Annual Report FY15 Libraries

Annual Report
Missouri State University Libraries
FY15 (July 1, 2014 through June 30, 2015)

Mission

- The Missouri State University Libraries, a singular entity, provides information resources, services, and spaces to advance the University’s purpose to develop educated persons. Infused by MSU’s statewide mission in public affairs and our commitment to inclusive excellence, we provide fundamental support for teaching, learning, research, scholarship, creative activities, and service. We meet information needs of the university community, the Springfield metropolitan area, the Ozarks, the State of Missouri, and diverse social, cultural, and scholarly communities across the nation and the world.

Vision Statement

- The MSU Libraries will continue to move confidently toward becoming a full-service cultural memory institution that serves current and future students, faculty, and staff, as well as alumni, partner organizations, and citizens of Missouri and beyond, by providing access to, preserving, and enhancing information, services, and spaces. We will be able to expertly serve all users with their evolving information needs for many types of information -- publications, self-published materials, archives, manuscripts, data sets, videos, content created by the MSU community, local history materials, realia, etc. -- in order to advance users’ teaching, learning, research, and service activities.

Strategic Plan for FY16:
https://docs.google.com/document/d/1qBeIOVFzM1rjRRQ2gPTJ0KqJFKk80Fh6SMAAcbputUE/edit?usp=sharing

Key Initiatives for Calendar Year 2015:
https://docs.google.com/document/d/1zzcMoBRCwnP4AlfhJme9Sg55yQdat_Xze1Z5ypudpxg/edit?usp=sharing

Organizational Changes and Initiatives

- Faculty and Staff Changes:
  - July 2014: Jessica Bennett joined the library faculty as a Reference & E-Learning Librarian
  - Fall 2014: Conducted a search for a new Head of Reference and Government Information that was not successful.
  - January 2015: Pam Mayer, who served in Evans Library in Mountain Grove, retired.
  - June 2015: Jir Shin Boey became the Unit Head of Music & Media
  - Spring 2015: Conducted a search for a person to fill a newly created position at the MSU Libraries: Community Engagement and External Support Coordinator.
The successful applicant will begin working at the MSU Libraries in August 2015.

- **Changes in the Organizational Structure:**
  - January 2015: Evans Library in Mountain Grove was closed permanently. Most of the collections were transferred to Duane G. Meyer Library on the Springfield campus.
  - May 2015: Provost Einhellig directed the MSU Libraries to begin implementing a program review process, similar to program reviews already conducted by the other colleges and schools in the Division of Academic Affairs.
  - June 2015: After consulting with various groups and individuals, Dean Peters announced a new cluster of names for the eleven units of the MSU Libraries.

- **Mission and Vision Statements** were reviewed and revised as appropriate for every unit of the MSU Libraries, as well as for the Libraries as a whole.

- **Marvelous Ideas**: In FY15 the faculty and staff of the MSU Libraries generated a list of marvelous ideas that would help the MSU Libraries better serve the MSU community and the region.

### Key Statistics:

- **Late in FY15** the MSU Libraries finalized an initial list of Key Performance Indicators, which will be collected and reported at least monthly beginning with July 2015. See [https://docs.google.com/document/d/1ZXY_sp0Y6YtsutWo2NCFxH98IQNbaVQpuytRQWygop/edit](https://docs.google.com/document/d/1ZXY_sp0Y6YtsutWo2NCFxH98IQNbaVQpuytRQWygop/edit)

- **In-Person Users**: 691,636 people passed through the security gates at the top of the interior ramp of Duane G. Meyer Library.

- **Library Materials Budget in FY15**: $2,341,470.

- **Serials Inflation**: Currently running between 5.3% and 6.0%. During FY15 the MSUS Libraries developed and implemented strategies for budget challenges due to periodicals inflation, including cancellation of 192 serial titles @ $68,000 (primarily low-use digital titles, print titles, and low or no-embargo aggregated titles). Inflation for FY15 is anticipated to be at least 5.3%, although our primary provider assumes it may be closer to 6%.

- **Active Journal Subscriptions**: 3,359 (2,935 digital, 333 print only, 91 mixed state). Locally licensed collection is 87% digital, up 3% from last year. The collection is supplemented by approximately 38,000 aggregated titles in database collections.

- **Net Govt. Docs. Added**: 9,508, for a total of 977,670 as of the end of FY15.

- **Circulation of Print Materials**:
  - Meyer Library Main Circulating Collection: 33,850 items were circulated from the main checkout counter, including renewals of items already checked out.
  - MOBIUS Items Loaded to users affiliated with other MOBIUS member organizations: 6,421.
  - MOBIUS Items Received from other MOBIUS member organizations for use by members of the MSU community: 3,889.

- **E-Resources Usage**: Total FY15 usage = 298,845, up 2% from FY ’14, which continues a modest positive trend in place since 2009. One database, *Academic Search Complete* (ASC), accounted for 3/8 or 36% of all use; the top five (*ASC, JSTOR, Lexis, PsycInfo,*)
ERIC/CINAHL) for 61%.

