

2008-2009 Compensation Calendar

October 3, 2008	Department heads submit performance rating criteria to dean with revisions if warranted
October 17, 2008	Dean submits performance criteria to Provost's Office with summary of changes
November 3, 2008	Deans are notified of approval of performance criteria by Provost's Office
January 9, 2009	All faculty submit to department personnel committee an annual report. Departmental personnel committees conduct reviews of annual reports
January 30, 2009	Departmental committees submit to department head narrative assessments of each faculty member and ratings of each of the three performance dimensions *
February 27, 2009	All department heads will have completed individual meetings with faculty as part of the annual performance review and composite ratings and role parameter weights
March 2, 2009	Department heads submit composite ratings to deans
March 20, 2009	Equity Adjustment Requests per section 5.6 of Faculty Handbook due to Deans
March 20, 2009	Deans will have completed all deliberations with the college personnel committees and department heads regarding performance expectations on the development of the matrix
March 23, 2009	Deans submit tentative matrices for colleges to Provost
March 30, 2009	Faculty are notified by deans of final composite ratings and college level matrices are posted on Provost web site
March 30, 2009	Deans submit written process used by College Personnel Committees in determining quartiles and other deliberations impacting faculty to Provost
April 3, 2009	Department heads will provide dean with written appeal and accompanying documentation for review by college personnel committee
April 10, 2009	Deadline for College Committees to make recommendations to deans on performance rating appeals
April 17, 2009	Deadline for deans to provide decision to faculty members on performance rating appeal
April 24, 2009	Deadline for faculty to submit written performance ratings appeals to the Provost
May 8, 2009	Deadline for Provost to provide final decisions on performance rating appeals

* Variations of this departmental process may be permitted