

INTERPRETIVE NOTES

INSTRUCTIONAL UNITS

Section

Description

Instructional Staff

Data contained in the personnel descriptors section include all individuals who are involved in instruction and instruction-related activities. Ranked faculty who are teaching in the London Program are included. Most individuals are assigned to an instructional department entirely or at least for their teaching duties. The headcount and FTE information is presented by academic rank or by other titles. Administrative and professional staff or ranked faculty from other departments are counted in the Admin/Professional category. In full-time equivalent (FTE) counts, one full-time individual is considered to be 1.00 FTE unless the individual is specifically listed as paid for an overload assignment; while for part-time positions, such as Per Course faculty, an equivalency is based on a comparison of the workload percent in the same or similar courses taught by ranked faculty. The Graduate Assistant FTE is usually obtained by multiplying the number of graduate assistants by 0.5, and then reporting only the portion of the FTE that relates to instruction. A few graduate assistants are hired for fewer than 20 hours per week. They are assigned an appropriate FTE.

NOTE: Individuals with the rank of Lecturer were added to the number of Instructors in falls 2003-2006 in both headcount and FTE data.

Support Staff

This section reports the support staff assigned to the department by occupational category. The non-instructional portion of the Graduate Assistant FTE is reported here.

Percent Tenure

This section reports the percentage of the Regular Instructional Staff with tenure. Tenure percent was calculated as number of tenured instructional staff divided by the number of members of the Regular Instructional Staff. It should be noted that the tenure percentages reported do not reflect the total tenure obligation of a department/college. In several departments under- or overstatements in tenure percentages are attributed to the fact that the data contained in the profile does not include academic and institutional support administrators who hold academic rank and tenure. In addition, faculty on leave during the fall semester are included in tenure percentages. Recalculations were not made to include the lecturers added in for falls 2003-2006.

Percent Terminal Degree

This section displays the percentage of the Regular Instructional Staff holding a doctorate or terminal degree. Recalculations were not made to include the lecturers added in for falls 2003-2006.

<u>Section</u>	<u>Description</u>
Delaware Study Comparisons	The MSU FTE line displays the full-time equivalent counts for each of the four categories of instructional personnel. The MSU SCH/FTE line displays the average SCH for each FTE in each category. The Delaware SCH/FTE Aver. line displays the average SCH for each FTE in the Delaware comparison group in each category. The MSU/Delaware line compares the MSU average with the Delaware comparison group average. The MSU Sections line displays the total number of sections taught by the full-time equivalent counts for each of the four categories of instructional personnel. The MSU Aver. Sections line displays the average number of sections for each FTE in each category. The Delaware Aver. Sections line displays the average number of sections taught for each FTE in the Delaware comparison group in each category.
Number of Majors	This section reports the number of departmental majors at the baccalaureate level and graduate levels by degree program as of the 4th week of the fall semester. Graduate programs are indicated by an “(m)” for master's level, an “(s)” for specialist level or a “(d)” for doctoral level.
Source of Enrollment	This section reports the source of enrollment in a department's courses in terms of a percentage distribution. Line 1 displays the percent of the department's total enrollment attributed to departmental majors. Line 2 displays the percent of the department's total enrollment attributed to all majors within the college (including the departmental majors in line 1) in which the department is associated. Line 3 reflects the percent of the department's total enrollment attributed to majors in other colleges. Line 4 reports the percent of the department's enrollment associated with undeclared majors.
Degrees Conferred	This section reports the number of students completing departmental degree programs. Graduate programs are indicated by an “(m)” for master's level, an “(s)” for specialist level or a “(d)” for a doctoral level.
Credit Hour Production	This section reports the total student credit hours produced from the department's courses by course level for the fall semester. The additional line entitled “GEP/IDS/UHC” contains credit hours from courses with these three course codes which were taught by Regular Instructional Staff in the department as a part of their assigned load.
SCH by Instructional Format/Modality	This section displays student credit hours that were generated in class sections by instructional format/modality. The University currently has 11 different formats or modalities.
Faculty Salary Means	This section contains the average 9-month salary by academic rank of the regular instructional staff on the University payroll as of October 1 st . Salaries are displayed by rank within each discipline offered in a department. Averages are then compared to the appropriate average salaries as calculated in the CUPA report of average salaries for all public masters institutions and the percentage describes the relationship of the MSU average to the CUPA average by rank and discipline.

Section

Description

Credit Hour Cost

This section displays cost per credit hour information for each fiscal year as determined from the University of Delaware Study.

Productivity Descriptors

This section reports a series of departmental productivity and workload measures. Line 1 displays the student-faculty ratio for all levels of instruction. It was calculated by dividing total FTE students enrolled by the FTE of the Total Instructional Staff. Lines 2 through 7 report the average section size and number of sections by level of the courses. Average section size was calculated by dividing the total of all section enrollments by the number of scheduled sections. Exclusions are listed in the Average Class Size definition. Lines 8 through 11 display the percentage of a department's total student credit hours from any department or program, which are generated by the Tenured/Tenure-track faculty, by the other full-time faculty, by supplemental faculty (part-time instructional individuals), and by graduate assistants.