- Map Collection:
  - During Fall Semester 2014 145 people used a total of 279 maps, aerial photos, and atlases
  - During Spring Semester 2015 130 people used a total of 281 maps, aerial photos, and atlases
    - From July 1, 2014 – May 31, 2015, 135 items were checked out and 23 were renewed.

- Reference Questions: 20,683 total in FY15 (RAGI plus CRC), up from the FY14 total of 15,309.
  - Reference and Directional Questions Received at the Main Reference Desk: 12,460 in FY15, down from the FY14 total of 14,191.
  - eReference [email] Questions: 85 in FY15, down from the FY14 total of 96.
  - Chat Reference Questions: 683 in FY15, down from the FY14 total of 789.
  - Text Messaging Reference Questions: 195 in FY15, down from the FY14 total of 233.
  - Reference Questions answered by the CRC: 8,223, compared to 7,298 in FY14.

- Information Literacy Sessions:
  - 194 sessions attended by 4,825, down from 219 sessions serving 5,436 people total in FY14.
    - The CRC had approximately 45 information literacy sessions, reaching approx. 1,000 students.

- Subject Guide Usage:
  - CRC Subject Guide: 6,091 in FY15, compared to 7,456 in FY14.
  - Music: 988 in FY15
  - Film: 582 in FY15

- Tours: 32 tours attended by 143 in FY15, both down and up compared to FY14, with 41 tours, serving 130 attendees total.

- Research Consultations: 107 in FY15.

Web and Social Media

- New Main Website: Throughout FY15 the Web Presence and Social Media Group worked on a new main website, which will debut in August 2015.

- Facebook Likes: 484 as of the end of FY15, compared to 367 at the end of FY14.

Collection Development and Acquisitions (now Content Management and Acquisitions as of July 1, 2015)

- Electronic Theses and Dissertations/Institutional Repository Team: In FY15 a group of people from the MSU Libraries and the Graduate College began meeting to explore and plan to implement a fully-searchable, full-text ETD initiative, which has since expanded into an initiative to implement an institutional repository at MSU.

- E-Resources (databases): Maintained 219 databases (electronic resources), including the deletion of three and addition of 15. The Libraries spent roughly $555,000 on
electronic resources, excluding individual e-journal subscriptions. Annual costs for 16 of the 219 resources are now $10,000 or greater, and, of those, 8 cost $20,000 or more.

- **E-Books:** The Libraries completed a two-year license of the MOBIUS consortia-based e-book contract with EBSCO, and committed to renewal for FY ’16. The EBSCO e-book collection received 3,812 hits for FY15, and usage consistently ranked in the top 15 electronic resources. A half dozen individual ebooks were requested by faculty in FY 15. Plans are currently underway for a *dda* or *ura* digital book program through YBP during FY ’16.

- **Streaming Media:** The Libraries continue to move into streaming video, licensing content for faculty in Biomedical Sciences and Early Childhood Education, as well as licensing the Ambrose Video Collection of more than 500 streamed programs in the arts, social sciences, and physical and life sciences.

- **Maps:** The MSU Libraries received 222 maps from the U.S. government through the Federal Depository Library Program. 100 were national forest national park maps, 36 were BLM maps, and the rest were nautical and aeronautical charts. We withdrew 80 older edition maps. The MSU Libraries purchased 16 country maps, 4 travel atlases, 1 historical atlas, and one world atlas.

- **Weeding:** In FY15 the Q-Z section of the general circulating collection was weeded, in preparation for the construction of the University Testing Center. A total of 6,113 items were withdrawn.

- **Print Retention and Strategic Plans:** The Department and the Collection Development Committee began work on broader print retention strategies to address evolving user behavior patterns, library space planning, and fiscal constraints. The Department identified four major strategic goals for the coming fiscal year: anticipate the nature of and space for future physical (primarily print) collections; realign the materials budgets (state, endowments, replacements) to function efficiently in a near-zero dollar growth environment; continue ongoing visioning regarding information content; ensure longer term content management continuity for the Libraries. Planned concrete activities growing out of those goals include:

  - Collaboratively completing a plan for utilization of compact shelving
  - Completing a study of current print circulation and implementing a digital user-requested or demand driven program with our major book vendor to find an appropriate mix of digital and print, internally vs demand driven selection.
  - Collaborating on an ethnographic study of faculty information seeking patterns.
  - Continue weeding of the general collection.
  - Conclude a successful annual serials review, including a successful negotiation with Elsevier.
  - Continue to develop image based collections and work collaboratively on a plan for digital theses.
  - Be an active player in MOBIUS content initiatives.
  - Develop concrete success and organization plans for the department.
Special Collections, Oral History Projects, and Digitization Initiatives

- Umbra: In June 2015 the MSU Libraries signed an MOU and entered into a partnership with the University of Minnesota Libraries and others in the “Umbra: Search African American History” initiative. The purpose of this project is to facilitate “public access to African American cultural and historical heritage by aggregating metadata and thumbnail images of extant digital materials to make them more broadly discoverable through the Umbra search tool (http://umbrasearch.org/).” The Umbra project is supported by the Institute of Museum and Library Services, the Doris Duke Charitable Foundation, the University of Minnesota Libraries, and the Penumbra Theatre Company. The MSU Libraries will contribute metadata from its Katherine Lederer Collection (http://digitalcollections.missouristate.edu/cdm4/browse.php?CISOROOT=/Lederer) and other digital materials.

