

RECRUITER'S FAIR REGISTRATION FORM

WEDNESDAY, March 14th and THURSDAY, March 15th, 2012

Contact Person*	
Company	
Address	
Phone	
EMAIL Address	
Attendees Names	

***All correspondence regarding the Recruiters' Fair will be directed ONLY to this person.**

I would like a **presentation time** with students on **Wednesday, March 14th** at **_____** if possible.

Presentations will be scheduled in 20 minute increments from 8:00 a.m.– noon at the Professional Building. Please state your preference and we will make every effort to accommodate. They will be assigned “first-come-first-serve”. (You will be contacted to confirm before time is assigned.)

Booth space will be provided for you to meet students and hand out informational materials on **Wednesday, March 14th from 1:00 – 3:00 p.m. at Juanita K. Hammons Hall.**

PLEASE HAVE YOUR DISPLAY SET UP BY **12 NOON.**

Lunch will be provided at the Hall at 11:30.

How many will attend? _____

Directly following the Recruiters' Fair, the Eta Sigma Delta hospitality honor students will host a reception in the lobby of the hall. **We hope to see you there as well!**

To reserve your booth, please remit a \$200 donation per booth. Make check payable to: **Hospitality and Restaurant Administration and mail to the address shown below.**

THANK YOU!

Thursday, March 15th you may hold interviews at the Professional Building – 609 E. Cherry St.

I will need space for **student interviews** on **Thursday, March 15th.**

From: _____ a.m.

To: _____ p.m.

***Please provide us with a copy of your interview schedule by 8:00 a.m. Thursday, March 15th**

Box lunches will be provided at noon.

How many will you need? _____

Please fax, email, or mail this form to:

FAX: (417) 836-7673

ATTN: MELISSA DALLAS

E-Mail: patriciayarckow@missouristate.edu

Questions: Call 417-836-4409

Hospitality and Restaurant Administration

MISSOURI STATE UNIVERSITY

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