who have made contributions. Send comments, ideas, etc. Culture of connectivity—in terms of our students, don’t let it stop with just computers. Relevant to all of us. Our humanity. Students more informed than we in this regard. Generate more student involvement and interest.

2012-13 theme is **Inclusive Excellence.** Call for Provost Fellow will be out soon. Primary responsibility is to plan the conference.

**Announcements (Frank)**

- Please note that some highlights from Admin. Council will be spread through our discussion:
- Enrollment picture taking shape—may be just 1% off of enrollment and .5% on credit hours. This equals $545,000. Enrollment Mgt comm. 1st meeting Sep. 22.
• Revised University Travel policy (not yet finalized). Most controversial thing is no meals are allowed for a one-day trip unless part of the meeting registration and that must be documented.
• Issues going to Adm. Council (Z-grade; Senior Citizen enrollment; Policy Library dates on internal research grants) Policy library updates—date specific items are being revised to a given day—1st Monday of month, etc.
• Deadlines for Faculty Research Grants, Summer Fellowship, and Thesis Research: Faculty research grants will operate as in past. Sept. 26 grant applications are due. **Read guidelines and follow.** Encourage good application—supplies, equipment, travel—no salary.
• Sabbatical applications are due **Nov. 1 to deans.**
• Tenure at Greenwood --get tenure at Greenwood not in university. May be proposal and language specifically related to Greenwood.
• “Grow Your Own” Committee—has met once. Leslie Anderson is the Chair. Challenge to write guidelines for scholarship program for paying/investing in student to go on for doctorate and return to MSU. Hope for a donor. Get ideas to Leslie or Carey.
• Diversity Ad—May be in Diverse Issues in HE.

1) **Central Faculty hiring ad question (Frank)**—at some times in the past have had one central ad in addition to individual ones. At last rough count may have 40 or so faculty to hire. List all or areas? Provost fund ¼ or ½ page. Helen asked if this could count for the print ad that must be done for foreign national advertising. Timing for release.

2) **Performance Funding (Frank, John, Terrel perspectives). Governor’s Summit.** Recovery inching forward but funds will be limited. Have to make up the stimulus money. Not gloom and doom, but not good. Natural disasters, slow recovery. **Performance funding** is the way it will be done. No impact in FY13. It will go into effect for FY14 appropriation. Goal setting in Fy12-13. What our measures might be. Degrees completed, retention, which fields, CAOs met and discussed. Simplicity better than complexity. How to measure quality. Most are nervous about the national standardized tests as a measure of quality. This would be new money for which to qualify. Each school would have its own set of goals and objectives. MSU retention rate compared to MSU. Legislature is not happy that governor is making these deals. Suggested that it not come into effect until new money is available. Common measures and then school specific. Have had various programs before but never significant funding.

3) **Status of organizational charts and personnel list (Kathy)**
   a. Provost main office; sample given
   b. Deadline for submission (Wed: Sept 7)—to Mary Lynne.

4) **Online thrust (Joye) handout**
   a. Admin Council presentation and response—detailed presentation and lots of questions and discussion. Online pathway for students to do GenEd online.
Summer school—24.3% of Summer 2011 student credit hour production was online—full or oversubscribed. How to expand to facilitate growth and still do good courses is the question. Clif very interested in this. Some pathways to degrees at ug level. Get with Joye and discuss possibilities. Fall 188 online classes. Summer there were 101 online.

b. Goals: increase student services and marketing efforts.

c. Distance Education Task Force Committee: Software Oversight Comm. Comprised of knowledgeable users. Investigate software and see what it is. Have blackboard vendors in to see how incorporating or changing packages that complement BB will work. Need some coordination with college assessment councils. Identify and decide on e-portfolio options. Deans as they talk about assessments see how it fits with e-portfolios.

d. General Studies: we do not have anything labeled Gen Studies. We have individualized majors (students craft it, 3 faculty involved). Consider it. Most often is aimed at non-traditional students and includes heavy component of experiential credit.

5) OTC transfer update (Don & John) handout. Met with Cliff Davis and others. Reverse transfer. Look at all who started with OTC and then transferred to us. Many students transferred to us with lots of hours but no degrees. Might be short just one course. Take the course here, transfer back to OTC to get AA degree that then meets our GenEd requirements. Apply to graduate and have a fee. Analyze what students do or don’t come to us with. Make sure advisors know this information. Of students who transfer without degree many may have close to degree. Advisors will need to explain reverse transfer. Person at OTC will advise students.

6) PharmD update (Frank; Pawan) UMKC on campus August 31. Two focus items, MOU almost done. Signing will be ceremony with Governor probably Oct. 14th, during Fall Break. Looked at other facilities in Brick City. Good reasons to do this. More students. Community likes this.

7) Outside Speaker on Assessment Planning (Rachelle): Outside speaker Susan Hatfield HLC Sept. 16, 8-noon. 8-9:30 am and then time for individual appts. Contact Kelly Cara to reserve an appointment time.


9) Biometric Issues as part of the HRA. Open meeting on Thursday, Sept. 8 at 2:30 pm in the remodeled Carrington Auditorium.

10) Budget Committees
    a. Still some refinements—still not finalized.
b. Names by Sept 12 for Academic Affairs and Executive Budget Committees to Frank and Mary Lynne.
c. Big issue for Executive Budget Committee is to look at mid-year raise.

11) Upcoming ALC agenda items
a. PEC—2 weeks from now.
b. OSRP website information—in invite someone in to show this.
c. Periodicity and modality information—meeting that discussed needed bigger discussion about this—when we offer and how students can find and how to correct catalog.

12) Custodians changing shifts. How to readjust for security in the buildings. Get any information on this to Stephanie.

13) Tuesday, Sept. 6 is deadline for Honors College Director. If we have people who would be good. Let John know.

Deans Only: Immediately following ALC

Events for September-December

September 2011
5  Labor Day – University Closed
14  Study Away Fair, PSU Atrium, 11:00am – 2:00pm
15  Study Away Faculty Workshop, PSU 317, 12:30pm – 2:00pm
16  Susan Hatfield Speaking Event & Consultations, 8:00am – Noon, GLAS 434
20  Office of the Registrar Audit
26  Due date for Faculty Research Grants – to Graduate College

October 2011
6  United Way Kick-Off Breakfast
7  Due date for Thesis Research Funding – to Graduate College
8  Showcase (Student Recruitment Event)
13-16  Fall Break
17  2nd Block begins
28  Board of Governors, PSU 313, 10:00am

November 2011
4  Due Date for Summer Faculty Fellowships – to Graduate College
23  Thanksgiving Holiday – No Classes/Office Open
24-27  Thanksgiving Holiday – University Closed

December 2011
8  Last Day of Classes
10-15  Finals
16  Board of Governors, PSU 313, 9:00am
16  Fall Commencement
22 - 31  Holiday Break