- Gordon McCann Collection of Ozarks Folk Music: In FY15 we began the process of improving the metadata for these digitized audio recordings and uploading them to the MSU Libraries’ YouTube channel. By the end of FY15 over 220 videos had been uploaded.

- Ozarks Oral History Project: Throughout 2015 numerous interviews were conducted, recorded, and uploaded to the MSU Libraries’ YouTube channel. Interviewees included Pete Herschend, Jean Coday, David Harrison, Dr. Norman Shealy, Homer Boyd, Woody P. Snow, and Dr. John Ikerd. [https://www.youtube.com/playlist?list=PLyugBRJhQ4EwftBGQOCn2HDmPk2-9cAMd](https://www.youtube.com/playlist?list=PLyugBRJhQ4EwftBGQOCn2HDmPk2-9cAMd)

- Laura Ingalls Wilder Digitization Project: Throughout FY15 the MSU Libraries continued discussions with the Wilder Historic Home on plans to digitize portions of their collection and to improve the museum experience in their new visitor center, scheduled to open in April 2016.

- Ozarks Jubilee Digitization Project: Throughout FY15 the MSU Libraries worked with the UCLA Film and Television Archive to prepare an agreement and do some digitization work, in preparation for a major digitization effort to convert and make available on the Web all 62 episodes held at UCLA.

- Johnson Library and Museum in Osceola, Missouri: In FY15 the MSU Libraries continued to collaborate with the Johnson Library on several projects, including a pilot project to clean and catalog some of the older books in the collection, including Greek and Latin texts. Dave Richards continued serving on the Board of the Johnson Library and Museum.

- Shannon Mawhiney worked with Anne Baker and David Adams to maintain the Digital Collections website. Shannon and student assistant, Jeong-hye Pyon, made approximately 30,000 scans. Shannon completed metadata for the Fruit Experiment Station’s CERES grant project and maintained the Four-Footed Beastes Facebook page. 799 items were added to CONTENTdm this year. The Robert F. Stroud Collection was completely uploaded to the Digital Collections site and the collection was featured by OCLC’s CONTENTdm website in May of 2015.

- Shannon Mawhiney and Devin Mosier (student assistant) successfully started up the Gordon McCann Folk Music Collection YouTube project. 175 folk music recordings have been added within FY 2014-15.[3]
In other *YouTube* related activities, Shannon Mawhiney worked with Nathan Neuschwander to add 15 videos to Ozarks Voices, 19 videos from the Route 66 Oral History Project, and 4 videos of library presenters/speakers. Shannon also worked with the Research and Instructional Services unit to add 8 video tutorials. Shannon Mawhiney and Dave Richards worked with Joshua Lambert’s ETD task force to assist with selecting a suitable ETD/IR platform.

Work continued on the NPS-funded Route 66 Oral History Project. To date, 19 interviews have been uploaded to YouTube.

Dave Richards worked with Tom Peters on the scheduling, program, and accommodations for the 2015 Route 66 ARC meeting to be held in Springfield, August 13-15th, 2015.

Anne Baker continued coordinating the Ozarks Lesbian and Gay Archives Oral History Project. Using student interns and volunteers, over 54 interviews were conducted and will be transcribed. This brings the number of individuals who have participated in the project to around 165.

The unit continued to host a collaborative internship program with the MSU History Department and the Local Records Division of the Missouri State Archives. Linda Myers, Missouri State Archives Field Archivist, supervised four MSU interns while they cleaned and processed 19th century court records from Barry County, Missouri.

Three significant accessions this year include additions to the University Archives from the Plaster Student Union (4.5 c.f.), new material from Springfield Little Theatre (11 c.f.), and the Temple Israel board minutes (1926-2007, 2 c.f.), which were added to the Ozarks Jewish Archives.

Tracie Gieselman-Holthaus finished processing additional IBEW labor collections. IBEW Local 1553 (LA043) and IBEW Local 1652 (LA042) have been completed.[4] Tracie also started to collect materials and organize the new Springfield SOGI (Sexual Orientation and Gender Identity) collection.

Tracie Gieselman-Holthaus completed surface cleaning on approximately 100 volumes from the Johnson Library & Museum. The books were cataloged and added to SWAN by Raegan Wiechert.

Tracie Gieselman-Holthaus attended the Preservation for Professionals workshop hosted by the National Archives and Records Administration in Kansas City, Missouri, on June 12, 2015.

Special Collections and Archives conducted a number of outreach activities this year including exhibits, instruction sessions, and special events. Of the various displays set up on and off campus this year, *Illuminations: The Poetry of Arthur Rimbaud* (Summer 2014) and the *Normal Heart: A Look Back to 1989* (Spring 2015) were the most significant. As in past years, the Ozarks Lesbian and Gay Archives (OLGA) was represented at the annual Black Tie Affair event in November. Fall 2014 marked the 15th advanced art class where we’ve collaborated with Dr. Billie Follensbee to make off-campus loans available for student research projects.

On October 28th, 2014, a reception was hosted by the unit celebrating the opening of the SHSMO Springfield Research Center and on December 4th, 2014, the unit hosted a visit of Missouri Secretary of State, Jason Kander, who highlighted the Missouri State
Archives' internship program. The SOS program allows MSU student interns to preserve and organize 19th century court records from Barry County.

- The department also hosted another Rare Wine, Rare Books wine tasting dinner on July 25, 2014. The event focused on Arthur Rimbaud and featured French wine. This was the sixth RWRB event hosted by the University Libraries and we had an attendance of approximately 46 attendees.

- The unit is collaborating with the Umbrìa: Search African American History project (University of Minnesota) and the ManuscriptLink project (University of South Carolina).

- Anne Baker, Dave Richards, and Tom Peters, met with Carolyn Cardenas, Billie Follensbee, and Gloria Galanes regarding Cultural Memory Institution (CMI) space planning in May 2015.

- Collaborative efforts were continued this year with the State Historical Society of Missouri (SHSMO). In July, Dave Richards and John Bradbury, Associate Director SHSMO-Rolla, hired a part-time manuscript specialist position for the SHSMO Springfield Research Center. Erin Smither started working in September of 2014.

- Dave Richards attended the Academic Library and Development Network (ALADN) Conference in San Diego, California, and also made a field trip to view the Pete Morgan collection of military insignia in April of 2015.

- Dave Richards served his final year as trustee for the Springfield-Greene County Library District (July 2014 – June 2015). Shannon Mawhiney was certified by the Society of American Archivists in January of 2015 as a Digital Archives Specialist (DAS).

Cataloging, Metadata, and Intellectual Access

- Items Cataloged for Meyer Library’s Collections in FY15: 15,592 (10,729 in FY14)
- Items Withdrawn from Meyer Library’s Collections in FY15: 12,302 (7,138 in FY14)
- Items Rush-Cataloged for Meyer Library’s Collections in FY15: 171 (191 in FY14)

- Special Projects:
  - DDC to LC: The Dewey project has been ongoing for several years (reclassifying Dewey items in storage to LC). Collection Development periodically sends us batches of Dewey books. We believe this project is nearing an end.
  - Withdrawals: The Library Associates were unusually busy this year with withdrawals, as many books were weeded from the general collection, as well as from CRC, Greenwood, Reference and Media Collections.
  - SWAN Error Reports: MOBIUS ran extensive error reports for the entire SWAN catalog (in addition to the usual weekly reports on recently-cataloged items). This was a one-time project resulting from global RDA changes. Raegan, Marilyn, and Lisa have been working through these reports as time permits. We are not yet finished. Most SWAN database cleanup falls to us, because catalogers in other SWAN libraries also have other duties such as Reference.
  - Mizzou’s Mellon-Funded Mold Abatement Project: Raegan Wiechert is providing advice for the part-time temporary cataloger hired for the documents cataloging project that is part of the MU grant to replace some of their ruined government documents (mold) with some of ours, or to have access to our copies through interlibrary loan. We expect this project to end in the fall.
  - Johnson Library Cataloging Project: The Johnson Library cataloging project
continues as time permits. A graduate student is translating title pages from Greek and Latin to English for Raegan to use in cataloging, which is very helpful.

Maps and Geospatial Information Systems:

- Mobile Digital Literary Map of Missouri: Jim Coombs applied for and received a Summer Innovation Grant to begin creating a mobile, digital literary map of Missouri, in collaboration with the Missouri Center for the Book.
- Jim Coombs created 3 maps - one showing the range of the Kiowa tribe in north America, one of Kiowa sites, and one of Kiowa migration for Dr. William Meadows, MSU Anthropology professor, to be included in an article he is preparing.
- Jim Coombs created a map of the U.S. locating towns that had gospel singing schools for Dr. Brooks Blevins, MSU History Professor for an article he is preparing.
- Jim updated the 2-sided library floor plan maps, and created library floor plan maps showing Family Weekend library activities and floor plan maps showing gifted areas.

Music and Media

- Usage Statistics for Physical Materials
  - 226 – carillon key
  - 762 – music books
  - 1066 – CDs
  - 1166 – microforms
    - Top Ten Microforms Requests
      - $ Kansas City Star (557)
      - $ Saturday Evening Post (106)
      - $ St. Louis Post-Dispatch (89)
      - $ New York Times (82)
      - $ New Yorker (60)
      - $ Springfield News-Leader (31)
      - $ Times of London (23)
      - $ Newsweek (19)
      - $ Chicago Tribune (14)
      - $ Scientific American (12)
  - 1365 – media reserves (includes headphone checkouts)
  - 1702 – music scores
  - 1929 – videos (VHS/DVD)

Reference and Government Information
(now Research and Instructional Services as of July 1, 2015):

- Reference service: Provided 88 hours of reference/information assistance per week at the Reference desk. In FY15, this amounted to answering approximately 12,400 reference/other questions.
- Research Consultation Service: Implemented virtual research consultations using Join.me screensharing software
• **Library Instruction/Information literacy sessions:** We provided information literacy sessions for 194 sessions totaling 4,825 people.

• **Merger of LIS program with RAGI:** As part of a reorganization plan involving information literacy, the LIS program was merged with RAGI, and Bill Edgar and Grace Jackson-Brown became part of RAGI, with Crystal Gale taking on the additional duty of LIS Coordinator.

• **Information Literacy initiatives:** Online tutorials on topics such as Prospector and WorldCat were created, as were shorter videos on screen sharing and the Ask a Librarian service. In addition, Searchpath, the instructional tutorial for many of our library services, was upgraded to the new ResearchPath tutorial which will be operational in the fall semester.

• **Workshops/Presentations:** Several RAGI personnel were involved in workshops for graduate students, international graduate students, first-year program instructors, English Language Institute students, nursing program orientations, and First-Year Program/Public Affairs Movie nights.

• **MU/MSU Mellon grant:** Beginning July 1, 2014, MSU’s Meyer Library was awarded $40,000 out of a $400,000 Mellon Foundation for the MU Library system. The purpose of this grant is to assist MU in rebuilding its U.S. government documents collection that was partially destroyed by mold in 2013. MSU sent 307 boxes of Congressional hearings (1964-1980) up to MU in fall, 2014, and another 197 boxes of U.S. documents are ready for delivery. These, along with other discarded documents, resulted in at least 30,000 U.S. government documents no longer in Meyer Library.

• **Cataloging/reclassifying Missouri documents:** As part of the Mellon grant, Becky Thompson was hired as a part-time cataloger to catalog any remaining Missouri documents not currently in SWAN, as well as to inventory the entire Missouri documents collection, which should result in an excellent, historical, and fully accessible Missouri documents collection.

• **Stack space reduction:** Due to planned construction on the first floor, four of the ranges holding government documents were vacated. The Missouri documents collection was moved to the lower-level compact shelving. The remaining two ranges were either boxed for shipment to MU or disposed.

• **VisionQuest planning:** Several meetings were held within RAGI to discuss plans, both conceptually and architecturally, for new Reference services, space, and collections if the Computer Lab moves to the current area in the summer of 2016, as well as the new library instruction room on the lower level.

**Access Services**

• **Circulation Services:** Circulation maintains services and keeps the building open 110 hours per week during normal fall and spring semester weeks.

  ○ Spring 2015: To make room for the University Testing Center in the library, Circulation faculty and staff members moved all of the books and shelving on the lower level of Meyer Library. This included over 8,080 linear feet of books, over 3,800 shelves, and 41 ranges. We worked on this from late February to early April, and the effort involved everyone in Circulation plus some generous
volunteers from other units.

- Interlibrary Loan: ILL has continued to provide research support for our faculty, staff, and students. Shannon and Deborah continue to get regular thank you notes from those using the ILL service. There has been a continual use of the ILL service by undergraduates, but the service load has not been burdensome, and it seems to be used responsibly by the students. Soon, MOBIUS will connect with more Kansas and Illinois libraries and that will allow ILL items to be sent via the STAT courier which will have the MOBIUS courier contract.

- University Testing Center: A new, consolidated MSU Testing Center was being constructed in the southeast corner of the Lower Level of Duane G. Meyer in late FY14 and early FY15. The MSU Libraries became the organizational home of the University Testing Center as of July 1, 2015, with the official opening date for the UTC scheduled for Monday, August 17, 2015.

- June 2015: A statement about access to library content, services, and spaces was crafted to cover penumbral groups in general.

**Library Systems (Now Library Information Technologies as of July 1, 2015)**

- Completed transition to new server hardware and updated server operating system that was started in early summer of 2014.
- Old server hardware and storage system re-configured as a backup for Special Collections’ dark archive system. It will be one of three copies of archival material and used to develop and test automated file inventory and copy procedures.
- Worked with Government Documents librarian, Marcive and MOBIUS Consortium Office to improve government document record load process. Changes to Marcive’s record creation profile and loader programs at MOBIUS reduced the number of problematic records that required manual correction. Also programmatically corrected a large number of existing records.
- Rewrote a program used for inputting and maintaining a database of hours for the Libraries’ website. Added scripts to output days closed in formats and with specific information used by calendars in the SWAN catalog and MOBIUS courier delivery systems. This reduced the time needed to maintain all calendars systems.
- Supported document weeding process in Meyer and closure of Evans Library by providing detailed lists of holdings, developing withdrawal processes, making global changes to record status and mass deletion records for items transferred or withdrawn from the collections.
- Worked with Computer Services to review and update automated patron record creation process. This should improve timeliness and accuracy of record expiration for students who withdraw from MSU and when employees leave the University, especially per-course faculty who do not teach on a regular basis. Also initiated a process to add academic major or department to patron records.
- Supported building utilization and space plan by disassembling or moving shelving and furniture as needed. Coordinated work of contract movers for relocating collections and
shelving from Evans Library and moving office furniture within Cataloging and Acquisitions.

- Began support and setup of computers for the University Testing Center. Researched options for maintaining Testing Center software. Worked with testing companies to identify minimum hardware/software requirements and configurations and set up a server and supporting systems to test Pearson Vue software deployment and maintenance. Have begun configuring computers and setting up necessary domain information.

- Department personnel also contributed to or took part in other broader efforts within the Libraries and University. These included initiating a partnership with Art & Design to display student art in Meyer Library; taking part in teaching and diversity programs; serving on committees.

- 3D Printer, 3D Scanner, and 360-Degree Digital Photography: Late in FY15, with generous support from the Office of the Provost, the MSU Libraries initiated the process of acquiring a 3D printer, a 3D scanner and a 360-degree digital photographic system. These services will launch during the fall semester of 2015.

**Curriculum Resource Center**
*(Now Infant Through Grade 12 Resources as of July 1, 2015)*

- Completed a number of projects to raise the profile of the BRB:
  - updated Wordpress site, added FB page
  - added 19 new reviewers via personal contact, emails, and posters in the community
  - increased contacts through workshops with area teens and tweens, university students and faculty (see BRB Annual Report)
  - increased number of university faculty who will give assignments to students to review titles for the BRB (Spring 2015 – up from one to three professors)
  - increased contacts with regional entities who work with children, youth, and literacy (Spring 2015 – Nicole Piper/Child Care Aware; Dana Carroll/Community Partnership of The Ozarks Every Child Promise
  - sponsored CASL Public Relations student Spring 2015, who assisted greatly with social media and other marketing efforts.

- Administrative accomplishments:
  - Completed Supervisor Manual for CRC
  - Updated reference training for CRC student workers
  - Conducted and analyzed survey of BRB reviewers; will implement changes to BRB in FY16
  - Trained 2 new CRC students in BRB processes
  - Increased monthly contacts with BRB reviewers

- Collection Development:
  - Added 109 textbooks in the areas of science, mathematics, debate, and theater valued at over $8000.00* through contacts in Springfield R-XII’s textbook adoption process.
  - Moved Juvenile Historical Literature Collection so the picture books are on higher shelves and more readily browsable
● BRB established Non-Fiction Series Viewing Collection, now placed in the CRC next to the Newly Reviewed Titles Collection.
● Added 568 titles to CRC collection from BRB, valued at $8966; Haseltine added 487 titles valued at $8621.
● Weeded test collection; distributed outdated tests to faculty in COE, CHHS

Information Literacy:
● Met with 3 new faculty to discuss IL needs (Test, Roam, McMullin)
● Ran informal assessment for 1 ART 360 class to assist with development of more useful IL assessment tools

Haseltine Library in the Greenwood Laboratory School:
● Haseltine received 461 books from the Children’s and Young Adult Book Review Board of Missouri (BRB), these titles were valued at $8,209. The BRB continues to be the largest source of new materials for Haseltine. It should be noted that many of these titles are multiethnic.
● As of 6-15-15, circulation of Haseltine Library materials for this fiscal year was 8,365, which is higher than last year’s total.
● As of 6-8-15, the total number of items added to the collection was slightly up from last year, with 1,221 being added. Haseltine worked on an extensive weeding project and 1,888 were withdrawn, this is more than double the number of items withdrawn last year.
● Summer usage statistics for July 1-August 16, 2014 and May 19-June 8, 2015 showed 935 patrons used Haseltine Library. This number is already slightly higher than last year’s total.
● Greenwood PTA provided Haseltine with $2,803.47 in Scholastic credits to purchase library materials.
● Greenwood second graders created their own books, which they displayed and shared with other classes in the library.
● Haseltine promoted summer reading in early May by arranging for the Springfield-Greene County Library District (S-G) to come and provide information about the S-G summer reading program. The Head of Haseltine also coordinated the Books N Breakfast summer reading program for Greenwood students in grades 4-6.

Diversity and Inclusion:

● In FY15 the MSU Libraries attained the goal articulated by President Smart in the summer of 2014 to have at least 20% of new hires be members of historically underrepresented groups, international professionals, veterans, and/or persons with physical challenges.
● In FY15 the MSU Libraries joined the Umbra Project. The purpose of Umbra is to facilitate “public access to African American cultural and historical heritage by aggregating metadata and thumbnail images of extant digital materials to make them more broadly discoverable through the Umbra search tool (http://umbrasearch.org/).”

Library Buildings and Sustainability

● Penthouse Repairs (fall 2014): The western-most penthouse on the roof of Meyer
Library was repaired to mitigate leakage.

- Partitioned spaces were added at the east end of the Third Level of Meyer Library on December 4, 2014.
- CIT (Classroom Instructional Technology) moved its offices and operations from the Lower Level of Duane G. Meyer Library to the Art Annex in December 2014.
- January 2015: Room 210 and the two adjoining offices were repurposed from faculty and staff use to public use areas.
- April 2015: Phase 1 of the Meyer Library Renovation Project commenced. Space within the existing library is being constructed for a new University Testing Center, TRIO, and Disability Resource Center. The New Books area is being enclosed and renovated in anticipation of the Magna Carta exhibit in October 2015.

Faculty and Staff Development

- SEEE Initiative: In FY15 the MSU Libraries began the Staff Empowerment, Enrichment, and Equity Initiative. Dale McCoy was retained as an outside consultant to help with this process.
- Summer Innovation Grants: In FY15 the MSU Libraries began offering summer innovation grants for improvement projects submitted by library faculty and staff to improve the Libraries’ services, content, and spaces. $25,000 was made available.
- March 17, 2015: Hosted a visit from Susan Grajek, Vice-President for Data, Research, and Analytics at EDUCAUSE, as part of the MSU Visioning Process.

Service Activities to the Region and Beyond (incomplete list)

- National:
  - Marilyn McCroskey continued serving a member of the ALA ALCTS Cataloging of Children’s Materials Committee and the CIP (Cataloging-In-Publication) Advisory Group to the Library of Congress (as AASL liaison).
  - Marilyn McCroskey continued serving on the CIP Data Block Committee (an ad hoc subcommittee of the CIP Advisory Group) to consider possible changes to the CIP Data Block. The new CIP format will be implemented by September 2015.
  - Tom Peters began serving as the project evaluator for the national, three-year, IMLS-funded Design for Learning Project, led by the South Central Regional Library Council in upstate New York. “Design for Learning: 21st Century Online Teaching and Learning Skills for Library Workers is a three-year continuing education (CE) development and implementation partnership project among South Central Regional Library Council, Syracuse University’s School of Information Studies, and the NY 3Rs Association, Inc. funded through a grant from the Institute of Museum and Library Services (http://d4l.syr.edu/about/).”
  - August 30, 2014: Tom Peters and Jim Baumlin (MSU English Department) represented Missouri and the Missouri Center for the Book at the National Book Festival in Washington DC.
- Regional:
  - Schoolcraft Bicentennial: On April 24, 2015 the MSU Libraries organized a
preliminary planning meeting of various groups interested in the upcoming bicentennial in the fall of 2018 of the trek made by Henry Rowe Schoolcraft into the Ozarks Region. The first planning meeting was held at the White River Valley Historical Society in Forsyth, Missouri in eastern Taney County.

- Ozarks Food Harvest end-of-semester Donation: In May 2015 the MSU Libraries donated a record amount of food and personal care items to Ozarks Food Harvest.
  - Marilyn McCroskey is in her 8th term on the Marionville R-9 Board of Education.
  - Marilyn McCroskey continues to serve on the regional MSBA Committee for Region 9.
- Marilyn McCroskey continues to represent MSBA on the statewide MACCE Committee.
  - Lisa McEown served as Board President for Ozark Greenways and remains on the Board of Directors.
  - Lisa McEown served on the Executive Planning Committee for the 3rd Annual Statewide Collaborative Diversity Conference in April.
  - Lisa McEown served on the planning committee for the 2015 Women’s Leadership Conference.
  - Lisa McEown currently serves on the Advisory Board for the University Staff Ambassadors Alumni, and serves as a Bear Connection mentor for new University staff members.
  - Tom Peters was elected Vice-Chair (Chair Elect) of the MOBIUS Board.
  - Tom Peters was elected Chairperson of the Board of the Missouri Center for the Book.
  - Tom Peters served on the Route 66 Capital Campaign Committee organized by the City of Springfield.
  - Tom Peters is serving on the steering committee for the Exploring Human Origins Exhibit, coming to the Library Center of the Springfield-Greene County Library District in Spring of 2016.

Grants and Other Externally Funded Projects

- Funded in FY15
  - $5,000 from Springfield Black Tie, Inc. for the OLGA Oral History Project: The grant funds were used to purchase more oral history equipment, conduct more oral history interviews, and to create more transcriptions of the interviews.
  - $1,113 for a “Show-Me Steps to Continuing Education” grant from the Missouri State Library that enabled Tammy Stewart to attend the GPO/DLC Conference in DC in April 2014.
  - $1,652 for a “Show-Me Steps to Continuing Education” grant from the Missouri State Library that enabled Marilyn McCroskey to attend the Annual Conference of the American Library Association in San Francisco in June 2015.

- Requested in FY15 (Not Funded):
  - $14,000 request was made to the National Park Service Route 66 Corridor Preservation Program for a project called “Get Your Pics on Route 66: A Photo and Videographic Documentation Project.”

- Period of Performance Included FY15:
$40,000: The period of performance for this one-year grant began on July 1, 2014, during the course of the FY the performance period was extended to October 31, 2015. The MSU Libraries was awarded $40,000 out of a $400,000 Mellon Foundation grant to the University of Missouri Library System for mold remediation. The purpose of this grant is to assist MU in rebuilding its U.S. government documents collection that was partially destroyed by mold in 2013. MSU will send its Congressional hearings (1964-1980) and many other post-1950 government documents to MU, which will not only help MU retain its regional responsibility for keeping these documents, but will assist Meyer Library in reducing the space now occupied by U.S. government documents. Washington University of St. Louis is a third partner in this project.

$15,000 from the National Park Service for a Route 66 Oral History project focusing on the experiences and memories of African Americans living in Greene County, Missouri, during the Route 66 era. By the end of FY15 19 oral history interviews had been recorded and uploaded to the MSU Libraries' YouTube channel. Alex Primm and Samuel Knox were used on a per-interview basis to conduct the interviews.

$5,187 to the National Trust for Historic Preservation to undertake MO Tell, a one-year project to develop a mobile, crowd-sourced archive containing both current and historic images, recordings, and interpretive information about Missouri's Historic Route 66 Motels.

Internal Grants:

Luella Stuck Cline Library Faculty Research Internal Competitive Grants: In FY15 the MSU Libraries awarded its first round of grant funds to support library faculty research.

Outreach and Development

Glossy Annual Report: For the first time in many years, the MSU Libraries produced and distributed both in print and electronically a glossy annual report, highlighting a few of the key developments and events of FY14 (http://library.missouristate.edu/info/YearInReview/YIR-AY13-14.pdf).

Magna Carta 800th Anniversary Exhibit: In August 2014 the MSU Libraries began working with the Springfield Metropolitan Bar Association, the Springfield-Greene County Library District, Springfield Schools, the Moxie Cinema, the Springfield Art Museum, and other educational and cultural memory institutions in the region to bring a national touring exhibit commemorating the 800th anniversary of the sealing of the Magna Carta to Springfield in October 2015.

Rare Wine, Rare Books: On July 25, 2014 another successful Rare Wine, Rare Books event was held in Duane G. Meyer Library.

Crowdfunding: In FY14 the MSU Libraries undertook its first crowdfunding initiative, which successfully raised $600 to purchase the digital version of the Wiley-Blackwell Handbook of Mindfulness, released in 2014.

Gifts in Kind: The Libraries received 1,189 gifts in kind for the general circulating collection from 17 individuals during FY15.

Waldensians: Dave Richards met with representatives from the Waldensians, a pre-
Reformation Protestant sect, as they worked to create an archive in Monett. Dave Richards attended the reception on March 8, 2015.

- The MSU Libraries had an advertisement in the printed program for the Springfield Black Tie Dinner, held on November 8, 2015.
- The MSU Libraries organized and sponsored a hospitality suite at the Men’s Basketball home opener versus Eastern Illinois University on November 14, 2014.
- State Bicentennial Planning: Dave Richards and Tom Peters attended the first planning meeting in this region on December 3, 2014.
- Feb. 18-21, 2015: Tom Peters participated in the MarooNation MSU Alumni reception on Phoenix, Arizona, then met with Pete and Sara Morgan about their collection of military regalia that they are giving to MSU.

Awards and Honors

- May 2015: Lisa McEowen received the Board of Governors Staff Excellence in Public Affairs Award for her service in Public Affairs.

Internal Reviews, External Reviews, and Accreditation

- The MSU Libraries prepared to participate in a formal program review process, beginning in FY16.
- The Music & Media unit of the MSU Libraries received a glowing report from the accreditation committee from the National Association of Schools of Music.

Events, Sessions, and Guest Speakers

- July, August, and September 2014, and June 2015: The MSU Libraries hosted and helped produce four Carillon Concerts, which are organized by the Music Department. Approx. 100 people attended the Sept. 14, 2014 season finale.
- September 2014: A series of events and activities in Meyer Library attracted over 400 parents and other attendees.
- The William Daggett Society organized a group outing to the Passages Exhibit on September 20, 2014.
- Author Talk: Gale Harper on December 4, 2014. Her book, Roadtrip with a Raindrop, was published in that month.
- June 6, 2015: A wedding was held on the front steps of Duane G. Meyer Library.
- June 2015 the MSU Libraries also hosted the Congress of North American Carillonneurs, a conference of approximately 85 people organized by the Music Department.

Exhibits, Art Works, Bulletin Boards, Displays

- In spring 2015 Meyer Library hosted the traveling exhibition A State Divided: The Civil War In Missouri sponsored by the Missouri Humanities Council and the Missouri History Museum. While it was here, we organized 3 programs – Uncle Tom's Cabin, Women soldiers, and Marmaduke’s Raid. The Library’s Exhibits Committee coordinated and promoted the programs.